

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Mosca, Gary
 PHONE #: 401-574-8124

CREATION DATE : 08-APR-13
 BID NUMBER: 7461400
 TITLE: Elevator Maintenance & Repairs - Davies
 BLANKET START : 01-JUN-13
 BLANKET END : 30-APR-18
 BID CLOSING DATE AND TIME: 13-MAY-2013 10:00:00

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

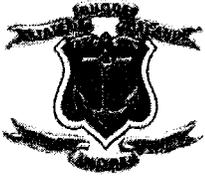
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 RIDE WILLIAM M DAVIES CAREER & TECH HS
 50 JENCKES HILL RD
 LINCOLN, RI 02865
 US

Requisition Number:

Note to Bidders: Questions concerning this solicitation may be emailed to gary.mosca@purchasing.ri.gov no later than 4/22/13 @ 8:00 AM (EST). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	Blanket Requirements: June 1, 2013 - April 30, 2018 APA-12376 6/1/2013 - 5/31/2014 MONTHLY COST FOR PREVENTATIVE MAINT. ON FOUR (4) ELEVATORS AND ONE (1) HANDICAPPED WHEELCHAIR LIFT ELEVATOR	12.00	Month		
2	APA-12376 6/1/2014 - 5/31/2015 MONTHLY COST FOR PREVENTATIVE MAINT. ON FOUR (4) ELEVATORS AND ONE (1) HANDICAPPED WHEELCHAIR LIFT ELEVATOR	12.00	Month		
3	APA-12376 6/1/2015 - 5/31/2016 MONTHLY COST FOR PREVENTATIVE MAINT. ON FOUR (4) ELEVATORS AND ONE (1) HANDICAPPED WHEELCHAIR LIFT ELEVATOR	12.00	Month		
4	APA-12376 6/1/2016 - 5/31/2017 MONTHLY COST FOR PREVENTATIVE MAINT. ON FOUR (4) ELEVATORS AND ONE (1) HANDICAPPED WHEELCHAIR LIFT ELEVATOR	12.00	Month		
5	APA-12376 6/1/2017 - 5/31/2018 MONTHLY COST FOR PREVENTATIVE MAINT. ON FOUR (4) ELEVATORS AND ONE (1) HANDICAPPED WHEELCHAIR LIFT ELEVATOR	12.00	Month		
6	APA-12376 6/1/2013 - 5/31/2014 ANNUAL COST FOR PRESSURE RELIEF TESTING ON ALL UNITS	1.00	Year		
7	APA-12376 6/1/2014 - 5/31/2015 ANNUAL COST FOR PRESSURE RELIEF TESTING ON ALL UNITS	1.00	Year		
8	APA-12376 6/1/2015 - 5/31/2015 ANNUAL COST FOR PRESSURE RELIEF TESTING ON ALL UNITS	1.00	Year		
9	APA-12376 6/1/2016 - 5/31/2017 ANNUAL COST FOR PRESSURE RELIEF TESTING ON ALL UNITS	1.00	Year		
10	APA-12376 6/1/2017 - 5/31/2018 ANNUAL COST FOR PRESSURE RELIEF TESTING ON ALL UNITS	1.00	Year		
11	APA-12376 6/1/2013 - 5/31/2014 Repair Hourly Rate on site for work not covered as Stated in Section C-Emergency Service-#3	1.00	Hour		
12	APA-12376 6/1/2014 - 5/31/2015 Repair Hourly Rate on site for work not covered as Stated in Section C-Emergency Service-#3	1.00	Hour		
13	APA-12376 6/1/2015 - 5/31/2016 Repair Hourly Rate on site for work not covered as Stated in Section C-Emergency Service-#3	1.00	Hour		

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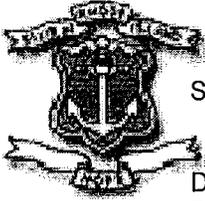
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Line	Description	Quantity	Unit	Unit Price	Total
14	APA 12376 6/1/16 - 5/31/17 Repair Hourly Rate on site for work not covered as Stated in Section C-Emergency Service-#3	1.00	Hour		
15	APA-12376 6/1/2017-5/31/2018 Repair Hourly Rate on site for work not covered as Stated in Section C-Emergency Service-#3	1.00	Hour		
16	APA-12376 6/1/2013-5/31/2014 Repair Overtime Hourly Rate on site for work not covered as Stated in Section C-Emergency Service-#3	1.00	Hour		
17	APA-12376 6/1/2014-5/31/2015 Repair Overtime Hourly Rate on site for work not covered as Stated in Section C-Emergency Service-#3	1.00	Hour		
18	APA-12376 6/1/2015-5/31/2016 Repair Overtime Hourly Rate on site for work not covered as Stated in Section C-Emergency Service-#3	1.00	Hour		
19	APA-12376 6/1/2016-5/31/2017 Repair Overtime Hourly Rate on site for work not covered as Stated in Section C-Emergency Service-#3	1.00	Hour		
20	APA-12376 6/1/2017-5/31/2018 Repair Overtime Hourly Rate on site for work not covered as Stated in Section C-Emergency Service-#3 Parts not included at Manufacturer's List Price Less _____%, if authorized	1.00	Hour		
21	APA-12376 6/1/2013-5/31/2018 Cost per 3 year test, when required	1.00	Each		
22	APA-12376 6/1/2013-5/31/2018 Cost per 5 year test, when required	1.00	Each		

Delivery: _____

Terms of Payment: _____

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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website:
www.purchasing.ri.gov

SPECIFICATIONS

Bid #7461400

The State of Rhode Island on behalf of William M. Davies, Jr. Career & Technical High School, located at 50 Jenckes Hill Road, in Lincoln, RI, is soliciting bids for a five (5) year preventative maintenance contact for its four (4) elevators and one (1) handicapped wheelchair lift elevator. All necessary adjustments are to be performed and considered to be inclusive within base bid pricing. Specifications as follows:

GENERAL REQUIREMENTS:

- A. The contractor shall be responsible for insuring that all work performed at Davies School as scheduled maintenance or under separate order, not included in the maintenance service monthly cost as a result of inspection recommendations, is completed in Compliance with Chapter 23-33 of the General Laws of the State of Rhode Island as amended. The contractor shall also pay for all permit fees required.
- B. If, at any time during the contract period, the Rhode Island Department of Labor, Division of Occupational Safety determines that the completed work has been done in compliance with previously cited portions of Rhode Island Law, the Contractor shall correct the work to insure compliance, at no additional cost to Davies School.
- C. Emergency Service
 1. The Contractor shall provide emergency call back service at any hour, at no additional cost over and above the monthly cost. This is a full service maintenance contract to include all emergency and intervening service calls in the monthly cost. This service shall consist of a prompt response to a request for services and such adjustments and/or repairs as may be required to restore the elevator to safe and satisfactory operation. Response times shall be; 1 hour during regular business hours; 2 hours during non-business hours; 20 minutes for entrapment; and 30 minutes to aid those with disabilities.
 2. The Facilities and Grounds Manager shall initiate call back service during regular business hours, and during non-business hours. Service requests from other

sources must be verified before responding. The contractor will respond immediately, regardless of the origin of the call, if someone is trapped in an elevator.

3. The Contractor may invoice on a time and material basis, for authorized call backs in which the service requirement results from vandalism, negligence, abuse or misuse of the elevator by persons other than the Contractor, his agents or employees, or damages resulting from a cause other than normal wear and tear. The Contractor may also invoice on a time and material basis for time in responding to an authorized call back in which, upon arrival, no evidence of an elevator malfunction exists.
4. Invoices for billable call back service as required and described in Paragraph 3 must include the date and time of the call and the name of the authorized caller. Also included shall be a copy of the technician's time sheet or service report clearly showing the time of arrival and departure, the nature of the service problem and its resolution, materials used, and a statement of the operation status of the elevator. It shall be the Contractor's responsibility to insure that his employees and agents maintain sufficient records to provide the Authority with all documentation required by this paragraph.

D. Contractor personnel working at Davies School will provide identification and sign in and out at the main office located in the Main Building.

SCOPE OF SERVICES

- A. During regularly scheduled maintenance the following services will be performed as required and/or as may be dictated by monthly inspections:
 1. Clean the elevator machine, including motor and brake; control equipment including controller, selector, hoist way and car operating devices; safety equipment including car safeties, over speed governor, safety linkages, releasing devices, interlocks and automatic door protection devices; door operator equipment including linkage, drive motor, speed reduction units and electro-mechanical or motor operated cam devices. In addition contractor will

brush down and vacuum the hoist way, divider beams, door hinges car top and bottom, and door sills (beyond opening). Elevator pit shall be kept clean and dry. Water or other liquids shall be pumped out by the vendor.

2. Lubricate bearings, gear reduction unit, selector, governor, tension frame, sheaves, hoist ropes, cam equipment door operator, hangers, interlocks, safety and door operator linkages, roller guides, and guide rails.
3. Adjust associated equipment and devices including the following, providing the adjustment can be performed by the examiner as part of examiner's normal routine:

Operating switches, and relays on the following: controller, selector, brake, governor, leveling device, car safety systems, door operator system, including door protective device. Car and hall button operating stations, and the hoist way and pit.

Mechanical and electro-mechanical devices (not requiring disassembly for adjustment) including brake, machine, safety shoe and door operator linkages, hangers, interlocks, pit equipment, cams and rollers, roller guides, and guide shoes.

4. Provide parts and supplies as follows: Lubricating oils and greases; cleaning materials; operating switch and relay components (including metal and carbon contacts, insulators, springs, connectors, holders, arc deflectors and barriers, and distance pieces); motor brushes, special lamps for cars and hall signal fixtures, and fused (except main line disconnect).

B. Parts, Inventory and Wiring Diagrams: Contractor will, during the terms of this contract, maintain for the performance of routine preventative maintenance, either in each elevator machine room or as part of their inventory, a supply of frequently used replacement parts and lubricants selected by Contractor to meet the specific requirements of the units. Any parts replaced under this contract will be new parts, manufactured or selected by Contractor or with parts refurbished to Contractor's standards. All replacement parts will be furnished by contractor in exchange for the parts replace. Contractor further agrees to maintain a supply of replacement parts in the local parts warehouse, available for express delivery in case of emergencies. Contractor, during the term of the contract, must obtain and maintain all original wiring diagrams for the units.

C. Safety Tests

1. Rhode Island General Law requires that car safety and speed governor devices are tested annually in the presence of a State elevator Inspector or other authorized inspectors. The elevator Contractor shall schedule all tests to be completed not later than the last working day in May of each year.
2. Facilities and Grounds Manager shall be notified, by letter when the testing date is established.
3. The Contractor shall furnish all necessary labor, tools, and weights required for the test. All necessary retests, as may be required by the State Elevator Inspector, will be made at no cost to Davies School.

REPORTS

- A. Service personnel shall leave a written copy of a report of the condition of the elevators that have been inspected with the Facilities and Grounds Manager when he signs out at the end of each monthly inspection.
- B. The Facilities and Grounds Manager and plant operations shall be immediately notified by service personnel of any elevator found to be in an unsafe operating condition. This notification shall be confirmed in a special report. The Contractor shall within seven (7) calendar days, submit a report to the Facilities and Grounds manager advising him of the problem, costs to repair, shutdown time, and if parts are required, the elapsed time required to obtain the parts. Justification of such costs must be made to the State.
- C. If the inspection shows that parts or repairs are required on any elevator, this shall be in the service report. The contractor shall then send a quotation showing the parts costs, or labor and parts costs to correct these conditions. Justification of such costs must be made to the State.

VENDOR REQUIREMENTS

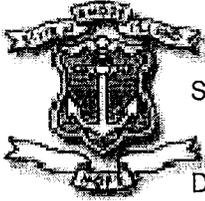
- A. Bidders must visit the agency to review the work required and the equipment to be service.
- B. Vendors must ask questions and satisfy themselves that they fully understand this requirement. After the bids are opened, there will be no opportunity to change you bid price or negotiate the terms because of misunderstanding of this requirement.

C. Any objection to the specifications must be filed, in writing, with the Purchasing Agent at least 96 hours before bid opening. This equipment is, and has been, under maintenance service type contract.

NOTE: This is a full service maintenance contract. Any emergency and intermittent service calls are to be included in the monthly bid price-no extra costs will be allowed except as stated in section C-Emergency Service -#3.

D. Continuation of a multi-year service contract is at the discretion of the State. Termination may be affected by the State based upon determining factors such as unsatisfactory performance or the determination by the State to discontinue the service, or to revise the scope and need of the type of service as well a management-owner determination that may preclude the need for service and subject to availability of funds. Terminations will be effective thirty (30) days after notification by the State to discontinue service.

end document



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Elevator information for Bid #7461400

A. Elevator in new Bldg. near Culinary

1. State Car No. 95257
2. Dover Co.
3. Serial No. 15H928
4. Model No. 590AE3

B. Elevator near Cosmetology

1. State Car No. 91070
2. Payne Co.
3. Serial No. none
4. Model No none

C. Elevator near Machine Shop

1. State Car No. 91071
2. Beckwith Co.
3. Serial No. none
4. Model No. none

D. Elevator near Bio-tech.

1. State Car No. 91072
2. Beckwith Co.
3. Serial No. none
4. Model No. none

E. Handicap Elevator near Electronics

1. State Car No. 93474
2. National Wheel-O-Vator Co.
3. Serial No. 33312
4. Model No. PCDF-144

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

WAGE REQUIREMENTS

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at www.purchasing.state.ri.us. SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER RI20070001. PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID.

BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.

WORK ORDER LIMITATIONS

IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED \$5,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES.

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.