Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 13-DEC-06
BID NUMBER: 7002870
TITLE: Generator Maintenance & Repair-DOA

BLANKET START : 01-FEB-07
BLANKET END : 31-JAN-10
BID CLOSING DATE AND TIME:
12-JAN-2007 10:45:00

BUYER: Ohara 2nd, John F
PHONE #: 401-222-2142

BILL TO
DOA CENTRAL SERVICES
ONE CAPITOL HILL, 2ND FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

SHIP TO
DOA CENTRAL SERVICES
ONE CAPITOL HILL, 2ND FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

Requistion Number: 1021872

Line	Description	Quantity	Unit	Unit Price	Total
	Note to Bidders: Contact Person: Norm Tremblay 401-222-6238 This is a Blanket Requirement for 2/1/07-1/31/10				
1	GENERATOR MAINTENANCE (QUARTERLY) POWERS BLDG FY07 2/1/07-6/30/07	1	Each		
2	GENERATOR MAINTENANCE (QUARTERLY) POWERS BLDG FY08 7/1/07-6/30/08	4	Each		
3	GENERATOR MAINTENANCE (QUARTERLY) POWERS BLDG FY09 7/1/08-6/30/09	4	Each		
4	GENERATOR MAINTENANCE (QUARTERLY) POWERS BLDG FY09 7/1/09-1/31/10	2	Each		
5	GENERATOR MAINTENANCE (TRI-ANNUAL) VETS BLDG FY07 2/1/07-6/30/07	1	Each		
6	GENERATOR MAINTENANCE (TRI-ANNUAL) VETS BLDG FY08 7/1/07-6/30/08	3	Each		
7	GENERATOR MAINTENANCE (TRI-ANNUAL) VETS BLDG FY09 7/1/08-6/30/09	3	Each		
8	GENERATOR MAINTENANCE (TRI-ANNUAL) VETS BLDG FY09 7/1/09-1/31/10	1	Each		
9	GENERATOR MAINTENANCE (TRI-ANNUAL) CANNON BLDG FY07 2/1/07-6/30/07	1	Each		
10	GENERATOR MAINTENANCE (TRI-ANNUAL) CANNON BLDG FY08 7/1/07-6/30/08	3	Each		
11	GENERATOR MAINTENANCE (TRI-ANNUAL) CANNON BLDG FY09 7/1/08-6/30/09	3	Each		
12	GENERATOR MAINTENANCE (TRI-ANNUAL) CANNON BLDG FY09 7/1/09-1/31/10	1	Each		
13	GENERATOR MAINTENANCE (TRI-ANNUAL) HEALTH LAB FY07 2/1/07-6/30/07	1	Each		
14	GENERATOR MAINTENANCE (TRI-ANNUAL) HEALTH LAB FY08 7/1/07-6/30/08	3	Each		
15	GENERATOR MAINTENANCE (TRI-ANNUAL) HEALTH LAB FY09 7/1/08-6/30/09	3	Each		
16	GENERATOR MAINTENANCE (TRI-ANNUAL) HEALTH LAB FY09 7/1/09-1/31/10	1	Each		
17	GENERATOR MAINTENANCE (TRI-ANNUAL) STATE	2	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

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	HOUSE FY07 2/1/07-6/30/07				
18	GENERATOR MAINTENANCE (TRI-ANNUAL) STATE HOUSE FY08 7/1/07-6/30/08	3	Each		
19	GENERATOR MAINTENANCE (TRI-ANNUAL) STATE HOUSE FY09 7/1/08-6/30/09	3	Each		
20	GENERATOR MAINTENANCE (TRI-ANNUAL) STATE HOUSE FY09 7/1/09-1/31/10	1	Each		
21	GENERATOR MAINTENANCE (TRI-ANNUAL) STEDMAN BLDG FY07 2/1/07-6/30/07	1	Each		
22	GENERATOR MAINTENANCE (TRI-ANNUAL) STEDMAN BLDG FY08 7/1/07-6/30/08	3	Each		
23	GENERATOR MAINTENANCE (TRI-ANNUAL) STEDMAN BLDG FY09 7/1/08-6/30/09	3	Each		
24	GENERATOR MAINTENANCE (TRI-ANNUAL) STEDMAN BLDG FY09 7/1/09-1/31/10	1	Each		
25	HOURLY RATE ON SITE (NOT INCLUDED IN REGULAR MAINT) FY07 2/1/07-6/30/07	5	Hour		
26	HOURLY RATE ON SITE (NOT INCLUDED IN REGULAR MAINT) FY08 7/1/07-6/30/08	10	Hour		
27	HOURLY RATE ON SITE (NOT INCLUDED IN REGULAR MAINT) FY09 7/1/08-6/30/09	10	Hour		
28	HOURLY RATE ON SITE (NOT INCLUDED IN REGULAR MAINT) FY09 7/1/09-1/13/10	5	Hour		
29	PARTS AT MANUFACTURERS LIST PRICE LESS % (NOT INCLUDED IN REGULAR MAINT)2/1/07-1/31/10	1	Each		

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SPECIFICATIONS FOR GENERATOR SERVICE DOA – POWERS BLDG

Service to be performed fours times per year, on (1) one Cummings 125 KVA gas generator.

1. Battery conditions including cleaning of terminals, battery charger operation and charge rate, adjustment if necessary.
2. Replacement of lubricating oil and filters.
3. Disposal of waste oil.
4. Replacement of fuel filters and water filters.
5. Replacement of ignition parts.
6. Inspection of coolant hoses, fuel line hoses, and lubricant.
7. Test coolant system inhibitor level.
8. Test anti-freeze protection level.
9. Inspect water pump and all belts.
10. Inspect fuel system internal and external of engine.
11. Inspect air filter and intake system.
12. Inspect exhaust system.
13. Functional testing of engine generator control including shut downs, alarms and crank cycling.
14. Adjustment of engine governor and voltage regulator. Recording and verifying unit is running with proper temperatures, pressures, and engine speed. Check engine-operating condition, minor engine leaks to be corrected.
15. Advise Agency of major leaks.
16. Function testing of automatic transfer switch or switchgear, check generator brushes and slip rings, starter, lead splices, and circuit breaker.

SPECIFICATIONS FOR GENERATOR SERVICE FOR THE FOLLOWING BLDGS: VETERANS, CANNON, HEALTH LAB, STATE HOUSE AND STEDMAN

Furnish labor and materials, three times per year.

1. All spark plugs to be adjusted and cleaned or replaced when necessary. On Diesel models, injectors will be inspected.
2. Ignition condensers and points to be cleaned and adjusted, or replaced when necessary.
3. The entire machine to be lubricated and the oil changed when the running time meter indicates more than 50 hours of operation since the last oil change.
4. Fuel tank and lines to be inspected for excessive sludge or rust is collecting. All fuel fittings and sediment bowls to be cleaned and replaced when necessary.
5. Check entire equipment for fuel and water leaks.
6. Check condition of batteries and report any necessary action for recharging or replacing.
7. Clean air filters.
8. Check brushes on generator for proper setting and operation.
9. Check automatic transfer switch for proper operation and clean all contacts therein, when necessary.
10. Check all instruments for proper operation.
11. Instruct proper personnel for operating and upkeep procedures between regular calls.
12. After all of the above run generator, set and conduct half hour test. (Under load where practical.)
13. Submit a report to the owner.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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WAGE REQUIREMENTS

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at www.purchasing.state.ri.us. SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER RI20030001. PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS

FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - $1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF $5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - $1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF $1 MILLION.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

CHARGES PERMITTED

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

WORK ORDER LIMITATIONS

IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED $5,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES.

AUTHORIZATION AND RELEASE

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.