



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Melillo, Charlotte A  
 PHONE #: 401-574-8110

CREATION DATE : 21-JUN-13  
 BID NUMBER: 7475372  
 TITLE: DISPOSAL OF REGULATED  
 MEDICAL/PATHOLOGICAL WASTE  
 BLANKET START : 01-AUG-13  
 BLANKET END : 31-JUL-15  
 BID CLOSING DATE AND TIME: 11-JUL-2013 10:00:00

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 URI ACCOUNTS PAYABLE  
 CARLOTTI ADMINISTRATION BLDG  
 75 LOWER COLLEGE ROAD, SUITE 1  
 KINGSTON, RI 02881  
 US

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 URI SPECIAL INSTRUCTIONS  
 SEE BELOW  
 SEE BELOW, RI N/A  
 US

Requisition Number: 1315567

Line	Description	Quantity	Unit	Unit Price	Total
1	8/1/13 - 7/31/15 DISPOSAL OF REGULATED MEDICAL/PATHOLOGICAL WASTE PER ATTACHED SPECIFICATIONS. DELIVER TO: URI PUBLIC SAFETY 44 LOWER COLLEGE RD KINGSTON, RI 02881 QUESTIONS CONCERNING THIS BID SHOULD BE EMAILED TO: charlotte.melillo@purchasing.ri.gov Questions will be entertained until 7/3/13. 8/1/13-6/30/14 Box size 2.2 cu. ft. (regulated medical/pathological waste)	20.00	Box		
2	7/1/14-7/31/15 Box size 2.2 cu. ft. (regulated medical/pathological waste)	20.00	Box		
3	8/1/13-6/30/14 Box size 4.5 cu. ft. (regulated medical/pathological waste)	250.00	Box		
4	7/1/14-7/31/15 Box size 4.5 cu. ft. (regulated medical/pathological waste)	250.00	Box		
5	8/1/13-6/30/14 Box size 7.0 cu. ft. (regulated medical/pathological waste)	20.00	Box		
6	7/1/14-7/31/15 Box size 7.0 cu. ft. (regulated medical/pathological waste)	20.00	Box		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

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ATTACHMENT A TECHNICAL SPECIFICATIONS

Technical Specifications for Disposal Services for Rhode Island Regulated Medical Waste /Pathological/Anatomical Waste; Blanket requirements for 8/1/13 – 7/31/15

The vendor shall meet all federal, state, and local regulations including Rhode Island Department of Environmental Management Regulation (RIDEM) DEM-OWM-MW-1-2009, as amended July 2010 and any subsequent amendments as adopted by RIDEM.

<http://www.dem.ri.gov/pubs/regs/regs/waste/medwaste10.pdf>

The successful bidder must have a RIDEM Medical Waste Transporter Permit Number and a valid Rhode Island Medical Waste Transporter Permit. The successful bidder must provide proof of such valid permit upon notification of the tentative award.

All regulated medical waste/pathological waste must be transported by bidder vehicles displaying the RIDEM permit decals to a licensed and permitted transfer/storage/disposal facility(TSDF) having all required federal, state, and local permits and operating licenses. All bidder vehicles will be identified with the company name. All company personnel will have company identification and the appropriate valid driver's license.

The bidder shall provide all needed supplies to the University of Rhode Island at no additional charge to the box price bid on the bid sheet. The box bid price will include all supplies, transportation, labor, vehicle and disposal costs, i.e., be all inclusive. No additional fuel or insurance surcharges are allowed over the duration of the contract unless authorized in writing by the University of Rhode Island Purchasing Department.

The medical waste box unit supplies shall include red/orange bags displaying the biohazard symbol and meeting the strength requirements specified in the RIDEM regulations, ASTM Standard #D-1709-91, cartons that meet regulations, tape, and all labels. The bidder must provide and use the Rhode Island Medical Waste Tracking Form specified in the RIDEM regulations at no cost to the University. Alternate forms may only be used if pre-approved by the RI DEM.

The University of Rhode Island (Kingston campus) pick-ups will occur at 1-3 locations and will be determined at the start of the contract. Currently all the boxes are picked up from the Department of Public Safety/ Environmental Health & Safety Office located at 177 Plains Road, Kingston, RI. Currently pick-ups are scheduled for Tuesday mornings between the hours of 10:30AM- 12:30 PM on alternate weeks, twenty six (26) pick-ups per year. The University reserves the right to cancel any scheduled pick-up that falls on a holiday or if there is no waste that needs a pick-up.

The University of Rhode Island located at the Providence campus in the Shephard Building at 80 Washington Street, Providence RI 02003 may utilize the prices resulting from this bid. They will issue a separate requisition for services rendered at that location and must be invoiced separately from the Kingston Campus. They will specify a pick-up schedule that meets their needs and specify a contact person as needed at the time they initiate a requisition for that location.

A copy of the RI Medical Tracking Form(s) originating at the URI Kingston campus must be signed by the destination facility and returned to the URI Public Safety/Environmental Health & Safety Office at 177 Plains Road Kingston, RI 02881 within the 35 day period specified in the RIDEM regulations. Tracking forms that originate from the URI Providence campus should be returned to the designated contact person at that location within the 35 day period.

No invoices from the vendor will be paid for shipments that have not been documented to reach the final destination facility by return of the Rhode Island Medical Tracking Form signed by the TSDF. The invoices must be accurate and billed in compliance with the awarded purchase order(s) to avoid delays in payment.

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
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**GROUP PURCHASING ORGANIZATIONS (GPO):**

THE UNIVERSITY OF RHODE ISLAND IS A MEMBER OF THE FOLLOWING:

- 1) Educational & Institutional Cooperative Purchasing (E&I)
- 2) Provista

IF THIS IS A MULTI-YEAR BID/CONTRACT, CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE UNIVERSITY. TERMINATION MAY BE EFFECTED BY THE UNIVERSITY BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE UNIVERSITY TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/ SERVICES AND SUBJECT TO AVAILABILITY OF FUNDS.

DELIVERY AS REQUESTED. A WASTE SCHEDULE WILL BE FINALIZED UPON AWARD OF BID.

BLANKET REQUIREMENTS: 8/1/13 - 7/31/15

DISPOSAL SERVICES FOR REGULATED MEDICAL WASTE INCLUDING PATHOLOGICAL/ANATOMICAL WASTES SEE ATTACHED SPECIFICATIONS.

ALL WASTE MUST BE DESTROYED BY INCINERATION.

PICK UPS WILL INCLUDE BOTH THE UNIVERSITY OF RHODE ISLAND'S KINGSTON CAMPUS AND THE PROVIDENCE CAMPUS AT 80 WASHINGTON STREET, PROVIDENCE, RI 02903.

ALL COSTS ARE INCLUSIVE OF THE ITEMS DETAILED IN THE ATTACHMENT

(-all supplies and reports are included- (boxes, bags, labels, tracking forms, reports)

**INSURANCE**

IN ACCORDANCE WITH THE RHODE ISLAND BOARD OF EDUCATION GENERAL CONDITIONS OF PURCHASE, INSURANCE CERTIFICATES ARE REQUIRED FOR WORKERS COMPENSATION, GENERAL LIABILITY, PROPERTY DAMAGE, AND AUTO INSURANCE. UPON NOTICE OF TENTATIVE AWARD, THE SUCCESSFUL BIDDER(S) WILL BE REQUIRED TO SUBMIT THE ABOVE NAMING THE UNIVERSITY OF RHODE AS ADDITIONAL INSURED, BY A FIRM AUTHORIZED TO DO BUSINESS IN THE STATE OF RHODE ISLAND.

QUANTITIES, IF ANY, ARE ESTIMATED ONLY. THE AGREEMENT SHALL COVER THE ACTUAL QUANTITIES ORDERED DURING THE PERIOD. DELIVERIES WILL BE BILLED AS THE SINGLE, FIRM, AWARDED UNIT PRICE QUOTED REGARDLESS OF THE QUANTITIES ORDERED.

PAYMENT OF INVOICES WILL BE INITIATED ONLY UPON RECEIPT OF A COMPLETED RI MEDICAL TRACKING FORM FROM THE DESTINATION FACILITY.

DELIVERY OF GOODS AND SERVICES AS REQUESTED BY AGENCY: PLEASE SEE ATTACHED TECHNICAL SPECIFICATIONS

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The bidder is responsible for completing the reports required by the RIDEM regulations.

Box sizes to be provided are 2.2 cu.ft. (small), 4.5 cu.ft. (medium) and 7.0 cu.ft. (large). The estimated quantities to be transported for disposal noted on the bid sheet are for the University of Rhode Island- Kingston campus.

Any alternative products or services proposed by the vendor in the future must be explicitly approved by the University of Rhode Island in writing prior to implementation.

The bidder will carry insurance as specified by the Rhode Island Board of Education on the bid sheet and any additional coverage required by the RIDEM in the regulations.

The University requests documentation, such as a certificate of disposal/destruction that shows when the boxes from each shipment were actually incinerated and a list of the weights of the individual boxes monthly.

The bidder must provide documentation that it has an employee safety and compliance training program in place for its employees.

Consultation/evaluation of services (customer services) shall be provided at no cost to the University of Rhode Island.

As part of the bid response the vendor must provide documentation of its compliance history indicating any State/Federal regulatory agency violations for the last 2 years including motor vehicle violations. Serious violations may be cause for disqualification from the bidding process.

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR

VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

**CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.