Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 29-JUN-12
BID NUMBER: 7457842
TITLE: MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI AND PONTIAC AVE - DOA

BLANKET START : 01-AUG-12
BLANKET END : 31-JUL-15
BID CLOSING DATE AND TIME:25-JUL-2012 10:30:00

BUYER: Cadoret, David
PHONE #: N/A

BILL TO
DOA CONTROLLER
ONE CAPITOL HILL, 4TH FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

SHIP TO
DOA-CS STATE FLEET
ONE CAPITOL HILL, 2ND FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

Requistion Number: 1268087
Note to Bidders: THERE WILL BE A MANDATORY PRE BID ON MONDAY JULY 16TH FOR BOTH LOCATIONS. THE FIRST LOCATION WILL BE AT URI PHYSICAL PLANT GARAGE, 9 RHODY RAM WAY, KINGSTON, RI, AT 9AM. THE SECOND LOCATION WILL BE AT THE PONTIAC FACILITY, 1375 PONTIAC AVE, CRANSTON, RI, AT 11:00 AM.

Line	Description	Quantity	Unit	Unit Price	Total
1	MONTHLY MAINTENANCE 8/1/12-6/30/13 CNG TERMINAL URI (FY13)	11.00	Month		
2	MONTHLY MAINTENANCE 7/1/13-6/30/14 CNG TERMINAL URI (FY14)	12.00	Month		
3	MONTHLY MAINTENANCE 7/1/14-6/30/15 CNG TERMINAL URI (FY15)	12.00	Month		
4	MONTHLY MAINTENANCE 7/1/15-7/31/15 CNG TERMINAL URI (FY16)	12.00	Month		
5	MONTHLY MAINTENANCE 8/1/12-6/30/13 CNG TERMINAL PONTIAC AVE (FY13)	11.00	Month		
6	MONTHLY MAINTENANCE 7/1/13-6/30/14 CNG TERMINAL PONTIAC AVE (FY14)	12.00	Month		
7	MONTHLY MAINTENANCE 7/1/14-6/30/15 CNG TERMINAL PONTIAC AVE (FY15)	12.00	Month		
8	MONTHLY MAINTENANCE 7/1/15-7/31/15 CNG TERMINAL PONTIAC AVE (FY16)	12.00	Month		
9	HOURLY RATE 8/1/12-6/30/13 CNG TERMINAL URI (FY13)	40.00	Hour		
10	HOURLY RATE 7/1/13-6/30/14 CNG TERMINAL URI (FY14)	50.00	Hour		
11	HOURLY RATE 7/1/14-6/30/15 CNG TERMINAL URI (FY15)	50.00	Hour		
12	HOURLY RATE 7/1/15-7/31/15 CNG TERMINAL URI (FY16)	20.00	Hour		
13	HOURLY RATE 8/1/12-6/30/13 CNG TERMINAL PONTIAC AVE (FY13)	40.00	Hour		

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Line	Description	Quantity	Unit	Unit Price	Total
14	HOURLY RATE 7/1/13-6/30/14 CNG TERMINAL PONTIAC AVE (FY14)	50.00	Hour		
15	HOURLY RATE 7/1/14-6/30/15 CNG TERMINAL PONTIAC AVE (FY15)	50.00	Hour		
16	HOURLY RATE 7/1/15-7/31/15 CNG TERMINAL PONTIAC AVE (FY16)	20.00	Hour		
17	HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 8/1/12-6/30/13 CNG TERMINAL URI (FY13)	20.00	Hour		
18	HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 7/1/13-6/30/14 CNG TERMINAL URI (FY14)	25.00	Hour		
19	HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 7/1/14-6/30/15 CNG TERMINAL URI (FY15)	25.00	Hour		
20	HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 7/1/15-7/31/15 CNG TERMINAL URI (FY16)	5.00	Hour		
21	HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 8/1/12-6/30/13 CNG TERMINAL PONTIAC AVE (FY13)	20.00	Hour		
22	HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 7/1/13-6/30/14 CNG TERMINAL PONTIAC AVE (FY14)	25.00	Hour		
23	HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 7/1/14-6/30/15 CNG TERMINAL PONTIAC AVE (FY15)	25.00	Hour		
24	HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) 7/1/15-7/31/15 CNG TERMINAL PONTIAC AVE (FY16)	5.00	Hour		
25	HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) 8/1/12-6/30/13 CNG TERMINAL URI (FY13)	20.00	Hour		
26	HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) 7/1/13-6/30/14 CNG TERMINAL URI (FY14)	40.00	Hour		

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Line	Description	Quantity	Unit	Unit Price	Total
27	HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) 7/1/14-6/30/15 CNG TERMINAL URI (FY15)	40.00	Hour		
28	HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) 7/1/15-7/31/15 CNG TERMINAL URI (FY16)	5.00	Hour		
29	HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) 8/1/12-6/30/13 CNG TERMINAL PONTIAC AVE (FY13)	20.00	Hour		
30	HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) 7/1/13-6/30/14 CNG TERMINAL PONTIAC AVE (FY14)	40.00	Hour		
31	HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) 7/1/14-6/30/15 CNG TERMINAL PONTIAC AVE (FY15)	40.00	Hour		
32	HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) 7/1/15-7/31/15 CNG TERMINAL PONTIAC AVE (FY16)	5.00	Hour		
33	HOURLY RATE (HOLIDAY) 8/1/12-6/30/13 CNG TERMINAL URI (FY13)	20.00	Hour		
34	HOURLY RATE (HOLIDAY) 7/1/13-6/30/14 CNG TERMINAL URI (FY14)	40.00	Hour		
35	HOURLY RATE (HOLIDAY) 7/1/14-6/30/15 CNG TERMINAL URI (FY15)	40.00	Hour		
36	HOURLY RATE (HOLIDAY) 7/1/15-7/31/15 CNG TERMINAL URI (FY16)	5.00	Hour		
37	HOURLY RATE (HOLIDAY) 8/1/12-6/30/13 CNG TERMINAL PONTIAC AVE (FY13)	20.00	Hour		
38	HOURLY RATE (HOLIDAY) 7/1/13-6/30/14 CNG TERMINAL PONTIAC AVE (FY14)	40.00	Hour		
39	HOURLY RATE (HOLIDAY) 7/1/14-6/30/15 CNG TERMINAL PONTIAC AVE (FY15)	40.00	Hour		

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Line	Description	Quantity	Unit	Unit Price	Total
40	HOURLY RATE (HOLIDAY) 7/1/15-7/31/15 CNG TERMINAL PONTIAC AVE (FY16)	5.00	Hour		

Delivery: _____

Terms of Payment: _____

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STATE OF RHODE ISLAND
Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

David Cadoret
401-574-8131
David.Cadoret@purchasing.ri.gov
Purchasing website: www.purchasing.ri.gov

BID 7457842-MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI AND PONTIAC AVE

ATTACHMENT A

BLANKET REQUIREMENTS: 8/1/12 -7/31/15

SPECIFICATIONS

BASIC INSPECTION

Unit Hours:
Check/clean gas coolers
Check for odors from gas, overheating or grease leaks
Check for excessive vibration and noise in unit & all lines
Check compressor crankcase oil level/add as required
Check dispenser, hoses and fill nozzle for leaks or damage

Record the following gauge readings as applicable:
Inlet pressure
1st stage discharge pressure
2nd stage discharge pressure
3rd stage discharge pressure
4th stage discharge pressure
Final pressure
Compressor oil pressure
Inspect all ancillary equipment for proper operation
Check fasteners for tightness
Check for gas and oil leaks and repair
Check all belts for tension and wear, adjust if necessary
Drain recovery tanks and condensate drains
Verify dispensing equipment operation and outlet pressure
Inspect dispenser and hoses for leaks
Visually inspect ASME vessels, all safety valves and vent caps
Ensure all signs, licenses are posted and fire extinguishers in place
Check pneumatic control pressure
Check ESD for proper working order
Record dryer dew point

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BID 7457842-MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI AND PONTIAC AVE

SPECIFICATIONS

Perform the following tasks as required:
Change compressor oil
Change compressor inlet, inter-stage and discharge filters
Inspect/recondition compressor valves
Inspect/replace compressor packing seals
Inspect compressor frame for twisting or bending
Check all package bolts for appropriate torque
Check & verify instrumentation accuracy/modify if required
Check & verify dispenser breakaway operation

All CNG compressors, equipment, priority panels, fuel makers, dryers, pressure relief valves, dispensers, etc. must meet all manufacturer's service requirements.

Minimum response time to CNG sites' emergency within 4 hours.

Dispensers

Check	Signs for attachment and condition
Check	Hoses for twisting, loss of pressure, wear and tear
Inspect	Nozzles for wear, smooth operation, leakage
Check	Fire extinguishers: placement, pressures, certification
Verify	That card reader works, and clean
Check	That back lighting is working in the displays
Gas leaks	Determine source of leak, and repair
Clean	Wipe down dispensers: displays, hoses, cabinets
Check	To see that no help codes are displayed

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Compressor Package

Inspect	Compressor for gas leaks, determine source of leak, and repair
Check	Coolers, clean as required
Check	Lubricator feed rate and operation (ARIEL)
Check	Oil level, add oil as needed
Inspect	Compressor for oil leaks, determine source of leak, repair as required, clean spill
Check	ACD's for correct operation.
Inspect	Gas lines for chafing, wear, vibration, and security
Inspect	Motor coupling for deterioration, deformation, damage
Inspect	Belts for tension and wear, tighten as needed
Check	Oil heater for correct operation (winter)
Listen	For any unusual noises and determine the source
Record	Compressor operating pressures and hours
Record	Compressor operating temperatures
Check	Fasteners for evidence of failure

Priority Panel

Inspect	Valves, fittings & actuators for leaks
Check	Gauges for damage and accuracy
Check	Pneumatic control pressure
Check	Operation of priority panel and ESD valves

Fuel makers

Check	For fault codes, determine cause
Check	For any unusual noises, and determine the source
Check	Compressor hours for each unit

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BID 7457842-MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI AND PONTIAC AVE

SPECIFICATIONS

Dryer
Check Dew point
Check Position of bypass valve
Check Filter indicators

Pressure Relief Valves
Check Certification Dates
Check Dispenser PRD's
Check Storage Vessel PRD's
Check Compressor PRD's

Station General
Check Fencing, locks, lighting, dispensers, card reader, etc. for damage/vandalism

Other requirements
All CNG compressors, equipment, priority panels, fuel makers, dryers, pressure relief valves, dispensers, etc. must meet all manufacturer's service requirements.

Minimum response time to CNG sites' emergency within 4 hours.

REQUEST FOR QUOTE #7457842

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

DELIVERY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

INSPECTION

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING BID. "MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

LICENSE

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

INSURANCE

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

RIVIP

IT IS THE VENDOR'S RESPONSIBILITY TO CHECK AND DOWNLOAD ANY AND ALL ADDENDA FROM RIVIP. THIS OFFER MAY NOT BE CONSIDERED UNLESS A SIGNED RIVIP GENERATED BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETE. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERING OFFERS IN PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

THIS OFFER MAY NOT BE CONSIDERED UNLESS BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETED. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERED OFFERS ON PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

VENDOR SPEC

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.