



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Melillo, Charlotte A
 PHONE #: 401-574-8110

CREATION DATE : 11-JUL-13
 BID NUMBER: 7483366
 TITLE: FOREIGN MAIL SERVICES - URI
 BLANKET START : 01-AUG-13
 BLANKET END : 30-JUN-15
 BID CLOSING DATE AND TIME: 31-JUL-2013 10:30:00

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URI ACCOUNTS PAYABLE
 CARLOTTI ADMINISTRATION BLDG
 75 LOWER COLLEGE ROAD, SUITE 1
 KINGSTON, RI 02881
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URI SPECIAL INSTRUCTIONS
 SEE BELOW
 SEE BELOW, RI N/A
 US

Requisition Number: 1315090

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>8/1/13 - 6/30/15</p> <p>FOREIGN MAIL SERVICES PER BID SPECIFICATIONS.</p> <p>QUESTIONS REGARDING THIS BID SHOULD BE EMAILED TO: charlotte.melillo@purchasing.ri.gov</p> <p>* DELIVERY LOCATION FOR SERVICES: University of Rhode Island Postal Services 6 Rhody Ram Way Kingston, RI 02881</p> <p>VENDORS ARE TO QUOTE A RATE PER OUNCE FOR MAIL SERVICES AS DESCRIBED. PRICE TO INCLUDE PICK UP OF MAIL AT URI POSTAL SERVICES DAILY PROCESSING HANDLING AND MAILING.</p> <p>AN AVERAGE NUMBER OF PIECES OF MAIL PER DAY IS 30-100 PIECES; HOWEVER, IT IS NOT UNUSUAL FOR SEVERAL LARGE MAILINGS IN EXCESS OF 1000 PIECES TO OCCUR THROUGHOUT THE YEAR.</p> <p>NO ADDITIONAL CHARGES WILL BE HONORED (i.e. TRAVEL, FUEL SURCHARGE, HANDLING CHARGE, ETC)</p> <p>PRICE MUST BE ALL INCLUSIVE.</p> <p>*</p> <p>8/1/13 - 6/30/14 Foreign mail services/Global mail business priority rate 3-9 days delivery worldwide.</p>	2,750.00	Ounce		
2	<p>7/1/14 - 6/30/15 Foreign mail services/Global mail business priority rate 3-9 days delivery worldwide.</p>	2,750.00	Ounce		
3	<p>8/1/13 - 6/30/14 Global mail business standard rate 7-14 days delivery worldwide.</p>	3,500.00	Ounce		
4	<p>7/1/14 - 6/30/15 Global mail business standard rate 7-14 days delivery worldwide.</p>	3,500.00	Ounce		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Requisition Number: 1315090

Line	Description	Quantity	Unit	Unit Price	Total
5	8/1/13 - 6/30/14 Registered mail additional rate per piece on above.	1.00	Each		
6	7/1/14 - 6/30/15 Registered mail additional rate per piece on above.	1.00	Each		
7	8/1/13 - 6/30/14 Proof of Delivery, additional rate per piece on above (in conjunction with registered mail).	1.00	Each		
8	7/1/14 - 6/30/15 Proof of Delivery, additional rate per piece on above (in conjunction with registered mail).	1.00	Each		

Delivery: _____

Terms of Payment: _____

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Contract Terms and Conditions

Table of Contents

Terms and Conditions.....VIII
 BID STANDARD TERMS AND CONDITIONSVIII
 TERMS AND CONDITIONS FOR THIS BIDVIII
 INSURANCE REQUIREMENTSVIII
 PURCHASE AGREEMENT BIDVIII
 RIVIP INFO - BID SUBMISSION REQUIREMENTSVIII

Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.