



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Mosca, Gary  
 PHONE #: 401-574-8124

CREATION DATE : 23-MAY-12  
 BID NUMBER: 7449696,  
 TITLE: HVAC PREVENTATIVE MAINTENANCE AND REPAIRS - URI  
 BLANKET START : 01-JUL-12  
 BLANKET END : 30-JUN-15  
 BID CLOSING DATE AND TIME: 14-JUN-2012 10:00:00

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 URI ACCOUNTS PAYABLE  
 CARLOTTI ADMINISTRATION BLDG  
 75 LOWER COLLEGE ROAD, SUITE 1  
 KINGSTON, RI 02881  
 US

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 URI SPECIAL INSTRUCTIONS  
 SEE BELOW  
 SEE BELOW, RI N/A  
 US

Requisition Number: 1268592

Note to Bidders: Questions concerning this solicitation may be emailed to gary.mosca@purchasing.ri.gov no later than 5/31/12 @ 12:00 NOON (EST) Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	7/1/12-6/30/13 Total Cost per Inspection annually	1.00	Each		
2	7/1/13-6/30/14 Total Cost per Inspection annually	1.00	Each		
3	7/1/14-6/30/15 Total Cost per Inspection annually	1.00	Each		
4	7/1/12-6/30/13 Hourly Rate for technician for work not covered by inspection (Straight time)	75.00	Hour		
5	7/1/13-6/30/14 Hourly Rate for technician for work not covered by inspection (Straight time)	75.00	Hour		
6	7/1/14-6/30/15 Hourly Rate for technician for work not covered by inspection (Straight time)	75.00	Hour		
7	7/1/12-6/30/13 Hourly Rate for technician for work not covered by inspection (Overtime; Rates apply to hours 4:00 PM to 7:00 AM).	10.00	Hour		
8	7/1/13-6/30/14 Hourly Rate for technician for work not covered by inspection (Overtime; Rates apply to hours 4:00 PM to 7:00 AM).	10.00	Hour		
9	7/1/14-6/30/15 Hourly Rate for technician for work not covered by inspection (Overtime; Rates apply to hours 4:00 PM to 7:00 AM)  Bidders must be aware of all conditions referenced in R.I. General Laws, Section 28-27-5 entitled "Practices for which a Master or Contractor License Required"  Please provide your license number and a copy of the required license along with your bid proposal.  COMPANY/NAME: _____	10.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer.



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Line	Description	Quantity	Unit	Unit Price	Total
	LICENSE NUMBER: _____  HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY  Deliver To; URI Graduate School of Oceanography GSO Maintenance Narragansett Bay Campus 20 Receiving Road Narragansett RI 02882  Attention: Eric Klos 401-874-6849  Percent discount off list price for parts: _____%				

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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## *URI Bay Campus Facilities*

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### **HVAC Preventative Maintenance Inspections and Repairs**

**Blanket Period:** 1 July 2012 - 30 June 2015

#### **Scope of Work:**

##### Item 1. Annual Preventative Maintenance.

Perform one annual preventative maintenance inspection on approximately 40 HVAC systems at URI Bay Campus (attached table). PM inspections include chillers, condensers, evaporators and associated air handlers. PM inspections are to be scheduled at the start of the cooling season.

All work is to be performed by RI-Licensed HVAC technicians. Inspections shall be done according to a vendor-developed checklist to be approved by the owner prior to inspection. Checklists will include (at a minimum) the following items:

1. Measure/verify voltage and amperage of motors.
2. Measure/verify refrigerant charge.
3. Inspect all belts; replace as required.
4. Measure oil; add or change as required.
5. Lube bearings throughout
6. Clean condensing coils.
7. Clean outside air intakes.
8. Inspect condensate pans and drains; ensure proper functioning.
9. Check, clean and lubricate all linkages.
10. Check operation of all controls.
11. Operational inspection.
12. Vendor recommended maintenance actions.

Completed checklists from inspection are to be provided to the owner within 30 days of completion. Air filters provided and installed by URI personnel.

##### Item 2. Emergency Service and Repairs.

Emergency service and repairs to approximately 40 HVAC systems (attached table). Service and repairs to be performed only at the request and prior approval of the owner. Vendor to provide a quote prior to commencement of such work and inform the owner of any changes in that estimate as the work progresses. Service reports are to be provided by the vendor to the owner following each site visit.

**Specification:**

Line	Item / Description	Unit	Quantity
1.	TOTAL COST PER INSPECTION 7/1/12 - 6/30/13	EA	1
2.	TOTAL COST PER INSPECTION 7/1/13 - 6/30/14	EA	1
3.	TOTAL COST PER INSPECTION 7/1/14 - 6/30/15	EA	1
Cost for additional work not covered in inspection			
4.	HOUR RATE TECNICIAN 7/1/12 - 6/30/13	EA	75
5.	HOUR RATE TECNICIAN 7/1/13 - 6/30/14	EA	75
6.	HOUR RATE TECNICIAN 7/1/14 - 6/30/15	EA	75
Hours overtime rate applies to 4:00 PM to 7:00 AM			
7.	OVERTIME RATE TECNICIAN 7/1/12 - 6/30/13	EA	10
8.	OVERTIME RATE TECNICIAN 7/1/13 - 6/30/14	EA	10
9.	OVERTIME RATE TECNICIAN 7/1/14 - 6/30/15	EA	10
Parts not covered will be provided at manufacturers cost less		___	%

**Contact Person:**

Eric Klos  
Facilities Coordinator  
URI Narragansett Bay Campus  
401 874.6849

URI Bay Campus HVAC Equipment List

Attachment to URLCR  
5 March 2012

BUILD	ROOMS	UNIT	MODEL	TONS	REFRIG	DATE	NOTES
AQUARIUM	tanks	Carrier	MD 30HS0404-C140	40.0	R-22	1996	Roof-top; 2 Compressors
	104 A,B	Copeland (2ea)	KAGA-0150-TAC-100		R-22	2005	1.5 hp Enviro room
	104 C,D	Copeland (2ea)	ERFA-031E-TAC-100		R-22	2005	3.0 hp Enviro room
	110	Copeland	WO75L6-IT3A-2390		R-22	2005	Walk-in freezer
	110	Dunham-Bush	WH301F				Freezer shelf unit
BLOUNT	tanks	Carrier (2 ea.)	38AH044-K6; -FG	40.0	R-22	2004	Aquaculture project
CACS	all	McQuay	AGS180C	150.0	R-22	2007	Includes 3 Air handlers
CIB	all	Carrier	19XR-1515237BFH6	200.0	R-134A	1996	
	25	Sanyo	C3012	2.5	R-22	1999	Incubator room
	25	Sanyo	C3622	3.0	R-22	1999	Incubator room
	33 N,S	Norlake Sci (2 ea)	D3AH-0200-TAC-001	2.0	R-22	1999	Enviro room
	2,3,4	TRANE	YCH 060C1H0BE	5.0	R-22	1997	Roof-top
HORN	base/grnd flr	Trane	RAUBC306BE10BD1	30.0	R-22	1999	Roof-top
	top floor	Trane	RAUBC206AE10BD1	20.0	R-22	1999	Roof-top
	3A	Coleman-Evcon	BRCS0181BD	1.5	R-22	2000	Phone room
	19	Carrier	38CKB048510	3.0	R-22	1995	Kincaid lab
	114	York	H4DB 048SO6A	4.0	R-22	2000	Spivac lab
113	Sanyo	C2672R	4.0		2007	D'Hondt lab	
MARINE TECH	offices	Trane	BTA036D300A0	3.0	R-22	1986	Roof-top
MARINE RES	offices	Trane	TTA090A30SFA	7.0	R-22	2006	Includes air handler
	cont. room	Trane	TTA090A	17.5	R-22	1998	Includes air handler
OCEAN TECH	east wing	Trane	TTA180C	12.5	R-22	1998	Includes air handler
	EDL office	Trane	TWA 060C400A1	5.0	R-22	1998	
OSEC	all	Trane	RTAC155	150.0	R-134A	2008	Includes 2 air handlers
	ISC	Trane	RAUCC404B	40.0	R-22	2008	Roof-top
	102A	Data Aire (2 ea.)	DAGU-1034-E	10.0	R-22	2008	Floor mount
	009, 002A, B	Data Aire (3 ea.)	DAPG-0334-E-P	3.0	R-22	2008	Ceiling mount
ROCK & CORE	106	Trenton (2 ea)	TEHAO3OH2HTBBGF	3.0	R-22	2009	Walk-in
SHEETS	office	York	H4DB060S06A	5.0	R-22	2001	
SOUTH LAB	101	York	D4CEO60	3.0	R-22	2000	Roof-top
	102	York	BCH 060A	3.0	R-22	2000	Roof-top
WATKINS	all	Trane	CGAA-1206-RA	120.0	R-22	1977	2 Compressors; 2 Air handlers
	121	Rheem	066CAZ949	6.5	R-22	2003	Computer room
	315	Sanyo	SAP483C	4.0	R-22	2004	Roof-top; Rothstein Lab

**Contract Terms and Conditions**

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## Terms and Conditions

### BID STANDARD TERMS AND CONDITIONS

#### TERMS AND CONDITIONS FOR THIS BID

##### WAGE REQUIREMENTS

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at [www.purchasing.state.ri.us](http://www.purchasing.state.ri.us) SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER RI20100001 PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES

##### INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE

##### INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION, \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION \* ENVIRONMENTAL IMPAIRMENT

(AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

**HOURLY RATE SPECIFICS**

BIDDERS ARE ADVISED THE AWARD WILL BE BASED ON EITHER REGULAR, STRAIGHT-TIME HOURLY RATES OR A PERIODIC RATE SUCH AS 500 HOURS, MONTHLY OR ANNUALLY, DEPENDING ON THE SPECIFIC REQUIREMENTS OF A PARTICULAR BID. KEEP IN MIND THAT OVERTIME RATES, DISCOUNTS, AND OTHER MISCELLANEOUS PRICE-RELATED ITEMS ARE REQUIRED FOR INFORMATIONAL PURPOSES ONLY. OVERTIME RATE IS TO BE PAID IN ACCORDANCE WITH THE PROVISIONS OF THE RI DEPARTMENT OF LABOR AND TRAINING, EMPLOYER HANDBOOK. EMPLOYEES ARE TO BE COMPENSATED AT TIME AND ONE-HALF THE APPLICABLE PREVAILING WAGE RATE. OVERTIME RATES EXCEEDING ONE AND ONE HALF TIMES THE REGULAR HOURLY RATES FOR MONDAY THROUGH SATURDAY AND EXCEEDING TWO TIMES THE REGULAR RATE FOR SUNDAYS AND HOLIDAYS MAY BE GROUNDS FOR DISQUALIFICATION OF THE BID.

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR

STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE