



Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 222-6387
Web Site: www.purchasing.ri.gov
19 Feb 07

Addendum # 4

RFP # 7003076

Title: Automated Case Management & Reporting System for the Workforce Development System - DLT

Submission Deadline: EXTENDED to 1 March 07 @ 2:20 PM (EST)

- Note that the submission deadline has been extended.
- Vendor Questions / State Responses are posted for review.
- No additional questions shall be entertained.

A handwritten signature in black ink, appearing to read 'Jerome D. Moynihan', is located below the list of bullet points.

Jerome D. Moynihan, C.P.M., CPPO
Administrator of Purchasing Systems

Vendor A:

Sno.	Page #	Section Number In RFP	Description
1		2.2	<p>Section 2.2, last bullet point reads: <i>“The contract resulting from this RFP is intended to be a (3) three year contract and must be installed, tested and fully operational within 180 days of the award date.”</i></p> <p>Considering the scope of the proposed system and the databases to be migrated and numerous interfaces, it may be difficult to implement the system within 180 days of the award date. Is WDS open to pushing the timeline further than 180 days if required?</p> <p>Yes, WDS is open to pushing the timeline further than the 180 days if required.</p>
2		3.2.1.17	<p>If a proposed system that is functional does not support all the programs listed in section 3.2.1.17. Would WDS be inclined to accept such a system and provide support for requirements gathering and analysis of the excluded programs for incorporation in the proposed system?</p> <p>Yes.</p>
3			<p>We have fully functional system that supports programs like Wagner Peyser, WIA etc. The process level features of these programs may have to be altered to meet the specific requirements of WDS. Would WDS provide support for requirement gathering and analysis of the specific requirements to plug into our proposed system?</p> <p>Yes.</p>
4		3.2.1.17	<p>Sec 3.2.1.17. Potential Partner Federal Programs. Does WDS expect the new system to support the functionality of the partner programs when the new system is implemented.</p> <p>WDS does not have a specific date(s) to add potential partner federal programs to the automated case management system and therefore does not expect the new system to support the functionality of the partner programs when the new system is implemented.</p>
5		3.2.1.17	<p>Sec. 3.2.1.17: This section provides a list of potential partner federal programs that may added to the new ACMR system. When does WDS plan to add these programs to the new system. Some of the programs listed are fairly large and comprehensive and will require detailed analysis of these programs with the partner agencies. Does WDS plan to provide support for requirements gathering and analysis of these programs?</p>

Sno.	Page #	Section Number In RFP	Description
			<p>WDS does not have a specific date(s) to add potential partner federal programs to the automated case management system. WDS does plan to provide support for requirements gathering and analysis of these programs.</p>
6			<p>What are the underlying databases of WP, WIA, Trade, Veterans and WPRS that need to be converted to the new system.</p> <p>The underlying database for WP, Veterans, and WPRS is the America's One-Stop Operating System (AOSOS). The underlying database for WIA is an in-house Access database. The underlying database for Trade is another separate in-house Access database.</p>
7		3.2.3.2	<p>Section 3.2.3.2: <i>“The System must convert existing Application Program Interfaces (API) including, but not limited to, current APIs with State Unemployment Insurance Division for wage record data and WPRS within 180 days of the award date”</i>.</p> <p>Please provide more information on the APIs and why they need to be converted to the new system</p> <p>Current APIs are integral to the operation of the CMS; existing interfaces have been developed between several legacy systems (Unemployment Insurance, Employer Tax, Wage Record) and are as follows:</p> <ul style="list-style-type: none"> • Monthly Wage record cross match • Daily send Employer Tax data to CMS • Daily upload Unemployment Insurance customers to CMS • Unemployment Insurance/Profiling interfaces • Unemployment Insurance/Reemployment Assessment interfaces

8	7	2.2	<p>With regard to the system, which is expected to be tested and fully operational within 180 days of the award date, please clarify;</p> <p>1. Does the State expect a complete product with all the functionalities and the requirements mentioned in the RFP to be ready for operational use within the stipulated 180 days timeframe.</p> <p>We expect the system to be operational within 180 days but realize that the state may have to provide requirements gathering and analysis to fully support all of the programs listed in 3.2.1.17.</p> <p>2. Will the State consider to have a modular approach of implementation, wherein there exists a framework covering certain functionalities given in the RFP for deployment and making it operational within the stipulated 180 days timeframe, and the subsequent functionalities be added and make it operational within the stipulated contract period of 3 years.</p>
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			No.
9	7	2.2	<p>How many types of Reports would need to be generated using the system?</p> <p>The Federal Reports needed to be generated using the system total 15.</p> <p>All federal report extracts are required for data report validation as well as data element validation.</p> <p>State and Local Reports needed to be generated using the system total 8 and in addition to this, ad-hoc report capabilities are required.</p>
10	7	2.3	<p>What will be the database size for data migration?</p> <p>Based upon system's data base; can provide counts of customer load.</p>
11	13	3.2.1.9 3.2.1.10 3.2.1.13	<p>Will the vendor need to provide prices for the hardware and third party software's?</p> <p>Yes.</p> <p>OR</p> <p>Will the state consider the option to supply the H/W and S/W?</p>
12	13	3.2.1.17	<p>Can the State elaborate on the scope of the programs such as DPM, DVOP, LVER, INAP, NFJP?</p> <p>WDS administers the DVOP (Disabled Veterans Outreach Program) and the LVER (Local Veterans' Employment Representative).</p> <p>WDS' Disabled Veterans' Outreach Program (DVOP) specialists develop job and training opportunities for veterans, with special emphasis on veterans with service-connected disabilities. DVOP specialists provide direct services to veterans enabling them to be competitive in the labor market. They provide outreach and offer assistance to disabled and other veterans by promoting community and employer support for employment and training opportunities, including apprenticeship and on-the-job training. All services are delivered through our One-Stop career Center system.</p> <p>WDS' Local Veterans' Employment Representatives (LVERs) are providing assistance to veterans by overseeing the provision of services to veterans by all One-Stop Center staff. LVER's also monitor job listings from Federal contractors to see that eligible veterans get priority in referrals to these jobs. They also promote and monitor the participation of veterans in Federally-funded employment and training programs, and assist with preliminary processing of complaints from veterans about</p>

			<p>the observance of veterans' preference by Federal employers. Another part of their job is contacting community leaders, employers, unions, training programs and veterans' service organizations to be sure eligible veterans get the services they are entitled. All services are delivered through our One-Stop career Center system.</p> <p>The goal of the One-Stop service delivery system is to make a comprehensive range of employment, training, and related services accessible in one location. The Workforce Investment Act (WIA) encourages the participation of relevant programs administered by both the Department of Labor as well as other federal departments. These partners must coordinate their programs and services through One-Stop Centers.</p> <p>The DPN (Disability Program Navigator) is a federal Employment and Training Administration/Social Security Administration jointly funded initiative where SSA is establishing employment support initiatives. This initiative promotes comprehensive services and work incentive information for SSA beneficiaries and other individuals with disabilities through the One-Stop system.</p> <p>The INAP (Indian and Native American Program), and NFJP (National Farm worker Jobs Program) are potential One-Stop Career Center system federal partners.</p> <p>Indian and Native American Programs are national grant programs through the Department of Labor that are part of Title I of WIA to assist these specialized populations with a host of employment needs.</p> <p>The National Farm worker Jobs Program is a nationally directed program created by Congress in response to the chronic seasonal unemployment and underemployment experienced by migrant and seasonal farm workers (MSFWs). The NFJP offers assistance that strengthens the ability of farm workers and their families to achieve economic self-sufficiency.</p>
13	14	3.2.1.21	<p>Does the system include funding and other financial details for all programs?</p> <p>This question may need further clarification if our understanding is correct. There is no separate funding to support a case management system.</p>
14	14	3.2.1.22	<p>Interface with UI, WRIS, Onet SOC server and ALMI. Will data migration be required and if yes what would be the frequency?</p> <p>The interfaces do not require data to be migrated; the interfaces either update the CMS with data or extract data from the CMS for the purpose of updating the legacy systems.</p>
15	15	3.2.1.23	<p>Interface with WDS Registration, Negative Referral Result, Worker Profiling Program. Will data migration be required and if yes what would be the frequency?</p> <p>The interfaces do not require data to be migrated; the interfaces either update the CMS with data or extract data from the CMS for the purpose of updating the legacy systems.</p>

16	16	3.2.1.26	<p>Is it mandatory to provide the requirement from the software to allow authorized users to interactively define any number of new data capture screens? Please clarify.</p> <p>In clarifying the authorization of authorized users to interactively define any number of new data capture screens, WDS desires the capability to add new data elements to the system if those elements are not already captured. WDS desires to do this when newly defined federal and or state/local reporting requirements are required.</p>
17	16	3.2.3.2	<p>What would be the number of APIs to be converted?</p> <p>Approximately 10.</p>
18	17	3.2.5.1	<p>Contractor must market the products and services of the system to attract and expand the number of new users of the system, including employers and jobseekers. Pls clarify as to what would be the vendor's role in these activities.</p> <p>In clarifying vendor's role for these activities, WDS desires that the vendor market their system to other states/local areas by creating marketing brochures, hosting a website to attract potential users of the system, attending national industry-wide conferences to make others aware of the system and its capabilities.</p>
19	17	3.2.5.3.1	<p>Would the new system new system require interfacing with other third party job portals to fetch data?</p> <p>Yes.</p>
20	21	3.2.8	<p>What would be the number of Federal Reports to be developed?</p> <p>The Federal Reports needed to be generated using the system total 15.</p> <p>All federal report extracts are required for data report validation as well as data element validation.</p>
21	22	3.2.9	<p>What would be the number of State and Local Reports to be developed?</p> <p>State and Local Reports needed to be generated using the system total 8 and in addition to this, ad-hoc report capabilities are required.</p>
22	22	3.2.9.5	<p>This requirement is to provide graphs, charts and data export feature for reports. Should this functionality be associated with each report or will it be only for certain reports.</p> <p>This functionality is associated with each report.</p>
23	22	3.2.9.6	<p>Does this requirement involve storing the refined data of each report executed to be stored in a database?</p> <p>Yes, so as to protect the integrity of the original data.</p>
24			<p>Is this RFP budgeted and funded? Can the State share the budgeting parameters for this RFP?</p>

25			<p>At this time, the state cannot share the budgeting parameters for this RFP.</p> <p>Is there an assumed time line or an expected / mandated deadline for this project completion ?</p> <p>An expected timeline for data conversion, staff training, and system production is for 180 days from the date of the award date.</p>
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Vendor B

1. How many jobs does the Rhode Island Department of Labor and Training, Workforce Development Services Division (RIDLT WDS) anticipate will be posted on this System on a daily basis or monthly basis?

A monthly average of 200 staff entered job orders have been posted into our current system.

A monthly average of 2990 AJB-entered job orders has been posted into our current system.

2. Given the economies of scale and technological benefits inherent in a web-based, application service provider (ASP) hosted solution (Hosted Solution), is RIDLT WDS amenable to using a Host Solution, as opposed to a software and hardware based platform, to achieve the stated purpose of the RFP, as set forth in Section 1.2 and Section 2.2?

Yes.

3. Please specify the “existing databases” RIDLT WDS is referring to in Section 2.3? Additionally, what programming data is in each database?

The “existing databases” and programming data WDS is referring to are as follows:

Database	Programming Data
1. Employer Database	AOSOS
2. Job Order Database	AOSOS
3. Provider/Offering Database	AOSOS
4. Job Seeker Database (Wagner Peyser, Vets, Migrant Seasonal Farmworkers)	AOSOS
5. WIA Database	Access
6. Trade Database	Access

4. Please explain what specific “online technical documentation” RIDLT WDS is referring to in Section 3.2.1.5.

The “online technical documentation” WDS is referring to includes system administration and installation, application programming interface (API) information, user documentation and maintenance, data warehouse and data dictionary documentation, and architecture documentation.

5. Section 3.2.1.13 provides that, “the System must include a power back up system to allow proper shutdown of the System” and “[p]roper documentation of the shutdown and power up of the System must be

included.” What documentation does RIDLT WDS consider “proper” related to the shutdown and power up of the System?

A UPS with a minimum run time of 15 minutes for all related equipment.

6. Section 3.2.1.25 provides that “[t]he software must allow for State-defined batch and/or on-line interfaces to be developed for any user interface function.” Please specify what type of data will be sent via batch or batches and/or on-line interfaces?

The type of data that will be sent via batch may include employer self-service entered job orders through the system job bank if the system has an employer job order portal.

7. For purposes of Section 3.2.2.4, please specify what types of data the RIDLT WDS seeks to protect through restricted access.

The type of data WDS seeks to protect through restricted access may include job seeker record information of a discrete nature from certain partners or groups of users from a partner agency.

8. Section 3.2.5.3.1 provides that, “[t]he System must have functionality to “spider” other national and local job banks.” Please identify the national and local job banks that RIDLT WDS seeks to spider.

WDS seeks to “spider” such job banks as America’s Job Bank, or other nationally recognized job banks.

9. Please define “current labor market information” as that term is used in Section 3.2.5.4.4.

“Current labor market information” refers to the wide range of economic and statistical data available for Rhode Island including the most recent wage rates for occupations, industry & occupational projections, local area labor force statistics, and industry employment & wages.

10. Please define the terms “past jobs” and “job forecasts” as those terms are used in Section 3.2.5.4.6.

The term “past jobs” is defined as those jobs that were held by a job seeker prior to seeking job search assistance either online or in person at a One-Stop career center.

The term “job forecasts” is defined as predicting in advance for the estimated job openings by industry and occupation.

11. Please define “labor market information” as the phrase is used in Section 3.2.5.5.5.

“Labor market information” refers to the wide range of economic and statistical data available for Rhode Island including wage rates for occupations, labor force statistics, industry & occupational projections, and industry employment & wages. To preview this information as defined in the RFP, you can access the Labor Market Information web site at www.dlt.ri.gov/lmi

12. Please provide a brief description of the “review and approval” process referenced in Section 3.2.5.5.6 that RIDLT WDS anticipates will occur prior to the public posting of a job.

A brief description of the “review and approval process” for an employer self-service job order posting is as follows:

1. WDS staff ensures that the employer is registered with the state of RI.
2. If the employer is registered, WDS staff approves their access to the self-service portal.

A brief description of the “review and approval process” for a WDS staff-entered job order posting is as follows:

1. WDS staff ensures that the employer is registered with the state of RI.
2. If the employer is registered, WDS staff accepts job order information from the employer and enters the job order in the system.

13. Section 3.2.6.2.3 requires the System to allow authorized staff of One-Stop Centers and other providers to, in part, “enter and maintain data on employers, job openings, job requirements, referrals made and results.” Please specify the type of data RDLT WDS requests concerning employers, job openings, job requirements, referrals made and results? Additionally please define the phrase “referrals made” as that phrase is used in Section 3.2.6.2.3?

The type of data may include, but is not limited to, the following:

Employers	Job Openings	Job Requirements	Referrals Made	Results
Employer Name	Job Order #	Experience Required	# of Referrals Made	No Show
FEIN	Job Order Status	Education Required	Matching	for Interview
Address	Job Order Date	Salary		No Show
Contact Info	Suppressed/	Benefits		for Work
URL	Unsuppressed	Job Description		Not Hired
NAICS Code	O’NET Title			Refused Job
	Job Location			Hired
Services Provided (By WDS Staff or other staff from partner agencies)	Referrals Requested # of Openings Shift Hours Temp./Perm.			Pay at Hire

14. In related Section 3.2.6.2.7, the RFP provides the System to allow authorized staff of One-Stop Centers and other providers to, in part, “[c]reate employer and job seeker correspondence.” Does email between employer and job seeker and/or facilitating email between employer and job seeker qualify as creating correspondence per Section 3.2.6.2.7?

E-mail between employer and seeker and/or facilitating e-mail between employer and seeker is desired as a part of a proposed system; but does not wholly qualify as creating correspondence. WDS desires a system that offers the capability to create letters in template form through mail merge functionality.

15. Please define the phrase “acceptance testing” as that phrase is used in Section 3.2.6.2.3?

The phrase “acceptance testing” is defined as testing conducted to enable a customer to determine whether to accept a software product. WDS will perform validation of the system to ensure it meets a set of agreed acceptance criteria.

Vendor C:

- 1 Page 27, paragraph 4.1 c. indicates that the Cost Proposal/Cost Proposal Form should be “signed, sealed, and separate.” Should there be one original and ten copies of these separately sealed envelopes? Should this cost be referenced anywhere in the main/technical proposal?

The “signed, sealed, and separate” cost proposal is considered a response and on the third page of the Request for Proposal it states: “Reponses (an original plus ten (10) copies) should be mailed or hand-

delivered in a sealed envelope marked “RFP # 7003076: Automated Case management & Reporting System.”

- 2 Page 27, paragraph 5.1 c. indicates that “*The possible maximum score is 630 points.*” Para. 5.2 indicates 645 points, and the totals under section five sum to 645 points. Is the indication of 630 points intended to say 645?

The possible maximum score is 630 points.

- 3 Page 24, paragraph 3.3.10 of the RFP indicates that, “*The contractor shall provide hands-on, on-site training in Rhode Island for all staff that use the System?*” Approximately how many staff members will require training? Can you indicate the amounts in each capacity (e.g., Administration, System Functions)? Will training be hosted in a single location, or can you indicate general locations in Rhode Island where the training will be conducted?

Approximately 150 – 175 staff members will require training with the following estimated breakout.

Administrative	IT	Front Line Staff
40	15	120

Training will be hosted in a single location.

Vendor D:

- 1. General :

Question: *Baesd on the RFP numbering at the bottom of the pages, it appears that pages 3 and 4 of the RFP are missing. Where can we obtain these?*

There is no page 3 or 4, it is a division between section one and section two.

- 2. Page 7, Paragraph 6 requires that all the functionality of the LMI RI RED be included in the response.

Question: *Please provide documentation of all required LMI RI RED functionality to the level of detail as is provided for the remainder of the system. Some components such as admin screens or user input screens are not available on the public site.*

At this time, the information below is the only information available since the site is currently developed and managed by an external vendor. The admin screens and user input screens were created by the vendor specifically for the RI RED application.

The RI RED application is currently a stand-alone system, which was developed to provide a means of delivering workforce information to jobseekers, employers, and analysts/researchers. The US Department of Labor (DOL), Employment and Training Administration, mandates that every state is required to maintain a common structure for storing information in a single database. The Workforce Information Database (formerly ALMIS Database) serves as the cornerstone for information that is standard and comparable across all states. The database brings together workforce information from many sources including the US DOL, Bureau of Labor Statistics; US DOL, Employment and Training Administration; the Census Bureau; Bureau of Economic Analysis; and the local LMI shop to promote better analysis and more sophisticated interpretation of the data. LMI’s RI RED Internet application is the product currently used in RI to deliver the information stored in the Workforce Information Database. The LMI analyst is required to populate this database (known as the ADA in this application) with economic and statistical data as updated information becomes available. The database

for the RI RED application is structured according to the Workforce Information Database requirements (www.workforceinfodb.org).

The LMI analyst also has limited ability to add content to the RI RED application by means of “Content Manager” software developed by the current vendor. This is an integrated content management tool that allows the Content Publisher staff to create articles, customize web pages, change images and add, edit, and delete content displayed in different areas within the system up to three pages deep.

Visitors to the RI RED application are encouraged to register on-line. The sign-in functionality gives users multi-level access to various data pages that can be accessed only through the sign-in feature. This screen was developed and is managed by the vendor.

An Employer Database developed by InfoUSA (www.infoUSAGov.com) and updated twice a year by InfoUSA allows users to do an Employer Search online. The database is integrated into the RI RED system by the current vendor and allows users to search for employers by keywords, by employer name, by industry and by size.

The current RI RED application has three component modules – Core Services for Individuals, Core Services for Employers, and Labor Market Analysis, but is a stand-alone workforce information delivery system. One of the intents of this RFP is to integrate a similar workforce information delivery system into one comprehensive labor exchange system that also includes case management and service tracking.

3. Page 8, Paragraph 4 states that consideration will be given to contractors who have a demonstrated ability to obtain additional funds...that defray a portion of the costs to RIDLT.

Question: *How will this be measured?*

This will be measured as a part of the Evaluation Criteria and Contractor selection under section 5.2.6 **Cost and Reasonableness of Price** (part g.). A maximum of 15 points is allowable for this criterion.

4. Page 8, Paragraph 13 states the contractor also shall market the products and services of the system to attract and expand the number of users of the system including employers and job seekers.

Question: *Can you provide details on this marketing effort such as anticipated budget, target audience, measurable goals etc.?*

In clarifying vendor’s role for these activities, WDS desires that the vendor market their system to other states/local areas by creating marketing brochures, hosting a website to attract potential users of the system, attending national industry-wide conferences to make others aware of the system and its capabilities.

5. Page 9, Paragraph 5 requires the functionality to spider other job banks.

Question: *Does the State of Rhode Island have permission to do this or will it be the vendor’s responsibility to attempt to obtain this?*

WDS does not currently spider other job banks.

6. Page 12, Section 3.2.1.4 Talks about storing “an expanding volume” of job seekers, job orders and case management data.

Question: *What are the specific data storage requirements for this project?*

Currently, there are 60,362 active customer records in the current system; the requirements for the new system will be based upon the new system’s data base definition.

7. Page 13, Section 3.2.1.17 The System must be able to support the following:
- Workforce Investment Act (WIA Adult, Dislocated Worker, Youth, National Emergency Grants, and WIA Earmark Grants);

Question: *Please provide some background information describing any of Rhode Island’s WIA Earmark Grants and any performance reporting required for those.*

Currently, Rhode Island does not have any WIA Earmark Grants.

8. Page 14, Section 3.2.1.23 The System must be able to interface with the State’s UI computer system for additional purposes as follows:
- WDS Registration
Allow WDS or the One-Stop Center to provide the UI office with certain claimant’s occupational codes to confirm proper registration with WDS or the One-Stop Center. To provide a bi-directional flow of information between UI and WDS to synchronize the transfer of appropriate data fields between UI systems and the WDS case management and reporting system. The claimant’s status must be kept active (non-exit status to the extent allowed by Common Measures) until the claimant is no longer eligible for benefits, has been disqualified from receiving benefits, or no longer filing for benefits. To facilitate this requirement, the interface must enable UI to provide WDS with a “daily transaction report”. The report informs the WDS of new, additional and reopened claims, claimant address changes, disqualifications, claimants who return to work, inactivated claimants, etc.

Question: *Please describe the information provided to the UI office that generates the daily transaction report from the UI System.*

As UI customers are processed by the UI System, claim status changes such as return to work, disqualification, etc., must be reported to the WDS; it is preferable that this update be electronic.

9. Page 16, Section 3.2.2.5 States that the system must include Internet security to protect it from external attacks.

Question: *Can you be more specific about the security requirements?*

Minimally, in a Windows-based environment, the system must use McAfee anti-virus and all Microsoft patches and updates.

10. Page 17, Section 3.2.5.3.1. The System must have the functionality to “spider” other national and local job banks.

Question: *What job bank sites does Rhode Island intend to “spider”?*

WDS seeks to “spider” such job banks as America’s Job Bank, or other nationally recognized job bank.

11. Page 17, Section 3.2.5.4. The jobseeker portal must enable job seekers to do the following:
Section 3.2.5.4.11 Store resumes, cover letters, and applications on-line for quick and easy access.

Question: *Please explain the requirements for storing on-line applications in the job seeker portal.*

The requirements for storing on-line applications in the job seeker portal include the ability to save and store an on-line application in Adobe Acrobat Reader (PDF files) format. The ability to view and print the on-line application is also a requirement.

12. Page 21, Section 3.2.8.1 The System must be compliant with Common Measures and be able to produce all ETA-mandated federal reports. The requirements for these reports are included in the Appendices of this RFP. The current reports (which may be expanded in the future) are the following:

- ETA 9048 and ETA 9049 WPRS reports

- ETA Form 5148 Migrant and Seasonal Farm workers Equity Ratio Indicators, and Migrant and Seasonal Farm workers Minimum Service Level Indicators

Question: *Is Rhode Island willing to consider a lower cost alternative such as extracting ETA 9049 reportable services into the State’s UI system which would then generate the ETA 9049 report?*

This does not appear to be a lower-cost alternative at this time. At the current time, a UI report is generated and sent to the WD Office.

Question: *Can Rhode Island’s UI Wage Data extract provide NAICS information to support the ETA 9049? Can Rhode Island’s UI system provide the necessary benefit information for the ETA 9049?*

Yes, it currently provides customer benefit information.

Question: *Is Rhode Island’s intent to produce the full ETA 5148 from the proposed solution? Or is their intent to provide the service-related information needed to produce Section 3 and Section 4.1-3 of the ETA 5148?*

Intent to provide the service-related information needed to produce Section 3 and Section 4.1-3 of the ETA 5148.

- 13.** Page 21, Section 3.2.8.2 The System must create necessary report validation extract files and necessary report submission files for Labor Exchange, VETS, Migrant and Seasonal Farm workers, WIA and TAA that comply with federal and State requirements and deadlines.

Question: *for Migrant and Seasonal Farm workers is there a separate report validation extract file and report submission file?*

No, there is not a separate report validation extract file report submission file for Migrant and Seasonal Farm workers.

- 14.** Page 24, Section 3.3.10 requires the contractor to provide hands on training “in Rhode Island for all staff that use the system”.

Question: Can you be more specific about the training in terms of where it is to be held and how many participants and/or sessions are expected?

Approximately 150 – 175 staff members will require training with the following estimated breakout.

Administrative	IT	Front Line Staff
40	15	120

Training will be hosted in a single location. Approximately 20 training sessions are expected.

END