



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Mosca, Gary  
 PHONE #: 401-574-8124

CREATION DATE : 11-JAN-12  
 BID NUMBER: 7449388  
 TITLE: CLEANING AND PREVENTATIVE MAINTENANCE SERVICES - CCRI  
 BLANKET START : 01-FEB-12  
 BLANKET END : 30-JUN-13  
 BID CLOSING DATE AND TIME: 15-FEB-2012 10:00:00

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 CCRI CONTROLLER'S OFFICE  
 ACCOUNTS PAYABLE  
 400 EAST AVENUE  
 WARWICK, RI 02886  
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 CCRI KNIGHT CAMPUS  
 400 EAST AVE  
 WARWICK, RI 02886-1807  
 US

Requisition Number: 1229690

Note to Bidders: Questions concerning this solicitation may be emailed to gary.mosca@purchasing.ri.gov no later than 1/30/12 @ 12:00 NOON EST. Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence.

Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	BLANKET REQUIREMENTS: 2/1/12 - 6/30/13  THIS IS A ONE (1) YEAR CONTRACT WITH TWO (2) ONE-YEAR RENEWAL OPTIONS.  QUARTERLY CLEANING AND PREVENTATIVE MAINTENANCE SERVICES FOR (5) GREASE RECOVERY UNITS LOCATED AT ALL 4 CAMPUSES OF CCRI AS FOLLOWS:  WARWICK CAMPUS (1) ONE UNIT LINCOLN CAMPUS (2) TWO UNITS PROVIDENCE CAMPUS (1) ONE UNIT NEWPORT CAMPUS (1) ONE UNIT  BASIC SERVICE TO INCLUDE COMPLETE EMPTYING AND CLEANING OF EACH UNIT (INCLUDING PUMP TRUCK IF REQUIRED), REFILL AND START-UP AS WELL AS SYSTEM PREVENTATIVE MAINTENANCE.  ANY ADDITIONAL SERVICE NEEDED MUST BE SUBMITTED W/ WRITTEN COST PROPOSAL TO PHYSICAL PLANT DIRECTOR AND APPROVED PRIOR TO COMMENCEMENT.  KNIGHT CAMPUS BASIC SERVICE	6.00	Quarter		
2	FLANAGAN CAMPUS BASIC SERVICE	6.00	Quarter		
3	LISTON CAMPUS BASIC SERVICE	6.00	Quarter		
4	NEWPORT CAMPUS BASIC SERVICE	6.00	Quarter		
5	WARWICK ADDITIONAL SERVICE/PARTS AS NEEDED	1.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
6	LINCOLN ADDITIONAL SERVICE/PARTS AS NEEDED	1.00	Each		
7	PROVIDENCE ADDITIONAL SERVICE/PARTS AS NEEDED	1.00	Each		
8	NEWPORT ADDITIONAL SERVICE/PARTS AS NEEDED	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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## Contract Terms and Conditions

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## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS FOR THIS BID**

#### **INSPECTION REQUIREMENTS**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

#### **INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

#### **DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

#### **RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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#### **AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR

MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.