

Notice of Contract Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	EXCEEDA CONSULTING INC 21 DONALD LEWIS DR SEEKONK, MA 02771 United States
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LEAN PROCESS IMPROVEMENT SERVICES - MPA-486	
Award Number	3483219
Revision Number	0
Effective Period	01-SEP-2016 - 31-AUG-2019
Approved PO Date	01-SEP-2016
Vendor Number	42054-iSupplier

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	ARCH, ENG & CONSULT
Requisition Number	
Change Order Requisition Number	
Solicitation Number	CR-47
Freight	Paid
Payment Terms	NET 30
Buyer	- Walsh, Gail
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CONTRACT TERM:
9/1/16-8/31/19

WITH AN OPTION TO RENEW FOR (2) ONE-YEAR TERMS.

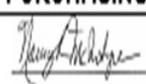
PROVIDE LEAN PROCESS IMPROVEMENT CONSULTING SERVICES IN ACCORDANCE WITH THE PROVISIONS OF CONTINUOUS RECRUITMENT #47/MPA-486. EXECUTIVE BRANCH AGENCIES WILL ACCESS SERVICES ONLY AFTER APPROVAL FROM THE LEAN REVIEW COMMITTEE ESTABLISHED BY THE DEPARTMENT OF ADMINISTRATION, AND ACQUISITION OF THREE QUOTES FROM QUALIFIED MPA VENDORS.

VENDOR PRICING IS ATTACHED.

INVOICE TO

The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

STATE PURCHASING AGENT
 Nancy R. McIntyre

STATE AGENCY CONTACT:
ANDREW MANCA
(401) 574-8471
ANDREW.MANCA@OMB.RI.GOV

SUPPLIER CONTACT:
DIANE PESATURO
(401) 309-3155
DPESATURO@EXCEEDA.NET

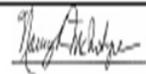
Reference Documents: CR-47 EXCEEDA.xls

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STATE PURCHASING AGENT



Nancy R. McIntyre

Contract Terms and Conditions

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Terms and Conditions

PURCHASE ORDER STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS PURCHASE ORDER

PURCHASE AGREEMENT AWARD

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

AUTHORIZATION AND RELEASE

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

PARTIAL PAYMENTS

PARTIAL OR PROGRESS PAYMENTS MAY BE MADE. PAYMENT WILL BE AUTHORIZED UPON RECEIPT AND ACCEPTANCE BY THE AGENCY OF THE PORTION OF THE CONTRACT OR PURCHASE ORDER COMPLETED BY THE VENDOR. PAYMENT UPON THE RENDERING OF A PROPERLY SUBMITTED INVOICE.

CAMPAIGN FINANCE COMPLIANCE

CAMPAIGN FINANCE: In accordance with RI General Law 17-27-2, Every person or business entity providing goods or services of \$5,000 or more, and has in the preceding 24 months, contributed an aggregate amount in excess of \$250 within a calendar year to any general officer, or candidate for general office, any member, or candidate for general assembly, or political party, is required to electronically file an affidavit regarding political contributions at:

<https://secure.ricampaignfinance.com/RhodeIslandCF/Public/VendorAffidavit.aspx>

ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

For all Purchase Orders issued on behalf of the University of Rhode Island, Community College of Rhode Island, and Rhode Island College, vendors will receive a confirming order from the respective entity prior to proceeding.

MPA BID AWARD (STATEWIDE APPLICABILITY)

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

CR#47-Lean Process Improvement Services
Exceeda Consulting, Inc. - Cost Proposal

8/19/2016

Service	Description	Approximate Time Require - Depending on Program		Quote	Additional Costs (Leadership Training Only)
		Requirements	Unit		
Lean Module 1: Leadership and Cultural Change	This module is intended to augment the state's Lean Training Academy and Mentorship Program. The module includes services related to coaching, mentoring, and training leaders to help organizations change their culture to become a Lean organization.	1 - 5 Days	Full Day (7 Hours)	\$ 2,000.00	Depending on program, materials range from \$50 \$650 per employee
Lean Module 2: Training	This module is intended to augment the state's Lean Training Academy. The module includes services related to training state employees to understand and apply Lean concepts and tools.	1 Day per two courses	Full Day (7 Hours)	\$ 2,000.00	
Lean Module 3: Facilitating Lean Process Improvement	This module includes the implementation, deployment, measurement, and follow up to Lean process improvement efforts and events as well as project management and facilitation experience and approach.	3 - 5 Days	Full Day (7 Hours)	\$ 2,000.00	
Lean Module 1: Leadership and Cultural Change	This module is intended to augment the state's Lean Training Academy and Mentorship Program. The module includes services related to coaching, mentoring, and training leaders to help organizations change their culture to become a Lean organization.		Half-Day (3.5 Hours)	\$1,000.00	
Lean Module 2: Training	This module is intended to augment the state's Lean Training Academy. The module includes services related to training state employees to understand and apply Lean concepts and tools.	1 Half Day per course	Half-Day (3.5 Hours)	\$1,000.00	
Lean Module 3: Facilitating Lean Process Improvement	This module includes the implementation, deployment, measurement, and follow up to Lean process improvement efforts and events as well as project management and facilitation experience and approach.	6 - 10 Half Days	Half-Day (3.5 Hours)	\$1,000.00	
Lean Module 1: Leadership and Cultural Change	This module is intended to augment the state's Lean Training Academy and Mentorship Program. The module includes services related to coaching, mentoring, and training leaders to help organizations change their culture to become a Lean organization.		Hourly	\$300.00	
Lean Module 2: Training	This module is intended to augment the state's Lean Training Academy. The module includes services related to training state employees to understand and apply Lean concepts and tools.	3.5 Hours per course	Hourly	\$300.00	
Lean Module 3: Facilitating Lean Process Improvement	This module includes the implementation, deployment, measurement, and follow up to Lean process improvement efforts and events as well as project management and facilitation experience and approach.		Hourly	\$300.00	

Diane J. Pisaturo

President