



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 13-FEB-12
 BID NUMBER: 7449432,1
 TITLE: RECREATION CENTER-FURNITURE REQUEST

 BID CLOSING DATE AND TIME:05-MAR-2012 11:00:00

BUYER: Mosca, Gary
 PHONE #: 401-574-8124

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 RIC-PURCHASING
 600 MOUNT PLEASANT AVENUE
 PROVIDENCE, RI 02908
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 RIC SPECIAL INSTRUCTIONS
 SEE BELOW
 SEE BELOW, RI N/A
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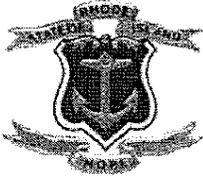
Requisition Number: 1255592

Note to Bidders: Questions concerning this solicitation may be emailed to gary.mosca@purchasing.ri.gov no later than 02/14/12 @ 12:00 NOON EST
 Questions should be submitted in a Microsoft word attachment Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information
 Amendment Description: SEE ADDENDUM #1 ATTACHED

PRE-BID QUESTIONS & SIGN-IN SHEET

Line	Description	Quantity	Unit	Unit Price	Total
1	RECREATION CENTER - FURNITURE REQUEST - RHODE ISLAND COLLEGE ****PLEASE REFERENCE ATTACHMENTS - A, B C D E, F, AND G INCLUDED WITH BID **** THERE WILL BE A NON-MANDATORY PRE-BID CONFERENCE HELD 2/13/12 @ 9:00 AM LOCATION: RHODE ISLAND COLLEGE 600 MT. PLEASANT AVE PROVIDENCE RI 02908 PLEASE REPORT OUTSIDE NEWLY CONSTRUCTED RECREATION CENTER NOTE: ANY VENDOR FILLING A SUBMISSION REQUEST FORM MUST COMPLETE THEIR SELECTIONS AND SUBMIT PER REQUIREMENTS OF BID NO LATER THAT 2/21/12 @ 12:00 NOON (EST) TO THE DIVISION OF PURCHASING BUYER @ gary.mosca@purchasing.ri.gov **BID SURETY:** BIDDERS ARE REQUIRED TO PROVIDE A BID SURETY IN THE FORM OF A BID BOND, OR A CERTIFIED CHECK PAYABLE TO THE STATE OF RHODE ISLAND, IN THE AMOUNT OF A SUM NOT LESS THAN FIVE PERCENT (5%) OF THE BID PRICE. BID SURETY MUST BE ATTACHED TO THE BID FORM. ***BIDS RECEIVED FROM CORRECTIONAL INDUSTRIES ARE NOT REQUIRED TO COMPORT WITH THE INSURANCE, BOND AND TAX REQUIREMENTS PER R.I.G.L.	1 00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed The signed Certification Cover Form must be attached to the front of the offer



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Amendment Description: SEE ADDENDUM #1 ATTACHED

PRE-BID QUESTIONS & SIGN-IN SHEET

Line	Description	Quantity	Unit	Unit Price	Total
	13-7-8 SHOULD THE ITEMS BEING SOLICITED BR AVAILABLE FROM CORRECTIONAL INDUSTRIES AND IF THE COST IS THE MOST COMPETITIVE PRICE FOR AN ENTIRE OR SECTIONS OF THE BID AS DEFINED HERE-IN ALL ITEMS BID MUST BE OF FIRST QUALITY AND NEW.				

Delivery: _____

Terms of Payment: _____

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Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR

MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

SUBSTITUTION TERMS

A) THE MATERIALS, PRODUCTS, AND EQUIPMENT DESCRIBED IN THE BIDDING DOCUMENTS ESTABLISH A STANDARD OF REQUIRED FUNCTION, DIMENSION, APPEARANCE, AND QUALITY TO BE MET BY ANY PROPOSED SUBSTITUTION. B) NO SUBSTITUTION WILL BE CONSIDERED PRIOR TO RECEIPT OF BIDS UNLESS WRITTEN REQUEST FOR APPROVAL HAS BEEN RECEIVED BY THE ARCHITECT AT LEAST 10 DAYS PRIOR TO THE DATE FOR RECEIPT OF BIDS. SUCH REQUESTS SHALL INCLUDE THE NAME OF THE MATERIAL OR EQUIPMENT FOR WHICH IT IS TO BE SUBSTITUTED AND A COMPLETE DESCRIPTION OF THE PROPOSED SUBSTITUTION INCLUDING DRAWINGS, PERFORMANCE, AND TEST DATA AND OTHER INFORMATION NECESSARY FOR AN EVALUATION. A STATEMENT SETTING FORTH CHANGES IN OTHER MATERIALS, EQUIPMENT, OR OTHER PORTIONS OF THE WORK, INCLUDING CHANGES IN THE WORK OF OTHER CONTRACTS THAT INCORPORATION OF THE PROPOSED SUBSTITUTION WOULD REQUIRE, SHALL BE INCLUDED. THE BURDEN OF PROOF OF THE MERIT OF THE PROPOSED SUBSTITUTION IS UPON THE PROPOSER. THE ARCHITECT'S DESIGN OF APPROVAL OR DISAPPROVAL OF A PROPOSED SUBSTITUTION SHALL BE FINAL. C) IF THE ARCHITECT APPROVES A PROPOSED SUBSTITUTION PRIOR TO RECEIPT OF BIDS, SUCH APPROVAL WILL BE SET FORTH IN AN ADDENDUM. BIDDERS SHALL NOT RELY UPON APPROVALS MADE IN ANY OTHER MANNER. D) NO SUBSTITUTIONS WILL BE CONSIDERED AFTER THE CONTRACT AWARD UNLESS SPECIFICALLY PROVIDED FOR IN THE CONTRACT DOCUMENTS

SURETY REQUIREMENTS

BIDDER IS REQUIRED TO PROVIDE A BID SURETY IN THE FORM OF A BID BOND, OR A CERTIFIED CHECK PAYABLE TO THE STATE OF RHODE ISLAND, IN THE AMOUNT OF A SUM NOT LESS THAN FIVE PERCENT (5%) OF THE BID PRICE. BID SURETY MUST BE ATTACHED TO THE BID FORM. THE SUCCESSFUL BIDDER WILL ALSO BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD

READING VENDOR NAMES ONLY

DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING; HOWEVER, INSTRUCTIONS TO OBTAIN THE TABULATION OR SUMMARY OF BID RESPONSES WILL BE MADE AVAILABLE AT THE RI DIVISION OF PURCHASES WEBSITE AT WWW.PURCHASING.RI.GOV



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

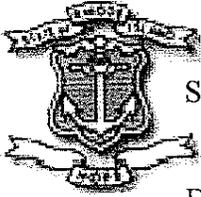
ADDENDUM # 1

**RFQ #7449432 – FURNITURE – RIC
RECREATION CENTER**

OPENING DATE AND TIME: 3/5/12 @ 11:00 AM

PRE-BID QUESTIONS & SIGN -IN SHEET

See Attached



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

February 13, 2012

PRE-BID QUESTIONS #7449432
FURNITURE REQUEST – RIC - RECREATION CENTER

QUESTION 1: Is a Payment and Labor bond required at time of tentative award?

ANSWER: No. This requirement has been waived.

QUESTION 2: Is protective covering required to protect Recreation Floor?

ANSWER: Yes. "homsote" is required to use for protective covering.

QUESTION 3: Is there a loading dock?

ANSWER: No. All deliveries are off the truck deliveries. Building is at level grade and ground floor. NOTE: only one (1) room labeled A-201 is located on second floor. Stair way access for delivery.

QUESTION 4: What is accepted for Bid Surety submittal?

ANSWER: Bid Surety must be in the form of a certified check payable to the State of RI or a Bid Bond.

QUESTION 5: Is there any wage requirement?

ANSWER: No.

QUESTION 6: If there are any change orders who will they be submitted to?

ANSWER: RIC Purchasing

QUESTION 7: What are the payment terms?

ANSWER: Net 30

QUESTION 8: Will substitutions be allowed?

ANSWER: Yes, the specs would need to be technically equal and the warranties must be the same.

QUESTION 9: Is the bid response available in Excel?

ANSWER: due to system functionality excel sheet cannot be posted.

QUESTION 10: The RFP states the delivery date is 3/15/2012, is that really the deadline?

ANSWER: No, it would be acceptable to have some items with longer lead times be delivered by mid April.

QUESTION 11: Will any penalties be incurred for items not delivered by 3/15/2012?

ANSWER: No.

QUESTION 12: Is it the vendor's responsibility to check the State's website for addendums?

ANSWER: Yes, as stated in the RFP, it is the vendor's responsibility to check.

END DOCUMENT

PRE-BID - #7449432- RIC
 FURNITURE- RECREATION CENTER

Company	Representative	Address	Email	Phone
1.	MARK MSLAUBACH	CREATIVE ENVIRONMENT 41 COMMERCIAL WAY EAST PROVIDENCE RI 02904	MARK@CDE-RI.COM	
2.	LAURIE MONTANARO	524 PARK AVE BOSTON SOUTH RI	lmontanaro@sheehansoffice.com 401-283-3150	
3.	SHEEHAN'S	10 Mutual Place Providence, RI 02904	ebartley@cop-ri.com 274-2444	
4.	Cynthia Bartley Creative Office Pavilion			
5.				
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