

# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

CREATION DATE : 09-APR-13  
 BID NUMBER: 7458139,1  
 TITLE: JANITORIAL SERVICES-COMMAND READINESS CENTER, CRANSTON

BLANKET START : 01-MAY-13  
 BLANKET END : 30-JUN-15  
 BID CLOSING DATE AND TIME: 16-APR-2013 11:00:00

BUYER: Cadoret, David  
 PHONE #: N/A

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 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
 US

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 MS OFFICE OF PUBLIC SAFETY  
 645 NEW LONDON AVE  
 CRANSTON, RI 02920  
 US

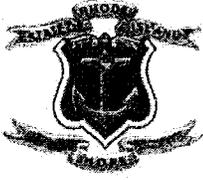
**Requisition Number:**

Note to Bidders: THERE WILL BE A MANDATORY PRE-BID CONFERENCE AS PER ATTACHED.  
 Amendment Description: See attached pages for addendum description.

Also, lines 13 and 14 have been added to original bid form.

Line	Description	Quantity	Unit	Unit Price	Total
1	5/1/13 - 6/30/13 MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES I.E. DAILY, WEEKLY, MONTHLY, YEARLY	2.00	Month		
2	7/1/13 - 6/30/14 MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES I.E. DAILY, WEEKLY, MONTHLY, YEARLY	12.00	Month		
3	7/1/14 - 6/30/15 MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES I.E. DAILY, WEEKLY, MONTHLY, YEARLY	12.00	Month		
4	5/1/13 - 6/30/13 TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) AS REQUIRED	1.00	Semiannual		
5	7/1/13 - 6/30/14 TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) AS REQUIRED	2.00	Semiannual		
6	7/1/14 - 6/30/15 TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) AS REQUIRED	2.00	Semiannual		
7	5/1/13-6/30/13 SUBMIT A SEPERATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
8	7/1/13-6/30/14 SUBMIT A SEPERATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
9	7/1/14-6/30/15 SUBMIT A SEPERATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
10	5/1/13-6/30/13 COST OF PERFORMANCE BOND IF BID EXCEEDS \$50,000. WILL HAVE NO BEARING ON AWARD	1.00	Each		
11	7/1/13-6/30/14 COST OF PERFORMANCE BOND IF BID EXCEEDS \$50,000. WILL HAVE NO BEARING ON	1.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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**Requisition Number:**

Note to Bidders: THERE WILL BE A MANDATORY PRE-BID CONFERENCE AS PER ATTACHED.

Amendment Description: See attached pages for addendum description.

Also, lines 13 and 14 have been added to original bid form.

Line	Description	Quantity	Unit	Unit Price	Total
	AWARD				
12	7/1/14-6/30/15 COST OF PERFORMANCE BOND IF BID EXCEEDS \$50,000. WILL HAVE NO BEARING ON AWARD	1.00	Each		
13	7/1/13 - 6/30/14 MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES I.E. DAILY, WEEKLY, MONTHLY, YEARLY FOR THE NEW AREA. 2,845 SQ.FT. TILE AND 3,610 SQ. FT. CARPET	12.00	Month		
14	7/1/14 - 6/30/15 MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES I.E. DAILY, WEEKLY, MONTHLY, YEARLY FOR THE NEW AREA. 2,845 SQ.FT. TILE AND 3,610 SQ. FT. CARPET	12.00	Month		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

April 9, 2013

**ADDENDUM NUMBER ONE**

**RFQ # 7458139**

**TITLE: Janitorial Services-Command Readiness Center, Cranston**

**Closing Date and Time: 4/16/13 at 11:00AM**

**Per the issuance of this ADDENDUM #1  
(3 pages, including this cover sheet)**



**Specification Change /Addition / Clarification**



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Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
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April 9, 2013

**ADDENDUM NUMBER ONE**

**RFQ # 7458139**

**TITLE: Janitorial Services-Command Readiness Center, Cranston**

**Closing Date and Time: 4/16/13 at 11:00AM**

This addendum posts sign in sheet from mandatory pre-bid held 4/5/13 at 11am.

This addendum adds two (2) lines to original bid to account for new addition in process of being built. Add 2,845 square feet of tile and 3,610 square feet of carpet to the original requirements as outlined in Attachment B. All cleaning requirements in Attachment B (ie daily, weekly, monthly, yearly) remain the same for the new area. When submitting Request For Quote make sure it is the revised form.

As noted at pre-bid, if your proposal exceeds \$50,000 for the term of the contract you will be required to supply a performance bond prior to award of contract.

As noted at pre-bid, pay special attention to what is required to be submitted with your bid proposal (Attachment A, pages 5 and 6). Failure to submit required paperwork may result in your bid being disqualified.

This is a secured military facility. Please note BCI requirements in Attachment A, page 3.



**VENDOR SPECIFICATIONS**

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**BOND REQUIRED (PERFORMANCE & LABOR/PYT)**

NO BID SURETY REQUIRED TO BE SUBMITTED WITH BID. HOWEVER, THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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