



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: McGurn, Cheryl A  
 PHONE #: N/A

CREATION DATE : 02-APR-13  
 BID NUMBER: 7461384  
 TITLE: CONFERENCE ROOM TABLE & CHAIRS - DOA  
 BID CLOSING DATE AND TIME: 11-APR-2013 11:00:00

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 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
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 DOA CENTRAL BUSINESS OFFICE  
 ADMINISTRATIVE SERVICES  
 ONE CAPITOL HILL, 4TH FLOOR  
 PROVIDENCE, RI 02908  
 US

Requisition Number: 1311272

| Line | Description   | Quantity | Unit | Unit Price | Total |
|------|---|----------|------|------------|-------|
| 1    | CONFERENCE ROOM TABLE AND CHAIRS PER THE ATTACHED SPECIFICATIONS<br><br>FOR ANY QUESTIONS:<br>CHERYL.MCGURN@PURCHASING.RI.GOV<br>*<br>*<br>16 LEATHER CONFERENCE CHAIRS WITH PNEUMATIC ADJUSTMENT, SWIVEL CAPABILITY AND ARMRESTS - OR EQUAL  | 16.00    | Each |            |       |
| 2    | CONFERENCE TABLE TO SEAT 16 ATTENDEES - (NATIONAL FURNITURE) NOF NL2 CP-B60192E-CUT-G15,CENTER - CORDOVAN - OR EQUAL<br><br>LINE 2 PRICE TO INCLUDE TABLE PLUS:<br><br>(NATIONAL FURNITURE) NOF NL2<br>10N2428CYBL-P1 CW (CORDOVAN)<br>UNIVERSAL,24WX28H,CYLINDER BASE WITH WIRE ACCESS, LAMINATE<br>-BASIC-CORDOVAN -PER SPECIFICATIONS - OR EQUAL<br><br>(NATIONAL FURNITURE) NOF NL2<br>NACG15ELB<br>ACCESSORIES, 8DX8W DOUBLE PIVOTING POWER GROMMET, BLACK - PER SPECIFICATIONS - OR EQUAL | 1.00     | Each |            |       |

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



**BID SPECIFICATIONS FOR BID 7461384**

**CONFERENCE TABLE AND CHAIRS**

**BID OR EQUAL**

**CONFERENCE TABLE THAT WILL SEAT 16 ATTENDEES**

- DIMENSION IS 16 FEET LONG X 5 FEET WIDE – BOAT SHAPE – OR EQUAL
- PEDESTAL SUPPORTS (4) WITH INTEGRATED DATA AND POWER CABLE MGMT – OR EQUAL
- (4) DATA AND POWER INTEGRATED PORTS AT THE TABLE SURFACE, ABILITY TO CONNECT MULTIPLE USERS PER PORT – OR EQUAL
- CONSTRUCTED OF QUALITY WOOD WITH A DARK BROWN FINISH AND MITERED EDGES, CLASSIC STYLING – OR EQUAL
- 16 LEATHER CONFERENCE CHAIRS WITH PNEUMATIC ADJUSTMENT, SWIVEL CAPABILITY, AND ARMRESTS

**PURCHASE ORDER STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS PURCHASE ORDER:**

**TERMS AND CONDITIONS FOR THIS BID - 7461384**

**VENDOR SPECIFICATIONS**

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**RIVIP INFO – BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.