Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 15-MAY-13
BID NUMBER: 7467375
TITLE: LAWN CARE FOR ELEANOR SLATER HOSPITAL GROUP HOMES

BLANKET START : 02-JUN-13
BLANKET END : 30-NOV-13
BID CLOSING DATE AND TIME:31-MAY-2013 10:30:00

BUYER: Melillo, Charlotte A
PHONE #: 401-574-8110

BILL TO
DOA CONTROLLER
ONE CAPITOL HILL, 4TH FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

SHIP TO
BHDDH-HOSPITALS AND COMMUNITY REHABILITATIVE SERVICES
14 HARRINGTON ROAD - BARRY HALL
CRANSTON, RI 02920
US

Requistion Number:

Line	Description	Quantity	Unit	Unit Price	Total
1	6/2/13 - 11/30/13 LAWN CARE FOR ELEANOR SLATER HOSPITAL GROUP HOMES PER SPECIFICATIONS ATTACHED. EMAIL charlotte.melillo@purchasing.ri.gov FOR QUESTIONS REGARDING THIS BID. IT IS RECOMMENDED THAT THE VENDOR MAKE A SITE VISIT TO EACH OF THESE GROUP HOMES. SPRING CLEAN-UP ROGLER FARM GROUP HOME FY13	1.00	Each		
2	SPRING CLEAN-UP EAST WALLUM LAKE GROUP HOME FY13	1.00	Each		
3	SPRING CLEAN-UP LINCOLN GROUP HOME FY13	1.00	Each		
4	SPRING CLEAN-UP MOWRY GROUP HOME FY13	1.00	Each		
5	6/2/13 - 11/30/13 WEEKLY LAWN CARE ROGLER FARM GROUP HOME	25.00	Each		
6	6/2/13 - 11/30/13 WEEKLY LAWN CARE EAST WALLUM LAKE GROUP HOME	25.00	Each		
7	6/2/13 - 11/30/13 WEEKLY LAWN CARE LINCOLN GROUP HOME	25.00	Each		
8	6/2/13 - 11/30/13 WEEKLY LAWN CARE MOWRY GROUP HOME	25.00	Each		
9	FALL CLEAN-UP ROGLER FARM GROUP HOME FY14	1.00	Each		
10	FALL CLEAN-UP EAST WALLUM LAKE GROUP HOME FY14	1.00	Each		
11	FALL CLEAN-UP LINCOLN GROUP HOME FY14	1.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

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Requistion Number:

Line	Description	Quantity	Unit	Unit Price	Total
12	FALL CLEAN-UP MOWRY GROUP HOME FY14	1.00	Each		

Delivery: _____

Terms of Payment: _____

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BHDDH – ELEANOR SLATER HOSPITAL / ZMABARANO UNIT
LANDSCAPING SPECIFICATIONS

RFQ 7467375

SUPPLIER TO PROVIDE THE FOLLOWING LANDSCAPING:

CUTTING OF GRASS WEEKLY. VENDOR TO USE BAGGER WHEN CUTTING.

TRIMMING OF GRASS WITH EACH CUTTING.

REMOVAL OF GRASS CLIPPINGS AND OTHER LANDSCAPING WASTE WITH EACH VISIT.

EDGING AND WEEDING OF ALL MULCHED AREAS.

EDGING SHALL DEFINE AREA BETWEEN GRASS AND MULCHED AREA CLEARLY.

PROVIDE MULCHING FOR ALL SHRUBS AND TREES AND DECORATIVE AREAS.

YARD CLEAN-UP, REMOVAL OF LEAVES AND BROKEN BRANCHES; JUNE AND NOVEMBER.

PRUNING OF SHRUBS AND TREES MONTHLY.

TOTAL PRICE FOR CLEANUP (1 CLEAN UP PER LOCATION, SPRING, (FY13):

SPRING:
CLEANING OF ALL WINTER DEBRIS (LEAVES, BRANCHES/TWIGS, SAND). TRIM
ALL HEDGES, RAKE ALL AREAS AT ALL FOUR (4) GROUP HOMES. PRICING TO INCLUDE MULCH

SUMMER:
MAINTAIN ALL LAWNS; CUT, RAKE, TRIM AND PICK UP DEBRIS; MAINTAIN HEDGES.

PRICE FOR WEEKLY CUTTING:
06/2/13 - 6/30/013 (4 WEEKS) FY13

PRICE FOR WEEKLY CUTTING:
07/1/13 - 11/16/13 (21 WEEKS) FY14

PRICE FOR CLEANUP (1 CLEAN UP PER LOCATION, FALL , NOVEMBER 2013 (FY14):

FALL:
MAINTAIN ALL LAWNS, RAKE ALL LEAVES, AND TRIM ALL HEDGES.

BHDDH – ELEANOR SLATER HOSPITAL / ZMABARANO UNIT
LANDSCAPING SPECIFICATIONS

REQUEST FOR LAWN CARE FOR THE FOLLOWING GROUP HOMES:

ROGLER FARM ROAD GROUP HOME
1 ROGLER FARM ROAD
SMITHFIELD, R. I. – 233-2124

EAST WALLUM LAKE GROUP HOME
1710 EAST WALLUM LAKE ROAD
PASCOAG, R. I. – 567-0990

LINCOLN GROUP HOME
27 SOUTHWICK DRIVE
SMITHFIELD, R. I. – 727-1355

MOWRY AVENUE GROUP HOME
80 MOWRY AVENUE
NORTH SMITHFIELD, R. I. – 769-6681

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - $1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF $5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - $1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF $1 MILLION.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

BLANKET PAYMENT

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY. PAYMENTS WILL BE AUTHORIZED UPON SUBMISSION OF PROPERLY RENDERED INVOICES NO MORE THAN MONTHLY TO THE RECEIVING AGENCY. ANY UNUSED BALANCE AT END OF BLANKET PERIOD IS AUTOMATICALLY CANCELLED.

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.