



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 08-APR-13  
**BID NUMBER:** 7461404  
**TITLE:** GROUNDS/HOUSE MAINTENANCE - RICLAS  
  
**BLANKET START :** 15-APR-13  
**BLANKET END :** 30-NOV-15  
**BID CLOSING DATE AND TIME:** 30-APR-2013 10:30:00

**BUYER:** Melillo, Charlotte A  
**PHONE #:** 401-574-8110

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 RI COMMUNITY LIVING & SUPPORT  
 SIMPSON HALL, 3RD FLOOR  
 6 HARRINGTON RD  
 CRANSTON, RI 02920-3080  
 US

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 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
 US

Requisition Number: 1311299

Line	Description	Quantity	Unit	Unit Price	Total
1	SMALL AREAS - APPROX. 12 AREAS - 4/15/13 - 11/30/13 PLEASE NOTE, THERE ARE SEVERAL CHANGES TO LOCATIONS OF HOMES. SOME ARE NEW LOCATIONS AND SOME OF OUR OLD LOCATIONS HAVE BEEN ELIMINATED.	8.00	Month		
2	SMALL AREAS - APPROX. 12 AREAS - 4/1/14 - 11/30/14 PLEASE NOTE, THERE ARE SEVERAL CHANGES TO LOCATIONS OF HOMES. SOME ARE NEW LOCATIONS AND SOME OF OUR OLD LOCATIONS HAVE BEEN ELIMINATED.	8.00	Month		
3	SMALL AREAS - APPROX. 12 AREAS - 4/1/15 - 11/30/15 PLEASE NOTE, THERE ARE SEVERAL CHANGES TO LOCATIONS OF HOMES. SOME ARE NEW LOCATIONS AND SOME OF OUR OLD LOCATIONS HAVE BEEN ELIMINATED.	8.00	Month		
4	MEDIUM AREAS - APPROX. 14 AREAS - 4/15/13 - 11/30/13 PLEASE NOTE, THERE ARE SEVERAL CHANGES TO LOCATIONS OF HOMES. SOME ARE NEW LOCATIONS AND SOME OF OUR OLD LOCATIONS HAVE BEEN ELIMINATED.	8.00	Month		
5	MEDIUM AREAS - APPROX. 14 AREAS - 4/1/14 - 11/30/14 PLEASE NOTE, THERE ARE SEVERAL CHANGES TO LOCATIONS OF HOMES. SOME ARE NEW LOCATIONS AND SOME OF OUR OLD LOCATIONS HAVE BEEN ELIMINATED.	8.00	Month		
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7	LARGE AREAS - APPROX. 9 AREAS - 4/15/13 - 11/30/13	8.00	Month		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be valid if the RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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10	POWER WASH APPROX. 20 GROUP HOMES EACH YEAR - 4/15/13 - 11/30/13 PLEASE NOTE, THERE ARE SEVERAL CHANGES TO LOCATIONS OF HOMES. SOME ARE NEW LOCATIONS AND SOME OF OUR OLD LOCATIONS HAVE BEEN ELIMINATED.	20.00	Each		
11	POWER WASH APPROX. 20 GROUP HOMES EACH YEAR - 4/1/14 - 11/30/14 PLEASE NOTE, THERE ARE SEVERAL CHANGES TO LOCATIONS OF HOMES. SOME ARE NEW LOCATIONS AND SOME OF OUR OLD LOCATIONS HAVE BEEN ELIMINATED.	20.00	Each		
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Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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SPECIFICATIONS FOR RFQ 7461404

Blanket Requirements 4/15/13 - 11/30/15

Provide the landscaping service to RICLAS group homes, warehouses, day sites and parks.

Dated service slip to be left at each visit indicating service or services performed. A copy of the slip is to be sent with monthly invoice to agency.

- 1) Cut grass three (3) times per month. Vendor to use bagger when cutting.
- 2) Trim grass with each cutting.
- 3) Remove grass clippings and other landscaping waste with each visit.
- 4) Sweep walkways and driveway after each cutting.
- 5) Edge and weed all mulched areas monthly. Edging shall clearly define area between grass and mulched area.
- 6) Provide mulching of all shrubs, trees, and decorative areas – minimum of 3” application to be completed by June 1<sup>st</sup>.
- 7) Yard clean-up, removal of leaves and broken branches each April and November.
- 8) Shrubs and trees to be pruned as necessary; at least once per year.
- 9) Provide cleaning of gutters each April and November.
- 10) Vendor shall replace any shrubs, bushes or annual plantings damaged by mowing or trimming equipment.
- 11) Vendor to provide home power washing service annually as requested by agency, for as many as 20 homes. Price quoted should reflect price per house.

## Rhode Island Community Living & Supports

### Group Home & Other Locations

#### Small area locations:

Broad Rock Road Group Home  
1230 Broad Rock Road  
Peacedale, RI 02883  
401-789-6880

Circle Drive Group Home  
42 Circle Drive  
North Kingstown, RI 02852

Coolidge Avenue Group Home  
225 Coolidge Avenue  
Woonsocket, RI 02895  
401-766-7955

Gardner Drive Group Home  
21 Gardner Drive  
Westerly, RI 02891

Hallville Road Group Home  
265 Hallville Road  
Exeter, RI 02822  
401-295-1352

Hatchery Road Group Home  
317 Hatchery Road  
North Kingstown, RI 02852  
401-294-3143

Henry Brown Road Group Home  
384 Henry Brown Road  
West Greenwich, RI 02817  
401-397-3478

Kenyon Avenue Group Home  
327 Kenyon Avenue  
South Kingstown, RI 02879

Oaklawn Avenue Group Home  
599 Oaklawn Avenue  
Cranston, RI 02920  
401-944-6550

South County Trail Group Home  
4661 South County Trail  
Charlestown, RI 02813  
401-364-7461

Station Street Group Home  
204 Station Street  
Coventry, RI 02816  
401-822-2320

Whitman Road Group Home  
1 Whitman Road  
Coventry, RI 02816  
401-397-5183

#### Medium area locations:

Byron Randall Road Group Home  
1 Byron Randall Road  
Johnston, RI 02919  
401-647-9669

Carolina Back Road Group Home  
87 Carolina Back Road  
Charlestown, RI 02813  
401-364-1081

K.G. Ranch Road Group Home  
61 K.G. Ranch Road  
Hope Valley, RI 02832  
401-539-2613

Ladd Center Memorial Park  
Intersection of Main Street  
and Ladd Drive  
Exeter, RI 02822

Lantern Lane Group Home

Nichols Lane Group Home

136 Lantern Lane  
Exeter, RI 02822  
401-294-9690

Noka Lane Group Home  
3 Noka Lane  
Charlestown, RI 02813

Shannock Road Group Home  
794 Shannock Road  
South Kingstown, RI 02879  
401-782-9936

Spring Street Group Home  
141 Spring Street  
Hope Valley, RI 02832  
401-539-2140

Veterans Place Group Home  
15 Veterans Place  
Exeter, RI 02822  
401-295-2580

27 Nichols Lane  
Westerly, RI 02891

Pasture Lane Group Home  
24 Pasture Lane  
Charlestown, RI 02813  
401-364-3103

Scituate Avenue Group Home  
123 Scituate Avenue  
Johnston, RI 02919  
401-944-3530

Stonehenge Road Group Home  
100 Stonehenge Road  
Kingston, RI 02881  
401-789-5870

William Reynolds Road Group Home  
80 William Reynolds Road  
Exeter, RI 02822  
401-294-2129

**Large area locations:**

College Park Apartments  
612 Mt. Pleasant Avenue  
Providence, RI 02908  
401-331-9872

Kenyon Hill Trail Group Home  
122 Kenyon Hill Trail  
Wyoming, RI 02898  
401-539-2570

Smithfield Commons Park  
551 Putnam Pike  
Smithfield, RI 02828

Stony Lane Group Home  
586 Stony Lane  
North Kingstown, RI 02852  
401-294-2440

Wood Road Group Home  
9 Wood Road  
Wyoming, RI 02898  
401-539-9036

High View Day Site  
65 High View Avenue  
Hope Valley, RI 02832

Kenyon School Road Group Home  
8 Kenyon School Road  
Kenyon, RI 02836  
401-364-0073

Smithfield Commons Apartments  
551 Putnam Pike  
Smithfield, RI 02828  
401-949-0034

University Fields Apartments  
65 West Independence Way  
Kingston, RI 02881  
401-789-5611

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**INSPECTION REQUIREMENTS**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**WAGE REQUIREMENTS**

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at [www.purchasing.state.ri.us](http://www.purchasing.state.ri.us). SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER RI20100001. PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.