



May 8, 2013

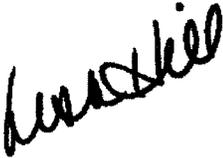
ADDENDUM 7463368A1

BID # 7463368

TITLE: 2013 Pavement Preservation Program

SUBMISSION DEADLINE: MAY 24, 2013 @ 11:30 AM (Eastern Time)

Minutes and Attendance Sheet from Pre-Proposal Meeting held on May 7, 2013.

Lisa Hill 
Chief Buyer - DOT

Vendors must register on-line at the State Purchasing Website at www.purchasing.ri.gov.

NOTE TO VENDORS: Offers received without the entire completed four-page RIVIP Generated Bidder Certification Form attached may result in disqualification.

THIS PAGE IS NOT A BIDDER CERTIFICATION FORM

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
RIDOT Addendum Notification

7463368 – 2013 Pavement Preservation Program
(4 CONTRACTS ANTICIPATED)

Per the issuance of Department of Transportation ADDENDUM # 7463368A1 the following changes are noted:

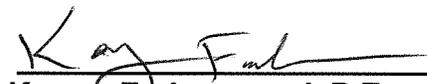
- PRE-PROPOSAL MEETING Q&A

Attached responses 1 and 2 will clarify questions and comments discussed at the Pre-Proposal Meeting held on **May 7, 2013** at RIDOA, Conference Room B, One Capitol Hill, Providence, RI.

- ATTENDANCE SHEET

Courtesy copy of Attendance Sheet from Pre-Proposal Meeting held on May 7, 2013.

APPROVED:


Kazem Farhoumand, P.E.
Chief Engineer

5/8/13

DATE

TO ALL RESPONDENTS:

The primary focus of the Pavement Preservation Program will be to preserve pavement structure through timely overlay, resurfacing and/or reclamation (and in short segments may be expanded for full depth repairs), upgrade of existing curbing and sidewalk, upgrade of existing traffic signals, and minor safety improvements such as signing, striping and roadside barriers. The Pavement Preservation Program is applicable to roads in the current TIP (Transportation Improvement Program) and potentially future year un-programmed roads as well as recommendations from various cities and towns.

Respondents are instructed to submit a **LETTER OF INTEREST ONLY** for shortlist consideration and selection recommendation. Please disregard any reference to "LOI/TECH" in the RFP.

LOI submission shall be sequentially numbered and limited in length to **25 PAGES** exclusive of exhibits, which must be tabbed and included in bound submission. All documentation in excess of **25 PAGES** will be removed and discarded. LOI Information requested should be based on the selection criteria defined on **PAGE 7** of the RFP. All information should be bound in a **single volume** and include a **Table of Contents**.

RIVIP BIDDER CERTIFICATION COVER FORM **MUST** be completed and submitted with proposal; failure to do so **MAY** result in disqualification.

"ORIGINAL" RIVIP FORM should be clearly presented for Purchases review and a **"COPY" of RIVIP FORM** should be included in **EACH** proposal submission.

Besides the RIVIP Form, RIDOT requires that all Respondents complete and include in each submission the following forms:

- **DEBARMENT**
- **LOBBYING**
- **CONFLICTS DISCLOSURE STATEMENT**

W-9 FORM is also required but should be submitted **"unbound"** for DOA review and acceptance. Copies of W-9 FORM need NOT be included in each Proposal Submission.

Submission shall be submitted not only in hard copy but also on CD ROM. Clearly labeled CD ROM should be included along with **EACH** proposal document package.

ELIGIBILITY REQUIREMENTS shall include **a minimum of FIVE (5) YEARS highway engineering experience** and possess a working knowledge of all State and Federal transportation laws as well as RIDOT'S design and construction policies, procedures and standard specifications.

In accordance with RI General Laws, all persons practicing engineering in the State of Rhode Island must possess a **proper Rhode Island P.E. registration** FOR THE INDIVIDUAL and **Certificate of Authorization** FOR THE FIRM who would perform the work. Requirements and reference information are outlined in the RFP.

Additionally in accordance with RI General Laws, no **FOREIGN CORPORATION**, (a corporation established other than in RI) has the right to transact business in RI until it has procured a **CERTIFICATE OF AUTHORITY** from the **OFFICE OF THE SECRETARY OF STATE (401) 222-2357**. If applicable, include in submission or acknowledge non-compliance and agree to comply prior to contract award.

Project has been assigned a **10% DBE GOAL** designated for each contract anticipated. . Disclosure of DBE firms proposed and the work to be performed **MUST** be included as part of LOI submission along with copies of current state certifications. To qualify toward Goal, DBE certification must be approved at the time of proposal submission.

Project Team must be identified including resumes of key personnel and description of work to be performed.

Standard Federal Form 330 (effective 6/8/04) must be completed by PRIME and included in response to this RFP. Access to this current form may be obtained @ www.gsa.gov

DUE DATE for submission is MAY 24, 2013 no later than 11:30 AM; Submission package must be submitted to the **Division of Purchases** and should be clearly labeled as to **Bid # and Project Description (ORIG + 6)**

Questions may be e-mailed to the RIDOT website @ www.dot.ri.gov through steps outlined in RFP. The **Q&A Forum** will disable 7 full calendar days prior to the due for this project; therefore the closing date for this project is MIDNIGHT on MAY 16, 2013.

All Respondent firms will be formally notified by RIDOT of final shortlist recommendations. Shortlisted Firms will be required to submit a **TECHNICAL Proposal** for evaluation and **FINAL SELECTION** recommendations.

All Shortlisted firms will be formally notified by RIDOT of approved final selections. At that time, assigned roadways will be assigned to final selection selected firms. Associated hours and fees will then be **negotiated** between RIDOT and the selected consultant firms.

1. **Q** – Is Form SF 330 considered part of the 25 pages?

A – FORM SF 330 may be included as an “exhibit”. The **25 PAGE** narrative should provide documentation specific to the selection criteria as defined in the RFP on which your firm will be evaluated. Any supporting documents, such as SF 330, are also important and should be cross referenced in your narrative but language should also be cited regarding your team’s individual qualifications and experience relative to the services proposed.

2. **Q** – Does the 25 page limit consist of “double-sided” pages?

A – *The requirement is for **25 TOTAL PAGES**. It is at your discretion how you choose to format your proposal as single or double-sided copies.*

-END-

+++PRE-PROPOSAL MEETING+++

DATE: May 7, 2013

TIME: 10:00 A.M.

LOCATION: RIDOA/ Purchases
Conference Rm. "B"

SUBJECT: 7463368 – 2013 Pavement Preservation Program (4 CONTRACTS ANTICIPATED)

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