

SOLICITATION INFORMATION

May 24, 2013

RFQ #7467394

**TITLE: CENTREDALE MANOR, NORTH PROVIDENCE,
DEM**

CLOSING DATE AND TIME: 6/19/13 AT 1:45 PM

PRE-BID/ PROPOSAL CONFERENCE: YES

DATE: 6/7/13 TIME: 10:00 AM

MANDATORY: YES

**LOCATION: DEM – ROOM 380
235 PROMENADE STREET
PROVIDENCE, RI 02908**

Questions concerning this solicitation must be received by the Division of Purchases at: construction@purchasing.ri.gov no later than 6/10/13 at 12:00 Noon (ET). Questions should be submitted in a Microsoft Word attachment. Please reference the RFQ # on all correspondence. Questions received, if any, will be posted on the Internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

SURETY REQUIRED: YES

BOND REQUIRED: YES

**JOHN O'HARA II
CHIEF BUYER**



JOH:da

Vendors register on-line at the State Purchasing Website at www.purchasing.ri.gov to be able to download a Bidder Certification Cover Form.

THIS PAGE IS NOT A BIDDER CERTIFICATION FORM

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

DEPARTMENT OF ADMINISTRATION
OFFICE OF PURCHASES

DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
OFFICE OF WASTE MANAGEMENT

SECTION 00020 INVITATION TO BID NOTICE TO CONTRACTORS - BID NO. 7467394

The State of Rhode Island Department of Environmental Management, Office of Waste Management is soliciting bids for the Centredale Manor Restoration Project, Implementation of Interim Remedial Action, located along the Allendale and Lyman Mill Ponds in North Providence, Rhode Island in accordance with plans and specifications dated May, 2013.

SEALED PROPOSALS ADDRESSED TO THE **STATE PURCHASING AGENT**, 1 CAPITOL HILL, PROVIDENCE, R.I. 02908-5855, SHALL BE RECEIVED UNTIL 6/19/13 at 1:45 PM. At that time they will be opened and read in public.

BIDS SHALL BE SUBMITTED ON THE FORMS PROVIDED WITH THE PLANS AND SPECIFICATIONS.

Effective January 1, 2013 all Public Works related project proposals exceeding five hundred thousand (\$500,000) dollars are required to include a "public copy". All agency contract solicitations, requests for proposals, invitations for bids, etc. shall state that any bid or proposal that exceeds five hundred thousand (\$500,000) dollars must include a copy to be available for public inspection upon the opening of the bids. Any bid or proposal in excess of five hundred thousand (\$500,000) dollars which does not include a copy for public inspection shall be deemed to be non-responsive. For further information, please see R.I. General Laws Section 37-2-18 (P.L 221) <http://www.rilin.state.ri.us/PublicLaws/law10/law10221.htm> and Purchasing Rules & Regulations amendment at www.purchasing.ri.gov This regulation applies to all public works projects (vertical and horizontal) exceeding five hundred thousand (\$500,000) dollars and any combination of base bid plus all alternates.

In accordance to Purchasing Rules and Regulations adopted on January 11, 2011 the following conditions are required:

1. All bid proposals shall be opened publicly and read aloud.
2. Each bid, together with the name of the bidder, shall be recorded and an abstract made available "immediately" for public inspection.
3. Copy of the redacted bid proposal shall be available for public inspection by the close of the business the day the subject bid(s) and/or contract(s) is opened by the Division of Purchases.
4. The burden to identify and withhold from the public copy that is released at the bid opening any trade secrets, commercial or financial information, or other information the bidder- deems not subject to public disclosure pursuant to Chapter 38-2, the Access to Public Records Act, shall rest solely and exclusively with the bidder submitting the bid proposal.
5. At the time that a proposal is submitted, a bidder must submit a redacted copy of the bid proposal in a PDF (Portable Document Format) file format on a read only CD-R Media Disk (hereinafter referred to as a "CD"). Vendors are required to provide all documents submitted in response to the bid solicitation on the CD.

- a. The acceptable media is a CD-R. Media that is read/writable (CD RW) will not be accepted.
 - b. Only readable, not writeable media is acceptable.
 - c. Vendor is responsible for supplying their own CD-R media.
 - d. Vendor is responsible for the integrity of the CD.
6. Failure of the bidder to submit a public copy on a readable CD, as required by RIGL 37-2-18 as amended, shall result in the disqualification of said bid.
7. CD must be enclosed in a protective cover and the protective cover clearly labeled with the following:
- a. Marked "Public Copy"
 - b. Title of Solicitation as it appears on the RIVIP cover letter.
 - c. Name of Company and Vendor ID as it appears on the RIVIP cover letter.
 - d. Bid Response Number as it appears on the RIVIP cover letter.
 - e. Date of Bid as it appears on the RIVIP cover letter.
8. Bid response on CD-R to be in a PDF (Portable Document Format).
- a. One PDF file will be on the CD-R. File to meet the following requirements:
 - i. Only one file will contain all documents in response to the bid. If you have more than one document for the response, the documents must be concatenated or merged into one PDF document. Failure to submit only one PDF file may result in disqualification of bid.
 - ii. File should be named in the following manner:
 1. Bid Number_Date of Bid_VendorName_VendorID.pdf. Where:
 1. Bid Number is the bid number for which the response is for as it appears on the RIVIP cover sheet.
 2. Date of bid is date of bid using the format (mm-dd-yyyy).
 3. Vendor Name is the name of the vendor as one word -no spaces or punctuation.
 4. Vendor ID as it appears on the RIVIP vendor cover sheet.

Note: you must use underscores in separating the fields. Do not use underscores anywhere else in the filename other than to separate the fields.

Example: 1234567_06-01-2011_Vendor ID_9876.pdf

9. Purchasing staff will officially conclude the bid opening and all loaded proposals will be posted to the Purchasing web site. All proposals will be available immediately after bid opening at www.purchasing.ri.gov.

For technical assistance, contact the Division of Purchases office at (401) 574-8100.

Plans and specifications for submitting bid proposals may be obtained from the Purchasing Website.

A CERTIFIED CHECK OR BID BOND PAYABLE TO THE STATE OF RHODE ISLAND IN AN AMOUNT EQUAL TO FIVE PERCENT (5%) OF THE PROPOSAL SHALL BE SUBMITTED WITH THE BID.

A Performance and Payment Bond equal to one hundred percent (100%) of the contract price with a surety company registered and licensed in the State of Rhode Island shall be required of the successful bidder.

This project is subject to terms, conditions, and provisions of Chapters 2, 12, 13, and 14.1 of Title 37, Rhode Island General Laws 1956, as amended et. seq., and regulations promulgated thereunder, which require that ten percent (10%) of the dollar value of work performed on the project be performed by minority business enterprises, and prevailing wage rates to be paid under the

Contract for this project must be in accordance with those prevailing wages on file in the Rhode Island Department of Labor, Office of the Director.

The included prevailing wage table may have been revised. It is the contractor's responsibility to use the current prevailing wage table. The table may be obtained at the RI Division of Purchases Home Page at www.purchasing.ri.gov.

All bidders MUST register online at www.purchasing.ri.gov. A RIVIP generated Bidder Certification Cover Form MUST accompany each bid. Should you need assistance in registering or downloading a bid, call (401) 574-8100 ext. 134. Failure to comply will result in disqualification.

A REPRESENTATIVE OF THE DEPARTMENT OF ENVIRONMENTAL MANAGEMENT, OFFICE OF WASTE MANAGEMENT AND THE DESIGNER OF RECORD WILL BE PRESENT FOR A PRE-BID CONFERENCE AT THE FOLLOWING LOCATION, DATE AND TIME:

THE PRE-BID CONFERENCE WILL BE MANDATORY WHEN SO SPECIFIED BY THE OFFICE OF PURCHASING.

**LOCATION: DEM – Room 380
235 Promenade Street
Providence, RI 02908**

ON: 6/7/13 AT 10:00 AM

DEPARTMENT OF ADMINISTRATION
OFFICE OF PURCHASES
By: s/Lorraine Hynes
State Purchasing Agent

END OF INVITATION TO BID/NOTICE TO CONTRACTORS
