

Castellucci, Galli Corporation

Architects
175 High Service Avenue
No. Providence, RI 02911

Telephone: 401-353-0607
Fax: 401-353-0488
e-mail: james.r.castellucci@verizon.net
www.castelluccigalli.com

JOB NO.: 11-06

DATE: 18 October 2012

PROJECT: Window Replacement at the Homestead Group Home, 80 Fabien Street, Woonsocket, RI

REPORT TO: Steven C. Denoyelle, Deputy Chief- Division of Facilities Management, RI Dept. of BHDDH

REPORT FROM: Geoffrey C. Northrup

DATE OF PRE-BID CONFERENCE: 11 October 2012

TIME OF PRE-BID CONFERENCE: 9:00 A.M. ENDED: 10:00 A.M.

PLACE OF PRE-BID CONFERENCE: Homestead Group Home, 80 Fabien Street, Woonsocket, RI

PERSONS ATTENDING:

1. Steven C. Denoyelle, Deputy Chief- Division of Facilities Management, RI Dept. of BHDDH
2. Thomas Bovis, Interdepartmental Project Manager- RI Division of Purchases
3. Robert Marcil, Facility Coordinator- Homestead Group Home
4. Geoffrey C. Northrup- Castellucci, Galli Corp.
5. See attached attendance sheet

PURPOSE: Pre-bid Conference- to answer questions pertinent to the Contract Documents.

COMMENTS: See attached

TRANSACTIONS OF PRE-BID CONFERENCE

COPIES TO: Those attending and all Bidders

PLEASE PRINT

CASTELLUCCI, GALLI CORPORATION
 • ARCHITECTS •
 ATTENDANCE SHEET

PROJECT #: 11-06

DATE: Thurs, 11 Oct. 2012

PROJECT NAME: Window Replacement e

TIME: 9AM

Homestead Group Home, 80 Fabien St.,
Woonsocket, RI for RI BDDH

PAGE 1 OF 3

NAME OF ATTENDEE	TELEPHONE & FAX #S	EMAIL ADDRESS (e) & BUSINESS ADDRESS (A)
1. Geoffrey Northrup Castellucci, Galli Corporation	O (401) 353-0007 F (401) 353-0488	A 175 High Service Ave. North Providence, RI 02911 e james.r.castellucci@verizon.net
2. WEST, AN 90	O 0232-0562 F	A FE A RI @ 904.com e
3. Richard Silvia Fred St. Angelo Shari Silvia	O 401-245-0755 F 401-245-4480	A bsrestore@aol.com 338 Metacom Ave. Warren RI 02885 e Bay State Restoration
4. DAVID D'ANGELO	O 508-399-6776 F	A dd@NADEAU Corp. Com 727 WASHINGTON ST S. ATTLEBORO MA 02703 e
5. STEVE GIULIANO	O 401 231-2970 F 401 232-1050	A 1801 Smith H ST N. PROV., RI 02911 e PC@COCO.NE COX MAIL.COM
6. MIKE MARTONE MARTONE SERVICE Co	O 401-792-3847 F 401-792-3717	A 22 Sextant Lane NADARJANSKI RI- 02882 e mike@martone Service Company.com

PLEASE SUBMIT BUSINESS CARD TO ARCHITECT

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PAGE 2 OF 3

ATTENDANCE SHEET - CONTINUED

NAME OF ATTENDEE	TELEPHONE & FAX #S	EMAIL ADDRESS (e) & BUSINESS ADDRESS (A)
7. SCOTT SMITH CHIRICO CONSTRUCTION CO. INC.	(401) O 823-5334 F (401) 823-5399	A 26 JEFFERSON BLVD. WARREN, R.I. 02886 e CHIRICO.CONSTRUCTION@COX.NET
8. Stephen Caron Mill City Construction INC	O 766-3100 F 769-8910	A 7 Old Great Road Lincoln, RI 02865 e scaron@mill-city.com
9. Bob Coletta Coletta Contracting Co.	O (401) 727-1757 F (401) 727-1755	A Bob@ColettaContracting.com 83 Power Rd. Pawt. R.I. 02860 e
10. STEVE DENOYELLE RI - BHDDH	O 401-462-3047 F 401-462-3204	A 14 HARRINGTON RD. CRANSTON, RI 02920 e STEVE.DENOYELLE@BHDDH.RI.GOV
11. ROBERT MARCIL SEVENHILLS FACILITY DIRECTOR	O 401-597-6700 F 401-641-8265	A 30 CUMBERLAND ST. WOODSOCKET, RI. e RMARCIL@SEVENHILLS.ORG
12. ADAM RODZIK	O 401-256-6526 F	A ARDZIK@COX.NET P.O. BOX 204 ALBION e

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ATTENDANCE SHEET - CONTINUED

NAME OF ATTENDEE	TELEPHONE & FAX #S	EMAIL ADDRESS (e) & BUSINESS ADDRESS (A)
13. <i>New England Building & Bridge Co. Peter Donatelli</i>	O <i>401-641-5380</i> F <i>401-808-6220</i>	A <i>dant104@hotmail.com</i> <i>100 Belvidere Blvd.</i> <i>N. Providence, RI 02911</i> e
14.	O F	A e
15.	O F	A e
16.	O F	A e
17.	O F	A e
18.	O F	A e
19.	O F	A e

PLEASE SUBMIT BUSINESS CARD TO ARCHITECT

COMMENTS:

1. This Report of Pre-bid Conference shall be considered Addendum No. 1.
2. Project Scope of Work was discussed. Bidders are directed to carefully review the Contract Documents prior to submitting their bid, particularly the following Sections of the Project Manual; most of which were reviewed at this Pre-bid Conference:
 - a. **0020-1, Invitation to Bid:** The bid due date/time/location is *Friday, 26 October 2012, 10:00 A.M.* at the RI Division of Purchases, 2nd Floor, One Capitol Hill, Providence, RI. **NOTE:** Deadline date and time for questions is *Friday, 19 October 2012, 12:00 P.M.* Only clarification responses will be acknowledged after the above date and time. A Bid Security in the form of a Bid Bond, or a certified check payable to the State of Rhode Island, in the amount of a sum no less than five percent (5%) of the Bid Price is required. In addition to being hand-delivered, Bids may be submitted via United Parcel Service (UPS) or Federal Express (Fed-X); however, Bidders are encouraged to obtain a package signature/ receipt upon delivery. Additional bidding instructions are available at <http://www.purchasing.ri.gov/>.
 - b. **00100, Instructions to Bidders**
 - c. **00110, Supplementary Instructions to Bidders:** particularly 1.01A & B, 1.02A & B, 1.04A, 1.09, 1.10, and 1.13.
 - d. **00300, Bid Form:** Architect directed bidders to complete entire Bid Form; that omission of any portion of the Bid Form may disqualify the Bidder. **NOTE:** The attached page "00300-2 (REVISED)" supersedes page "00300-2" of the Project Manual. Also, relative to the Contract time, the period shall begin subsequent to Contractor's receipt of window delivery from the manufacturer. Proof of shipment via delivery receipt from the manufacturer shall be submitted to the Owner and Architect.
 - e. **00400, Bid Bond**
 - f. **00420, Contractor's Qualification Statement:** Will be required to be submitted with each Contractor's Bid.
 - g. **00500, Agreement Form**
 - h. **00600, Performance Bond; Payment Bond**
 - i. **00800, Supplementary General Conditions,** particularly 1.01B & C, 1.02A & B, 1.05, 1.07B, 1.10 D.2 & D.3, and 1.10 I & J.
 - j. **00819, Contractor's Affidavit of Release of Liens:** The Contractor shall submit to Architect with each Payment Application, partial lien releases for subs and vendors, the agreed amount of Contract, amount paid, and amount owed after payment is made shall be indicated and certified by the sub and/or supplier.
 - k. **00820, Prevailing Wage Rates.** Certified Payroll forms, as well as any questions pertaining to Prevailing Wage Rates shall be addressed by contacting RIDLT at (401) 462-8580, Option 7. The Contractor shall submit payroll reports, weekly, to the Owner (Steven Denoyelle) and copies of the same to Architect. The Contractor shall comply with worker classifications and maintain O.S.H.A. certificates.
 - l. **00850, List of Drawings;** Bidders shall verify that all drawings and pages of the Project Manual are included in their copy of the Bid Documents. Also, field verify all existing conditions prior to submitting bid.
 - m. **00855, Photographs**

- n. **01010, Summary of the Work:** Bidders are directed to carefully review this Section, particularly 1.01, 1.03, 1.04 A, B, D, E, H, I, J, L & R, 1.06A, 1.07B, C, D, E, F & G, 1.08B & D, 1.09B, 3.01 I and 3.03 E. Hours of operation within the building are generally 8AM to 4PM, Monday through Friday; however, the building opens at 7:30AM, and closes 4:30PM. Owner will allow Contractor to work weekends if necessary; however, the same would first require coordination with the Owner.
- o. **01012, Contractor's Use of the Premises:** Particularly 1.02C & D and 1.06. Contractor's employees, including all subcontractors will be required to 'sign-in' when entering the jobsite each day. Subsequent to project award, careful planning and implementation of staging/lift/dumpster locations and sequence of operations shall be carefully coordinated between Contractor and Owner.
- p. **01020, Project Allowances:** Bidders shall include all Project Allowances in the Base Bid Amount. Allowance moneys shall only be utilized with the written authorization of the Owner and/or Architect. Also, pay particular attention to 1.01B, C.3 and 1.03 A.2, 3 & 4.

q. **01100, Alternates**

- r. **01114, Hazardous Materials Procedures:** Include all work and related costs in the Base Bid price.

Should the Contractor encounter suspect hazardous materials in locations outside the scope of work areas that interfere with his work he shall notify the Owner, who in turn will provide the necessary hazardous-materials procedures. The Contractor will be directed to halt all work in the area(s) affected until the situation is remedied by the Owner. The Contractor will then be allowed to resume work in the affected areas. Claims for additional costs will not be allowed by the Contractor in connection with this matter.

- s. **01200, Project Meetings:** Job meetings will be scheduled every other week at the job site unless work progress is such that more or fewer meetings are deemed necessary.
- t. **01300, Submittals:** Particularly 1.04A, B, & C, 2.03A, B & C, and 3.03C.
- u. **01310, Construction Schedule:** Contractor will be required to submit to Owner and Architect, a revised, updated Construction Implementation Schedule every third week subsequent to the start of construction.
- v. **01400, Quality Control:** Particularly 1.04A, C, & D and 1.08 F. Owner requires that BCIs (Background Criminal Investigations) be provided by the Contractor for each employee and/or vendors/suppliers working at the site.
- w. **01500, Temporary Utilities:** Contractor will be required to provide temporary on-site toilet facilities.
- x. **01641, Substitutions and Product Options**
- y. **01700, Project Closeout:** Particularly 1.05, Re-inspection Fees.
- z. **01710, Clean-up:** The site shall be cleaned of all construction-related debris at the end of each workday.
- aa. **01711, Demolition and Repair:** Particularly 3.02 C, D and G.
- bb. **01720, Project Record Documents**
- cc. **04106, Sheet Metal Flashing and Trim:** Particularly 2.02 A.
- dd. **07260:** Particularly 1.01 B, C & G, 1.02 B and 1.05 A.
- ee. **08500, Aluminum Windows** Note: Series 1400H (Graham Architectural) Fixed; Series 7502 (Graham Thermal) Project-out awning/fixed unit above; and Series 7202 (Graham Thermal) Project-in hopper/fixed unit above, as manufactured by Graham Architectural Companies, York, PA and New Castle, PA, www.grahamwindows.com may be substituted as an alternate to the specified windows.

For clarification, a prototype window installation will not be required prior to ordering new windows; however, the Prototype Window Allowance shall remain as part of the Base Bid. Each window that is removed by the Contractor shall be replaced with the new window unit in the same location, the same day.

3. Dumpster, storage bins, etc. may be stored on site. Owner and Contractor to coordinate location.
4. Owner shall be notified at least seventy-two (72) hours in advance prior to utility “down time” and site deliveries.
5. Smoking is not allowed within the building or on site.
6. Materials and equipment cost increases will not be allowed subsequent to the bid due date of award of Contract for construction.
7. For clarification, note on drawing A-1 (uppermost/center of sheet) shall read as follows: “Remove and dispose existing sealant and backer rod from all existing expansion joints (EJT) located at exterior *CMU*-veneer building facades. Provide new backer rod and sealant- assume 120 L.F. (minimum) total to be replaced. Field verify prior to submitting bid.”
8. Bidders shall be responsible for notifying Architect of missing pages, obvious discrepancies and/or omissions in the Contract Documents. No allowances or special considerations will be allowed in connection with this item. Contractor shall provide the work that is specified and intended whether or not work is actually shown or described.
9. For clarification, the scope of painting shall be limited to surfaces only affected by the specified work, damages resulting from Contractor during construction, etc.
10. Proper working attire shall be worn by the Contractor’s employees and subs during working hours; sneakers, sandals, and shorts will not be allowed.
11. The project may be completed during the winter months. The Contractor shall prepare his bid accordingly. No extra costs will be allowed during winter conditions. Any work which cannot be completed as a result of unfavorable weather, conforming to the product specifications and the pertinent manufacturers’ installation instructions, shall be continually documented by the Contractor during course the project.
12. All bidders are directed to make inquiry prior to submitting bid, as to the Addenda issued.
13. Questions shall be submitted to the RI Division of Purchases at rfp.questions@purchasing.ri.gov . Questions shall be submitted in Microsoft Word attachment, with the RFQ #7458111 on all correspondence. Only items addressed in Addendum form, as issued by the Architect and/or the Owner shall be considered part of this Contract. No other agreements or conversations will be binding.

END OF ADDENDUM NO. 1

Window Replacement
Homestead Group Home - 11-06
August, 2011

00300-2 (Revised)

2. UNIT PRICES:

Contractor's Unit Cost Note: The following unit costs are intended to provide the Owner with predetermined costs should changes to the Base Bid Contract be required. The State reserves the right to include any Unit Cost Item in any quantity and/or location, for adding or deleting work. The Contractor agrees to modify his Base Bid by the shown amount. The prices herein established, include the net cost plus overhead and profit. **NOTE: Complete all Unit Price blanks unless otherwise directed.**

- A. Add to or deduct from the Base Bid Price, the cost to provide a typical window unit assembly and all other incidental work in accordance with the Contract Documents:

ALLOW: \$ _____/type A unit
ALLOW: \$ _____/type B unit
ALLOW: \$ _____/type C unit
ALLOW: \$ _____/type D unit
ALLOW: \$ _____/type E unit
ALLOW: \$ _____/type F unit
ALLOW: \$ _____/type G unit

- B. Add to or deduct from the Base Bid Price, the cost to point existing mortar joints in accordance with the Contract Documents:

ALLOW: \$ _____/sq. ft.
ALLOW: \$ _____/L.F.

- C. Add to or deduct from the Base Bid Price, the cost to provide the specified concrete masonry unit (CMU) replacement with new CMU to match existing.

ALLOW: \$ _____/sq. ft.

- D. Add to or deduct from the Base Bid Price, the cost to provide the specified new overhead sectional garage door. Assembly complete with all incidental materials and labor.

ALLOW: \$ _____

We have included the required Bid security in compliance with the "Invitation to Bid".

3. ACCEPTANCE

- A. This Bid shall be irrevocably open to acceptance for 60 days from the Bid closing date. If this Bid is accepted by the Owner within 60 days, we will:

- 1.) Execute the Agreement subject to compliance with required State regulatory agency approvals as described in the "Invitation to Bid".
- 2.) Furnish the required bonds in compliance with amended provisions of the "Instructions to Bidders" & "Supplementary Instructions to Bidders".
- 3.) Commence Work upon receipt of Purchase Order.