



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

CREATION DATE : 21-MAR-12  
 BID NUMBER: 7449576  
 TITLE: ARMORED CAR SERVICES - DOC  
 BLANKET START : 01-JUL-12  
 BLANKET END : 30-JUN-15  
 BID CLOSING DATE AND TIME: 13-APR-2012 11:15:00

BUYER: Cowell Jr, John A  
 PHONE #: 401-574-8114

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 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
 US

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 DOC CDC WAREHOUSE  
 ATTN: (SEE 'ATTN' line in PO)  
 25 POWER ROAD  
 CRANSTON, RI 02920  
 US

Requisition Number: 1256989

Line	Description	Quantity	Unit	Unit Price	Total
1	IN ADDITION TO THE STANDARD INSURANCE REQUIREMENTS. THE STATE WILL REQUIRE THE CERTIFICATE OF INSURANCE TO INCLUDE CARGO INSURANCE IN THE AMOUNTS SUFFICIENT TO COVER THE NEGOTIABLES DETAILED WITHIN THE ATTACHED SPECIFICATIONS. 7/1/2012-6/30/2013 - PRICE PER PICKUP FOR INMATE ACCOUNTS UNIT AT THE RI DEPARTMENT OF CORRECTIONS (SEE ATTACHED SPECS)	260 00	Each		
2	7/1/2012-6/30/2013 - PRICE PER PICKUP FOR BAIL UNIT AT THE RI DEPARTMENT OF CORRECTIONS INTAKE SERVICE CENTER (SEE ATTACHED SPECS)	120 00	Each		
3	7/1/2013-6/30/2014 - PRICE PER PICKUP FOR INMATE ACCOUNTS UNIT AT THE RI DEPARTMENT OF CORRECTIONS	260 00	Each		
4	7/1/2013-6/30/2014 - PRICE PER PICKUP FOR BAIL UNIT AT THE RI DEPARTMENT OF CORRECTIONS INTAKE SERVICE CENTER	120 00	Each		
5	7/1/2014-6/30/2015 - PRICE PER PICKUP FOR INMATE ACCOUNTS UNIT AT THE RI DEPARTMENT OF CORRECTIONS	260 00	Each		
6	7/1/2014-6/30/2015 - PRICE PER PICKUP FOR BAIL UNIT AT THE RI DEPARTMENT OF CORRECTIONS INTAKE SERVICE CENTER	120 00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

Requisition Specifications  
ARMORED CAR SERVICE

Requisition #

Bail Unit

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Blanket Requirements:

Provision of armored car services:

One pickup a day, two days a week (Tuesday, Friday) excluding State holidays.

Pickup will be at Bail Unit, Intake Service Center, Howard Center, Cranston, Rhode Island.  
Deposits to be made to Bank of America, 125 Dupont Drive, Cranston, RI 02920

Time of pickup to be mutually determined.

Amount to be transported: Based upon a one month sampling, average daily deposit is \$3,941.00. Highest deposit in the sampling was \$12,260.00, which deposit included a weekend accumulation.

Vendor must be able to deliver sealed shipment of coins, currency, checks and money Orders, and return to agency from bank the unsealed delivery bags and deposit slips From previous day's delivery when picking up present day's delivery.

Vendor must employ appropriate security employee identification procedures and Insurance. All claims must be reimbursed dollar-for-dollars. All claims must be Guaranteed payment within 15 days of loss.

Vendor should bid on a cost per pickup.

# **ARMORED CAR SERVICES**

## **SPECIFICATIONS FOR INMATE ACCOUNTS UNIT**

ONE PICKUP PER DAY, FIVE DAYS PER WEEK (MONDAY THROUGH FRIDAY) EXCLUDING STATE HOLIDAYS, BETWEEN THE HOURS OF 1:00 AND 3:00 PM AT THE RI DEPT. OF CORRECTIONS INMATE ACCOUNTS OFFICE, 51 WEST ROAD, CRANSTON, RI.

DEPOSIT OF PICKUPS TO BE MADE TO BANK OF AMERICA.

VENDOR MUST BE ABLE TO DELIVER SEALED SHIPMENTS OF COINS, CURRENCY, CHECKS AND MONEY ORDERS AVERAGING BETWEEN \$15,000.00 AND \$20,000.00 DAILY.

VENDOR MUST BE ABLE TO PICK UP A SPECIFIC NUMBER OF QUARTERS FROM THE BANK AND DELIVER TO AGENCY EVERY OTHER WEEK [MINIMUM FACILITY QUARTERS].

VENDOR MUST BE ABLE TO PICK UP A SPECIFIC AMOUNT OF CURRENCY FROM THE BANK AND DELIVER TO AGENCY EVERY OTHER WEEK [WOMENS FACILITIES DOLLARS].

VENDOR MUST BE ABLE TO PICK UP A SPECIFIC AMOUNT OF CURRENCY FROM THE BANK AND DELIVER TO AGENCY EVERY WEEK [WORK RELEASE EXPENSE MONEY].

VENDOR MUST EMPLOY APPROPRIATE SECURITY EMPLOYEE IDENTIFICATION PROCEDURE AND INSURANCE. ALL CLAIMS MUST BE REIMBURSED DOLLAR FOR DOLLAR. ALL CLAIMS MUST BE GUARANTEED PAYMENT WITHIN 15 DAYS OF LOSS.

VENDOR SHOULD BID ON A COST PER PICKUP.

## Contract Terms and Conditions

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## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

### **TERMS AND CONDITIONS FOR THIS BID**

#### **INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

#### **MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

#### **DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY