



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 03-OCT-12
BID NUMBER: 7458153
TITLE: SOURCE ONE EMAIL SOFTWARE IMPLEMENTATION
BLANKET START : 01-NOV-12
BLANKET END : 30-JUN-13
BID CLOSING DATE AND TIME:31-OCT-2012 10:15:00

BUYER: Mosca, Gary
PHONE #: 401-574-8124

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T
O** CCRI CONTROLLER'S OFFICE
 ACCOUNTS PAYABLE
 400 EAST AVENUE
 WARWICK, RI 02886
 US

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H
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P
T
O** CCRI KNIGHT CAMPUS
 400 EAST AVE
 WARWICK, RI 02886-1807
 US

Requisition Number: 1288760

Note to Bidders: Questions concerning this solicitation may be emailed to gary.mosca@purchasing.ri.gov no later than 10/16/12 @ 12:00 NOON (EST). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information

Line	Description	Quantity	Unit	Unit Price	Total
1	SOURCE ONE EMAIL SOFTWARE IMPLEMENTATION	1.00	Each		
2	SOURCE 1 EMAIL MANAGEMENT FOR MS EXCHANGE USER COUNT 2385 PART NUMBER 456-102-	1.00	Each		
3	PREMIUM SOFTWARE SUPPORT PART NUMBER M-PRESWL-002	1.00	Each		
4	SOURCE ONE CLASSROOM TRAINING 5 DAYS OF ON-LINE TRAINING PART CE-S1CLASS	1.00	Each		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

SOURCE ONE EMAIL SOFTWARE IMPLEMENTATION - CCRI

Department of Administration

DIVISION OF PURCHASES

One Capitol Hill

Providence, RI 02908-5855

Tel: (401) 574-8100

Fax: (401) 574-8387

BID # 7458153

SOURCE ONE EMAIL SOFTWARE IMPLEMENTATION

SCOPE OF WORK:

PROVIDE THE SOURCEONE EMAIL ARCHIVE SOFTWARE FOR APPROX. 2000 USER ENVIRONMENT WITH ONE YEAR MAINTENANCE.

THE INSTALLATION OF THE SOURCE ONE SOFTWARE WILL INCLUDE;

DOCUMENTING THE INSTALLATION PROCESS AS IT PROCEEDS.

INSTALL AND CONFIGURE THE SOURCE ONE APPLICATION COMPONENTS;

MASTER SERVICE

WORKER SERVICE

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CONSOLE APPLICATION

WEB SERVICE

SEARCH APPLICATION

NATIVE ARCHIVE SERVICE

MOBILE SERVICE

OWA EXTENSION FOR MICROSOFT EXCHANGE 2003, 2007, 2010

DEMONSTRATE THE INSTALLATION AND CONFIGURATION OF THE OFFLINE ACCESS CLIENT

CONFIGURE SOURCEONE FOR AN LDAP/ACTIVE DIRECTORY ENVIRONMENT

CONFIGURE PST PROCESSING ACROSS ONE ACTIVE DIRECTORY FOREST

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CREATE UP TO TWO ORGANIZATION POLICIES TO GROUP RELATED ACTIVITIES

CONFIGURE RULES AND ACTIVITIES JOURNAL AND ARCHIVE EMAIL

CONFIGURE NATIVE ARCHIVE TO ARCHIVE AND SEARCH MESSAGES

TESTING WILL BE PERFORMED BY INSTALLER AND WITH CCRI

ACCEPTANCE IS MADE BY CCRI

A FINAL FUNCTIONAL OVERVIEW WILL BE PERFORMED TO REVIEW THE WORK DONE WITH THE CCRI TEAM

COMPLETE KNOWLEDGE TRANSFER AND TRAINING ON THE PRODUCT WILL BE PROVIDED.

THE SOURCEONE APPLICATION WILL BE INSTALLED IN A VMWARE ENVIRONMENT.

DOCUMENTATION WILL BE COMPLETED AND TURNED OVER TO CCRI AT FINAL ACCEPTANCE.

DOCUMENTATION WILL INCLUDE ALL INSTALLATION NOTES AND PROCEDURES

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DOCUMENTATION WILL INCLUDE THE ARCHITECTURE OF THE SOFTWARE INSTALLATION.

DOCUMENTATION WILL INCLUDE ANY REGULAR ACTIVITIES THAT MUST BE PERFORMED BY CCRI TO KEEP THE SOFTWARE RUNNING AND HEALTHY SUCH AS SYSTEM MONITORING AND PERFORMANCE METRICS.

ONE MONTH OF SUPPORT AFTER THE INSTALLATION WILL BE INCLUDED IN THE ENGAGEMENT.

SUPPORT CAN BE DONE REMOTELY OR ON-SITE AS NEEDED.

CONSULTING SERVICES WILL BE PERFORMED ON SITE WARWICK, RI AT THE KNIGHT CAMPUS

REMOTE ACCESS WILL BE PROVIDED FOR SUPPORT REQUIREMENTS

MUST POSSESSES THE VELOCITY GOVERNANCE AND ARCHIVE SPECIALTY CERTIFICATION FOR EMC AS THIS INDICATES THE LEVEL OF EXPERTISE THAT WE REQUIRE FOR THIS PROJECT

THE TECHNICIAN ASSIGNED TO CCRI MUST POSSESS THE SPECIALTY CERTIFICATION

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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CONTINUED: BID STANDARD TERMS AND CONDITIONS

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

FISCAL YEAR

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

END DOCUMENT