



# RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

TRP ASSOCIATES LLC  
 DBA DELTA DETECTIVE AGENCY & ID SOLUTIONS  
 51 JEFFERSON BLVD  
 WARWICK, RI 02888  
 United States

Amendment Date: 14-DEC-15  
 Original Award Date: 03-OCT-13  
 Buyer: C McGurn  
 Phone #:  
 FOB: Destination  
 Terms: NET 30  
 Vendor # 44425

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	Change Order Number <b>4</b> Award Number <b>3348176</b> Effective Period <b>01-OCT-13 - 31-MAR-16</b>	<b>I N V O I C E</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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MPA-490 CR-19 PRIVATE INVESTIGATIVE SERVICES

Description		Bid Number	Change Order Req#		
<b>MPA-490 CR-19 PRIVATE INVESTIGATIVE SERVICES</b>					
Line #	Code	Class-Item	Quantity	Unit	Unit Price
		CHANGE TO PO #3348176 DATED 10/3/13  CHANGE EFFECTIVE PERIOD FROM: 10/1/13 - 9/30/15 TO: 10/1/13 - 11/30/15  EXTENDED TO ALLOW TIME FOR A NEW SOLICITATION.  LINES ADDED TO REFLECT THE DATE CHANGE. HANGE TO PO #3348176 DATED 10/3/13  CHANGE EFFECTIVE PERIOD FROM: 10/1/13 - 11/30/2015 TO: 10/1/13 - 3/31/2016  EXTENDED TO ALLOW TIME FOR A NEW SOLICITATION.  LINES ADDED TO REFLECT THE DATE CHANGE.			

STATE PURCHASING AGENT

Nancy R. McIntyre

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at [www.purchasing.state.ri.gov](http://www.purchasing.state.ri.gov). Delivery of goods or services as described herein shall be deemed acceptance of these requirements



# RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

TRP ASSOCIATES LLC  
 DBA DELTA DETECTIVE AGENCY & ID SOLUTIONS  
 51 JEFFERSON BLVD  
 WARWICK, RI 02888  
 United States

Amendment Date: 05-OCT-15  
 Original Award Date: 03-OCT-13  
 Buyer: C McGurn  
 Phone #:  
 FOB: Destination  
 Terms: NET 30  
 Vendor # 44425

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	<b>I N V O I C E</b>	Change Order Number 3 Award Number <b>3348176</b> Effective Period <b>01-OCT-13 - 30-NOV-15</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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MPA-490 CR-19 PRIVATE INVESTIGATIVE SERVICES

Description			Bid Number	Change Order Req#	
MPA-490 CR-19 PRIVATE INVESTIGATIVE SERVICES					
Line #	Code	Class-Item	Quantity	Unit	Unit Price
		CHANGE TO PO #3348176 DATED 10/3/13  CHANGE EFFECTIVE PERIOD FROM: 10/1/13 - 9/30/15 TO: 10/1/13 - 11/30/15  EXTENDED TO ALLOW TIME FOR A NEW SOLICITATION.  LINES ADDED TO REFLECT THE DATE CHANGE.			
2.2	990.50	MPA-490 CR-19 FY19 PRIVATE INVESTIGATOR OTHER RELATED EXPENSES		Each	1

<b>STATE PURCHASING AGENT</b>
 Nancy R. McIntyre



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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

TRP ASSOCIATES LLC  
 DBA DELTA DETECTIVE AGENCY & ID SOLUTIONS  
 51 JEFFERSON BLVD  
 WARWICK, RI 02888  
 United States

Amendment Date: 22-JUN-15  
 Original Award Date: 03-OCT-13  
 Buyer: C McGurn  
 Phone #:  
 FOB: Destination  
 Terms: NET 30  
 Vendor # 44425

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	<b>I N V O I C E</b>	Change Order Number 1 Award Number <b>3348176</b> Effective Period <b>01-OCT-13 - 30-SEP-15</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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MPA - 490 CR-19 PRIVATE INVESTIGATIVE SERVICES

Description			Bid Number	Change Order Req#	
MPA - 490 CR-19 PRIVATE INVESTIGATIVE SERVICES					
Line #	Code	Class-Item	Quantity	Unit	Unit Price
		CHANGE TO PO #3348176 DATED 10/3/13  CHANGE EFFECTIVE PERIOD FROM: 10/1/13 - 6/30/15 TO: 10/1/13 - 9/30/15  EXTENDED TO ALLOW TIME FOR A NEW SOLICITATION.  LINES ADDED TO REFLECT THE DATE CHANGE.			
1.1	990.50	MPA-490 CR-19 10/1/2013 - 9/30/2015 PRIVATE INVESTIGATOR FIXED HOURLY PAYMENT		Hour	60
2.1	990.50	MPA-490 CR-19 10/1/2013 - 9/30/2015 PRIVATE INVESTIGATOR OTHER RELATED EXPENSES		Each	1

<b>STATE PURCHASING AGENT</b>
 Nancy R. McIntyre



# Notice of Blanket Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

TRP ASSOCIATES LLC  
DBA DELTA DETECTIVE AGENCY & ID SOLUTIONS  
51 JEFFERSON BLVD  
WARWICK, RI 02888  
  
United States

MPA - 490 CR-19 PRIVATE INVESTIGATIVE SERVICES

**Award Number**  
3348176

**Effective Period:**  
04-OCT-13 - 30-JUN-15

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	<b>Date:</b> 03-OCT-13 <b>Buyer:</b> C McGurn <b>Shipping:</b> Paid <b>Terms:</b> NET 30 <b>Vendor #</b> 44425	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
Line	Item	Item Description	Unit	Unit Price

		MASTER PRICE AGREEMENT - (MPA)- 490 CONTINUOUS RECRUITMENT (CR) -19  10/1/2013 - 6/30/2015  PRIVATE INVESTIGATIVE SERVCIES  TRP ASSOCIATES, LLC 51 JEFFERSON BLVD WARWICK, RI 02888 PHONE: 401-736-4300 FAX: 401-383-8860 E-MAIL: DPINCINCE@TRPASSOCIATES.NET  RATE \$60.00 PER HOUR EXPENSES FOR MILEAGE AND OTHER RELATED EXPENSES WILL BE REIMBURSED UPON VERIFICATOIN  AGENCY CONTACT PERSON: PAULA CAFONE (401) 574-8505  NOT TO EXCEED \$25,000		
1		MPA-490 CR-19 10/1/2013 - 6/30/2015 PRIVATE INVESTIGATOR FIXED HOURLY PAYMENT	Hour	60
2		MPA-490 CR-19 10/1/2013 - 6/30/2015 PRIVATE INVESTIGATOR OTHER RELATED EXPENSES	Each	1

**STATE PURCHASING AGENT**

*Lorraine A. Hynes*

Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements.

# CONTRACT TERMS AND CONDITIONS

**Contract Terms and Conditions**

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**Terms and Conditions****PURCHASE ORDER STANDARD TERMS AND CONDITIONS****TERMS AND CONDITIONS FOR THIS PURCHASE ORDER****MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**PURCHASE AGREEMENT AWARD**

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

**AUTHORIZATION AND RELEASE**

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

**PARTIAL PAYMENTS**

PARTIAL OR PROGRESS PAYMENTS MAY BE MADE. PAYMENT WILL BE AUTHORIZED UPON RECEIPT AND ACCEPTANCE BY THE AGENCY OF THE PORTION OF THE CONTRACT OR PURCHASE ORDER COMPLETED BY THE VENDOR. PAYMENT UPON THE RENDERING OF A PROPERLY SUBMITTED INVOICE.

**BLANKET PAYMENT**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY. PAYMENTS WILL BE AUTHORIZED UPON SUBMISSION OF PROPERLY RENDERED INVOICES NO MORE THAN MONTHLY TO THE RECEIVING AGENCY. ANY UNUSED BALANCE AT END OF BLANKET PERIOD IS AUTOMATICALLY CANCELLED.

#### **EQUAL OPPORTUNITY COMPLIANCE**

THIS PURCHASE ORDER IS AWARDED SUBJECT TO EQUAL OPPORTUNITY COMPLIANCE.

#### **CAMPAIGN FINANCE COMPLIANCE**

CAMPAIGN FINANCE: In accordance with RI General Law 17-27-2, Every person or business entity providing goods or services of \$5,000 or more, and has in the preceding 24 months, contributed an aggregate amount in excess of \$250 within a calendar year to any general officer, or candidate for general office, any member, or candidate for general assembly, or political party, is required to electronically file an affidavit regarding political contributions at:

<https://secure.ricampaignfinance.com/RhodeIslandCF/Public/VendorAffidavit.aspx>

#### **ARRA SUPPLEMENTAL TERMS AND CONDITIONS**

For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)."

#### **TERMS AND CONDITIONS OF PRICING AGREEMENT**

**SCOPE AND LIMITATIONS - This Agreement covers requirements as described herein, ordered by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.**

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

**PRODUCT ACCEPTANCE** - All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

- a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.
- b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential in price over the original contract price.

#### **ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT**

**In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.**

**State Agencies shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.**

A Department Purchase Order (DPO) listing the items ordered shall be created by the agency. The agency

may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

**DELIVERY** If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

**PRICING** - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

**INVOICING** All invoices shall reference the DPO Order Number(s), Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

**PAYMENT** - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller.