

Castellucci, Galli Corporation

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JOB NO.: 12-10

DATE: 18 October 2012

PROJECT: Re-roofing of the A.C.I. Intake Service Center (South Wing) at the Rhode Island
Department of Corrections

REPORT TO: Anthony Feole, Associate Director- Facilities and Maintenance Engineering Division- RIDOC

REPORT FROM: Geoffrey C. Northrup

DATE OF PRE-BID CONFERENCE: 15 October 2012

TIME OF PRE-BID CONFERENCE: 10:00 A.M. ENDED: 10:30 A.M.

PLACE OF PRE-BID CONFERENCE: RI Department of Corrections, Division of Facilities & Maintenance
Conference Room- Maximum Security Building

PERSONS ATTENDING:

1. Thomas Bovis, Interdepartmental Project Manager- RI Division of Purchases
2. Jose Estrella, Superintendent- Facilities and Maintenance Engineering Division- RIDOC
3. Geoffrey C. Northrup- Castellucci, Galli Corp.
4. See attached attendance sheet

PURPOSE: Pre-bid Conference- to answer questions pertinent to the Contract Documents.

COMMENTS: See attached

TRANSACTIONS OF PRE-BID CONFERENCE

COPIES TO: Those attending and all Bidders

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CASTELLUCCI, GALLI CORPORATION

• ARCHITECTS •

ATTENDANCE SHEET

PROJECT #: 12-10

DATE: Mon, 15 Oct. 2012

PROJECT NAME: ACI- Reroofing
of Intake Svc Entr. (South Wing)

TIME: 10:00 AM

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NAME OF ATTENDEE	TELEPHONE & FAX #S	EMAIL ADDRESS (e) & BUSINESS ADDRESS (A)
1. Geoffrey Northrup Castellucci, Galli Corporation	O (401) 353-0607 F (401) 353-0488	A 175 High Service Ave. No. Providence, RI 02911 e james.r.castellucci@verizon.net
2. SAU Tereyessa Tower Const Cop	O 943-0110 F 944-4041	A 2158 Pawtucket Pike CRANSTON RI 02921 e ESTIMATING@TowerConstruction.com
3. AL Mullen IRON CONST GROUP	O 401-490-3144 F 401-490-3145	A 875 Centreville Rd WARWICK RI. e SWD@ICGRI.COM
4. STEVE DUNN CRCI	O 860-928-9199 F 860-928-9244	A 340 Kennedy Drive PUTNAM, CT 06260 e COZ@COMROOFING.COM
5. Joe Brillou Eagle Const Co.	O 781-5978 F 781-6570	A 89 Felhamsett Ave Cranston RI e joe@eagleconst.com
6. PATRICK MCKENNA	O 727-0020 F 727-1584	A PATRICK MCKENNA Roofing 55 West St PAWT RI

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ATTENDANCE SHEET - CONTINUED

NAME OF ATTENDEE	TELEPHONE & FAX #S	EMAIL ADDRESS (e) & BUSINESS ADDRESS (A)
7. Richard Gaskell P.J. McKenna Rtg. (Super)	O 727-0000 F	A rgaskell69@gmail.com e
8. Apollo Roofing & Sheet Metal Inc.	O (401) 274-6630 F 331-3404	A 316 Lockwood St Providence, RI 02907 e rgye@apolloroofingri.com
9. Martone Services Co	O 792-3847 F 792-3717	A e Mike @ Martone Services Printing.com
10. Jay Fitzgerald 204 Leigh Rd. Cumberland RI	O (401) 996-0574 F	A Jay @ all phase restoration . net e
11. Sose Estrella D	O 462 3827 F 462 1465	A Soc. Estrella @ Doc. RI. Gov. Doc. e
12. Manuel Hammill CAPEWAY ROOFING	O 508-6740800 F 508-6782670	A KRYBICKI CAPEWAY ROOFING 664 SAIVFORD ROAD WESTPORT MASS e

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ATTENDANCE SHEET - CONTINUED

NAME OF ATTENDEE	TELEPHONE & FAX #S	EMAIL ADDRESS (e) & BUSINESS ADDRESS (A)
13. Manny Barboza M Barboza Sons Roofing Co	O 401 723 5100 F 401 723-3295 334-9275	A 476 Roosevelt Ave Ct RI 02885 e Barboza Sons & Verizon of RI
14. Tom Bouli	O 571-8119 F	A thomss.bouli@purchasing.ric.gov STATE PURCHASER e
15.	O F	A e
16.	O F	A e
17.	O F	A e
18.	O F	A e
19.	O F	A e

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COMMENTS:

1. This Report of “Mandatory” Pre-bid Conference shall be considered Addendum No. 2.
2. Project Scope of Work was discussed. Bidders are directed to carefully review the Contract Documents prior to submitting their bid, particularly the following Sections of the Project Manual; most of which were reviewed at this Pre-bid Conference. The building rooftop was toured following Pre-bid meeting. Bidders attending the rooftop walkthrough were: Apollo Roofing and Sheet Metal, Inc. and Tower Construction Corp.
 - a. **00020-1, Invitation to Bid:** The bid due date/time/location is *Friday, 26 October 2012, 10:45 A.M.* at the RI Division of Purchases, 2nd Floor, One Capitol Hill, Providence, RI. NOTE: Deadline date and time for questions is *Thursday, 18 October 2012, 12:00 P.M.* Only clarification responses will be acknowledged after the above date and time. A Bid Security in the form of a Bid Bond, or a certified check payable to the State of Rhode Island, in the amount of a sum no less than five percent (5%) of the Bid Price is required. In addition to being hand-delivered, Bids may be submitted via United Parcel Service (UPS) or Federal Express (Fed-X); however, Bidders are encouraged to obtain a package signature/ receipt upon delivery. Additional bidding instructions are available at <http://www.purchasing.ri.gov/>.
 - b. **00100, Instructions to Bidders**
 - c. **00110, Supplementary Instructions to Bidders:** particularly 1.01A & B, 1.02A & B, 1.04A, 1.08, 1.09, 1.10, and 1.13.
 - d. **00300, Bid Form:** Architect directed bidders to complete entire Bid Form; that omission of any portion of the Bid Form may disqualify the Bidder. Also, relative to the Contract time, the period shall begin subsequent to issuance of the Purchase Order by the Owner. NOTE: The attached page “00300-1 (REVISED)” supersedes page “00300-1” of the Project Manual.
 - e. **00400, Bid Bond**
 - f. **00420, Contractor’s Qualification Statement:** Will be required to be included in the Bid Package by the prospective Contractor.
 - g. **00500, Agreement Form**
 - h. **00600, Performance Bond; Payment Bond**
 - i. **00800, Supplementary General Conditions,** particularly 1.01B & C, 1.02A & B, 1.05, 1.07B, 1.10 D.2 & D.3, and 1.10 I & J.
 - j. **00813, 8.08 DOC; Smoking and Tobacco Regulations, 02/19/07**
 - k. **00814, 3.05 DOC; Sexual Harassment Policy, 12/17/07**
 - l. **00815, 9.40-3 DOC; Procedures for Contractors at Institutional Facilities; 05/22/2006**
 - m. **00816, Security Regulations Governing Contractors**
 - n. **00817, Application for Identification Badge**
 - o. **00819, Contractor’s Affidavit of Release of Liens:** The Contractor shall submit to Architect with each Payment Application, partial lien releases for subs and vendors, the agreed amount of Contract, amount paid, and amount owed after payment is made shall be indicated and certified by the sub and/or supplier.
 - p. **00820, Prevailing Wage Rates.** Certified Payroll forms, and as well as any questions pertaining to Prevailing Wage Rates shall be addressed by contacting RIDLT at (401) 462-8580, Option 7. The Contractor shall

submit payroll reports, weekly, to the Owner (Anthony Feole) and copies of the same to Architect. The Contractor shall comply with worker classifications and maintain O.S.H.A. certificates.

- q. **00850, List of Drawings;** Bidders shall verify that all drawings and pages of the Project Manual are included in their copy of the Bid Documents. Also, field verify all existing conditions prior to submitting bid.
- r. **00855, Photographs**
- s. **01010, Summary of the Work:** Bidders are directed to carefully review this Section, particularly 1.01, 1.03, 1.04 A, B, D, E, F, H, L & R, 1.06A, 1.07B, D, E, F & G, 1.08B & D, 1.09B, 3.01 I and 3.03 E.
- t. **01012, Contractor's Use of the Premises:** Particularly 1.02C & D and 1.06C. Contractor's employees, including all subcontractors will be required to 'sign-in' when entering the jobsite each day. Subsequent to project award, careful planning and implementation of staging/lift/dumpster locations and sequence of operations shall be carefully coordinated between Contractor and Owner.
- u. **01020, Project Allowances:** Bidders shall include all Project Allowances in the Base Bid Amount. Allowance moneys shall only be utilized with the written authorization of the Owner and/or Architect. Also, pay particular attention to 1.01B, C and D.3 and 1.03 A.2, 3 & 4.
- v. **01100, Alternates**
- w. **01114, Hazardous Materials Procedures:** Relative to the testing for the presence of hazardous materials, the Contractor shall solicit a minimum of three (3) proposals, certified by Rhode Island-based industrial hygienists (environmental firms). The Owner and the Architect shall review each proposal, and if acceptable, provide written approval to the Contractor of acceptance of the applicable proposal. If the first three (3) proposals are determined to be unacceptable by the Owner and the Architect, the Contractor shall solicit three (3) additional proposals from Rhode Island-based environmental firms, and so on. No cost extras relative to delays will be allowed.

If it is determined that hazardous materials are present, based upon the sampling report and related laboratory results which are completed by the selected industrial hygienist, an abatement plan and subsequent abatement shall be completed in accordance with this Section of the project manual

The Hazardous Materials Procedures Allowance shall be utilized for all associated testing, reports, abatement plan and abatement.

Should the Contractor encounter suspect hazardous materials in locations outside the scope of work areas that interfere with his work he shall notify the Owner, who in turn will provide the necessary hazardous-materials procedures. The Contractor will be directed to halt all work in the area(s) affected until the remedied by the Owner. The Contractor will then be allowed to resume work in the affected areas. Claims for additional costs will not be allowed by the Contractor in connection with this matter.

- x. **01200, Project Meetings:** Job meetings will be scheduled every other week at the job site unless work progress is such that more or fewer meetings are deemed necessary.
- y. **01300, Submittals:** Particularly 1.04A, B, & C, 2.03A, B & C, and 3.03C.
- z. **01310, Construction Schedule:** Contractor will be required to submit to Owner and Architect, a revised, updated Construction Implementation Schedule every third week subsequent to the start of construction.
- aa. **01400, Quality Control:** Particularly 1.04 and 1.08 E & F. Owner requires that BCIs (Background Criminal Investigations) be provided by the Contractor for each employee and/or vendors/suppliers working at the site.
- bb. **01500, Temporary Utilities:** Contractor will be required to provide temporary on-site toilet facilities.
- cc. **01641, Substitutions and Product Options**

- dd. **01700, Project Closeout:** Particularly 1.05, Re-inspection Fees.
 - ee. **01710, Clean-up:** The site shall be cleaned of all construction-related debris at the end of each workday.
 - ff. **01711, Demolition and Repair:** Particularly 3.02 C, D and G.
 - gg. **01720, Project Record Documents**
 - hh. **04105, Mortar Restoration:** Particularly 1.01 B & C, 1.02 A and 1.05 A.
 - ii. **07510, Liquid-Applied Rubber Membrane:** Note, this product may also be referred to as “elastomeric coating(s)”.
 - jj. **07540 PVC Sheet Roofing System:** Particularly 1.08 A & B, 2.02 A and 2.12 B
 - kk. **07260, Sheet Metal Flashing and Trim:** Particularly 2.02 A
3. Owner instructed Bidders that due to the nature of the Intake Service Center prison facility and the security-protection regulations, the RI Department of Corrections’ procedures, Sections 00813 through 00817 of the project manual, also noted above will be strictly enforced during the construction phase; that Bidders shall carefully examine the same prior to submitting bid.
 4. Owner reported that the facility address listed in the Contract Documents is incorrect. The Intake Service Center address is 18 Slate Hill Road, Pastore Complex, Cranston, RI 02920.
 5. Dumpster, storage bins, etc. may be stored on site. Owner and Contractor to coordinate location.
 6. Owner shall be notified at least seventy-two (72) hours in advance prior to utility “down time” and site deliveries.
 7. A Correctional Officer will be assigned to the Contractor’s work crew each day that the workers are on site. Owner reported that the first shift of Correctional Officers’ workday begins at 7:00 AM and ends at 3:00 PM. There are three (3) shifts each day (7AM-3PM; 3PM-11PM and 11PM -7AM). Contractor will be allowed to work alternate hours, generally around the first shift, which are agreed in advance by the Owner; however, Contractor’s workday shall not begin fifteen (15) minutes before or after 7:00 AM, nor fifteen (15) minutes before or after 3:00 P.M., during shift changes.
 8. Smoking is not allowed within the facility or on site.
 9. Materials and equipment cost increases will not be allowed subsequent to the bid due date of award of Contract for construction.
 10. Bidders shall be responsible for notifying Architect of missing pages, obvious discrepancies and/or omissions in the Contract Documents. No allowances or special considerations will be allowed in connection with this item. Contractor shall provide the work that is specified and intended whether or not work is actually shown or described.
 11. Proper working attire shall be worn by the Contractor’s employees and subs during working hours; sneakers, sandals, and shorts will not be allowed.
 12. The project may be completed during the winter months. The Contractor shall prepare his bid accordingly. No extra costs will be allowed during winter conditions.
 13. Chewing gum is not allowed within the facility or on site.
 14. Owner reported that Audet Electric has a Master Price Agreement (MPA) with the State for the perimeter security of the buildings, including the perimeter razor-ribbon wire. Contractor will be required to remove the existing perimeter razor-ribbon wire at the lower-level Roof Area ‘F’, and reinstall the same upon installation of the new roofing assembly.

15. Upon reinstallation of the existing lightning-protection system, in accordance with pertinent details shown on the drawings, the Contractor shall include in the Base Bid, employment of services of a qualified company with a minimum of five (5) years' experience to test and confirm that the lightning-protection system is fully operational, and provide written certification of the same. The Lightning Protection System Allowance shall only be utilized for such work above and beyond that specified in the Contract Documents, and as approved in advance by the Owner and Architect.
16. All bidders are directed to make inquiry prior to submitting bid, as to the Addenda issued.
17. Questions shall be submitted to the RI Division of Purchases at rfp.questions@purchasing.ri.gov . Questions shall be submitted in Microsoft Word attachment, with the RFQ #7458118 on all correspondence. Only items addressed in Addendum form, as issued by the Architect and/or the Owner shall be considered part of this Contract. No other agreements or conversations will be binding.

END OF ADDENDUM NO. 2

Roof Replacement
A.C.I. – Intake Service Center (South)
A/E Proj. #: 12-10; May, 2012

00300-1 (Revised)

DOCUMENT 00300

BID FORM

Date: -----

To: The RI Department of Administration
Division of Purchases
One Capitol Hill
Providence, Rhode Island 02908

Project: Re-Roofing and Related Roof Repairs at the Adult Correctional Institution, Intake Service Center (South Wing), Pastore Complex, **18 Slate Hill Road**, Cranston, RI 02920.

Submitted By: -----
(include Bidder's address, tel. & FAX nos., and License no. if applicable) -----

1. BID:

A. Having examined the Place of the Work and all matters referred to in the "Instructions to Bidders" and "Supplementary Instructions to Bidders", and in the Contract Documents prepared by the Architect, Castellucci, Galli Corporation, for the above mentioned project, we the undersigned, hereby propose to enter into Contract to perform the Work of the Bid Package for the contract price specified below, subject to additions and deductions in accordance with the terms of these Contract Documents.

2. BID PRICE:

A.
_____ Dollars (\$ _____)
(written, and numerically)

3. ALLOWANCES: We have included the following Allowances from Division 1, Section 01020 of the Project Manual in each of the above:

- A. Testing Allowance: \$ 6,500.00
- B. Roof Drain Inspection Allowance: \$ 3,800.00
- C. Hazardous Materials Procedures Allowance: \$45,000.00
- D. Lightning Protection System Allowance: \$ 6,500.00