



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

**MPA USER GUIDE
GAS, LIQUID PROPANE
MASTER PRICE AGREEMENT (“MPA”) #166
10/1/2015 THROUGH 9/30/2018
SOLICITATION #7549878**

WHO CAN USE THIS CONTRACT:

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

VENDOR REQUIREMENTS:

The Vendor must attach to each invoice a copy of the Journal of Commerce from the last Friday of the previous month, showing the Selkirk Posting price. If for any reason the base rate pricing changes and it has been approved by the Division of Purchases then the new pricing support should be included without exception. No invoice will be processed for payment without proper documentation attached.

NOTE:

- TANK RENTALS ARE AT NO CHARGE
- LABOR RATE PER MAN HOUR (NO SEPARATE TRAVEL) (\$100.00 PER HOUR)
- DISCOUNT FROM PARTS LIST IS 0%

AGENCY REQUIREMENTS:

Agencies who process their own invoices (RIDOT, Courts, etc.) are responsible to audit invoices for the documentation.

VENDOR CONTACT INFORMATION:

AMERIGAS PROPANE - PO# 3439218

DAWN STEVENSON, GOVERNMENT ACCOUNT MANAGER NATIONAL ACCOUNTS
PHONE 610-768-3601
FAX 610-768-7694
EMAIL: DAWN.STEVENSON@AMERIGAS.COM

DIVISION OF PURCHASES CONTACT:

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