

# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Cadoret, David  
 PHONE #: N/A

CREATION DATE : 12-JUL-12  
 BID NUMBER: 7457842 ,1  
 TITLE: MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI AND PONTIAC AVE - DOA  
 BLANKET START : 01-AUG-12  
 BLANKET END : 31-JUL-15  
 BID CLOSING DATE AND TIME: 20-AUG-2012 10:00:00

**B** DOA CONTROLLER  
**I** ONE CAPITOL HILL, 4TH FLOOR  
**L** SMITH ST  
**L** PROVIDENCE, RI 02908  
**T** US  
**O**

**S** DOA-CS STATE FLEET  
**H** ONE CAPITOL HILL, 2ND FLOOR  
**I** SMITH ST  
**P** PROVIDENCE, RI 02908  
**T** US  
**O**

Requisition Number: 1268087

Note to Bidders: THERE WILL BE A MANDATORY PRE BID ON MONDAY JULY 16TH FOR BOTH LOCATIONS. THE FIRST LOCATION WILL BE AT URI PHYSICAL PLANT GARAGE, 9 RHODY RAM WAY, KINGSTON, RI, AT 9AM. THE SECOND LOCATION WILL BE AT THE PONTIAC FACILITY, 1375 PONTIAC AVE, CRANSTON, RI, AT 11:00 AM.

Amendment Description: BID OPENING DATE AND TIME HAS BEEN CHANGED:

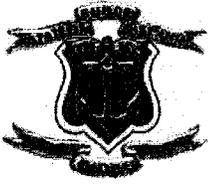
FROM: 7/25/12 - 10:30 AM

TO: 8/20/12 - 10:00 AM

ALSO ATTACHED IS WRITTEN ADDENDUM

| Line | Description  | Quantity | Unit  | Unit Price | Total |
|------|--|----------|-------|------------|-------|
| 1    | MONTHLY MAINTENANCE 8/1/12-6/30/13 CNG TERMINAL URI (FY13)         | 11.00    | Month |            |       |
| 2    | MONTHLY MAINTENANCE 7/1/13-6/30/14 CNG TERMINAL URI (FY14)         | 12.00    | Month |            |       |
| 3    | MONTHLY MAINTENANCE 7/1/14-6/30/15 CNG TERMINAL URI (FY15)         | 12.00    | Month |            |       |
| 4    | MONTHLY MAINTENANCE 7/1/15-7/31/15 CNG TERMINAL URI (FY16)         | 12.00    | Month |            |       |
| 5    | MONTHLY MAINTENANCE 8/1/12-6/30/13 CNG TERMINAL PONTIAC AVE (FY13) | 11.00    | Month |            |       |
| 6    | MONTHLY MAINTENANCE 7/1/13-6/30/14 CNG TERMINAL PONTIAC AVE (FY14) | 12.00    | Month |            |       |
| 7    | MONTHLY MAINTENANCE 7/1/14-6/30/15 CNG TERMINAL PONTIAC AVE (FY15) | 12.00    | Month |            |       |
| 8    | MONTHLY MAINTENANCE 7/1/15-7/31/15 CNG TERMINAL PONTIAC AVE (FY16) | 12.00    | Month |            |       |
| 9    | HOURLY RATE 8/1/12-6/30/13 CNG TERMINAL URI (FY13)                 | 40.00    | Hour  |            |       |
| 10   | HOURLY RATE 7/1/13-6/30/14 CNG TERMINAL URI (FY14)                 | 50.00    | Hour  |            |       |
| 11   | HOURLY RATE 7/1/14-6/30/15 CNG TERMINAL URI                        | 50.00    | Hour  |            |       |

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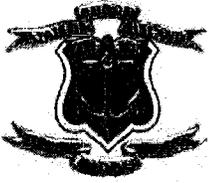
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|      | (FY15)   |          |      |            |       |
| 12   | HOURLY RATE 7/1/15-7/31/15 CNG TERMINAL URI (FY16)                                       | 20.00    | Hour |            |       |
| 13   | HOURLY RATE 8/1/12-6/30/13 CNG TERMINAL PONTIAC AVE (FY13)                               | 40.00    | Hour |            |       |
| 14   | HOURLY RATE 7/1/13-6/30/14 CNG TERMINAL PONTIAC AVE (FY14)                               | 50.00    | Hour |            |       |
| 15   | HOURLY RATE 7/1/14-6/30/15 CNG TERMINAL PONTIAC AVE (FY15)                               | 50.00    | Hour |            |       |
| 16   | HOURLY RATE 7/1/15-7/31/15 CNG TERMINAL PONTIAC AVE (FY16)                               | 20.00    | Hour |            |       |
| 17   | HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 8/1/12-6/30/13 CNG TERMINAL URI (FY13)         | 20.00    | Hour |            |       |
| 18   | HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 7/1/13-6/30/14 CNG TERMINAL URI (FY14)         | 25.00    | Hour |            |       |
| 19   | HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 7/1/14-6/30/15 CNG TERMINAL URI (FY15)         | 25.00    | Hour |            |       |
| 20   | HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 7/1/15-7/31/15 CNG TERMINAL URI (FY16)         | 5.00     | Hour |            |       |
| 21   | HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 8/1/12-6/30/13 CNG TERMINAL PONTIAC AVE (FY13) | 20.00    | Hour |            |       |

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**BUYER:** Cadoret, David  
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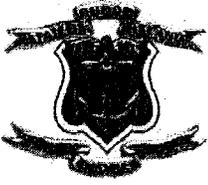
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| 22   | HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS)<br>7/1/13-6/30/14 CNG TERMINAL PONTIAC AVE (FY14)   | 25.00    | Hour |            |       |
| 23   | HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS)<br>7/1/14-6/30/15 CNG TERMINAL PONTIAC AVE (FY15)   | 25.00    | Hour |            |       |
| 24   | HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS)<br>7/1/15-7/31/15 CNG TERMINAL PONTIAC AVE (FY16)   | 5.00     | Hour |            |       |
| 25   | HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS)<br>8/1/12-6/30/13 CNG TERMINAL URI (FY13)         | 20.00    | Hour |            |       |
| 26   | HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS)<br>7/1/13-6/30/14 CNG TERMINAL URI (FY14)         | 40.00    | Hour |            |       |
| 27   | HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS)<br>7/1/14-6/30/15 CNG TERMINAL URI (FY15)         | 40.00    | Hour |            |       |
| 28   | HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS)<br>7/1/15-7/31/15 CNG TERMINAL URI (FY16)         | 5.00     | Hour |            |       |
| 29   | HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS)<br>8/1/12-6/30/13 CNG TERMINAL PONTIAC AVE (FY13) | 20.00    | Hour |            |       |
| 30   | HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS)<br>7/1/13-6/30/14 CNG TERMINAL PONTIAC AVE (FY14) | 40.00    | Hour |            |       |
| 31   | HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS)<br>7/1/14-6/30/15 CNG TERMINAL PONTIAC AVE (FY15) | 40.00    | Hour |            |       |
| 32   | HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS)<br>7/1/15-7/31/15 CNG TERMINAL PONTIAC AVE (FY16) | 5.00     | Hour |            |       |

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**BUYER:** Cadoret, David  
**PHONE #:** N/A

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|------|--|----------|------|------------|-------|
| 33   | HOURLY RATE (HOLIDAY) 8/1/12-6/30/13 CNG TERMINAL URI (FY13)         | 20.00    | Hour |            |       |
| 34   | HOURLY RATE (HOLIDAY) 7/1/13-6/30/14 CNG TERMINAL URI (FY14)         | 40.00    | Hour |            |       |
| 35   | HOURLY RATE (HOLIDAY) 7/1/14-6/30/15 CNG TERMINAL URI (FY15)         | 40.00    | Hour |            |       |
| 36   | HOURLY RATE (HOLIDAY) 7/1/15-7/31/15 CNG TERMINAL URI (FY16)         | 5.00     | Hour |            |       |
| 37   | HOURLY RATE (HOLIDAY) 8/1/12-6/30/13 CNG TERMINAL PONTIAC AVE (FY13) | 20.00    | Hour |            |       |
| 38   | HOURLY RATE (HOLIDAY) 7/1/13-6/30/14 CNG TERMINAL PONTIAC AVE (FY14) | 40.00    | Hour |            |       |
| 39   | HOURLY RATE (HOLIDAY) 7/1/14-6/30/15 CNG TERMINAL PONTIAC AVE (FY15) | 40.00    | Hour |            |       |
| 40   | HOURLY RATE (HOLIDAY) 7/1/15-7/31/15 CNG TERMINAL PONTIAC AVE (FY16) | 5.00     | Hour |            |       |

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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**STATE OF RHODE ISLAND**  
**Department of Administration**  
**DIVISION OF PURCHASES**  
**One Capitol Hill**  
**Providence, RI 02908-5855**

**David Cadoret**  
**401-574-8131**  
**David.Cadoret@purchasing.ri.gov**  
**Purchasing website: www.purchasing.ri.gov**

**BID 7457842-MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI AND PONTIAC AVE**

**ATTACHMENT A**

**BLANKET REQUIREMENTS: 8/1/12 -7/31/15**

**SPECIFICATIONS**

**BASIC INSPECTION**

**Unit Hours:**

- Check/clean gas coolers
- Check for odors from gas, overheating or grease leaks
- Check for excessive vibration and noise in unit & all lines
- Check compressor crankcase oil level/add as required
- Check dispenser, hoses and fill nozzle for leaks or damage

Record the following gauge readings as applicable:

- Inlet pressure
- 1<sup>st</sup> stage discharge pressure
- 2<sup>nd</sup> stage discharge pressure
- 3<sup>rd</sup> stage discharge pressure
- 4<sup>th</sup> stage discharge pressure
- Final pressure
- Compressor oil pressure
- Inspect all ancillary equipment for proper operation
- Check fasteners for tightness
- Check for gas and oil leaks and repair
- Check all belts for tension and wear, adjust if necessary
- Drain recovery tanks and condensate drains
- Verify dispensing equipment operation and outlet pressure
- Inspect dispenser and hoses for leaks
- Visually inspect ASME vessels, all safety valves and vent caps
- Ensure all signs, licenses are posted and fire extinguishers in place
- Check pneumatic control pressure
- Check ESD for proper working order
- Record dryer dew point



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**BID 7457842-MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI AND PONTIAC AVE**

**SPECIFICATIONS**

Perform the following tasks as required:

- Change compressor oil
- Change compressor inlet, inter-stage and discharge filters
- Inspect/recondition compressor valves
- Inspect/replace compressor packing seals
- Inspect compressor frame for twisting or bending
- Check all package bolts for appropriate torque
- Check & verify instrumentation accuracy/modify if required
- Check & verify dispenser breakaway operation

All CNG compressors, equipment, priority panels, fuel makers, dryers, pressure relief valves, dispensers, etc. must meet all manufacturer's service requirements.

Minimum response time to CNG sites' emergency within 4 hours.

**Dispensers**

- Check Signs for attachment and condition
- Check Hoses for twisting, loss of pressure, wear and tear
- Inspect Nozzles for wear, smooth operation, leakage
- Check Fire extinguishers: placement, pressures, certification
- Verify That card reader works, and clean
- Check That back lighting is working in the displays
- Gas leaks Determine source of leak, and repair
- Clean Wipe down dispensers: displays, hoses, cabinets
- Check To see that no help codes are displayed



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**BID 7457842-MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI AND PONTIAC AVE**

**Compressor Package**

- Inspect Compressor for gas leaks, determine source of leak, and repair
- Check Coolers, clean as required
- Check Lubricator feed rate and operation (ARIEL)
- Check Oil level, add oil as needed
- Inspect Compressor for oil leaks, determine source of leak, repair as required, clean spill
- Check ACD's for correct operation.
- Inspect Gas lines for chafing, wear, vibration, and security
- Inspect Motor coupling for deterioration, deformation, damage
- Inspect Belts for tension and wear, tighten as needed
- Check Oil heater for correct operation (winter)
- Listen For any unusual noises and determine the source
- Record Compressor operating pressures and hours
- Record Compressor operating temperatures
- Check Fasteners for evidence of failure

**Priority Panel**

- Inspect Valves, fittings & actuators for leaks
- Check Gauges for damage and accuracy
- Check Pneumatic control pressure
- Check Operation of priority panel and ESD valves

**Fuel makers**

- Check For fault codes, determine cause
- Check For any unusual noises, and determine the source
- Check Compressor hours for each unit



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**BID 7457842-MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI AND PONTIAC AVE**

**SPECIFICATIONS**

**Dryer**

Check Dew point  
Check Position of bypass valve  
Check Filter indicators

**Pressure Relief Valves**

Check Certification Dates  
Check Dispenser PRD's  
Check Storage Vessel PRD's  
Check Compressor PRD's

**Station General**

Check Fencing, locks, lighting, dispensers, card reader, etc. for damage/vandalism

**Other requirements**

All CNG compressors, equipment, priority panels, fuel makers, dryers, pressure relief valves, dispensers, etc. must meet all manufacturer's service requirements.

Minimum response time to CNG sites' emergency within 4 hours.

REQUEST FOR QUOTE #7457842

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**DELIVERY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**INSPECTION**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING BID. "MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

**LICENSE**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

## **INSURANCE**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

## **RIVIP**

IT IS THE VENDOR'S RESPONSIBILITY TO CHECK AND DOWNLOAD ANY AND ALL ADDENDA FROM RIVIP. THIS OFFER MAY NOT BE CONSIDERED UNLESS A SIGNED RIVIP GENERATED BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETE. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERING OFFERS IN PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

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## **VENDOR SPEC**

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.



State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387

**ADDENDUM # 1**

**BID # 7457842**

**BID TITLE: MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI  
AND PONTIAC AVE-DOA**

**OPENING DATE AND TIME: 8/20/12 AT 10:00 (NOTE DATE AND TIME CHANGE)**

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**THIS ADDENDUM CHANGES BID OPENING DATE AND TIME TO 8/20/12 AT 10AM.**

**THIS ADDENDUM CHANGES DATE AND TIMES OF MANDATORY PREBID FROM 7/16/12 9AM AT URI  
AND 11AM AT PONTIAC AVE TO 8/8/12 9AM AT URI AND 11AM AT PONTIAC AVE.**

**PLEASE BE AWARE THAT THE STATE INTENDS TO AWARD BOTH SITES TO ONE VENDOR. BASIS  
WILL BE ON TOTAL LOW FOR BOTH SITES.**