

REQUEST FOR QUOTE (RFQ) – BID# 7479364

CCRI FLANAGAN CAMPUS LIBRARY INTERIOR RENOVATIONS

SUBMISSION DEADLINE: Monday, August 05, 2013 at 10:00 AM (ET)

PRE-BID CONFERENCE: NO
 YES Wednesday, July 17, 2013 at 9:00 AM (ET)

Mandatory: NO
 YES: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

Location: Community College of Rhode Island
1762 Louisquisset Pike
Lincoln, RI 02865

Please Report to: Presidents conference Romm #2508

Buyer Name: Gary P. Mosca
Title: Sr. Buyer

QUESTIONS concerning this solicitation must be received by the Division of Purchases at (gary.mosca@purchasing.ri.gov) no later than (Monday, July 22, 2013, 5:00 PM (ET)). Questions should be submitted in a *Microsoft Word attachment*. Please reference the bid number (Bid #7479364) on all correspondence. Questions received, if any, will be posted on the Rhode Island Division of Purchases website as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

SURETY REQUIRED: YES

BOND REQUIRED: YES

PUBLIC COPY (R.I. Gen. Law 37-2-18(j)): This requirement applies to all public works projects (vertical and horizontal) exceeding Five Hundred Thousand (\$500,000) dollars and any combination of base bid plus all alternates.

DISK BASED BID: NO
 YES: See attached Disk Based Bidding Information

NOTE TO VENDORS:
Vendors must register on-line at the Rhode Island Division of Purchases website at www.purchasing.ri.gov. Offers received without the completed four-page Rhode Island Vendor Information Program (RIVIP) Generated Bidder Certification Cover Form attached may result in disqualification.

THIS IS NOT A BIDDER CERTIFICATION FORM



Disk Based Bidding Information

File Format

All disk based bid files are ZIP files that you can open using the WinZip 8.1 software. The ZIP file will contain one or more files based on the type of Bid/RPF.

Downloading the Disk Based Bid

Bids that have a file for download are marked with a "D" in the Info field of the bid search results. The "D" will be an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the ZIP file associated with the bid. Opening the WinZip file will download a copy to your computer's temporary directory.

Opening the Disk Based Bid

Once downloaded, you can open the ZIP file with WinZip and view the Microsoft Office files contained within the WinZip file. Immediately save (extract) the individual files to an appropriate directory on your computer, such as "Desktop" or "My Documents".

FOR THE DEPARTMENT OF TRANSPORTATION AND OTHER SPECIFIC PROJECTS:

Completing the Disk Based Bid

Once the Microsoft Office files are properly saved, open the individual files and enter the required information in the appropriate fields. Save each file again to capture the new information you entered.

Submitting the Disk Based Bid

Save the completed files to a CD or diskette. Label the CD or diskette with the Bid/RFP number and bidder's name (company name, not contract name). Submit as instructed in the Bid or RFP solicitation document.

DOCUMENT 00 10 00 - INVITATION TO BID

Purchaser: State of Rhode Island
Division of Purchases
One Capitol Hill
Providence, Rhode Island 02908

Owner: Community College of Rhode Island
Knight Campus, 400 East Avenue, Warwick, RI 02886

Architect: The Robinson Green Beretta Corporation
50 Holden Street, Providence, RI 02908

Project: Renovations and Alterations to CCRI Flanagan Campus Library
1762 Louisquisset Pike, Lincoln, Rhode Island

Completion Time: To be determined.

General or Trade Contractors are invited to submit an offer under seal to the Purchaser at the above address, for construction of the above Project, on or before:

Time: 10:00 (AM) (ET) Date: Monday, August 5, 2013.

Bid Documents will be available only in electronic format from the Department of Purchasing web site. Should you need assistance in obtaining Bid Documents electronically, please contact the office of the Rhode Island Department of Purchasing, One Capitol Hill, Providence, RI 02908-5855.

Bidders will be required to provide Bid security in the form of a Bid Bond, or a certified check, payable to the State of Rhode Island in the amount of a sum no less than 5 percent of the Bid Price.

The Owner will hold a pre-bid conference at the Community College of Rhode Island, located at the Community College of Rhode Island Flanagan Campus, 1762 Louisquissett Pike, Lincoln, RI. **Please report to: Presidents Conference Room # 2508.**

Time: 9:00 (AM) (ET) Date: Wednesday, July 17, 2013.

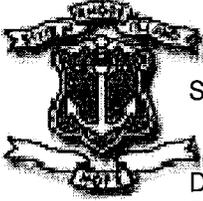
Refer to Document 002000 - Instructions to Bidders, for other Bidding requirements.

Bidder's attention is referred to State requirements pertaining to conditions of employment to be observed, including the Equal Employment Opportunity Act, and requirements that 10 percent of the dollar value of the work must be performed by Minority Business Enterprises, and wage rates to be paid under the Contract for this Project must be in accordance with those prevailing wages on file at the Rhode Island Department of Labor, Office of the Director. Bidders are subject to the terms, conditions, and provisions of Chapters 2, 12, 13, and 14.1 of Title 37, general laws of the State of Rhode Island, 1956 as amended.

A Bidder Certification Cover Form must accompany each bid proposal submitted. No offer will be considered that is not accompanied by a completed and signed RIVIP generated Bidder Certification Form. Vendors must register on-line at the State Purchasing web site at www.purchasing.ri.gov to be able to download the form.

The State of Rhode Island reserves the right to accept or reject any or all offers.

END OF SECTION 00 10 00



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website:
www.purchasing.ri.gov

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

START DATE

STARTING DATE _____ NO. OF WORKING DAYS REQUIRED FOR COMPLETION

WAGE REQUIREMENTS

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at www.purchasing.state.ri.us. SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER RI20100001. PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

TERMS CONTINUED:

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

TERMS CONTINUED:

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

DELIVERY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

SURETY REQUIREMENTS

BIDDER IS REQUIRED TO PROVIDE A BID SURETY IN THE FORM OF A BID BOND, OR A CERTIFIED CHECK PAYABLE TO THE STATE OF RHODE ISLAND, IN THE AMOUNT OF A SUM NOT LESS THAN FIVE PERCENT (5%) OF THE BID PRICE. BID SURETY MUST BE ATTACHED TO THE BID FORM. THE SUCCESSFUL BIDDER WILL ALSO BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

SUBSTITUTION TERMS

A) THE MATERIALS, PRODUCTS, AND EQUIPMENT DESCRIBED IN THE BIDDING DOCUMENTS ESTABLISH A STANDARD OF REQUIRED FUNCTION, DIMENSION, APPEARANCE, AND QUALITY TO BE MET BY ANY PROPOSED SUBSTITUTION. B) NO SUBSTITUTION WILL BE CONSIDERED PRIOR TO RECEIPT OF BIDS UNLESS WRITTEN REQUEST FOR APPROVAL HAS BEEN RECEIVED BY THE ARCHITECT AT LEAST 10 DAYS PRIOR TO THE DATE FOR RECEIPT OF BIDS. SUCH REQUESTS SHALL INCLUDE THE NAME OF THE MATERIAL OR EQUIPMENT FOR WHICH IT IS TO BE SUBSTITUTED AND A COMPLETE DESCRIPTION OF THE PROPOSED SUBSTITUTION INCLUDING DRAWINGS, PERFORMANCE, AND TEST DATA AND OTHER INFORMATION NECESSARY FOR AN EVALUATION. A STATEMENT SETTING FORTH CHANGES IN OTHER MATERIALS, EQUIPMENT, OR OTHER PORTIONS OF THE WORK, INCLUDING CHANGES IN THE WORK OF OTHER CONTRACTS THAT INCORPORATION OF THE PROPOSED SUBSTITUTION WOULD REQUIRE, SHALL BE INCLUDED. THE BURDEN OF PROOF OF THE MERIT OF THE PROPOSED SUBSTITUTION IS UPON THE PROPOSER. THE ARCHITECT'S DESIGN OF APPROVAL OR DISAPPROVAL OF A PROPOSED SUBSTITUTION SHALL BE FINAL. C) IF THE ARCHITECT APPROVES A PROPOSED SUBSTITUTION PRIOR TO RECEIPT OF BIDS, SUCH APPROVAL WILL BE SET FORTH IN AN ADDENDUM. BIDDERS SHALL NOT RELY UPON APPROVALS MADE IN ANY OTHER MANNER. D) NO SUBSTITUTIONS WILL BE CONSIDERED AFTER THE CONTRACT AWARD UNLESS SPECIFICALLY PROVIDED FOR IN THE CONTRACT DOCUMENTS.

END DOCUMENT

SECTION 00 04 10 - BID FORM – RFQ #7479364

Date: July 9, 2013

TO: The Department of Administration, Division of Purchases
One Capitol Hill
Providence, Rhode Island, 02908

Project: Interior Renovations and Alterations to CCRI Flanagan Campus Library
Community College of Rhode Island
1762 Louisquisset Pike
Lincoln, Rhode Island 02865

Submitted by:
(include address,
tel. & FAX nos.,
and license no.)

1. BID

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders, and in the Contract Documents prepared by The Robinson Green Beretta Corporation, Architect for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

_____ (\$ _____.)
(written, and numerically)

We have included the required Bid security as required by the Invitation to Bid.

2. ALTERNATES

Alternates are specified in Division 1 of the specifications. For Changing the Work to be performed under this Contract to that Work described in the Alternatives, the undersigned agrees to modify his Base Bid by the following sums; which remain in effect for sixty (60) calendar days after the date of the Agreement.

- Alternate No. 1 ADD \$ _____
- Alternate No. 2 ADD \$ _____
- Alternate No. 3 ADD \$ _____
- Alternate No. 4 ADD \$ _____

(Note: Cross out either word "Add" or "Deduct", whichever is not applicable. Cross out Alternative Numbers for which no request for an Alternative price has been issued by the Architect.)

3. UNIT PRICES

The undersigned agrees that the following unit prices are applicable for additional or deductive work from that as specified or shown on the Contract Documents. The prices herein established are for additional work and include the net cost plus overhead and profit.

The following Unit Prices will constitute basis for additions to Contract as may be required during the life of the Contract: (Contractor to fill-in.)

<u>ITEM</u>	<u>UNIT</u>	<u>COST</u>
Hourly rate for third shift	Work Hr.	_____
Installation of firestopping systems at penetrations through rated walls	S.F.	_____
FRT Blocking	S.F.	_____

3. ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for ninety (90) days from the bid closing date. If this bid is accepted by the Owner within the time period stated above, we will:

- Execute the Agreement subject to compliance with required State regulatory agency approvals as described in the Invitation to Bid.
- Furnish the required bonds in compliance with amended provisions of the Instructions to Bidders.
- Commence work within seven days after receipt of a Purchase Order from the Rhode Island State Division of Purchases.

If this bid is accepted within ninety (90) days, and we fail to commence the Work, or we fail to provide the required Bonds, the security deposit shall be forfeited as damages to the Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

In the event our bid is not accepted within ninety (90) days, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

4. CONTRACT TIME

The undersigned agrees to substantially complete the project not later than the dates indicated in the Summary of the Work - Section 011000.

The undersigned also agrees to submit mechanical unit shop drawing submittals within seven days after receiving the Purchase Order.

The undersigned also agrees to totally complete (final completion) the project within 45 days after the date of substantial completion.

5. ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

- Addendum No. 1, dated _____.
- Addendum No. 2, dated _____.
- Addendum No. 3, dated _____.
- Addendum No. 4, dated _____.

6. REQUIREMENT FOR LICENSE NUMBER

In compliance with the requirements of the Rhode Island General Laws, Section 5-65-23, my Rhode Island license number for the work to be performed by this firm as a prime contractor is:
License Number: _____

7. BID FORM SIGNATURE(S)

(Bidder's name)

By: _____

Title: _____

Corporate Seal:

END OF SECTION 00 04 10