



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Miller, Alma E  
 PHONE #: 401-222-2142

CREATION DATE : 12-FEB-07  
 BID NUMBER: 7003228  
 TITLE: GROUNDS/HOUSE MAINTENANCE  
 BLANKET START : 01-APR-07  
 BLANKET END : 30-NOV-09  
 BID CLOSING DATE AND TIME:06-MAR-2007 11:15:00

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 RI COMMUNITY LIVING & SUPPORT  
 SIMPSON HALL, 3RD FLOOR  
 6 HARRINGTON RD  
 CRANSTON, RI 02920-3080  
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 RI COMMUNITY LIVING & SUPPORT  
 SIMPSON HALL, 3RD FLOOR  
 6 HARRINGTON RD  
 CRANSTON, RI 02920-3080  
 US

Requisition Number: 1029084

Line	Description	Quantity	Unit	Unit Price	Total
	<p>BLANKET REQUIREMENTS 4/1/2007 THROUGH 11/30/2009</p> <p>VENDOR TO PROVIDE THE LANDSCAPING SERVICE AS SPECIFIED IN THE BID TO THE ATTACHED LIST OF GROUP HOMES, WAREHOUSES, DAYSITES AND PARKS.</p> <p>LOCATIONS ARE IN THE NORTH/CENTRAL AREAS AND SOUTH AREA OF THE STATE OF RI.</p> <p>THIS BID MAY BE AWARDED TOTAL LOW TO ONE (1) VENDOR OR AWARDED BY SMALL, MEDIUM AND LARGE AREAS.</p> <p>PROVIDE FLAT MONTHLY PRICES FOR EACH COMPLETE AREA. IT IS UNDERSTOOD THAT THE WORK LOAD MAY VARY FROM MONTH TO MONTH, BUT THE MONTHLY PRICES WHICH CONSIST OF ITEMS 1,2,3,4,5,6,7,8 AND 9 MUST REMAIN CONSTANT.</p> <p>IF YOU HAVE QUESTIONS ABOUT THE METHOD OF PRICING, CALL 401-574-8124, ALMA MILLER.</p> <p>IT IS SUGGESTED THAT YOU FAMILIARIZE YOURSELF WITH THE LOCATIONS BEFORE BIDDING.</p> <p>DATED SERVICE SLIP TO BE LEFT AT EACH VISIT INDICATING SERVICE OR SERVICES PERFORMED. COPY OF SLIP TO BE SENT WITH MONTHLY INVOICE TO AGENCY.</p>				



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Line	Description	Quantity	Unit	Unit Price	Total
1	-CUTTING OF GRASS WEEKLY OR AS REQUESTED BY AGENCY. VENDOR TO USE BAGGER WHEN CUTTING. -TRIMMING OF GRASS WITH EACH CUTTING. -REMOVAL OF GRASS CLIPPING AND OTHER LANDSCAPING WASTE WITH EACH VISIT. -SWEEPING OF WALKWAYS AND DRIVEWAY AFTER EACH CUTTING. -EDGING AND WEEDING OF ALL MULCHED AREAS BI-WEEKLY. EDGING SHALL CLEARLY DEFINE AREA BETWEEN GRASS AND MULCHED AREA. -PROVIDE MULCHING OF ALL SHRUBS, TREES, AND DECORATIVE AREAS-MINIMUM OF 3" APPLICATION TO BE COMPLETED BY JUNE 1ST. -YARD CLEAN-UP, REMOVAL OF LEAVES AND BROKEN BRANCHES EACH APRIL & NOVEMBER. -SHRUBS & TREES TO BE PRUNED MONTHLY. -PROVIDE CLEANING OF GUTTERS EACH APRIL AND NOVEMBER. -VENDOR SHALL REPLACE ANY SHRUBS, BUSHES OR ANNUAL PLANTINGS THAT ARE DAMAGED BY MOWING OR TRIMMING EQUIPMENT. -VENDOR TO PROVIDE HOME POWER WASHING SERVICE EACH MAY AND AS REQUESTED BY AGENCY, FOR APPROXIMATELY 20 HOMES. SMALL AREA LOCATIONS ARE: BLUEBERRY, BROADROCK, COOLIDGE, GARDNER, HALLVILLE, HATCHERY, HENRY BROWN, MOONSTONE, OAKLAWN, SOUTH COUNTY TRAIL, STATION AND WHITMAN.	8.00	Month		
2	SMALL AREAS 4/1/08 TO 11/30/08	8.00	Month		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
3	SMALL AREAS 4/1/09 TO 11/30/09 MEDIUM AREA LOCATIONS ARE: BYRON RANDALL, CAROLINA BACK ROAD, EAST KILLINGLY, K.G. RANCH ROAD, LADD CENTER MEMORIAL PARK, LANTERN LANE, NICHOLS, NOKA, PASTURE LANE, SHANNOCK, SCITUATE AVE., SOUTH ROAD, SPRING ST., STONEHENGE, VETERANS AND WILLIAM REYNOLDS ROAD.	8.00	Month		
4	MEDIUM- APPROX. 16 AREAS 4/1/07 TO 11/30/07	8.00	Month		
5	MEDIUM AREAS 4/1/08 TO 11/30/08	8.00	Month		
6	MEDIUM AREAS 4/1/09 TO 11/30/09 LARGE AREAS - COLLEGE PARK, DOCKRAY, HIGH VIEW, KENYON HILL TRAIL, KENYON SCHOOL ROAD, PARK @ SMITHFIELD COMMONS, STONY LANE, WAREHOUSE 1 & 2 (CONSIDERED AS 1-THEY ARE BACK TO BACK) UNIVERSITY FIELDS AND WOOD ROAD.	8.00	Month		
7	LARGE-APPROX. 12 AREAS 4/1/07 TO 11/30/07	8.00	Month		
8	LARGE AREAS - 4/1/08 TO 11/30/08	8.00	Month		
9	LARGE AREAS - 4/1/09 TO 11/30/09	8.00	Month		
10	POWER WASH APPROX. 20 HOMES EACH MAY.	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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## Contract Terms and Conditions

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## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS FOR THIS BID**

#### **INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

#### **MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

#### **PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra

large requirements for delivery to specific destinations.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.