



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Cowell Jr, John A  
 PHONE #: 401-222-2142

CREATION DATE : 01-DEC-06  
 BID NUMBER: 7002787  
 TITLE: URI ADMISSION PREVIEW 2007 - 2008  
 BLANKET START : 01-JAN-07  
 BLANKET END : 30-JUN-07  
 BID CLOSING DATE AND TIME:  
 22-DEC-2006 11:00:00

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 URI ACCOUNTS PAYABLE  
 CARLOTTI ADMINISTRATION BLDG  
 75 LOWER COLLEGE ROAD, SUITE 1  
 KINGSTON, RI 02881  
 US

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 URI CENTRAL RECEIVING  
 ATTN: SEE BELOW  
 PLAINS RD  
 KINGSTON, RI 02881  
 US

Requisition Number: 1021440

Line	Description	Quantity	Unit	Unit Price	Total
1	URI Admission Preview 2007-2008 Line Note to Bidders: SUPPLIER TO BID A PRICE PER THOUSAND FOR THIS ITEM FOR A TOTAL OF 125,000 BROCHURES. Blanket Requirements: 12/1/06 - 6/30/07	1	Each		
2	Alternate #1 Line Note to Bidders: SUPPLIER SHOULD BID A TOTAL PRICE FOR EACH ADDITIONAL 5,000 BROCHURES. Blanket Requirements: 12/1/06 - 6/30/07  On printing each additional 5,000 up to 150,000 delivered to Lou Fontaine, URI Central Receiving, 563 Plains Road, Kingston, RI 02881	1	Each		
3	Alternate #2 Line Note to Bidders: SUPPLIER SHOULD BID A PRICE FOR TOTAL OF 3,500 ADDITIONAL BROCHURES Blanket Requirements: 12/1/06 - 6/30/07  On printing an additional 3,500 delivered to URI Alumni Center, 73 Upper College Road, Kingston, RI 02881 CONTACT PERSON: FRANK CHRISTMAS (401) 874-4517	1	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

## Contract Terms and Conditions

### Table of Contents

Terms and Conditions.....	II
BID STANDARD TERMS AND CONDITIONS .....	II
TERMS AND CONDITIONS FOR THIS BID .....	II
PURCHASE AGREEMENT BID .....	II

## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

### **TERMS AND CONDITIONS FOR THIS BID**

#### **PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**Specifications for:** URI Admission Preview Brochure 2007

**Quantity (5% of quantity limit on overruns):** 125,000 copies

**Production:** URI Publications Office to provide Mac-formatted CD with Indesign CS2 files. All text and images provided live on disk. An actual size dummy will be provided for reference. **Must be printed on a minimum of five-color press.**

**Format:** 11" x 25-1/2"; printed two sides; scored and flat-folded to six-page 8-1/2" x 11"; full bleeds both sides.

**Stock:** 100# text; Stora Enso Productolith gloss. No substitutions.

**Ink:** Process 4-color with full high-gloss varnish on both sides. Heavy ink coverage.

**Proofs:** One complete match print quality, contract color proof, calibrated 100% for press, at 100% size of brochure is required.

**Other:** **Printer to provide Publications Office with printed samples of brochure prior to shipping** for approval of print quality. Printer to assume all FedEx charges for shipping of CDs, proofs, and production materials. Printer to return all CDs and production materials to URI Publications Office upon completion.

**Packing:** Printer to shrink wrap all pieces in lots of 50 each. Packed in cartons of no more than 40lbs. each.  
*Please note:* Ensure that boxes can withstand moisture and remaining.

**Delivery:** F.O.B. inside delivery required four weeks from receipt of files to the following locations:

1. 40,000 to a Mail house TBD in the New England area.
2. Remainder to Lou Fontaine, URI Central Receiving, 563 Plains Road, Kingston, RI 02881, before 3 p.m. Central Mail Phone: 401-874-2578.

**Alternates:**

1. On printing each additional 5,000 up to 150,000 delivered to Lou Fontaine, URI Central Receiving, 563 Plains Road, Kingston, RI 02881.
2. On printing an additional 3,500 delivered to URI Alumni Center, 73 Upper College Road, Kingston, RI 02881.