

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 26-MAR-12
 BID NUMBER: 7449544,1
 TITLE: ENVELOPES (MPA # 49)
 BLANKET START : 01-MAY-12
 BLANKET END : 30-APR-13
 BID CLOSING DATE AND TIME: 16-APR-2012 11:15:00

BUYER: Ohara 2nd, John F
 PHONE #: 401-574-8125

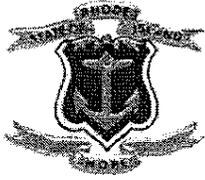
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Requisition Number:
 Amendment Description: Addendum Number One

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>Addendum Number One</p> <p>To Insure maximum participation, this Solicitation is being extended till: 4/16/2012 at 11:15 AM</p> <p>All bids should be in whole units. For example, Item #1 should be bid at 100 Thousand not 10,000 Thousand. The last two (2) zeros indicate decimals BLANKET REQUIREMENTS: 5/1/12 - 4/30/13</p> <p>MASTER PRICE AGREEMENT #49</p> <p>ALL ENVELOPES (ITEMS 1 THROUGH 14), MUST BE 24#, WHITE WOVE, PRESS READY - NO PRINTING. THEY MUST BE PRICED PER M AND MUST HAVE MANUFACTURER'S NAME, BRAND AND STOCK # TO BE PROVIDED TO BE CONSIDERED FOR AWARD</p> <p>WHEN BIDDING ON RECYCLED ITEMS, PLEASE PROVIDE:</p> <p>*** RECYCLED PAPER CONTENT *** AND *** PERCENTAGES ***</p> <p>ALL ORDERS ARE F O B DESTINATION</p> <p>IF SAMPLES ARE REQUESTED, THEY MUST BE PROVIDED WITHIN TEN (10) WORKING DAYS OF REQUEST DATE. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF BID</p> <p>MPA-49 5/1/12 - 4/30/13 #9 WHITE WOVE, 24# ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - REGULAR PAPER MFG /BRAND - STOCK #:</p>	100 00	Thousand		

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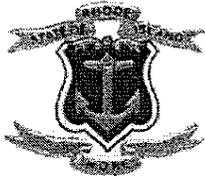
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2	MPA-49 5/1/12 - 4/30/13 - #9 WHITE WOVE 24# ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: CONTENT, %: _____	5 00	Thousand		
3	MPA-49 5/1/12 - 4/30/13 - #9 WHITE WOVE, 24# WINDOW ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - REGULAR PAPER MFG /BRAND - STOCK #: CONTENT %: _____	350 00	Thousand		
4	MPA-49 5/1/12 - 4/30/13 - #9 WHITE WOVE, 24# WINDOW ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: CONTENT %: _____	5 00	Thousand		
5	MPA-49 5/1/12 - 4/30/13 - #10 WHITE WOVE 24# ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - REGULAR PAPER MFG /BRAND - STOCK #: CONTENT %: _____	860 00	Thousand		
6	MPA-49 5/1/12 - 4/30/13 - #10 WHITE WOVE 24# ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: CONTENT %: _____	100 00	Thousand		

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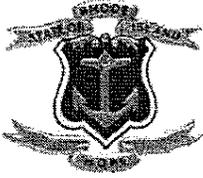
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	CONTENT %: _____				
7	MPA-49 5/1/12 - 4/30/13 - #10 WHITE WOVE, 24# WINDOW ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - REGULAR PAPER MFG /BRAND - STOCK #: _____	4.000 00	Thousand		
8	MPA-49 5/1/12 - 4/30/13 - #10 WHITE WOVE, 24# WINDOW ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____	5 00	Thousand		
	CONTENT %: _____				
9	MPA-49 5/1/12 - 4/30/13 - #10 WHITE WOVE, 24# POLYSTANDARD WINDOW ENVELOPE WITH SECURITY SCREEN TINT INSIDE, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - REGULAR PAPER MFG /BRAND - STOCK #: _____	5 00	Thousand		
10	MPA-49 5/1/12 - 4/30/13 - #10 WHITE WOVE, 24# POLYSTANDARD WINDOW ENVELOPE WITH SECURITY SCREEN TINT INSIDE, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____	5 00	Thousand		
	CONTENT, %: _____				
11	MPA-49 5/1/12 - 4/30/13 - #11 WHITE WOVE, 24#	5 00	Thousand		

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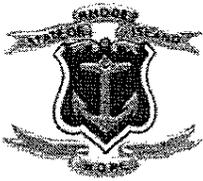
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	ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - REGULAR PAPER MFG /BRAND - STOCK #: _____				
12	MPA-49 5/1/12 - 4/30/13 - #11 WHITE WOVE 24# ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT, %: _____	5 00	Thousand		
13	MPA-49 5/1/12 - 4/30/13 - #11 WHITE WOVE, 24# WINDOW ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - REGULAR PAPER MFG /BRAND - STOCK #: _____	40 00	Thousand		
14	MPA-49 5/1/12 - 4/30/13 - #11 WHITE WOVE, 24# WINDOW ENVELOPES, PRESS READY - DIAGONAL SEAM/COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT %: _____ THE FOLLOWING ITEMS 15 THROUGH 18 ARE MANILA-CLASP ENVELOPES, SUB 32 - NO PRINTING. PRICE PER BOX OF 100 MANUFACTURER, BRAND AND STOCK # MUST BE PROVIDED TO BE CONSIDERED FOR AWARD	5 00	Thousand		
15	MPA-49 5/1/12 - 4/30/13 - #75 7 1/2" X 10 1/2" 100/BOX - REGULAR PAPER	10.00	Box		

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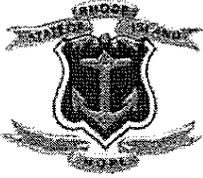
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Line	Description	Quantity	Unit	Unit Price	Total
	MFG /BRAND - STOCK #: _____				
16	MPA-49 5/1/12 - 4/30/13 - #75 7 1/2" X 10 1/2" 100/BOX - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT, %: _____	5 00	Box		
17	MPA-49 5/1/12 - 4/30/13 - #93 9 1/2" X 12 1/2" 100/BOX - REGULAR PAPER MFG /BRAND - STOCK #: _____ CONTENT %: _____	5 00	Box		
18	MPA-49 5/1/12 - 4/30/13 - #93 9 1/2" X 12 1/2" 100/BOX - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT %: _____	5 00	Box		
19	MPA-49 5/1/12 - 4/30/13 - CATALOG ENVELOPE, BROWN KRAFT 9 1/2 X 12 1/2, 28 LB., REGULAR COMMERCIAL GLUED FLAP - REGULAR PAPER MFG /BRAND - STOCK #: _____	90 00	Thousand		
20	MPA-49 5/1/12 - 4/30/13 - CATALOG ENVELOPE, BROWN KRAFT 9 1/2 X 12 1/2, 28 LB., REGULAR COMMERCIAL GLUED FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____	5 00	Thousand		

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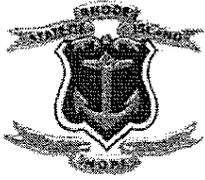
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	CONTENT %: _____				
21	MPA-49 5/1/12 - 4/30/13 - CATALOG ENVELOPE WHITE, 9 1/2 X 12 1/2, 28 LB. REGULAR COMMERCIAL GLUED FLAP - REGULAR PAPER MFG /BRAND - STOCK #: _____	5 00	Thousand		
22	MPA-49 5/1/12 - 4/30/13 - CATALOG ENVELOPE, WHITE 9 1/2 X 12 1/2, 28 LB. REGULAR COMMERCIAL GLUED FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT %: _____ ITEMS 23-26 ARE COLORED ENVELOPES (RECYCLED PAPER ONLY)	5 00	Thousand		
23	MPA-49 5/1/12 - 4/30/13 - #9 GREEN WOVE, 24# REGULAR ENVELOPE - COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT, %: _____	5 00	Thousand		
24	MPA-49 5/1/12 - 4/30/13 - #9 BLUE WOVE, 24# REGULAR ENVELOPE - COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT %: _____	5 00	Thousand		

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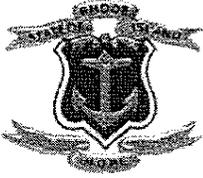
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25	MPA-49 5/1/12 - 4/30/13 - #10 BLUE WOVE, 24# REGULAR ENVELOPE - COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT %: _____	5 00	Thousand		
26	MPA-49 5/1/12 - 4/30/13 - #10 PINK WOVE, 24# REGULAR ENVELOPE - COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT %: _____ FOR THE FOLLOWING ITEMS (27-44) SAMPLES MAY BE OBTAINED BY CALLING: TOM PILOZZI AT (401) 462-1403	5 00	Thousand		
27	MPA-49 5/1/12 - 4/30/13 - #10 MIDDLE WINDOW, WHITE 24# REGULAR ENVELOPE WINDOW SIZE (1.25" X 4.5) DIAGONAL SEAM COMMERCIAL FLAP - REGULAR PAPER MFG /BRAND - STOCK #: _____	570 00	Thousand		
28	MPA-49 5/1/12 - 4/30/13 - #10 MIDDLE WINDOW, WHITE 24# REGULAR ENVELOPE WINDOW SIZE (1.25" X 4.5), DIAGONAL SEAM, COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT, %: _____	5 00	Thousand		

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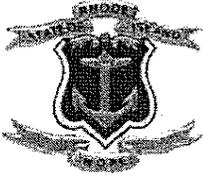
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29	MPA-49 5/1/12 - 4/30/13 - #10 DOUBLE WINDOW WHITE 24 LB. REGULAR ENVELOPE BOTTOM WINDOW SIZE (1.125" X 3.50"), 1/2" FROM BOTTOM 3/4" FROM LEFT SIDE. TOP WINDOW SIZE (3/4" X 3 1/2"), 2 1/2" FROM BOTTOM, 3/4" FROM LEFT SIDE DIAGONAL SEAM COMMERCIAL FLAP MFG /BRAND - STOCK #: _____	1 500 00	Thousand		
30	MPA-49 5/1/12 - 4/30/13 - #10 DOUBLE WINDOW WHITE 24# REGULAR ENVELOPE BOTTOM WINDOW (1.125" X 3 50"), 1/2" FROM BOTTOM, 3/4" FROM LEFT SIDE. TOP WINDOW SIZE (3/4" X 3 1/2"), 2 1/2" FROM BOTTOM, 3/4" FROM LEFT SIDE, DIAGONAL SEAM. COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____	10 00	Thousand		
31	MPA-49 5/1/12 - 4/30/13 - #9 RIGHT SIDE WINDOW 24# WHITE REGULAR ENVELOPE. WINDOW SIZE (1" X 3 25"), 1/2" FROM BOTTOM, 1" FROM RIGHT SIDE DIAGONAL SEAM, COMMERCIAL FLAP MFG /BRAND - STOCK #: _____	10 00	Thousand		
32	MPA-49 5/1/12 - 4/30/13 - #9 RIGHT SIDE WINDOW 24# WHITE REGULAR ENVELOPE. WINDOW SIZE (1" X 3 25"), 1/2" FROM BOTTOM, 1" FROM RIGHT SIDE, DIAGONAL SEAM, COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #:	10 00	Thousand		

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33	MPA-49 5/1/12 - 4/30/13 - 4 1/2" X 7 1/2" WINDOW REGULAR ENVELOPE, 24# WHITE. WINDOW SIZE, (1" X 3 3/4"), 3/4" FROM BOTTOM, 7/8" FROM THE LEFT SIDE, DIAGONAL SEAM, COMMERCIAL FLAP MFG /BRAND - STOCK #: _____	240 00	Thousand		
34	MPA-49 5/1/12 - 4/30/13 - 4 1/2" X 7 1/2" WINDOW REGULAR ENVELOPE, 24# WHITE. WINDOW SIZE, (1" X 3 3/4"), 3/4" FROM BOTTOM, 7/8" FROM THE LEFT SIDE DIAGONAL SEAM COMMERCIAL FLAP - RECYCLED PAPER MFG /BRAND - STOCK #: _____	25 00	Thousand		
	CONTENT %: _____				
35	MPA-49 5/1/12 - 4/30/13 - 9" X 12" BROWN KRAFT CATALOG REGULAR ENVELOPE WITHOUT CLASP 24# MFG /BRAND - STOCK #: _____	70 00	Thousand		
36	MPA-49 5/1/12 - 4/30/13 - 9" X 12" BROWN KRAFT CATALOG REGULAR ENVELOPE WITHOUT CLASP. 24# - RECYCLED PAPER MFG /BRAND - STOCK #: _____	5 00	Thousand		
	CONTENT, %: _____				
37	MPA-49 5/1/12 - 4/30/13 - 10" X 13" BROWN KRAFT	6 00	Thousand		

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	CATALOG REGULAR ENVELOPE WITHOUT CLASP 24# MFG /BRAND - STOCK #: _____				
38	MPA-49 5/1/12 - 4/30/13 - 10" X 13" BROWN KRAFT CATALOG REGULAR ENVELOPE WITHOUT CLASP 24# - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT %: _____	5 00	Thousand		
39	MPA-49 5/1/12 - 4/30/13 - BROWN KRAFT 1ST CLASS REGULAR MAILERS CATALOG STYLE 24# WITHOUT CLASP MFG /BRAND - STOCK #: _____	35 00	Thousand		
40	MPA-49 5/1/12 - 4/30/13 - BROWN KRAFT 1ST CLASS REGULAR MAILERS, CATALOG STYLE 24# WITHOUT CLASP - RECYCLED PAPER MFG /BRAND - STOCK #: _____ CONTENT %: _____	5 00	Thousand		
41	MPA-49 5/1/12 - 4/30/13 - BROWN KRAFT 1ST CLASS REGULAR MAILERS CATALOG STYLE 24# WITHOUT CLASP MFG /BRAND - STOCK #: _____	20 00	Thousand		
42	MPA-49 5/1/12 - 4/30/13 - BROWN KRAFT 1ST CLASS	5 00	Thousand		

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 BID CLOSING DATE AND TIME: 16-APR-2012 11:15:00

BUYER: Ohara 2nd, John F
 PHONE #: 401-574-8125

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 MASTER PRICE AGREEMENT
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Requisition Number:
 Amendment Description: Addendum Number One

Line	Description	Quantity	Unit	Unit Price	Total
	REGULAR MAILERS CATALOG STYLE, 24# WITHOUT CLASP - RECYCLED PAPER MFG /BRAND - STOCK #: CONTENT %: _____				
43	MPA-49 5/1/12 - 4/30/13 - 3 7/8" X 8" BROWN KRAFT REGULAR 24# WINDOW ENVELOPE. WINDOW SIZE (1 1/8" X 3"), 1/2" FROM THE BOTTOM, 7/8" FROM THE LEFT SIDE MFG /BRAND - STOCK #: CONTENT %: _____	100 00	Thousand		
44	MPA-49 5/1/12 - 4/30/13 - 3 7/8" X 8" BROWN KRAFT REGULAR 24# WINDOW ENVELOPE. WINDOW SIZE (1 1/8" X 3"), 1/2" FROM THE BOTTOM 7/8" FROM THE LEFT SIDE - RECYCLED PAPER MFG /BRAND - STOCK #: CONTENT %: _____	10 00	Thousand		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer.

Contract Terms and Conditions

Table of Contents

Terms and Conditions	XXIII
BID STANDARD TERMS AND CONDITIONS	XXIII
TERMS AND CONDITIONS FOR THIS BID	XXIII
PURCHASE AGREEMENT BID	XXIII
BID ALL ITEMS	XXIII
MPA BID AWARD (STATEWIDE APPLICABILITY)	XXIII
QUARTERLY REPORTS	XXIII
AWARD	XXIII
FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END	XXIII
DELIVERY PER AGENCY	XXIV

Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F O B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

BID ALL ITEMS

BIDDERS MUST BID ALL ITEMS TO BE CONSIDERED. AWARD WILL BE BASED ON TOTAL LOW.

MPA BID AWARD (STATEWIDE APPLICABILITY)

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

QUARTERLY REPORTS

REPORTS - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number. Reports must be submitted to the RI Division of Purchases to the attention BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.