



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Ohara 2nd, John F  
 PHONE #: 401-574-8125

CREATION DATE : 30-APR-12  
 BID NUMBER: 7449674  
 TITLE: Building Modifications for Mental Health Court Operations  
 BID CLOSING DATE AND TIME: 09-MAY-2012 11:30:00

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Requisition Number: 1267614

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>Questions concerning this solicitation must be received by the Division of Purchases at: construction@purchasing.ri.gov no later than May 7, 2012 at 12:00 Noon (ET). Questions should be submitted in a Microsoft Word attachment. Please reference the RFQ# on all correspondence. Questions received, if any, will be posted on the Internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.</p> <p>There will be a MANDATORY Pre-Bid Conference held:</p> <p>5/4/12 AT 10:00 AM            Meet at the Security Desk just inside the main entrance door.            Adolph Meyer Building            54 Howard Ave.            Cranston, RI 02920</p> <p>TOTAL COST TO FURNISH AND INSTALL MATERIAL AND EQUIPMENT PER ATTACHED PLANS AND SPECIFICATIONS. - REJUVENATE 5 ROOMS IN ADOLPH MEYER TO BE USED FOR MENTAL HEALTH COURT OPERATION.</p>	1.00	Each		
2	Add Alternate One to furnish and install security screens in the two waiting rooms is:	1.00	Total		
3	<p>Add Alternate Two to furnish an install 9 security screens in the Court Room is:</p> <p>Total Cost to furnish Performance and Labor and Payment Bonds, if required: \$ _____</p> <p>This line represents the Additional cost to be added to your bid in the event that your Total Bid exceeds \$50,000.00. If your bids exceeds \$50,000.00, the successful vendor will be required to submit their Bonds after the bid closing but prior to an award being made.</p> <p>If your bid does not exceed that amount there will be no bonds required.</p>	1.00	Total		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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**Contract Terms and Conditions**

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## Terms and Conditions

### BID STANDARD TERMS AND CONDITIONS

### TERMS AND CONDITIONS FOR THIS BID

#### RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

#### START DATE

STARTING DATE \_\_\_\_\_ NO. OF WORKING DAYS REQUIRED FOR COMPLETION  
\_\_\_\_\_

#### SURETY REQUIREMENTS

BIDDER IS REQUIRED TO PROVIDE A BID SURETY IN THE FORM OF A BID BOND, OR A CERTIFIED CHECK PAYABLE TO THE STATE OF RHODE ISLAND, IN THE AMOUNT OF A SUM NOT LESS THAN FIVE PERCENT (5%) OF THE BID PRICE. BID SURETY MUST BE ATTACHED TO THE BID FORM. THE SUCCESSFUL BIDDER WILL ALSO BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.

#### WAGE REQUIREMENTS

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at [www.purchasing.state.ri.us](http://www.purchasing.state.ri.us). SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER RI20100001. PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.

#### INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID

ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

#### **INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

#### **LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

## SECTION 1 – INSTRUCTIONS AND NOTIFICATIONS TO OFFERERS:

The Rhode Island Department of Administration/Division of Purchases is soliciting proposals from duly licensed contractors to furnish and install all materials, labor and equipment to renovate 5 rooms on the third floor of the Adolph Meyer in accordance with the accompanying plans and Specifications.

This solicitation, and subsequent award, is governed by the State's General Conditions of Purchase, which is available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

To access the State's General Conditions of Purchase, enter our website, click on RIVIP, then click on General Information and then click on Rules and Regulations. Once the Rules and Regulations are displayed, scroll to the bottom of the page and double click on Appendix A, which contains the State's General Conditions of Purchase.

The scope of work is described in Section 2 herein.

All costs associated with developing or submitting a proposal in response to this Request, or to provide oral or written clarification of its content shall be borne by the respondent. The State assumes no responsibility for these costs.

**Proposals are considered to be irrevocable for a period of not less than sixty (60) days following the opening date, and may not be withdrawn, except with the express written permission of the State Purchasing Agent.**

It is intended that an award pursuant to this request will be made to a prime contractor, who will assume full responsibility for all aspects of the work. Joint venture and cooperative proposals will not be considered, but subcontractors are permitted, provided that their use is clearly indicated in the respondent's proposal, and that the subcontractor(s) proposed to be used are identified in the proposal and qualifications provided.

Bidders are advised that all materials submitted to the State of Rhode Island for consideration in response to this Request for Proposals will be considered to be public records, as defined in Title 38 Chapter 2 of the Rhode Island General Laws, without exception, and will be released for inspection immediately upon request, once an award has been made.

Interested parties are instructed to peruse the Division of Purchases website on a regular basis, as additional information relating to this solicitation may be released in the form of an addendum to this RFQ.

The respondent should be aware of the State's Minority Business Enterprise (MBE) requirements, which address the State's goal of ten per cent (10%) participation by MBE's in all State procurements. For further information, contact the MBE Administrator, at (401) 222-6253 or visit the website at <http://www.mbe.ri.gov>

Questions, in **Microsoft Word Format**, concerning this solicitation, may be e-mailed to the Division of Purchases at [construction@purchasing.ri.gov](mailto:construction@purchasing.ri.gov) no later than the date & time indicated on page 1 of this solicitation. Please reference RFP # **7449674** on all correspondence.

Responses to questions received, if any, will be provided, as an Addendum to this RFQ, and posted on the Rhode Island Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). It is the responsibility of all interested respondents to download this additional information. *If technical assistance is required to download, call the Help desk at (401) 222-2142, ext. 134.*

Proposals to provide the required services must be received by the Division of Purchases on or before 5/9/12 at 11:30 AM (EDT). The Bid Form provided for this RFQ should be utilized when submitting a bid. Responses (**a clearly marked original** plus two (2) copies) should be mailed or hand-delivered in a sealed envelope marked "RFQ NUMBER: **7449674** to:

RI Dept. of Administration  
Division of Purchases, 2<sup>nd</sup> floor  
One Capitol Hill  
Providence, RI 02908-5855

NOTE: Proposals received after the above-referenced due date and time may not be considered. Proposals must be presented to the Purchasing Receptionist for check-in and time stamp prior to the bid opening date and time. Proposals misdirected to other State locations or which are otherwise not presented in the Division of Purchases by the scheduled due date and time will be determined to be late and may not be considered. Proposals faxed, or emailed, to the Division of Purchases will not be considered. The "official" time clock is located in the reception area for the Division of Purchases. **(Please be advised that Fedex/UPS do not always arrive by 10:30 am, you would be smart to send your submission to arrive at least one day early)**

## SECTION 2 – SCOPE OF WORK

Refurbish 5 rooms as specified below. Refer to the enclosed **Drawing 1 dated 4/19/2012** to identify the included rooms. Product specifications (PS #) follow the description of the work.

### General Requirements

1. The fire protection (FP) to the building, provided by a fire alarm system, must be sustained throughout construction. The contractor must inform owner's maintenance staff in advance of any planned impairment of the FP systems so that the owner can notify all concerned. The Cranston Fire Department (CFD) and FM Global must be notified and a fire watch must be established whenever the FP systems are functionally impaired.  
**A strict protocol for Managing Fire Protection System impairment will be instituted for this project. The details of this protocol will be presented at the pre-bid site visit for the project.**  
Workers (including all contractor employees) in a hospital must be indoctrinated about the principles of infection control and the restrictions regarding patient confidentiality. Prior to the start of construction, all of the contractor's staff must attend a 60 minute training session to become familiar with these subjects
2. Cleanup daily remove all scraps, debris and surplus material from the work area
3. During painting, contractor shall post "Wet Paint" signs, and clean up after each paint crew such that painting and clean-up will be a continuous uninterrupted operation. The clean-up will include, but not be limited to:
  - a.) Remove spots resulting from the Work
  - b.) Remove all paint materials, debris and rubbish resulting from the Work.
4. Contractor is to be responsible for disposal of all items that are designated to be removed and replaced under this project. (e.g. carpet, tiles, windows, light fixtures , and other miscellaneous)

### Waiting Room #1 and Waiting Room #2

Remove and replace VCT floor tile (PS 1)  
Furnish and install vinyl cove base (PS 2)  
Sand and paint walls, trim and door (PS 4)  
ADD ALTERNATE Furnish and install new security screen in each waiting room. (PS 7)

### Lavette

Furnish and install new VCT floor over existing concrete floor. (PS 1)  
Furnish and install vinyl cove base (PS 2)  
Furnish and install new suspended ceiling (PS 3)  
Furnish and install new 2' x 4' drop in light fixture (PS 5)  
Sand and paint walls, trim and door (PS 4)  
Furnish and install new toilet seat  
Furnish and install new ADA stainless steel rimmed restroom mirror  
Furnish and install new White Vanity with oval sink bowl and gooseneck faucet (PS 8)

### Judges Chambers

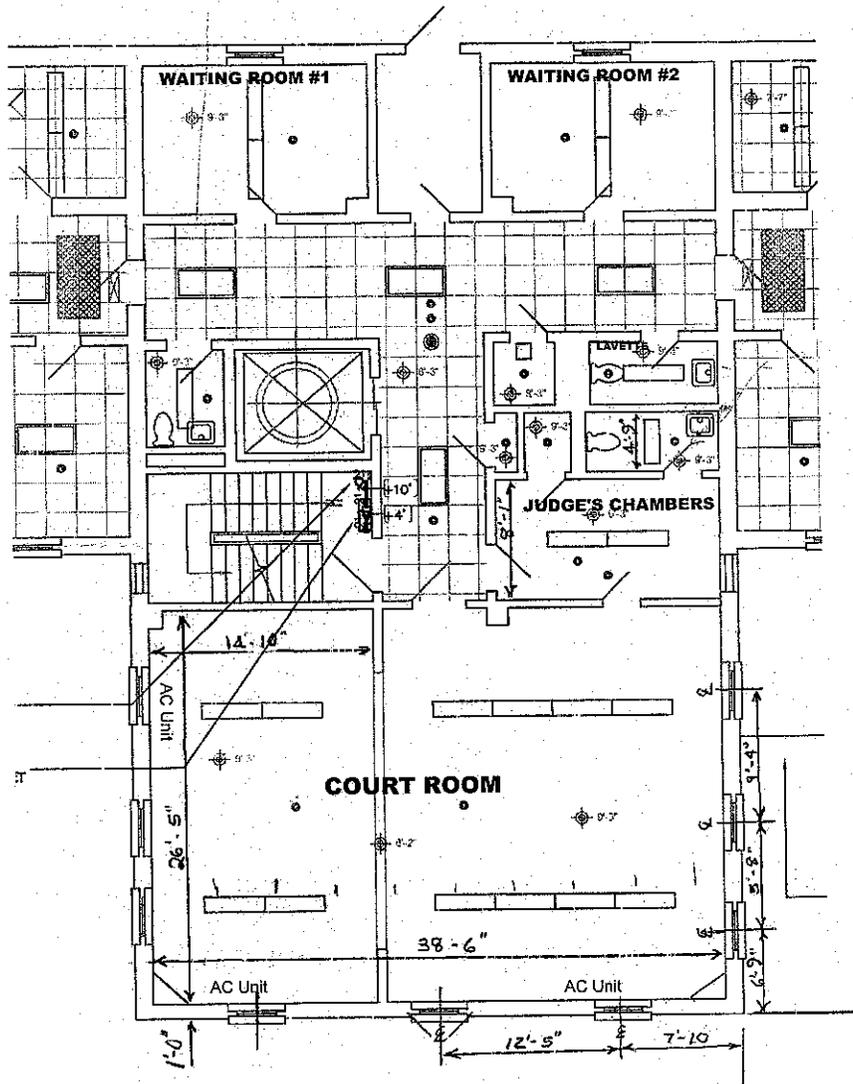
Furnish and install vinyl cove base (PS 2)  
Furnish and install new suspended ceiling (PS 3)  
Furnish and install two new 2' x 4' drop in light fixture (PS 5)  
Furnish and install new carpet floor tile (PS 9)  
Sand and paint walls, trim and door (PS 4)  
Furnish and install replacement window (PS 6)  
Furnish and install 2 duplex receptacles (surface mounted) (PS 10)

### Court Room

Furnish and install vinyl cove base (PS 2)  
Furnish and install suspended ceiling (PS 3)  
Replace each existing light fixture with new 2' x 4' drop in light fixture (PS 5)  
Sand and paint walls, trim and door (PS 4)  
Furnish and install 9 replacement windows (PS 6)  
ADD ALTERNATE Furnish and install 9 new security screens (PS 7)  
Furnish and install new carpet floor tile (PS 9)  
Furnish and install 4 duplex receptacles (surface mounted) (PS 10)  
Relocate fire alarm devices as necessary to clear the suspended ceiling  
Furnish and install 3 Ductless Split System Air Conditioners (PS 11)

Product Specifications	
PS 1	VCT floor tile shall be 1/8" x 12 x 12 Armstrong Excelon or approved equal.
PS 2	Vinyl Cove Base shall be 4"
PS 3	New Suspended Ceiling shall be Armstrong 2767D or approved equal.
PS 4	<p><u>Walls:</u> Remove loose, peeling and blistered coatings; fill cracks and blemishes with spackling compound; sand uneven areas so that edges of substrate does not show through the finished system. Apply one coat of primer and 2 coats of Vinyl Acrylic Latex Egg Shell 1.4 Mils DFT. Color to match existing, approved by owner in advance. <u>Trim:</u> Painting previously painted trim: remove loose, peeling and blistered coatings; fill cracks and blemishes; sand uneven areas so that edges of substrate does not show through the finished system. Apply one coat of Vinyl Acrylic Latex Enamel 1.3 Mils DFT. Color to match existing, approved by owner in advance.</p>
PS 5	New Drop in Lights shall be Metalux or approved equal.
PS 6	Replacement Windows shall be Marvin aluminum clad wood with hardware, glazing, weatherstrip and insect screen - standard anchor, or approved equal. Interior white, exterior to match building bronze.
PS 7	Security Screens shall be Kane Sterling Level 4 or approved equal.
PS 8	Kraftmaid (VCD302134DR2), Chicago gooseneck faucet ((895-317)
PS 9	Carpet tile shall be Shaw, Model Hybrid Tile Style 59580 or approved equal.
PS 10	Duplex receptacles shall be hospital grade.
PS 11	Ductless Split System Air Conditioners, with capability for 24,000 BtuH heating and 22,000 BtuH cooling, shall be Friedrich model M24YH or approved equal. Voltage to be 230/208. For each unit furnish remote control. Compressors to be installed on Equipment Pads, DiversiTech® No. 2YJ83 or approved equal. Enclose linesets in a rigid, UV Resistant PVC cover system.

Enclosure: Drawing 1 dated 4/19/2012 entitled:  
**Building Modifications for Mental Health Court Operations**



SCALE 1/8" = 1'

Building Modifications For  
Mental Health Court Operations

Drawing 1

4/19/2012