



RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

HORTON INTERPRETING SERVICES INC
 225 CHAPMAN ST
 STE 303
 PROVIDENCE, RI 02905
 United States

Amendment Date: 19-JUN-15
 Original Award Date: 30-NOV-11
 Buyer: C McGurn
 Phone #:
 FOB: Destination
 Terms: NET 30
 Vendor # 246

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	Change Order Number 4 Award Number 3257807 Effective Period 01-DEC-11 - 31-DEC-16	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
	INTERPRETING AND TRANSLATION SERVICES MPA-54			

Description			Bid Number	Change Order Req#	
INTERPRETING AND TRANSLATION SERVICES MPA-54					
Line #	Code	Class-Item	Quantity	Unit	Unit Price
		CHANGE TO PO #3257807 DATED 11/30/11 CHANGE EFFECTIVE PERIOD: FROM: 12/1/2011 - 6/30/2015 TO: 12/1/2011 - 12/31/2016 CONTRACT EXTENDED TO THE END OF 12/31/2016.			

STATE PURCHASING AGENT
Nancy R. McIntyre



RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

HORTON INTERPRETING SERVICES INC
 225 CHAPMAN ST
 STE 303
 PROVIDENCE, RI 02905
 United States

Amendment Date: 22-MAY-14
 Original Award Date: 30-NOV-11
 Buyer: C McGurn
 Phone #:
 FOB: Destination
 Terms: NET 30
 Vendor # 246

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	Change Order Number 3 Award Number 3257807 Effective Period 01-DEC-11 - 30-JUN-15	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
	INTERPRETING AND TRANSLATION SERVICES MPA-54			

Description			Bid Number	Change Order Req#	
INTERPRETING AND TRANSLATION SERVICES MPA-54					
Line #	Code	Class-Item	Quantity	Unit	Unit Price
		CHANGE TO PO #3257807 DATED 11/30/11 CHANGE EFFECTIVE PERIOD: FROM: 12/1/2011 - 6/30/2014 TO: 12/1/2011 - 6/30/2015 SECOND (2nd) RENEWAL OF THREE (3) ONE (1) YEAR RENEWAL TERMS ALLOWED AT THE STATE'S DISCRETION PER THE MPA BID SOLICITATION.			

STATE PURCHASING AGENT

 Lorraine A. Hynes



RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

HORTON INTERPRETING SERVICES INC
 225 CHAPMAN ST
 STE 303
 PROVIDENCE, RI 02905
 United States

Amendment Date: 31-MAY-13
 Original Award Date: 30-NOV-11
 Buyer: C McGurn
 Phone #:
 FOB: Destination
 Terms: NET 30
 Vendor # 246

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	I N V O I C E	Change Order Number 2 Award Number 3257807 Effective Period 01-DEC-11 - 30-JUN-14	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
--	---	--	--	---

INTERPRETING AND TRANSLATION SERVICES MPA-54

Description			Bid Number	Change Order Req#	
INTERPRETING AND TRANSLATION SERVICES MPA-54					
Line #	Code	Class-Item	Quantity	Unit	Unit Price
		CHANGE TO PO #3257807 DATED 12/1/2011 CHANGE EFFECTIVE PERIOD: FROM: 12/1/2011 - 6/30/2013 TO: 12/1/2011 - 6/30/2014 EXTENDED DUE TO CONTRACT TERM.			

STATE PURCHASING AGENT



Lorraine A. Hynes



RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

HORTON INTERPRETING SERVICES INC
 225 CHAPMAN ST
 STE 303
 PROVIDENCE, RI 02905
 United States

Amendment Date: 08-FEB-12
 Original Award Date: 30-NOV-11
 Buyer: C McGurn
 Phone #:
 FOB: Destination
 Terms: NET 30
 Vendor # 246

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	Change Order Number 1 Award Number 3257807 Effective Period 01-DEC-11 - 30-JUN-13	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
	INTERPRETING AND TRANSLATION SERVICES MPA-54			

Description			Bid Number	Change Order Req#	
INTERPRETING AND TRANSLATION SERVICES MPA-54					
Line #	Code	Class-Item	Quantity	Unit	Unit Price
		CHANGE TO PO 3257807 DATED 12/01/2011: CHANGE EFFECTIVE PERIOD: FROM: 12/1/2011 - 12/31/2012 TO: 12/1/2011 - 6/30/2013 EFFECTIVE PERIOD CORRESPONDS WITH SOLICITATION INFORMATION LOI - PAGE 2 - RENEWABLE AT THE SOLE OPTION OF THE STATE, FOR THREE (3) ADDITIONAL 12 MONTH TERMS.			

STATE PURCHASING AGENT

 Lorraine A. Hynes



Notice of Contract Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

HORTON INTERPRETING SERVICES INC
225 CHAPMAN ST
STE 303
PROVIDENCE, RI 02905
United States

INTERPRETING AND TRANSLATION SERVICES MPA 54	
Award Number 3257807	Effective Period: 01-DEC-11 - 31-DEC-12

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States
---	--

Date:	30-NOV-11
Buyer:	C McGurn
Shipping:	Paid
Terms:	NET 30
Vendor#:	246

I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States
--	--

Department	Type of Requisition	Bid Number	Requisition Number
		N/A	

12/1/2011 - 12/31/2012

INTERPRETING AND TRANSLATIONS SERVICES IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS AND DOCUMENTS OF PUBLIC BID # 7448879 DATED 9/6/2011

MASTER AGREEMENT #54

RENEWABLE FOR (FOUR) ADDITIONAL YEARS AT THE SOLE OPTION OF THE STATE

VENDOR CONTACT:
HIS AFTER HOURS, 24/7 CONTACT PERSON IS:
MENDES-CONNOR
PHONE: 401-954-7364

CANCELLATION POLICY:
HIS HAS A 24 HOUR CANCELLATION POLICY FOR INTERPRETING ASSIGNMENTS, IF THE APPOINTMENT IS CANCELLED WITH LESS THAN 24 HOURS NOTICE, THE STATE IS BILLED A ONE-HOUR CANCELLATION FEE.

DISCOUNT STATEMENT:
HORTON INTERPRETING SERVICES, INC. WILL PROVIDE A 1% DISCOUNT FOR PAYMENTS RECEIVED BY PURCHASE CARD OR OTHER MEAN'S WITHIN TEN (10) DAYS OF INCVOICE RECEIPT FOR LI# 7448879 (MPA 54)

THIS CONTRACT COVERS INTERPRETERS WHO TRANSLATE THE SPOKEN WORD.
INTERPRETER INCLUDES BUT IS NOT LIMITED TO, AN ORAL INTERPRETER, A SIGN LANGUAGE INTERPRETER, OR A DEAF-BLIND INTERPRETER, DEPENDING UPON THE NEEDS OF THE INDIVIDUAL WHO IS DEAF OR HEARING IMPAIRED.

PLEASE NOTE THAT MPA #54 IS LIMITED TO ORAL INTERPRETERS. SEE MPA #358 FOR SIGN LANGUAGE INTERPRETATION.

TRANSLATORS ARE CONSIDERED TO BE INDIVIDUALS WHO TRANSLATE THE WRITTEN WORD.

STATE PURCHASING AGENT
Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements



Notice of Contract Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

HORTON INTERPRETING SERVICES INC
225 CHAPMAN ST
STE 303
PROVIDENCE, RI 02905
United States

INTERPRETING AND TRANSLATION SERVICES MPA 54	
Award Number 3257807	Effective Period: 01-DEC-11 - 31-DEC-12

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States
---	--

Date:	30-NOV-11
Buyer:	C McGurn
Shipping:	Paid
Terms:	NET 30
Vendor#:	246

I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States
--	--

Department	Type of Requisition	Bid Number	Requisition Number
		N/A	

CERTIFIED TRANSLATORS INTERPRETERS ARE CONSIDERED TO BE INDIVIDUALS WHO HAVE SUCCESSFULLY COMPLETED AN APPROVED, RECOGNIZED ACCREDITATION PROGRAM(S).

PHASE IN CERTIFICATION;
WITHIN 30 DAYS AFTER EACH STATE FISCAL YEAR (JUNE 30), ALL CONTRACTORS MUST PROVIDE VALID CERTIFICATION. CERTIFICATION WILL BE REVIEWED. IMPROPER CERTIFICATION WILL RESULT IN IMMEDIATE REMOVAL FROM THE QUALIFIED SERVICES. BY THE END OF YEAR ONE OF THE MPA AWARD, NO LESS THAN ONE FIFTH OF ELIGIBLE STAFF SHALL BE CERTIFIED. BY THE END OF YEAR TWO OF THE MPA AWARD, NO LESS THAN TWO FIFTHS OF ELIBIBLE STAFF SHALL BE CERTIFIED. BY THE END OF YEAR THREE OF THE MPA AWARD, THREE FIFTHS OF ELIGIBLE STAFF SHALL BE CERTIFIED. BY THE END OF YEAR FOUR OF THE MPA AWARD, FOUR FIFTHS OF ELIGIBLE STAFF SHALL BE CERTIFIED. BY THE END OF YEAR FIVE OF THE MPA AWARD, ALL ELIBIBLE STAFF SHALL BE CERTIFIED. ELIGIBLE STAFF ARE THOSE INTERPRETERS/TRANSLATORS FOR WHOM A CERTIFICATION EXAM (WRITTEN AND ORAL) IS AVAILABLE FROM THE CCHI OR THE NBCMI IN THE LANGUAGE(S) FOR WHICH THE STAFF ARE HIRED TO INTERPRET.

RECORDS RETENTION
ALL RECORDS, BOOKS, AND DOCUMENTS REASONABLY RELATED TO THIS CONTRACT SHALL BE MAINTAINED AND KEPT BY CONTRACTOR FOR A MINIMUM OF THREE (3) YEARS AFTER TERMINATION OR EXPIRATION OF THIS CONTRACT. IF ANY LITIGATION, CLAIM, OR AUDIT INVOLVING THESE DOCUMENTS AND/OR RECORDS BEGINS BEFORE THE SPECIFIED PERIOD EXPIRES, CONTRACTOR MUST KEEP THE RECORDS AND DOCUMENTS FOR NOT LESS THAN THREE (3) YEARS AND UNTIL ALL LITIGATION, CLAIMS, OR AUDIT FINDINGS ARE RESOLVED, WHICHEVER IS LATER. CONTRACTOR IS STRICTLY PROHIBITED FROM DESTROYING OR DISCARDING ANY RECORDS, BOOKS, OR OTHER DOCUMENTS REASONABLY RELATED TO THIS CONTRACT, UNLESS THE TIME PERIOD FOR MAINTAINING SUCH UNDER THIS SUBSECTION HAS LAPSED.

DOCUMENTATION OF SERVICES PERFORMED
INTERPRETERS SHALL SIGN IN AND SIGN OUT ON A DAILY BASIS FOR EACH DAILY ASSIGNMENT/SERVICE WITH EACH REQUESTING COURT(S) AND/OR USER DEPARTMEN(S). WRITTEN DOCUMENTATION OF THE SERVICES PERFORMED SHALL INCLUDE ACTUAL ARRIVAL AND DEPARTURE TIME, CAUSE OR CASE NUMBER, AND BE SIGNED BY THE PRESIDING JUDGE OR AUTHORIZED COURT OR DEPARTMENT. A COPY OF THE SIGN-IN/SIGN-OUT FORM MUST BE LEFT WITH EACH REQUESTING COURT(S) AND/OR USER DEPARTMENT(S). STATE WILL ONLY PAY THE MINIMUM SERVICE FEE/CHARGE OR THE HOURS ACTUALLY WORKED (EXCLUDING LUNCH), OR WHICHEVER IS GREATER, FOR EACH ASSIGNMENT AS OUTLINED IN

STATE PURCHASING AGENT
Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements



Notice of Contract Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

HORTON INTERPRETING SERVICES INC
225 CHAPMAN ST
STE 303
PROVIDENCE, RI 02905
United States

INTERPRETING AND TRANSLATION SERVICES MPA 54	
Award Number 3257807	Effective Period: 01-DEC-11 - 31-DEC-12

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States
---	--

Date:	30-NOV-11
Buyer:	C McGurn
Shipping:	Paid
Terms:	NET 30
Vendor#:	246

I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States
--	--

Department	Type of Requisition	Bid Number	Requisition Number
		N/A	

CONTRACTOR'S PAY RATES. THE STATE FORM USED FOR WRITTEN DOCUMENTATION OF SERVICE PERFORMED SHALL BE FOR THE PURPOSE OF DETERMINING THE LANGUAGE INTERPRETED/TRANSLATED AND THE TIME SPENT; HOWEVER, THE FORM DOES NOT DIRECTLY DETERMINE CONTRACTOR'S FEE. THE DETERMINATION OF THE FEE THE CONTRACTOR CHARGES THE STATE IS BASED ON THE RELEVANT RATE AS DELINEATED IN THE BID PROPOSAL SECTION MULTIPLIED BY THE DOCUMENTED HOURS.

MEETINGS

CONTRACTOR IS REQUIRED TO HOLD AT LEAST TWO (2) MEETINGS WITH VARIOUS STATE COURTS AND/OR USER DEPARTMENTS DURING THE TERM OF THIS CONTRACT AND AT LEAST ONE (1) MEETING ONE (1) MONTH PRIOR TO ANY RENEWAL OF THIS CONTRACT IF STATE FINDS IT NECESSARY. AS REQUESTED BY STATE, THE PARTIES SHALL PERIODICALLY MEET AT A LOCATION DESIGNATED BY THE PARTIES OR CONDUCT A TELEPHONE CONFERENCE CALL TO DISCUSS THE PERFORMANCE OF THE PARTIES' RESPECTIVE OBLIGATIONS HEREUNDER. IN ORDER TO FACILITATE PROPER MANAGEMENT OF THE PERFORMANCE OF THIS CONTRACT, CONTRACTOR SHALL, AT EACH SUCH MEETING, PROVIDE STATE WITH WRITTEN DOCUMENTATION OF ANY PROBLEM OR CIRCUMSTANCE ENCOUNTERED BY CONTRACTOR WHICH (i) MAY PREVENT OR TEND TO PREVENT CONTRACTOR FROM COMPLETING ANY OF ITS OBLIGATIONS HEREUNDER, OR (ii) MAY CAUSE OR TEND TO CAUSE STATE TO GENERATE UNNECESSARY OR EXCESSIVE FEES OR OTHER CHARGES UNDER THIS CONTRACT.

BACKGROUND CHECK

THE STATE RESERVES THE RIGHT TO CONDUCT CRIMINAL BACKGROUND CHECKS ON ANY AND ALL OF CONTRACTOR'S PERSONNEL ASSIGNED TO THIS CONTRACT, INCLUDING INTERPRETERS/TRANSLATORS PROVIDING SERVICES HEREUNDER. IN THE EVENT AN INDIVIDUAL'S FILE/BACKGROUND CHECK PROVES OTHER THAN SATISFACTORY, AS DETERMINED SOLELY BY STATE, STATE RESERVES THE RIGHT TO HAVE THE INDIVIDUAL(S) IMMEDIATELY REMOVED FROM PERFORMING UNDER THIS CONTRACT AND REPLACED BY ACCEPTABLE PERSONNEL AT NO ADDITIONAL COST TO STATE.

REPORTING

CONTRACTOR AGREES TO SUBMIT ALL REQUIRED DOCUMENTATION AND REPORTS ON A TIMELY BASIS AND IN ACCORDANCE WITH THE SPECIFIED TIME FRAMES PURSUANT TO THIS CONTRACT. PENALTIES FOR DELINQUENT REPORTING MAY INCLUDE WITHHOLDING OF PAYMENTS UNTIL SUCH TIME ALL REPORTS ARE RECEIVED, CANCELLATION AND/OR TERMINATION OF THIS CONTRACT WITH NO OBLIGATION TO PAY FOR UNDOCUMENTED SERVICES, OR BOTH. CONTRACTOR SHALL NOT BE RESPONSIBLE, AND SHALL NOT BE PENALIZED, FOR STATE'S LOSS OF DOCUMENTATION AND REPORTS.

STATE PURCHASING AGENT
Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements



Notice of Contract Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

HORTON INTERPRETING SERVICES INC
225 CHAPMAN ST
STE 303
PROVIDENCE, RI 02905
United States

INTERPRETING AND TRANSLATION SERVICES MPA 54	
Award Number 3257807	Effective Period: 01-DEC-11 - 31-DEC-12

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States
---	--

Date: 30-NOV-11
Buyer: C McGurn
Shipping: Paid
Terms: NET 30
Vendor#: 246

I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States
--	--

Department	Type of Requisition	Bid Number	Requisition Number
		N/A	

AUDIT
THE STATE AUDITOR, IT ASSIGNS, OR ANY OTHER GOVERNMENTAL ENTITY APPROVED BY THE STATE SHALL HAVE THE UNRESTRICTED RIGHT TO AUDIT ALL DATA OR DOCUMENTS RELATED TO THIS CONTRACT. SUCH DATA SHALL BE FURNISHED IN CONTRACTOR'S OFFICES AT A MUTUALLY CONVENIENT TIME WITHIN A REASONABLE TIME. SHOULD STATE DETERMINE IT REASONABLY NECESSARY, CONTRACTOR SHALL MAKE ALL OF ITS RECORDS, BOOKS, AND DOCUMENTS REASONABLY RELATED TO THIS CONTRACT AVAILABLE TO AUTHORIZED STATE PERSONNEL, AT REASONABLE TIMES AND WITHIN REASONABLE PERIODS, FOR INSPECTION OR AUDITING PURPOSES OR TO SUBSTANTIATE THE PROVISIONS OF SERVICES UNDER THIS CONTRACT.

STATE PURCHASING AGENT
Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements

Horton Interpreting Services. Inc.					
Cost Proposal - Bid/ RFP#7448879					
11/23/2011					
The following are fees for interpreting (oral) services:					
A minimum of one hour is required for all interpreting services rendered.					
A 24 hour cancellation notice is required to avoid one hour cancellation fee.					
Contract Period: December 1, 2011 to December 31, 2012.					
Language	Standard Notice requested (# of business days)	Rate per hour for certified interpreter	Rate per hour for uncertified interpreter	Rate per hour for certified interpreter within 24 hours of request	Rate per hour for uncertified interpreter within 24 hours of request
See "Languages Tab" for list of languages	Three	\$59.00	\$56.00	\$61.00	\$58.00
For commitments of a minimum of 60 hours in any calendar month at any one location the following special rates will apply:					
		\$48.00	\$45.00	n/a	n/a

Horton Interpreting Services, Inc.					
Cost Proposal - Bid/ RFP#7448879					
11/23/2011					
The following are fees for interpreting (oral) services:					
A minimum of one hour is required for all interpreting services rendered.					
A 24 hour cancellation notice is required to avoid one hour cancellation fee.					
Contract Period: January 1, 2013 to December 31, 2013.					
Language	Standard Notice requested (# of business days)	Rate per hour for certified interpreter	Rate per hour for uncertified interpreter	Rate per hour for certified interpreter within 24 hours of request	Rate per hour for uncertified interpreter within 24 hours of request
See "Languages Tab" for list of languages	Three	\$59.00	\$56.00	\$61.00	\$58.00
For commitments of a minimum of 60 hours in any calendar month at any one location the following special rates will apply:					
		\$49.00	\$46.00	n/a	n/a

Horton Interpreting Services. Inc.					
Cost Proposal - Bid/ RFP#7448879					
11/23/2011					
The following are fees for interpreting (oral) services:					
A minimum of one hour is required for all interpreting services rendered.					
A 24 hour cancellation notice is required to avoid one hour cancellation fee.					
Contract Period: January 1, 2014 to December 31, 2014.					
Language	Standard Notice requested (# of business days)	Rate per hour for certified interpreter	Rate per hour for uncertified interpreter	Rate per hour for certified interpreter within 24 hours of request	Rate per hour for uncertified interpreter within 24 hours of request
See "Languages Tab" for list of languages	Three	\$60.00	\$57.00	\$62.00	\$59.00
For commitments of a minimum of 60 hours in any calendar month at any one location the following special rates will apply:					
		\$50.00	\$47.00	n/a	n/a

Horton Interpreting Services. Inc.					
Cost Proposal - Bid/ RFP#7448879					
11/23/2011					
The following are fees for interpreting (oral) services:					
A minimum of one hour is required for all interpreting services rendered.					
A 24 hour cancellation notice is required to avoid one hour cancellation fee.					
Contract Period: January 1, 2015 to December 31, 2015.					
Language	Standard Notice requested (# of business days)	Rate per hour for certified interpreter	Rate per hour for uncertified interpreter	Rate per hour for certified interpreter within 24 hours of request	Rate per hour for uncertified interpreter within 24 hours of request
See "Languages Tab" for list of languages	Three	\$60.00	\$57.00	\$62.00	\$59.00
For commitments of a minimum of 60 hours in any calendar month at any one location the following special rates will apply:					
		\$50.00	\$47.00	n/a	n/a

Horton Interpreting Services. Inc.					
Cost Proposal - Bid/ RFP#7448879					
11/23/2011					
The following are fees for interpreting (oral) services:					
A minimum of one hour is required for all interpreting services rendered.					
A 24 hour cancellation notice is required to avoid one hour cancellation fee.					
Contract Period: January 1, 2016 to December 31, 2016.					
Language	Standard Notice requested (# of business days)	Rate per hour for certified interpreter	Rate per hour for uncertified interpreter	Rate per hour for certified interpreter within 24 hours of request	Rate per hour for uncertified interpreter within 24 hours of request
See "Languages Tab" for list of languages	Three	\$60.00	\$57.00	\$62.00	\$59.00
For commitments of a minimum of 60 hours in any calendar month at any one location the following special rates will apply:					
		\$50.00	\$47.00	n/a	n/a

Horton Interpreting Services, Inc.	
Cost Proposal - Bid/ RFP#7448879	
11/23/2011	
	Contract Period:
	December 1, 2011 to December 31, 2012.
The following are fees for additional services offered:	
We will be pleased to provide estimates for these services upon request.	
Service	Fee
Multilingual Voice Over	\$100.00 per hour
Over the Phone Interpreting (Spanish & Portuguese only)	\$1.10 per minute
In one minute increments which would be rounded to the minute.	
We would start the billing as soon as the interpreter connects to the call.	
Layout / Graphic Design of Languages with Unique Fonts one hour minimum	\$150.00 per hour
Layout/ Graphic Design of Roman Character Languages one hour minimum	\$100.00 per hour
Multilingual Video and Voice Transcriptions	\$125.00 per hour
Diversity Training	Prices upon request
Simultaneous Interpreting	\$150.00 per hour
Translation Auditing Languages with Unique Fonts one hour minimum	\$100.00 per hour
Translation Auditing Roman Character Languages one hour minimum	\$75.00 per hour
Conference & Event Interpreting Services	Minimum half day (4 hours)
	Half Day: \$600.00
	Full Day: \$1,200.00 (8 hours)
On Site Project Manager	\$85.00 per hour
Oral Testing (General + Field Specific)	\$45.00 per hour General \$75.00 per hour Field Specific
LANGUAGE COMPETENCY ASSESSMENT SERVICES	\$150.00 per assessment

Horton Interpreting Services, Inc.	
Cost Proposal - Bid/ RFP#7448879	
11/23/2011	
	Contract Period: January 1, 2013 to December 31, 2013.
The following are fees for additional services offered:	
We will be pleased to provide estimates for these services upon request.	
Service	Fee
Multilingual Voice Over	\$100.00 per hour
Over the Phone Interpreting (Spanish & Portuguese only)	\$1.10 per minute
In one minute increments which would be rounded to the minute.	
We would start the billing as soon as the interpreter connects to the call.	
Layout / Graphic Design of Languages with Unique Fonts one hour minimum	\$150.00 per hour
Layout/ Graphic Design of Roman Character Languages one hour minimum	\$100.00 per hour
Multilingual Video and Voice Transcriptions	\$125.00 per hour
Diversity Training	Prices upon request
Simultaneous Interpreting	\$150.00 per hour
Translation Auditing Languages with Unique Fonts one hour minimum	\$100.00 per hour
Translation Auditing Roman Character Languages one hour minimum	\$75.00 per hour
Conference & Event Interpreting Services	Minimum half day (4 hours)
	Half Day: \$600.00
	Full Day: \$1,200.00 (8 hours)
On Site Project Manager	\$85.00 per hour

Horton Interpreting Services, Inc.	
Cost Proposal - Bid/ RFP#7448879	
11/23/2011	
	Contract Period: January 1, 2014 to December 31, 2014.
The following are fees for additional services offered:	
We will be pleased to provide estimates for these services upon request.	
Service	Fee
Multilingual Voice Over	\$105.00 per hour
Over the Phone Interpreting (Spanish & Portuguese only)	\$1.15 per minute
In one minute increments which would be rounded to the minute.	
We would start the billing as soon as the interpreter connects to the call.	
Layout / Graphic Design of Languages with Unique Fonts	\$155.00 per hour
one hour minimum	
Layout/ Graphic Design of Roman Character Languages	\$105.00 per hour
one hour minimum	
Multilingual Video and Voice Transcriptions	\$130.00 per hour
Diversity Training	Prices upon request
Simultaneous Interpreting	\$155.00 per hour
Translation Auditing Languages with Unique Fonts	\$105.00 per hour
one hour minimum	
Translation Auditing Roman Character Languages	\$80.00 per hour
one hour minimum	
Conference & Event Interpreting Services	Minimum half day (4 hours)
	Half Day: \$604.00
	Full Day: \$1,208.00 (8 hours)
On Site Project Manager	\$86.00 per hour

Horton Interpreting Services, Inc.	
Cost Proposal - Bid/ RFP#7448879	
11/23/2011	
	Contract Period: January 1, 2015 to December 31, 2015.
The following are fees for additional services offered:	
We will be pleased to provide estimates for these services upon request.	
Service	Fee
Multilingual Voice Over	\$110.00 per hour
Over the Phone Interpreting (Spanish & Portuguese only)	\$1.20 per minute
In one minute increments which would be rounded to the minute. We would start the billing as soon as the interpreter connects to the call.	
Layout / Graphic Design of Languages with Unique Fonts one hour minimum	\$160.00 per hour
Layout/ Graphic Design of Roman Character Languages one hour minimum	\$110.00 per hour
Multilingual Video and Voice Transcriptions	\$135.00 per hour
Diversity Training	Prices upon request
Simultaneous Interpreting	\$160.00 per hour
Translation Auditing Languages with Unique Fonts one hour minimum	\$110.00 per hour
Translation Auditing Roman Character Languages one hour minimum	\$85.00 per hour
Conference & Event Interpreting Services	Minimum half day (4 hours)
	Half Day: \$608.00
	Full Day: \$1,216.00 (8 hours)
On Site Project Manager	\$87.00 per hour

Horton Interpreting Services, Inc.	
Cost Proposal - Bid/ RFP#7448879	
11/23/2011	
	Contract Period: January 1, 2016 to December 31, 2016.
The following are fees for additional services offered:	
We will be pleased to provide estimates for these services upon request.	
Service	Fee
Multilingual Voice Over	\$115.00 per hour
Over the Phone Interpreting (Spanish & Portuguese only)	\$1.25 per minute
In one minute increments which would be rounded to the minute. We would start the billing as soon as the interpreter connects to the call.	
Layout / Graphic Design of Languages with Unique Fonts one hour minimum	\$165.00 per hour
Layout/ Graphic Design of Roman Character Languages one hour minimum	\$115.00 per hour
Multilingual Video and Voice Transcriptions	\$140.00 per hour
Diversity Training	Prices upon request
Simultaneous Interpreting	\$165.00 per hour
Translation Auditing Languages with Unique Fonts one hour minimum	\$115.00 per hour
Translation Auditing Roman Character Languages one hour minimum	\$90.00 per hour
Conference & Event Interpreting Services	Minimum half day (4 hours)
	Half Day: \$612.00
	Full Day: \$1,224.00 (8 hours)
On Site Project Manager	\$88.00 per hour

**Horton Interpreting Services, Inc.
 Cost Proposal - Bid/ RFP#7448879**

11/23/2011

The following are fees for translation (written) services:

Minimum \$100 for any translation in these languages

Contract Period: December 1, 2011 to December 31, 2012.

Language	Standard Notice requested (# of business days) for document sizes as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
Spanish And Portuguese	500 to 2000 words = 3 - 4 business days	\$59.00	\$56.00	\$75.00	\$70.00

Horton Interpreting Services. Inc.

Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document size as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
See "Languages Tab" for all other languages	500 to 2000 words = 3 - 4 business days	\$69.00	\$66.00	\$85.00	\$80.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.

Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document sizes as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
Spanish And Portuguese	500 to 2000 words = 3 - 4 business days	\$40.00	\$30.00	\$56.00	\$46.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.

Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document size as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
See "Languages Tab" for all other languages	500 to 2000 words = 3 - 4 business days	\$45.00	\$35.00	\$61.00	\$51.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.
Cost Proposal - Bid/ RFP#7448879
11/23/2011

The following are fees for translation (written) services:

Minimum \$100 for any translation in these languages

Contract Period: January 1, 2013 to December 31, 2013.

Language	Standard Notice requested (# of business days) for document sizes as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
Spanish And Portuguese	500 to 2000 words = 3 - 4 business days	\$59.00	\$56.00	\$75.00	\$70.00

Horton Interpreting Services. Inc.

Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document size as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
See "Languages Tab" for all other languages	500 to 2000 words = 3 - 4 business days	\$69.00	\$66.00	\$85.00	\$80.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.
Cost Proposal - Bid/ RFP#7448879

11/23/2011

**greater
than 5000
words = 7 -
10 business
days**

The following are fees for translation review services:

Minimum 1 hour for any translation review in these languages

Contract Period: January 1, 2013 to December 31, 2013.

Horton Interpreting Services. Inc.

Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document sizes as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
Spanish And Portuguese	500 to 2000 words = 3 - 4 business days	\$40.00	\$30.00	\$56.00	\$46.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.
Cost Proposal - Bid/ RFP#7448879

11/23/2011

**greater
than 5000
words = 7 -
10 business
days**

The following are fees for translation review services:

Minimum 1 hour for any translation review in these languages

Contract Period: January 1, 2013 to December 31, 2013.

Horton Interpreting Services. Inc.
Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document size as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
See "Languages Tab" for all other languages	500 to 2000 words = 3 - 4 business days	\$45.00	\$35.00	\$61.00	\$51.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.

Cost Proposal - Bid/ RFP#7448879

11/23/2011

The following are fees for translation (written) services:

Minimum \$105 for any translation in these languages

Contract Period: January 1, 2014 to December 31, 2014.

Language	Standard Notice requested (# of business days) for document sizes as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
Spanish And Portuguese	500 to 2000 words = 3 - 4 business days	\$60.00	\$57.00	\$76.00	\$71.00

Horton Interpreting Services. Inc.

Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document size as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
See "Languages Tab" for all other languages	500 to 2000 words = 3 - 4 business days	\$70.00	\$67.00	\$86.00	\$81.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.

Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document sizes as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
Spanish And Portuguese	500 to 2000 words = 3 - 4 business days	\$41.00	\$31.00	\$57.00	\$47.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.
Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document size as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
See "Languages Tab" for all other languages	500 to 2000 words = 3 - 4 business days	\$46.00	\$36.00	\$62.00	\$52.00
	2001 to 5000 words = 5 - 7 business days				

**Horton Interpreting Services. Inc.
 Cost Proposal - Bid/ RFP#7448879
 11/23/2011**

The following are fees for translation (written) services:

Minimum \$110 for any translation in these languages

Contract Period: January 1, 2015 to December 31, 2015.

Language	Standard Notice requested (# of business days) for document sizes as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
Spanish And Portuguese	500 to 2000 words = 3 - 4 business days	\$61.00	\$58.00	\$77.00	\$72.00

Horton Interpreting Services. Inc.
Cost Proposal - Bid/ RFP#7448879
11/23/2011

**2001 to
5000
words = 5 -
7 business
days**

**greater
than 5000
words = 7 -
10
business
days**

The following are fees for translation (written) services:

Minimum \$160 for any translation in these languages

Contract Period: January 1, 2015 to December 31, 2015.

Horton Interpreting Services. Inc.
Cost Proposal - Bid/ RFP#7448879
11/23/2011

Language	Standard Notice requested (# of business days) for document size as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
See "Languages Tab" for all other languages	500 to 2000 words = 3 - 4 business days	\$71.00	\$68.00	\$87.00	\$82.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.
Cost Proposal - Bid/ RFP#7448879
11/23/2011

**greater
than 5000
words = 7 -
10
business
days**

The following are fees for translation review services:

Minimum 1 hour for any translation review in these languages

Contract Period: January 1, 2015 to December 31, 2015.

Horton Interpreting Services. Inc.
Cost Proposal - Bid/ RFP#7448879
11/23/2011

Language	Standard Notice requested (# of business days) for document sizes as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
Spanish And Portuguese	500 to 2000 words = 3 - 4 business days	\$42.00	\$32.00	\$58.00	\$48.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services, Inc.
Cost Proposal - Bid/ RFP#7448879
11/23/2011

**greater
than 5000
words = 7 -
10
business
days**

The following are fees for translation review services:

Minimum 1 hour for any translation review in these languages

Contract Period: January 1, 2015 to December 31, 2015.

Horton Interpreting Services, Inc.
Cost Proposal - Bid/ RFP#7448879
11/23/2011

Language	Standard Notice requested (# of business days) for document size as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
See "Languages Tab" for all other languages	500 to 2000 words = 3 - 4 business days	\$47.00	\$37.00	\$63.00	\$53.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.
Cost Proposal - Bid/ RFP#7448879
11/23/2011

greater
than 5000
words = 7 -
10
business
days

Contract Period: January 1, 2015 to December 31, 2015.

Layout of Languages with unique fonts: \$160.00 per hour (one hour minimum)

**Horton Interpreting Services. Inc.
Cost Proposal - Bid/ RFP#7448879**

11/23/2011

The following are fees for translation (written) services:

Minimum \$115 for any translation in these languages

Contract Period: January 1, 2016 to December 31, 2016.

Language	Standard Notice requested (# of business days) for document sizes as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
Spanish And Portuguese	500 to 2000 words = 3 - 4 business days	\$62.00	\$59.00	\$78.00	\$73.00

Horton Interpreting Services. Inc.

Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document size as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
See "Languages Tab" for all other languages	500 to 2000 words = 3 - 4 business days	\$72.00	\$69.00	\$88.00	\$83.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.

Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document sizes as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
Spanish And Portuguese	500 to 2000 words = 3 - 4 business days	\$43.00	\$33.00	\$59.00	\$49.00
	2001 to 5000 words = 5 - 7 business days				

Horton Interpreting Services. Inc.

Cost Proposal - Bid/ RFP#7448879

11/23/2011

Language	Standard Notice requested (# of business days) for document size as follows:	Rate per hour for certified translator	Rate per hour for uncertified translator	Rate per hour for certified translator within 24 hours of request (1500 word maximum)	Rate per hour for uncertified translator within 24 hours of request (1500 word maximum)
See "Languages Tab" for all other languages	500 to 2000 words = 3 - 4 business days	\$48.00	\$38.00	\$64.00	\$54.00
	2001 to 5000 words = 5 - 7 business days				

