

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Cadoret, David
 PHONE #: N/A

CREATION DATE : 05-NOV-12
 BID NUMBER: 7458264
 TITLE: SVCE & PM AGREEMENT FOR INTEGRATED IP SECURITY, COMMUNICATION AND AV SYSTEM
 BLANKET START : 01-DEC-12
 BLANKET END : 30-NOV-15
 BID CLOSING DATE AND TIME: 27-NOV-2012 02:00:00

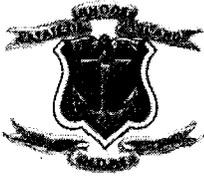
**B
I
L
L
T
O**
 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

**S
H
I
P
T
O**
 DPS STATE POLICE HEADQUARTERS
 311 DANIELSON PIKE
 NORTH SCITUATE, RI 02857
 US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
1	12/1/12-11/30/13 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "MONTHLY"	12.00	Monthly		
2	12/1/13-11/30/14 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "MONTHLY"	12.00	Monthly		
3	12/1/14-11/30/15 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "MONTHLY"	12.00	Monthly		
4	12/1/12-11/30/13 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "QUARTERLY"	4.00	Quarter		
5	12/1/13-11/30/14 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "QUARTERLY"	4.00	Quarter		
6	12/1/14-11/30/15 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "QUARTERLY"	4.00	Quarter		
7	12/1/12-11/30/13 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "SEMI-ANNUAL"	2.00	Semiannual		
8	12/1/13-11/30/14 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "SEMI-ANNUAL"	2.00	Semiannual		
9	12/1/14-11/30/15 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "SEMI-ANNUAL"	2.00	Semiannual		
10	12/1/12-11/30/13 LABOR RATE ASSOCIATED WITH SECURITY SERVER REPLACEMENT, SECURITY COMPUTER WORK STATION REPLACEMENT AND SECURITY NETWORK REPLACEMENTS CONFIGURATION/PER HOUR	1.00	Hour		
11	12/1/13-11/30/14 LABOR RATE ASSOCIATED WITH SECURITY SERVER REPLACEMENT, SECURITY COMPUTER WORK STATION REPLACEMENT AND SECURITY NETWORK REPLACEMENTS CONFIGURATION/PER HOUR	1.00	Hour		
12	12/1/14-11/30/15 LABOR RATE ASSOCIATED WITH SECURITY SERVER REPLACEMENT, SECURITY COMPUTER WORK STATION REPLACEMENT AND SECURITY NETWORK REPLACEMENTS	1.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Cadoret, David
 PHONE #: N/A

CREATION DATE : 05-NOV-12
 BID NUMBER: 7458264
 TITLE: SVCE & PM AGREEMENT FOR INTEGRATED IP SECURITY, COMMUNICATION AND AV SYSTEM
 BLANKET START : 01-DEC-12
 BLANKET END : 30-NOV-15
 BID CLOSING DATE AND TIME:27-NOV-2012 02:00:00

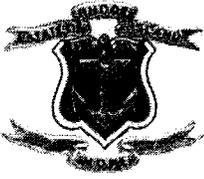
**B
I
L
L
T
O**
 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

**S
H
I
P
T
O**
 DPS STATE POLICE HEADQUARTERS
 311 DANIELSON PIKE
 NORTH SCITUATE, RI 02857
 US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	CONFIGURATION/PER HOUR				
13	12/1/12-11/30/13 LABOR ASSOCIATED WITH SECURITY EQUIPMENT REPLACEMENT OTHER THAN WHAT HAS BEEN DESCRIBED/PER HOUR	1.00	Hour		
14	12/1/13-11/30/14 LABOR ASSOCIATED WITH SECURITY EQUIPMENT REPLACEMENT OTHER THAN WHAT HAS BEEN DESCRIBED/PER HOUR	1.00	Hour		
15	12/1/14-11/30/15 LABOR ASSOCIATED WITH SECURITY EQUIPMENT REPLACEMENT OTHER THAN WHAT HAS BEEN DESCRIBED/PER HOUR	1.00	Hour		
16	12/1/12-11/30/13 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. STRAIGHT TIME, MONDAY-FRIDAY, 7AM TO 4PM.	1.00	Hour		
17	12/1/13-11/30/14 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. STRAIGHT TIME, MONDAY-FRIDAY, 7AM TO 4PM.	1.00	Hour		
18	12/1/14-11/30/15 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. STRAIGHT TIME, MONDAY-FRIDAY, 7AM TO 4PM.	1.00	Hour		
19	12/1/12-11/30/13 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE. 4PM-7AM.	1.00	Hour		
20	12/1/13-11/30/14 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE. 4PM-7AM.	1.00	Hour		
21	12/1/14-11/30/15 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE. 4PM-7AM.	1.00	Hour		
22	12/1/12-11/30/13 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE, SUNDAY/HOLIDAYS.	1.00	Hour		
23	12/1/13-11/30/14 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE, SUNDAY/HOLIDAYS.	1.00	Hour		
24	12/1/14-11/30/15 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE, SUNDAY/HOLIDAYS. DISCOUNT PERCENTAGE FOR PARTS NOT COVERED. % OFF MANUFACTURERS LIST	1.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 05-NOV-12
BID NUMBER: 7458264
TITLE: SVCE & PM AGREEMENT FOR INTEGRATED IP SECURITY, COMMUNICATION AND AV SYSTEM
BLANKET START : 01-DEC-12
BLANKET END : 30-NOV-15
BID CLOSING DATE AND TIME:27-NOV-2012 02:00:00

BUYER: Cadoret, David
PHONE #: N/A

**B
I
L
L
T
O**
DOA CONTROLLER
ONE CAPITOL HILL, 4TH FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

**S
H
I
P
T
O**
DPS STATE POLICE HEADQUARTERS
311 DANIELSON PIKE
NORTH SCITUATE, RI 02857
US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	PRICE.				

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND
Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

David Cadoret
401-574-8131
David.Cadoret@purchasing.ri.gov
Purchasing website: www.purchasing.ri.gov

BID 7458264 SPECIFICATIONS
SVCE & PM AGREEMENT FOR INTEGRATED IP SECURITY, COMMUNICATION
AND AV SYSTEM

Service and Preventative Maintenance Agreement for the Integrated IP Security, Communication and Audio Visual Systems at the Rhode Island State Police Headquarters and E-911 facility (RISP). The following systems shall be maintained:

- A. Hirsch Access Control system
- B. Hirsch Photo ID/Badging system
- C. Genetec IP Video and Axis camera and recording system
- D. Cardinal Peak Interview room viewing and recording system
- E. Zenitel Intercom system
- F. HP Security network equipment and Dell Security servers and workstations
- G. Crestron Control Audio Visual Systems for Dispatch, Conference Center 106, Conference room 104, E-911 Call Center E123, Conference room E106, Conference room 210, Conference room 217, and Conference room 309.

The scope of work covered under the agreement is shown below.

- 1) During the year, the RISP will receive:
 - a. Access to 24/7/365 phone support. A technician will be dispatched within eight (8) business hours of when the service call was placed.
 - b. A technician will be dispatched within eight (8) hours of when the call was placed for an emergency service call. Emergency service is defined as any one of the following: Camera image not being displayed or recorded, Genetec Video server/Genetec Workstation/Hirsch Server/Hirsch Workstation fails, card reader does not work, door does not unlock.
 - i. A Genetec certified technician will be dispatched for service requests of the Video system.
 - ii. A Hirsch certified technician will be dispatched for service requests of the Access Control/Photo ID system.
 - iii. A Crestron certified technician will be dispatched for service requests of the Audio Visual systems.
 - iv. A Zenitel certified technician will be dispatched for service requests of the Intercom/Communication system.



STATE OF RHODE ISLAND
Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

David Cadoret
401-574-8131
David.Cadoret@purchasing.ri.gov
Purchasing website: www.purchasing.ri.gov

BID 7458264 SPECIFICATIONS
SVCE & PM AGREEMENT FOR INTEGRATED IP SECURITY, COMMUNICATION
AND AV SYSTEM

c. Provide the RISP a written report explaining the scope of the service call within 48 hours after completing the service call.

(If equipment needs to be replaced, provide a written proposal to the RISP which will show the cost to replace the item(s). This will be done prior to contractor ordering and/or installing any such equipment).

d. All software maintenance costs associated with the Hirsch Access Control and Genetec IP Video systems are included.

e. Provide 48 hour notice prior to monthly, quarterly or annual inspection.

f. Provide a minimum of 1 hour notice including approximate arrival time and location of the service call.

2) Preventative Maintenance

a. Upon a monthly basis,

1. Reboot all Genetec Video servers. Verify all cameras are properly reporting and recording. Verify all Genetec workstations are reporting and working properly.

b. Upon a quarterly basis,

i. Inspect CCTV Cameras. Verify Camera Field of View and Focus. Verify Cameras are viewing the desired image by the customer.

ii. Check System Alarm and Event Logs.

iii. Verify Camera Programming, Naming, Image Quality Settings and Recording Settings.

iv. Verify System is Recording and Note Retention Period.



STATE OF RHODE ISLAND
Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

David Cadoret
401-574-8131
David.Cadoret@purchasing.ri.gov
Purchasing website: www.purchasing.ri.gov

BID 7458264 SPECIFICATIONS
SVCE & PM AGREEMENT FOR INTEGRATED IP SECURITY, COMMUNICATION
AND AV SYSTEM

- v. Verify Recording Hard Drive Configuration and Status. Check for Drive Failures or Bad Sectors.
- vi. Verify Motion Detection Recording Settings. Verify all cameras are capturing the expected Motion Activity. Note any discrepancies.
- vii. Verify PTZ Control of applicable Cameras. Check Presets, Tours and Home Position Settings.
- viii. Verify all channels of the Video Encoder (s) are working properly.
- ix. Provide Microsoft Window updates to each Genetec Workstation, Hirsch Workstation and Cardinal Peak Workstation.
- x. Verify network switch utilization and network switch ports are functioning.
- xi. Check Access Control Panel / Controller Communications Status.
- xii. Check Access Control Panel / Controller Batteries. Note Battery Type, Voltage, Amp-Hour Rating and Date Code. Test and Note Battery Voltage.
- xiii. Inspect Door Hardware for Operation, Damage & Mis-Alignment.
- xiv. Inspect and Test Operation of Access Control Equipment at each Door [Card Readers, Door Contacts, REX & Door Release Push Buttons where applicable].
- xv. Test Operation of Ancillary Access Control Inputs and Outputs.
- xvi. Check System Alarm and Event Logs. Attach a printed copy of the logs if applicable.
- xvii. Verify Camera Call-Up upon Event / Alarm where applicable.
- xviii. Verify Door Programming, Time Schedules, Access Levels and Door Unlock Schedules. Note programming operation.
- xix. Verify System Time of Day is configured and is synchronizing with a time server or consistent source.
- xx. Verify and Note Current Software Version and Device Firmware Versions.
- xxi. Verify Client and Server Computer Hardware Specifications. Verify CPU, Memory & Network Utilization. Note Performance Stats. Perform Reboot of all Computers and verify system back-online and note any changes in performance stats.
- xxii. Verify Access Control System Database is configured for a regular back-up.
- xxiii. Verify the DMP local alarm system including motion detectors and keypad are working properly.
- xxiv. Verify each remote intercom sub-station is properly communicating with each intercom master station.
- xxv. All devices as described above will be tested annually on a quarterly basis.



STATE OF RHODE ISLAND
Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

David Cadoret
401-574-8131
David.Cadoret@purchasing.ri.gov
Purchasing website: www.purchasing.ri.gov

BID 7458264 SPECIFICATIONS
SVCE & PM AGREEMENT FOR INTEGRATED IP SECURITY, COMMUNICATION
AND AV SYSTEM

xxvi. A detailed preventative maintenance checklist will be provided upon completion of the quarterly inspection.

- c. Upon a semi-annual basis,
 - i. Adjust, re-aim and re-focus all video projectors. Check the lamp life of each bulb and replace if necessary. The cost of one (1) replacement bulb per projector is included.
 - ii. Verify each input and output on the Crestron control system is functioning properly. Note issues. The system will be tested by a Crestron certified technician.
 - iii. Check all input and output connections and terminations. Re-terminate each connection as required.
 - iv. Verify each Crestron control keypad is functioning properly. Note issues.
 - v. Rebalance and test all Audio Visual system speakers.
 - vi. Rebalance and test all Audio Visual system microphones.
 - vii. Verify each Audio Visual computer has the latest Windows upgrades and patches.
- d. Upon an annual basis,
 - i. Notify the owner of any new Genetec and Hirsch software updates/patches/upgrades which are available. Install updates/patches/upgrades as approved by the owner.

CERTIFICATIONS (IE GENETEC, HIRSCH, CRESTRON, ZENITEL) SHOULD BE INCLUDED WITH BID PACKAGE. FAILURE TO DO SO MAY RESULT IN BID DISQUALIFICATION.

REQUEST FOR QUOTE #7458264

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

DELIVERY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

INSURANCE

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

RIVIP

IT IS THE VENDOR'S RESPONSIBILITY TO CHECK AND DOWNLOAD ANY AND ALL ADDENDA FROM RIVIP. THIS OFFER MAY NOT BE CONSIDERED UNLESS A SIGNED RIVIP GENERATED BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETE. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERING OFFERS IN PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

THIS OFFER MAY NOT BE CONSIDERED UNLESS BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETED. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERED OFFERS ON PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

NOTE: IF THIS COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: *PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSION) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. *BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. *SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. *VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

PABID

- (a) A SINGLE PRICE SHALL BE QUOTED FOR EACH ITEM AGAINST WHICH A PROPOSAL IS SUBMITTED. THIS PRICE WILL BE THE MAXIMUM IN EFFECT DURING THE AGREEMENT PERIOD. ANY PRICE DECLINE AT THE MANUFACTURE'S LEVEL SHALL BE REFLECTED IN A REDUCTION OF THE AGREEMENT PRICE TO THE STATE .
- (b) QUANTITIES, IF ANY, ARE ESTIMATED ONLY. THE AGREEMENT SHALL COVER THE ACTUAL QUANTITIES ORDERED DURING THE PERIOD. DELIVERIES WILL BE BILLED AT THE SINGLE, FIRM, AWARD UNIT PRICE QUOTED REGARDLESS OF THE QUANTITIES ORDERED.
- (c) BID PRICE IS NET F.O.B. DESTINATION AND SHALL INCLUDE INSIDE DELIVERY AT NO EXTRA COST.
- (d) BIDS FOR SINGLE ITEMS AND/OR A SMALL PERCENTAGE OF TOTAL LIST, MAY, AT THE STATE'S SOLE OPTION, BE REJECTED AS BEING NON-RESPONSIVE TO THE INTENT OF THIS REQUEST.