



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 12-SEP-12
 BID NUMBER: 7458058
 TITLE: UNIFORMS, RAGS & FLOOR MAT RENTALS - DOR
 BLANKET START : 01-NOV-12
 BLANKET END : 30-JUN-15
 BID CLOSING DATE AND TIME:05-OCT-2012 11:45:00

BUYER: Cowell Jr, John A
 PHONE #: 401-574-8114

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

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 DOR-DT MOTOR VEHICLES, PAWTUCKET
 600 NEW LONDON AVENUE
 CRANSTON, RI 02920-3024
 US

Requisition Number: 1277199

Line	Description	Quantity	Unit	Unit Price	Total
1	BLANKET REQUIREMENTS: 11/1/12 - 6/30/15 OPTION TO RENEW FOR 2 ADDITIONAL YEARS AT SAME PRICE BILLED WEEKLY 11/1/12-6/30/13 (FY13). SHOP RAGS, 40 PER WEEK	1,400.00	Each		
2	11/1/12-6/30/13 (FY13). 10 NAVY BLUE WORK SHIRTS PER WEEK W/EMPLOYEE NAME AND EMPLOYER NAME PATCHES. PICKED UP AND CLEANED EACH WEEK. REPAIRED AND REPLACED AS NEEDED	350.00	Each		
3	11/1/12-6/30/13 (FY13). 10 NAVY BLUE WORK PANTS PER WEEK. PICKED UP AND CLEANED EACH WEEK. REPAIRED AND REPLACED AS NEEDED.	350.00	Each		
4	11/1/12-6/30/13 (FY13). 2 EACH WEEK 3X5 RUBBER MATS. PICKED UP AND CLEANED EACH WEEK	70.00	Each		
5	11/1/12-6/30/13 (FY13). - 6 EACH WEEK 3X5 RUBBER CARPETED MATS. PICKED UP AND CLEANED EACH WEEK	210.00	Each		
6	11/1/12-6/30/13 (FY13). - 5 EACH WEEK 3X10 RUBBER CARPETED FLOOR MATS. PICKED UP AND CLEANED EACH WEEK	175.00	Each		
7	11/1/12-6/30/13 (FY13) - 1 EACH WEEK 4X7 RUBBER CARPETED FLOOR MATS. PICKED UP AND CLEANED EACH WEEK	35.00	Each		
8	11/1/12-6/30/13 (FY13) - 8 EACH WEEK -SHOP COATS. PICKED UP AND CLEANED EACH WEEK. REPAIRED AND REPLACED AS NEEDED	280.00	Each		
9	7/1/13-6/30/14 (FY14). SHOP RAGS, 40 WEEK	2,080.00	Each		
10	7/1/13-6/30/14 (FY14). 10 NAVY BLUE WORK SHIRTS PER WEEK W/EMPLOYEE NAME AND EMPLOYER NAME PATCHES. PICKED UP AND CLEANED EACH WEEK. REPAIRED AND REPLACED AS NEEDED	520.00	Each		
11	7/1/13-6/30/14 (FY14). 10 NAVY BLUE WORK PANTS PER WEEK. PICKED UP AND CLEANED EACH WEEK. REPAIRED AND REPLACED AS NEEDED.	520.00	Each		
12	7/1/13-6/30/14 (FY14). 2 EACH WEEK 3X5 RUBBER	104.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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	MATS. PICKED UP AND CLEANED EACH WEEK				
13	7/1/13-6/30/14 (FY14). - 6 EACH WEEK 3X5 RUBBER CARPETED MATS. PICKED UP AND CLEANED EACH WEEK	312.00	Each		
14	7/1/13-6/30/14 (FY14). - 5 EACH WEEK 3X10 RUBBER CARPETED FLOOR MATS. PICKED UP AND CLEANED EACH WEEK	260.00	Each		
15	7/1/13-6/30/14 (FY14) - 1 EACH WEEK 4X7 RUBBER CARPETED FLOOR MATS. PICKED UP AND CLEANED EACH WEEK	52.00	Each		
16	7/1/13-6/30/14 (FY14) - 8 EACH WEEK -SHOP COATS. PICKED UP AND CLEANED EACH WEEK. REPAIRED AND REPLACED AS NEEDED	416.00	Each		
17	7/1/14-6/30/15 (FY15). SHOP RAGS, 40 WEEK	2,080.00	Each		
18	7/1/14-6/30/15 (FY15). 10 NAVY BLUE WORK SHIRTS PER WEEK W/EMPLOYEE NAME AND EMPLOYER NAME PATCHES. PICKED UP AND CLEANED EACH WEEK. REPAIRED AND REPLACED AS NEEDED	520.00	Each		
19	7/1/14-6/30/15 (FY15). 10 NAVY BLUE WORK PANTS PER WEEK. PICKED UP AND CLEANED EACH WEEK. REPAIRED AND REPLACED AS NEEDED.	520.00	Each		
20	7/1/14-6/30/15 (FY15). 2 EACH WEEK 3X5 RUBBER MATS. PICKED UP AND CLEANED EACH WEEK	104.00	Each		
21	7/1/14-6/30/15 (FY15). - 6 EACH WEEK 3X5 RUBBER CARPETED MATS. PICKED UP AND CLEANED EACH WEEK	312.00	Each		
22	7/1/14-6/30/15 (FY15). - 5 EACH WEEK 3X10 RUBBER CARPETED FLOOR MATS. PICKED UP AND CLEANED EACH WEEK	260.00	Each		
23	7/1/14-6/30/15 (FY15) - 1 EACH WEEK 4X7 RUBBER CARPETED FLOOR MATS. PICKED UP AND CLEANED EACH WEEK	52.00	Each		
24	7/1/14-6/30/15 (FY15) - 8 EACH WEEK -SHOP COATS. PICKED UP AND CLEANED EACH WEEK. REPAIRED AND REPLACED AS NEEDED	416.00	Each		

Delivery: _____

Terms of Payment: _____

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**MOTOR VEHICLE SAFETY AND EMISSION CONTROL DIVISION
325 MELROSE STREET, PROVIDENCE, RI 02907**

SPECIFICATIONS FOR TEXTILE SERVICE

June 11, 2012

DESCRIPTION: The following are the requirements for Automotive Service Specialists uniforms, Motor Vehicle Inspectors shop coats, shop rags for use in the DMV Inspection Garage and floor mats used throughout the Safety & Emissions and Road Test facilities located at 325 Melrose St. in Providence.

Automotive Service Specialists Uniforms

- Currently 4 Employees
- 10 Navy blue work shirts with employee name and employer name patches
- 10 Navy blue work pants
- Uniforms to be picked up and cleaned weekly, repaired and or replaced as needed.

Motor Vehicle Inspector's Shop Coats:

- Currently 4 Employees
- Shop Coats (2 for each person) to be worn while working within the garage
- To be picked up and cleaned weekly, repaired and or replaced as needed.

Rags for use in the DMV Inspection Garage:

- 40 cleaned shop rags delivered weekly (used rags picked up for cleaning and replaced as needed)

Cleaned Floor Mats:

- (2) 3x5 rubber mats
 - (6) 3x5 rubber / carpeted mats
 - (5) 3x10 rubber / carpeted mats
 - (1) 4x7 rubber / carpeted mats
- To be replaced with clean mats weekly.

REQUEST FOR QUOTE #7458058

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

DELIVERY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

INSURANCE

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

RIVIP

IT IS THE VENDOR'S RESPONSIBILITY TO CHECK AND DOWNLOAD ANY AND ALL ADDENDA FROM RIVIP. THIS OFFER MAY NOT BE CONSIDERED UNLESS A SIGNED RIVIP GENERATED BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETE. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERING OFFERS IN PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

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NOTE: IF THIS COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: *PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSION) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. *BUILDER'S RISK INSURANCE – COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. *SCHOOL BUSING – AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. *VESSEL OPERATION – (MARINE OR AIRCRAFT) – PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

PABID

- (a) A SINGLE PRICE SHALL BE QUOTED FOR EACH ITEM AGAINST WHICH A PROPOSAL IS SUBMITTED. THIS PRICE WILL BE THE MAXIMUM IN EFFECT DURING THE AGREEMENT PERIOD. ANY PRICE DECLINE AT THE MANUFACTURE'S LEVEL SHALL BE REFLECTED IN A REDUCTION OF THE AGREEMENT PRICE TO THE STATE .
- (b) QUANTITIES, IF ANY, ARE ESTIMATED ONLY. THE AGREEMENT SHALL COVER THE ACTUAL QUANTITIES ORDERED DURING THE PERIOD. DELIVERIES WILL BE BILLED AT THE SINGLE, FIRM, AWARD UNIT PRICE QUOTED REGARDLESS OF THE QUANTITIES ORDERED.
- (c) BID PRICE IS NET F.O.B. DESTINATION AND SHALL INCLUDE INSIDE DELIVERY AT NO EXTRA COST.
- (d) BIDS FOR SINGLE ITEMS AND/OR A SMALL PERCENTAGE OF TOTAL LIST, MAY, AT THE STATE'S SOLE OPTION, BE REJECTED AS BEING NON-RESPONSIVE TO THE INTENT OF THIS REQUEST.

OF A PARTICULAR BID. KEEP IN MIND THAT OVERTIME RATES, DISCOUNTS, AND OTHER MISCELLANEOUS PRICE-RELATED ITEMS ARE REQUIRED FOR INFORMATIONAL PURPOSES ONLY. OVERTIME RATE IS TO BE PAID IN ACCORDANCE WITH THE PROVISIONS OF THE RI DEPARTMENT OF LABOR AND TRAINING, EMPLOYER HANDBOOK. EMPLOYEES ARE TO BE COMPENSATED AT TIME AND ONE-HALF THE APPLICABLE PREVAILING WAGE RATE. OVERTIME RATES EXCEEDING ONE AND ONE HALF TIMES THE REGULAR HOURLY RATES FOR MONDAY THROUGH SATURDAY AND EXCEEDING TWO TIMES THE REGULAR RATE FOR SUNDAYS AND HOLIDAYS MAY BE GROUNDS FOR DISQUALIFICATION OF THE BID.

MPA BID/AWARD

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

FISCAL YR CLAUSE

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

MULTI YEAR

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES

BIDALL

BIDDERS MUST BID ALL ITEMS TO BE CONSIDERED. AWARD WILL BE BASED ON TOTAL LOW.

CLOTHING

IF SAMPLES ARE REQUESTED, THEY MUST BE PROVIDED WITHIN TEN (10) WORKING DAYS OF REQUEST DATE. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF BID.