



**State of Rhode Island
Department of Administration / Division of Purchases
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**Solicitation Information
May 21, 2013**

ADDENDUM # 1

RFP # 7464388

RFP Title: Rhode Island Pregnancy Risk Assessment Monitoring System (PRAMS)

Bid Opening Date & Time: June 5, 2013 @ 10:00 AM (EST)

Notice to Vendors:

ATTACHED ARE VENDOR QUESTIONS WITH STATE RESPONSES.

NO FURTHER QUESTIONS WILL BE ANSWERED.

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Interdepartmental Project Manager**

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.

**Vendor Questions for RFP # 7464388 Rhode Island Pregnancy Risk Assessment
Monitoring System (PRAMS)**

Question 1: What is the budget ceiling for the initial (one-year) contract period?

Answer to question 1:

The RI PRAMS program has never been fully funded by CDC and has required funding from other programs. As a result, only an estimated budget range can be provided. Currently, RI PRAMS expects that the budget for 2014 will range from \$32,000 to \$36,000. State is interested in receiving the best possible value for the RI PRAMS service and encourages all qualified and experienced phone contractors to submit a proposal.

Question 2: Specific Activities number 4, page 6 of the RFP states “In the absence of PIDS or other online interview tool, interviews will be conducted on paper surveys and phone attempts will also be captured and coded on paper.” The roll-out of PIDS has been delayed for some time. Should we assume it will be up and running by January 2014 and have our cost proposal reflect this, or should we have our costs reflect doing the survey via paper and pencil? Can we submit a cost proposal for each scenario?

Answer to question 2:

Contractor can provide separate cost proposals if they feel that the PIDS online system and paper system require different time and effort. If one cost proposal is submitted, that cost proposal will apply for both methods even if phone phase begins on the paper system one month and transitions to online the following month.

Question 3: Specific Activities number 13, page 7 of the RFP: Do you anticipate having a contractor staff member visit the Department of Health?

Answer to question 3:

During the eleven years that Rhode Island has been a PRAMS state, no contractor was required to travel to Rhode Island. All situations were resolved by conference calls and/or emails. Therefore, there is no expectation to have a contractor staff member visit the Department of Health.

Question 4: Deliverables, bullet point 3, page 10 of the RFP: What is meant by quarterly recordings? Does this refer to voice recordings of interviews or to contact attempt reports that are exported from PIDS?

Answer to question 4:

This deliverable does refer to the voice recordings of phone attempts and completed interviews. This deliverable is to comply with the CDC PRAMS requirement that states monitor their phone interviewers. Currently, RI PRAMS receives a DVD that includes about 3 – 5 completed English interviews and 7-9 English phone attempts from various interviewers. The interviews and phone attempts are from the same batch and they are sent to RI PRAMS at the request of the PRAMS Coordinator. RI PRAMS conducts interviews in both English and Spanish, but currently only requests English events. This may change to include some Spanish interviews and call attempts.

Question 5: Deliverables, arrow 3, page 10 of the RFP: What specific reports will be requested each month and each quarter? Can you provide examples of these reports?

Answer to question 5:

The Monitoring Summary Report is currently required by CDC PRAMS. This report may not be required when PIDS is fully implemented.

If PIDS is functional in 2014, RI PRAMS should be able to generate the reports listed below from the online system.

However, until the phone phase of PIDS is fully functional, required monthly reports include a list of participants that refuse, partially complete or complete a phone interview with the necessary fields needed for data entry into Pramtrac. The paper phone attempts logs must be completed for each attempt, however, the report provided to RI PRAMS, only lists the actual entry where the event is documented (refusal, complete or partial interview).

The RI PRAMS program also requires a separate monthly report of all respondents that complete at least a partial interview. This report is used to document the respondents that agree to participate in the toddler follow up survey and are entitled to a \$5.00 gift card reward. The report requires updates to address, phone numbers and other fields for secondary contact.

Report formats will be provided.