

Notice of Blanket Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	CUSTOM COMPUTER SPECIALISTS INC 70 SUFFOLK CT HAUPPAUGE, NY 11788 United States
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MPA-469 - MULTI-DISTRICT SCHOOL INFORMATION SYSTEM - DEPT. OF EDUCATION	
Award Number	3329840
Revision Number	2
Effective Period	01-JUL-2013 - 30-JUN-2017
Approved PO Date	16-MAY-2016
Vendor Number	623-iSupplier

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	ARCH, ENG & CONSULT
Requisition Number	1291758
Change Order Requisition Number	RIDE16NMC-0060
Solicitation Number	7458219
Freight	Paid
Payment Terms	NET 30
Buyer	Walsh, Gail -

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CHANGE TO PO #3329840 DATED 6/18/13

CHANGE EFFECTIVE PERIOD:
 FROM: 7/1/13 - 6/30/16
 TO: 7/1/13 - 6/30/17

PER THE ATTACHED PRICING, LINES ADDED TO REFLECT DATE CHANGE.

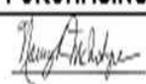
AGENCY CONTACT:
 NANCY CARINHA - (401) 222-4679

Line	Description	Unit	Unit Price (USD)
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INVOICE TO

The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

STATE PURCHASING AGENT
 Nancy R. McIntyre

1	MPA-469 - 7/1/13-6/30/15 - PROVIDE A MULTI-DISTRICT STUDENT INFORMATION SYSTEM (SIS) FOR USE IN THE STATE OF RHODE ISLAND.	Each	1
1.1	MPA-469 - 7/1/13-6/30/16 - PROVIDE A MULTI-DISTRICT STUDENT INFORMATION SYSTEM (SIS) FOR USE IN THE STATE OF RHODE ISLAND.	Each	1
1.2	MPA-469 - 7/1/13-6/30/17 - PROVIDE A MULTI-DISTRICT STUDENT INFORMATION SYSTEM (SIS) FOR USE IN THE STATE OF RHODE ISLAND.	Each	1

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STATE PURCHASING AGENT
 Nancy R. McIntyre

Contract Terms and Conditions

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INSURANCE REQUIREMENTS (ADDITIONAL)

ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OR AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "BILL TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

PURCHASE AGREEMENT AWARD

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

AUTHORIZATION AND RELEASE

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing

shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

BLANKET PAYMENT

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY. PAYMENTS WILL BE AUTHORIZED UPON SUBMISSION OF PROPERLY RENDERED INVOICES NO MORE THAN MONTHLY TO THE RECEIVING AGENCY. ANY UNUSED BALANCE AT END OF BLANKET PERIOD IS AUTOMATICALLY CANCELLED.

EQUAL OPPORTUNITY COMPLIANCE

THIS PURCHASE ORDER IS AWARDED SUBJECT TO EQUAL OPPORTUNITY COMPLIANCE.

QUARTERLY REPORTS

REPORTS - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number. Reports must be submitted to the RI Division of Purchases to the attention BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.

MPA BID AWARD (STATEWIDE APPLICABILITY)

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

CAMPAIGN FINANCE COMPLIANCE

EVERY PERSON OR BUSINESS ENTITY PROVIDING GOODS OR SERVICES AT A COST OF \$5000 CUMULATED VALUE IS REQUIRED TO FILE AN AFFIDAVIT REGARDING POLITICAL CAMPAIGN CONTRIBUTIONS WITH THE RI STATE BOARD OF ELECTIONS EVEN IF NO REPORTABLE CAMPAIGN CONTRIBUTIONS HAVE BEEN MADE. (RI GENERAL LAW 17-27) FORMS OBTAINED AT BOARD OF ELECTIONS, CAMPAIGN FINANCE DIVISION, 50 BRANCH AVENUE PROVIDENCE 02904 (401-222-2056).

ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov."

TERMS AND CONDITIONS OF PRICING AGREEMENT

SCOPE AND LIMITATIONS - This Agreement covers requirements as described herein, ordered

by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

PRODUCT ACCEPTANCE - All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

- a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.
- b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential in price over the original contract price.

ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.

State Agencies shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.

A Department Purchase Order (DPO) listing the items ordered shall be created by the agency. The agency may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

DELIVERY If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

PRICING - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

INVOICING All invoices shall reference the DPO Order Number(s), Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

PAYMENT - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller.

Company Name: Custom Computer Specialists, Inc. (Product: Infinite Campus)

PROVIDENCE			
	Seed	Unit	Year 4
23,867 Students			
Core Cost (Annual Licensing)	\$10.13	student	\$ 241,772.71
Additional Modules + Charges:			
Special Ed		student	Included
SIF Agent		student	Included
Hosting:		student	Included
Hosting Setup:		total	Included
Implementations: (Includes Training, Programming, and Technical/Networking and Related Travel)	Fixed, One Time.		\$ 143,300.00
Project Management: (Including Related Travel)		total	Included
Data Conversion:		total	Included
Total:			\$ 385,072.71
			Notes
			Annual subscription includes License, Hosting, and Support. Based on 23,907 students
			Included in annual subscription
			Included in annual subscription
			Included in annual subscription
			35 Days onsite training. Online self-paced training included at no additional cost. \$14,000 estimated travel include.
			Included in Implementation
			Included in Implementation

WOONSOCKET			
	Seed	Unit	Year 4
5,508 Students			
Core Cost (Annual Licensing)	\$10.87	student	\$ 64,219.96
Additional Modules + Charges:			
Special Ed		student	Included
SIF Agent		student	Included
Hosting:		student	Included
Hosting Setup:		total	Included
Implementations: (Includes Training, Programming, and Technical/Networking and Related Travel)	Fixed, One Time.		\$ 58,500.00
Project Management: (Including Related Travel)		total	Included
Data Conversion:		total	Included
Total:			\$ 122,719.96
			Notes
			Annual subscription includes License, Hosting, and Support. Based on 5995 students
			Included in annual subscription
			Included in annual subscription
			Included in annual subscription
			18 Days onsite training. Online self-paced training included at no additional cost. \$6,000 estimated travel included.
			Included in Implementation
			Included in Implementation

Company Name: Custom Computer Specialists, Inc. (Product: Infinite Campus)

CENTRAL FALLS				
	Year 4			Notes
	Per Student	Per Student	Total	
2,657 Students				
Core Cost (Annual Licensing)	\$11.92	student	\$ 31,671.44	Annual subscription includes license, hosting, and support. Based on 2683 students
Additional Modules + Charges:				
Special Ed		student	Included	Included in annual subscription
SIF Agent		student	Included	Included in annual subscription
Hosting:		student	Included	Included in annual subscription
Hosting Setup:		total	Included	Included in annual subscription
Implementation: (includes Training, Programming, and Technical/Networking and Related Travel)				12 Days onsite training. Online self-paced training included at no additional cost. Travel Excluded
Project Management: (including Related Travel)	Fixed. One Time.		\$ 39,000.00	
Data Conversion:		total	Included	Included in Implementation
Total:		total	\$ 70,671.44	Included in Implementation

NORTH PROVIDENCE				
	Year 4			Notes
	Per Student	Per Student	Total	
3,562 Students				
Core Cost (Annual Licensing)	\$ 10.87	student	\$ 38,718.94	Annual subscription includes license, hosting, and support. Based on 3560 students
Additional Modules + Charges:				
Special Ed		student	Included	Included in annual subscription
SIF Agent		student	Included	Included in annual subscription
Hosting:		student	Included	Included in annual subscription
Hosting Setup:		total	Included	Included in annual subscription
Implementation: (includes Training, Programming, and Technical/Networking and Related Travel)	Fixed. One Time.		\$ 52,500.00	18 Days onsite training. Online self-paced training included at no additional cost. Travel Excluded
Project Management: (including Related Travel)		total	Included	Included in Implementation
Data Conversion:		total	Included	Included in Implementation
Total:		total	\$ 91,218.94	

Company Name: Custom Computer Specialists, Inc. (Product: Infinite Campus)

COVENTRY					
4,750 Students	Year 4		Year 4	Notes	
	Seed	Unit			
Core Cost (Annual Licensing) + Charges:	\$ 10.87	student	\$ 51,632.50	Annual subscription includes License, Hosting, and Support. Based on 4854 students	
Additional Modules + Charges:					
Special Ed		student	Included	Included in annual subscription	
SIF Agent		student	Included	Included in annual subscription	
Hosting:		student	Included	Included in annual subscription	
Hosting Setup:		total	Included	Included in annual subscription	
Implementation: (Includes Training, Programming, and Technical/Networking and Related Travel)	Fixed. One Time.			18 Days onsite training. Online self-paced training included at no additional cost. Travel excluded.	
Project Management: (Including Related Travel)		total	\$ 52,500.00		
Data Conversion:		total	Included	Included in Implementation	
Total:		total	\$ 104,132.50		

SOUTH KINGSTOWN					
3,349 Students	Year 4		Year 4	Notes	
	Seed	Unit			
Core Cost (Annual Licensing) + Charges:	\$ 11.92	student	\$ 39,920.08	Annual subscription includes License, Hosting, and Support. Based on 3321 students	
Additional Modules + Charges:					
Special Ed		student	Included	Included in annual subscription	
SIF Agent		student	Included	Included in annual subscription	
Hosting:		student	Included	Included in annual subscription	
Hosting Setup:		total	Included	Included in annual subscription	
Implementation: (Includes Training, Programming, and Technical/Networking and Related Travel)	Fixed. One Time.			12 Days onsite training. Online self-paced training included at no additional cost. Travel excluded.	
Project Management: (Including Related Travel)		total	\$ 39,000.00		
Data Conversion:		total	Included	Included in Implementation	
Total:		total	\$ 78,920.08		

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Company Name: Custom Computer Specialists, Inc. (Product: Infinite Campus)

LITTLE COMPTON				
243 Students	Seed	Year 4		Notes
		Unit	Year	
Core Cost (Annual Licensing)	Min. Fee Fixed	student	\$ 7,087.50	Annual subscription includes License, Hosting, and Support. Based on 248 students
Additional Modules + Charges:				
Special Ed		student	Included	Included in annual subscription
SIF Agent		student	Included	Included in annual subscription
Hosting:		student	Included	Included in annual subscription
Hosting Setup:		total	Included	Included in annual subscription
Implementation: (Includes Training, Programming, and Technical/Networking and Related Travel)				
Project Management: (Including Related Travel)	Fixed. One Time.	total	\$ 15,250.00	5 Days remote training. Online self-paced training included at no additional cost. Travel excluded. None anticipated.
Data Conversion:		total	Included	Included in Implementation
Total:		total	\$ 22,337.50	

PAWTUCKET				
9,022 Students	Seed	Year 4		Notes
		Unit	Year	
Core Cost (Annual Licensing)	\$ 10.87	student	\$ 98,069.14	Annual subscription includes License, Hosting, and Support. Based on 9057 students
Additional Modules + Charges:				
Special Ed		student	Included	Included in annual subscription
SIF Agent		student	Included	Included in annual subscription
Hosting:		student	Included	Included in annual subscription
Hosting Setup:		total	Included	Included in annual subscription
Implementation: (Includes Training, Programming, and Technical/Networking and Related Travel)				
Project Management: (Including Related Travel)	Fixed. One Time.	total	\$ 63,500.00	22 Days onsite training. Online self-paced training included at no additional cost. Travel excluded.
Data Conversion:		total	Included	Included in Implementation
Total:		total	\$ 161,569.14	



RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CUSTOM COMPUTER SPECIALISTS INC
70 SUFFOLK CT
HAUPPAUGE, NY 11788
United States

Amendment Date: 16-APR-15
Original Award Date: 18-JUN-13
Buyer: G Walsh
Phone #:
FOB: Destination
Terms: NET 30
Vendor # 623

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	Change Order Number 1 Award Number 3329840 Effective Period 01-JUL-13 - 30-JUN-16	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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MPA-469 - MULTI-DISTRICT SCHOOL INFORMATION SYSTEM - DEPT. OF EDUCATION

Description			Bid Number	Change Order Req#	
MPA-469 - MULTI-DISTRICT SCHOOL INFORMATION SYSTEM - DEPT. OF EDUCATION				RIDE15NMC-0047	
Line #	Code	Class-Item	Quantity	Unit	Unit Price
		CHANGE TO PO #3329840 DATED 6/18/13 CHANGE EFFECTIVE PERIOD: FROM: 7/1/13 - 6/30/15 TO: 7/1/13 - 6/30/16 PER THE ATTACHED STUDENT INFORMATION PRICING. LINE ADDED TO REFLECT THE DATE CHANGE. AGENCY CONTACT: NANCY CARINHA - (401) 222-4679			
1.1	918.32	MPA-469 - 7/1/13-6/30/16 - PROVIDE A MULTI-DISTRICT STUDENT INFORMATION SYSTEM (SIS) FOR USE IN THE STATE OF RHODE ISLAND.		Each	1

STATE PURCHASING AGENT

Nancy R. McIntyre



Notice of Blanket Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CUSTOM COMPUTER SPECIALISTS INC
 70 SUFFOLK CT
 HAUPPAUGE, NY 11788
 United States

MPA #469 - MULTI-DISTRICT SCHOOL
 INFORMATION SYSTEM - DEPT. OF
 EDUCATION

Award Number
3329840

Effective Period:
01-JUL-13 - 30-JUN-15

S H I P P I N G T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	Date: 18-JUN-13 Buyer: G Walsh Shipping: Paid Terms: NET 30 Vendor # 623	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
			7458219 N/A	1291758
Line	Item	Item Description	Unit	Unit Price

1		<p>CONTRACT TERM: 7/1/13 - 6/30/15</p> <p>WITH AN OPTION TO RENEW FOR THREE ONE-YEAR EXTENSIONS.</p> <p>MASTER PRICE AGREEMENT #469</p> <p>MULTI-DISTRICT STUDENT INFORMATION SYSTEM IN ACCORDANCE WITH THE PROVISIONS OF RFP #7458219; THE STATE OF RHODE ISLAND'S GENERAL CONDITIONS OF PURCHASE; AND THE ATTACHED DOCUMENTS:</p> <ol style="list-style-type: none"> 1. ORIGINAL COST PROPOSAL 2. APPENDIX A - BUDGET DETAIL 3. APPENDIX B - RESPONSE MATRIX - WITH CLARIFICATIONS 4. SPREADSHEET SHOWING CLARIFICATIONS OF ORIGINAL PROPOSAL <p>THE FOLLOWING DISCLAIMER IS ADDED AT THE REQUEST OF CUSTOM COMPUTER SPECIALISTS, INC:</p> <p>"PRICING IN THIS PROPOSAL IS SPECIFIC TO RHODE ISLAND, BASED ON PRODUCTS AND SERVICES THAT MAY NOT BE AVAILABLE IN OTHER MARKETS."</p> <p>PRICES QUOTED HEREIN ARE THE MAXIMUM RATES THAT MAY BE CHARGED BY THE VENDOR. SCHOOL DISTRICTS/STATE AGENCIES ARE STRONGLY ENCOURAGED TO NEGOTIATE LOWER RATES WHEN REQUESTING PRICING.</p> <p>THERE IS NO GUARANTEE OF ANY LEVEL OF SPENDING ACTIVITY TO A VENDOR OR VENDORS SELECTED FOR THIS MPA.</p>		
		MPA-469 - 7/1/13-6/30/15 - PROVIDE A MULTI-DISTRICT STUDENT	Each	1

STATE PURCHASING AGENT

Lorraine A. Hynes

Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements.



Notice of Blanket Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CUSTOM COMPUTER SPECIALISTS INC
70 SUFFOLK CT
HAUPPAUGE, NY 11788
United States

MPA #469 - MULTI-DISTRICT SCHOOL
INFORMATION SYSTEM - DEPT. OF
EDUCATION

**Award
Number** 3329840
Effective Period: 01-JUL-13 - 30-JUN-15

S H I P P I N G T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	Date: 18-JUN-13 Buyer: G Walsh Shipping: Paid Terms: NET 30 Vendor # 623	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
			7458219 N/A	1291758
Line	Item	Item Description	Unit	Unit Price

	<p>INFORMATION SYSTEM (SIS) FOR USE IN THE STATE OF RHODE ISLAND.</p> <p>VENDOR CONTACT: JP NEL DIRECTOR / INFINITE CAMPUS TEL: (631) 630-1289 jpnel@customonline.com</p> <p>CATHERINE BURTON SERVICE OPERATIONS MANAGER TEL: (401) 775-1247 FAX: (401) 765-6440 cburton@customonline.com</p> <p>AGENCY CONTACT: KRISTEN COLE - (401) 222-4681</p>		
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STATE PURCHASING AGENT
Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements.

COST PROPOSAL

Documentation provided in **Appendix A** of the RFP were completed and attached to this general overview of the cost proposal.

COST STRUCTURE

ANNUAL SUBSCRIPTION FEES – DISTRICTS AND LEAS

Infinite Campus is an annual, subscription-based service. A single per-student fee covers licensing, hosting and support for the entire system. This no-nonsense pricing model means there is no hardware to purchase, or any system maintenance, updates or backups to worry about—it's all managed for you.

We have developed a comprehensive pricing solution for your needs that take district size into consideration and include *discounted rates* based on the assumption that Infinite Campus is selected as a successful bidder to this contract.

The table below provides the pricing structure to address districts of all sizes in the state for the Infinite Campus District Edition product.

Student Count	Hosting Option*	Annual Subscription
0-500	Cloud	\$6750/year
501-1000	Cloud	\$12.35/student/year
1001-3500	Cloud Choice	\$11.35/student/year
3500-12,000	Cloud Choice	\$10.35/student/year
>12,000	Cloud Choice	9.65/student/year

*Local hosting on vendor equipment is available and pricing can be provided upon request.

IMPLEMENTATION FEES – DISTRICTS AND LEAS

Implementation fees are based on the scope of services described within the *Project Scope* section of this document.

Student Count	Implementation
0-500	\$15,250
501-1000	\$20,750
1001-3500	\$39,000
3500-8000	\$52,500
>8000	See Below
Pawtucket	\$63,500.00
Warwick	\$70,750.00
Cranston	\$79,250.00
Providence	\$129,300.00

As per the project scope and approach described earlier in the document, a reduction of implementation fees is possible if districts exercise the option to be implemented together. Requests for this option will be addressed on a case by case basis.

DETAILED PRICING FOR PROVIDENCE PUBLIC SCHOOL DISTRICT

Annual Subscription Fees		
Module	Licenses	Annual Price
Infinite Campus District Edition	23,000	\$ 221,950.00
Total Annual Fees:		\$ 221,950.00
Pro-Rated Fee for January, 2013 through June 2013:		\$ 110,975.00

Please note that the annual subscription fee includes licensing, hosting, and support.

PLEASE NOTE: A \$2 per student per year reduction in Infinite Campus subscription will be extended to each district selecting Infinite Campus if the state implements Infinite Campus State Edition.

Implementation Services		
Description		Fee
Implementation Services Payment Milestones		
Three milestone payments are scheduled to span the duration of the project. They are estimated based on the proposed work plan and scheduled as follows:		
Milestone Description		
- Contract Execution:		\$ 43,100.00
- April 1 st , 2013 (mid-point)		\$ 43,100.00
- Final Go-Live Milestone (target is July 2013):		\$ 43,100.00
Total Implementation		\$ 129,300.00
<i>* Actual travel costs incurred will be billed to the district</i>		

The following table summarized the annual costs for three full time on-site team members with roles as defined in project approach section

On-Site Team (Optional)		
Role	Description	Annual Price
Campus Program Lead	The Campus Program Lead will be your single point of contact and will manage all work effort for the team.	
Campus Trainer/Coach	The Campus trainer/coach is the on-site product expert who will be available to delivery one-on-one training or classroom training throughout the year.	
On-Site Technology Specialist	The on-site technology specialist will be responsible for all hardware issue relative to Infinite Campus and integration, and have non-Infinite Campus related IT knowledge.	
Total Annual Fees:		\$ 372,000

Additional Components (Optional)

Item*	Annual Fee
<i>Infinite Campus Messenger with Voice</i>	Subscription \$2.25/Student Carrier Cost per 300 students \$345
<i>Infinite Campus Food Service (Exclude POS hardware)</i>	\$2.85/Student
Infinite Campus Data Warehouse (Cloud hosted)	\$1,000
<i>Campus Data Visualization (\$3,000 min. subscription fee)</i>	\$2/student
Campus Backpack	<10,000 students \$7,250 >10,000 students \$11,250
Campus Managed Services (Premier Support)	\$9,875
<i>Online Registration (no customizations)</i>	\$15,000/\$7,500
<i>Online Payments</i>	Transaction Based
<i>Infinite Campus HR and Finance Modules</i>	Available on Request
Onsite Hardware at PPSD (In addition to annual subscription fees) Onsite hardware and hosting fees (including backup and disaster recovery) is calculated annually and based on the student count. This quoted annual fee is based on 23,000 students.	\$11,500

*Items in italics may require additional implementation services.

Additional services may be acquired at the daily rates provide below (Optional)

Service Category	Daily Rate
Training Services (excludes Custom Report Training and Scheduling Training)	\$1250/day
Onsite Support Services	\$1250/day
Custom Report Development/Data Services (including Custom Report Training)	\$1400/day
Project Management/Consultative Services (includes Scheduling Training)	\$1600/day

Daily Services Rates are effective through 6/30/2013, but subject to change thereafter.

SUBSCRIPTION FEES RHODE ISLAND DEPARTMENT OF EDUCATION

Annual Subscription Fees

Module	Licenses*	Annual Price
Infinite Campus State Edition The Infinite Campus District Edition is available to the Rhode Island Department of Education at \$4 per student per year. This subscription fee includes cloud choice hosting, annual licensing, and support. The Infinite Campus SE product allows the state to utilize the system for all students in the state and is licensed for all students in the state.	150,000	\$ 600,000.00
Total Annual Fees:		\$ 600,000.00
Pro-Rated Fee for January, 2013 through June 2013:		\$ 300,000.00

*Actual student counts will be used for final quote. For purposes of this quote, the student count for RI is estimated at 150,000

PLEASE NOTE: A \$2 per student per year reduction in subscription will be extended to each district selecting Infinite Campus if the state implements Infinite Campus State Edition.

Example: If PPSD selects Infinite Campus and the state implements Infinite Campus State Edition, then the annual subscription fee for PPSD will be reduced to \$7.65 per student per year.

IMPLEMENTATION FEES: RHODE ISLAND DEPARTMENT OF EDUCATION

The cost of implementing Infinite Campus State Edition based on the scope of services defined earlier is \$20,000 and payable upon execution of the Infinite Campus State Edition End User License Agreement.

Pricing in this document is valid only through Custom Computer Specialists, Inc. This estimate is based on current pricing and is guaranteed through 6/30/2013. Actual license fees will be based on the most recent Total District enrollment counts published by the RI State Department of Education. License fees are adjusted at renewal each year based on the official RI State counts.

APPENDIX A

Detailed pricing allowing LEAs to estimate project cost is provided in the Cost Structure components.

All following documents reflect the 3 year costs to the Providence Public School District. Please contact JP Nel (jpnel@customonline.com) for any clarification on costs.

BUDGET MULTI-YEAR PROJECTS

The Contractor estimates that its budget for work to be performed under this Agreement is as follows:

Expense Category	Estimated Expenditures*		
	Year 1	Year 2	Year 3
1. Salary and Fringe Benefits	Included		
2. Consultant	On-site staffing is optional		
3. In-State Travel (Implementation Estimate)	4,500	2,500	0
4. Out-of-State Travel (Implementation Estimate)	4,500	2,500	0
5. Printing	Included		
6. Office Expenses	Included		
7. Telephone	Included		
8. Educational Materials	Included		
9. Equipment	Included in annual subscription		
10. Data Processing	Included in Implementation fees		
11. Rental	Included		
12. Product Subscription** - PPSD Based on 23,000 students. Annual fee to be adjusted on actual enrollment. The pro-rated amount for Year 1 is used on this form.	110,975	221,950	221,950
13. Implementation Fees - PPSD	86,600	43,100	0
Subtotal	206,575	270,050	221,950
Indirect Cost	0	0	0
TOTAL	206,575	270,050	221,950

*Year 1 = December 2012 – June 30th, 2013

Year 2 = July 1st, 2013 – June 30th, 2014

Year 3 = July 1st, 2014 – June 30th, 2015

**Annual subscription includes licensing, hosting, and support.

BUDGET DETAIL SHEET
FISCAL YEAR 2012-2013

SALARY AND FRINGE BENEFIT DETAIL

NAME	POSITION TITLE	HOURLY RATE WITH FRINDGE \$	NUMBER OF HOURS	SALARY & FRINGE TOTAL \$
N/A The quoted implementation fees include salaries.				
Total Request				

DETAIL OF CONSULTANT

NAME	POSITION TITLE	HOURLY RATE WITH FRINDGE \$	NUMBER OF HOURS	TOTAL COST \$
N/A				
Total Request				

EXPLANATION OF OTHER EXPENSES (i.e. travel, printing, office supplies educational materials, and equipment)

EXPENSE CATEGORY	DESCRIPTION	Cost
Travel	As part of the implementation process, Custom will incur travel costs for delivering professional development and on-site project management services for the 2012-2013 and 2013-2014 school years. Travel may include flights, rental cars, hotel costs, mileage, and per diem daily incidental rates.	\$9,000
Total Request		\$9,000

BUDGET DETAIL SHEET
FISCAL YEAR 2013-2014

SALARY AND FRINGE BENEFIT DETAIL

NAME	POSITION TITLE	HOURLY RATE WITH FRINDGE \$	NUMBER OF HOURS	SALARY & FRINGE TOTAL \$
N/A The quoted implementation fees include salaries.				
Total Request				

DETAIL OF CONSULTANT

NAME	POSITION TITLE	HOURLY RATE WITH FRINDGE \$	NUMBER OF HOURS	TOTAL COST \$
N/A				
Total Request				

EXPLANATION OF OTHER EXPENSES (i.e. travel, printing, office supplies educational materials, and equipment)

EXPENSE CATEGORY	DESCRIPTION	Cost
Travel	As part of the implementation process, Custom will incur travel costs for delivering professional development and on-site project management services for the 2012-2013 and 2013-2014 school years. Travel may include flights, rental cars, hotel costs, mileage, and per diem daily incidental rates.	\$5,000
Total Request		\$5,000

BUDGET DETAIL SHEET
FISCAL YEAR 2014-2015

SALARY AND FRINGE BENEFIT DETAIL

NAME	POSITION TITLE	HOURLY RATE WITH FRINDGE \$	NUMBER OF HOURS	SALARY & FRINGE TOTAL \$
N/A The quoted implementation fees include salaries.				
Total Request				

DETAIL OF CONSULTANT

NAME	POSITION TITLE	HOURLY RATE WITH FRINDGE \$	NUMBER OF HOURS	TOTAL COST \$
N/A				
Total Request				

EXPLANATION OF OTHER EXPENSES (i.e. travel, printing, office supplies educational materials, and equipment)

EXPENSE CATEGORY	DESCRIPTION	Cost
Travel	No Implementation travel estimated for the 2014-2015 school year.	\$0
Total Request		\$0

APPENDIX B

**RESPONSE MATRIX
FUNCTIONALITY/REQUIREMENT
CHECKLIST- TO BE COMPLETED**

Infinite Campus

			Addition Cost (only if component is not included in overall contract price and must be developed at an additional fee)	Additional comments provided by Custom Computer Specialists, Inc. ("Custom") on 3/12/2013
	SIS General Requirements			
1.1.1	The system must be designed as a District Level/Centralized system.	Y	Infinite Campus DE is a single database, centralized (district wide) system.	
1.1.2	The system must be flexible to accommodate ongoing technological and curricular changes implemented by the district.	Y	Infinite Campus provides the flexibility to allow customization and accommodate ongoing changes at the district. Also refer to the Infinite Campus Mission, Vision and Goals in the qualification section.	
1.1.3	Workflow features should be incorporated where appropriate, e.g. in registering a new student, handling disciplinary referrals, or constructing or approving an IEP.	Y	Included	
1.1.4	The system must be modular in design and allow user access/restrictions at the module level. System must allow the district the ability to add or take away individual components within a user level.	Y	Included	
1.1.5	The system must have a consistent and lucid interface that simplifies complex activities. Easy to use interface.	Y	Included	
1.1.6	The system must ensure the confidentiality of student information. The system should provide various levels of security extending to individual modules, specific screens, and specific fields within a screen. For example; ability for pop ups to occur where an individual is notified/warned that they are interacting with confidential student data.	Y	All student information is considered confidential and user rights are configured at the group or individual user level to limit access. This approach eliminates the need for pop-ups. Confidentiality is ensured through a robust (federally audited) security layer.	
1.1.7	The system must permit the PSD to treat each school location as a separate entity, while still having the ability to group all school locations as a district for reporting purposes.	Y	Absolutely. Infinite Campus DE was designed with this in mind.	
1.1.8	The system must have an online help system allowing assistance to the end user at the field level.	Y	In addition to the online support, districts may edit and add to the help system to enhance or update help screens to be specific to the district's need.	
1.1.9	The system must allow for default field values to be prefilled based on definitions provided by the district	Y	The district can also create or alter drop down list options.	
1.1.10	The system must both notify end users and lock records when multiple users are accessing the same record	Y	Standard web protocol for record locking and data integrity is followed. Records are locked. End users are notified that records are in use.	
1.1.11	The system must indicate the name of user locking the record.	N	Infinite Campus indicated that a record has changed since it was accessed and instructs the user to refresh their web browser to view updated changes.	
1.1.12	The system must allow printing on dot matrix, laser, ink jet printers, copy machines. Exporting to pdf files is also needed for report production.	Y	Included	
1.1.13	The system must allow unlimited concurrent users to be logged in and using the system at any one time.	Y	Included	
1.1.14	The system must allow modules to be accessed via the Internet with any modern browser.	Y	Included	
1.1.15	The system must allow for both a RI State Level as well as a local student identifier	Y	Included	
1.1.16	The RI State level student identifier must be imported directly into the system from RIDE with minimal user intervention	Y	Included	
1.1.17	The system must provide audit record change tracking, utilizing a journalized database structure.	Y	Included	

1.1.18	The system must record the last user that updates the main student record.		Included		
2.1.1	District Data Manager: Individual will be responsible for the day to day operations of the SIS. Individual will communicate with district staff and RIDE to provide all data related requests. Extensive programming knowledge, SQL database, report creation skills required.	Y	On-site Campus Program Lead	See Cost Proposal.	
2.1.2	Office Manager/Master Scheduling assistant: individual will manage the daily work flow for data office staff. Data collection, Report card/progress report processing, schedule printing, application research are a few of the daily tasks. Additionally, this individual will assist all schools with building and verification of an efficient master schedule. Individual must possess mastery level skills in student master schedule building.	Y	On-Site Campus Program Lead with Education Specialist - Subject Matter Experts brought on-site when needed.	See Cost Proposal.	
2.1.3	Software Developer: Individual with extensive programming knowledge in Visual Basic, SQL Server, .NET development to maintain district applications and the SIS as needed.	Y	On-site Campus Program Lead, with additional technical development and support, when needed.	See Cost Proposal.	
2.1.4	Technician/Support/Trainer: provide bi-weekly classes on the SIS. Travel to schools to assist end-users with software and hardware issues.	Y	Trainer/Coach	See Cost Proposal.	
3.1.1	Programming knowledge utilizing all of the following tools...Visual FoxPro, Visual Basic, SQL Server Query creation, database maintenance, stored procedures and integration service, ADO.net, ASP.net, Crystal Reports	Y	On-site Campus Program Lead, with additional technical development and support, when needed		
3.1.2	Extensive knowledge in all areas of student record management. Specifically student course scheduling and grade reporting.	Y	Trainer/Coach		
3.1.3	Extensive knowledge of the SIS for training of groups ranging in size from 5 to 100 users	Y	Trainer/Coach		
3.1.4	Computer hardware, router, NCS OMR scanner, HP-Dell-Lexmark troubleshooting skills via on-site user visits at the building level.	Y	On-Site Technology Specialists		
3.1.5	Staff must have proven experience supporting school systems comparable in size with Providence Public Schools	Y	On-site Campus Program Lead		
4.1.1	Perform activities necessary to maintain an adequate and efficient system for controlling electronic school department records and information	Y	Trainer/Coach		
4.1.2	Supervise all data processing services required to maintain current and future software application projects for the district	Y	Trainer/Coach		
4.1.3	Complete all reports required by the PSD and/or external agencies as directed by PSD.	Y	Trainer/Coach		
4.1.4	Manage and supervise services performed by external consultants as well as clerical employees of the district that may be assigned to the data processing division	Y	On-site Campus Program Lead, with additional technical development and support, when needed		
4.1.5	Serve as the central point of contact/helpdesk and troubleshooter for all users directly utilizing the SIS	Y	Trainer Coach		

4.1.6	Centralized printing and distribution of all report cards, progress reports, student schedules, detailed reporting analysis for all schools.	Y	Trainer/Coach		
4.1.7	Provide on-site training sessions from users as related to all functions of the SIS. Additionally, provide one-on-one individualized training where needed.	Y	Trainer/Coach		
4.1.8	Provide training manuals for the SIS	Y	Trainer/Coach		
4.1.9	Provide custom programming solutions for the district as needed related to the integration of the SIS with third party software products.	Y	On-site Campus Program Lead, with additional technical development and support, when needed		
4.1.10	Provide software programming and web development necessary for the Districts Data Dashboard and Teacher Data Dashboard used at PSD	Y	Trainer/Coach		
SIS Modules					
Centralized Student Registration/Parent Choice Module					
5.1.1.a	Module must allow for students to be enrolled from a Central location and not from each Individual school location.	Y	Included		
5.1.1.b	Module must track seat availability in all schools in real time. as students withdraw and enroll, those seats must appear as a available or taken in the module	Y	Included		
5.1.1.c	Module must have the ability to calculate walk distances from any physical street address in the city of Providence to any Providence school. Necessary for the student assignment policies of the district. The system should account for highways, train tracks, etc. in its calculations.	N	School Choice Rules for Distance from Home can be used. Infinite Campus has embedded Google maps which can be used to locate a home on a web-based map.		
5.1.1.d	Module must allow for up to four parent school choices. The module must rank these choices based on distance from the home to each choice	Y	Included		
5.1.1.e	Module must have a placement feature which displays seat availability based on student educational needs (Regular Ed, Special Needs, IEP, Bilingual)	Y/N	Seat availability is displayed, but not at the disability or classification level.		
5.1.1.f	Module must allow for students to be assigned/tracked in more than one school at the same time.	Y	Included		
5.1.1.g	As students are assigned to a school by the placement module, a communication should be sent to both the sending and receiving school.	Y/N	The built-in School Choice module produces a report that can be shared with schools. Enhancements to provide an automated message are available.	See Online Registration.	\$15,000 Initial year. Any district specific modifications will be additional and invoiced at daily rates: \$7,500 subscription each following year.
5.1.1.h	Student photos must be imported and displayed on the main student screen	Y	Included		
School Assignment Lottery module based on parent school choice and competitive entry					
5.1.2.a	Module must allow for up to four parent school choices. The module must rank these choices based on distance from the home to each choice	Y	Rules for Distance from Home are used for prioritization		
5.1.2.b	Module must rank choices based on neighborhood/non-neighborhood policy used at PSD. This policy requires that each student has two neighborhood schools regardless of the distance from home to those schools	Y	Included		
5.1.2.c	Module must run a lottery placement process where students are assigned to their school choices. The system must randomly assign students based on neighborhood vs non-neighborhood district policy. The system also needs to produce a waiting list report for students who were not assigned.	Y	Included		
5.1.2.d	Lottery reports detailing the choices and the seat availability in those schools, placement letters to parents, waiting list tracking all must be handled by this module	Y	Application Status Report		
5.1.2.e	Module must be able to track all of the admissions material for students at any competitive entry programs, how it was evaluated, and what the final decisions were.	Y	Supported by the enhanced Online Registration	See Online Registration.	\$15,000 Initial year. Any district specific modifications will be additional and invoiced at daily rates: \$7,500 subscription each following year.

5.1.2.f	Module must be adaptable to a change in student assignment policy. Essentially, module must accept an arbitrary set of rules and then have everyone evaluated by those rules. Example, neighborhood school policy verses competitive exams.	Y	Included		
5.1.3	Student Daily Attendance module				
5.1.3.a	Module must have ability to record daily attendance for all 23000+ students in the district and house that data in one centralized database	Y	Included		
5.1.3.b	With limited computer hardware at each teacher desktop, the system must allow entry of attendance via OMR bubble scan forms. Scanning would take place at each school with the data again being stored in one centralized database at the districts data center	Y	An interface can be used to import data files from the scanned results	Customization/Development included with the On-Site team. Data can also be imported by PPSD staff to the database.	\$0 If developed by on-site team. Standard development rates If developed by Custom. Budget for 2 days of development, testing, and deployment = \$2,800
5.1.3.c	In schools where teacher desktop computers are available, module must allow online entry of attendance	Y	Included		
5.1.3.d	Module must track Absent, Tardy, Tardy arrival time, Early Dismissal with dismissal time, excused or unexcused codes for both daily and classroom attendance tracking.	Y	Included		
5.1.3.e	Module must interface with RIDE collection system via the Automated Data Transfer system used at the department of education	Y	Infinite Campus supports both SIF and data extracts for sharing data with 3rd party products.	Included with the On-Site team	Included.
5.1.3.f	Module must interface with our automated telephone messaging system. This process should be automated with data uploading occurring from the district level and not each individual school. Currently PSD uses the ParentLink solution. This could change in the future.	Y	Infinite Campus provides a default Dialer Extract. Depending on the requirements, a custom extracts may need to be developed (this may or may not utilize SIF).	Included with the On-Site team	\$0 If developed by on-site team. Standard development rates If developed by Custom. Budget for 1 days of development, testing, and deployment = \$1,400
5.1.3.g	Module must allow for centralized modifications to the underlying attendance data. Changes may occur at the Teacher level, Office level, or District level.	Y	Included		
5.1.3.h	System must be able to handle both HomeRoom and Class attendance.	Y	Included		
5.1.3.i	System must be able to handle period rotation and block scheduled classes	Y	Included		
5.1.3.j	Module must generate reports to identify students with a user-defined number of absences and/or tardies	Y	Included		
5.1.4	Tardy Kiosk Entry module				
5.1.4.a	This module allows a student to walk up to a kiosk and enter their unique student id. Module will record the tardy along with the time in the SIS and print a tardy slip on a small receipt type printer.	N/Y	The core product does not include this module, but this is possible through a customization and can be developed by the proposed on-site team, existing staff, or Custom.	Included with the On-Site team	\$0 If developed by on-site team. Standard development rates If developed by Custom. Budget for 3 days of development, testing, and deployment = \$4,200
5.1.5	Student Enrollment Demographic module				
5.1.5.a	Enrollment must be quick and easy. When enrolling students in the same family, common data must be easily copied from record to record whether enrolling in the same or different schools. A workflow process should be applied to enrollment to ensure completion of all required steps. A district level family identifier should be generated and maintained by the system.	Y	Infinite Campus supports the "Only Handle Information Once" (OHIO) principle. A registration wizard is available to easily process the enrollment process for an entire family.		
5.1.5.b	The system should provide for online enrollment via a web-based user interface operating in a kiosk mode. Users should be able to choose screens in either English or Spanish.	Y	Supported by the Online Registration module.	See Cost structure. Online Registration Module.	\$15,000 Initial year. Any district specific modifications will be additional and Invoiced at daily rates. \$7,500 subscription each following year.
5.1.5.c	Must manage enrollment records for over 200,000 students. Historical enrollment/withdrawal records for both current and past students must be tracked without purging of data. Searching must include: UOB, FamilyID, First Name, Last Name, Grade+LastName, HomeRoom+LastName, Home phone, SASID, LASID, street address. Must be able to report out on demographics	Y	Included		

5.1.5.d	All data elements required by State and Federal reporting should be part of the student record. Users should be able to define fields and these user-defined fields should be accessible for reporting. The SIS should allow for reporting from any and all fields in the system.	Y	Included		
5.1.5.e	System must interface with the Edulog Student Transportation System used to route students. This must occur in real time with the ability to print a bus pass at the school building level directly via the SIS.	Y	Real time updates are available through SIF integration.		
5.1.5.f	System must have the ability to determine, based on distance from home to school, if the child qualifies for a bus pass. If student does not qualify, system must not allow a request.	Y	Infinite Campus does not calculate distance from home, but can track the information. Bus passes can be printed based on rules (including distance from school) defined by the district or schools.		
5.1.5.g	System must be able to handle an unlimited number of user defined fields. System must also have ability to limit access to screens and fields based on user login	Y	Included		
5.1.5.h	Address updates should default to updating everyone in the family unit, but also allow manual override to place different students at different addresses.	Y	Included		
5.1.6.a	Student scheduling module				
5.1.6.a	Must be able to handle an unlimited number of student request based on pre-defined course offerings controlled at the district level.	Y	Included		
5.1.6.b	Must assist in the building of a school based master schedule.	Y	Included		
5.1.6.c	Student scheduler must have the ability to run in batch mode for all students in a school and additionally in a single student mode.	Y	Included		
5.1.6.d	Scheduling must provide for organizing students by teams, platoons, groups, blocks, rotating, flex courses, pull-out classes, etc. It must also allow for combinations of the above on a per school level.	Y	Included		
5.1.6.e	Reports to include student class tally, master schedule listing, student course and class verifications, student scheduling conflicts, teacher and room utilization, free period reports. Centralized printing and distribution of student, teacher, and room schedules from the district office must be support.	Y	Included		
5.1.6.f	Hybrid, Semesterised schedules for elementary, middle, and high school levels. System must be able to handle: - scheduling of current programming -varying start and end times for each period or block within each day across the week -A week/B week schedule -assigning multiple courses to a teacher within the same block of time	Y	Included		
5.1.6.g	Module should be able to schedule students for classes in multiple schools.	Y	Included		
5.1.6.h	Module should allow for teacher of record and an unlimited number of contributing educators per class.	Y	Included		
5.1.7.a	Student Grade Reporting module				
5.1.7.a	Module will provide for both mid-quarter and end of quarter grading cycle and report card production from any District location.	Y	Included		
5.1.7.b	With limited computer hardware at each teachers desktop, the system must allow entry of grades via OMR bubble scan forms.	Y	An Interface can be used to import data files from the scanned results	Included with the On-Site team	\$0 if developed by on-site team. Standard development rates if developed by Custom. Budget for 2 days of development, testing, and deployment = \$2,800

5.1.7.c	Standard grade reports must be included. Master mark book, failure listings, grade distributions, report cards, progress reports. By demographics, by district, school, grade, class level, student.	Y	Included		
5.1.7.d	Module must be able to handle both alphabetical grades as well as numeric grades.	Y	Included		
5.1.7.e	Module must also have the ability to produce student transcripts based on historical grades for any student	Y	Included		
5.1.7.f	Module must accommodate up to 10 teacher comments to be printed on report cards.	Y	Included		
5.1.7.g	Teacher comments must print in multiple languages	Y	Included		
5.1.8	Security module				
5.1.8.a	Security module to restrict user access to data based on a user login	Y	Included		
5.1.8.b	Restrictions must be based at the menu selection level, screen level, and field level if needed	Y	Included		
5.1.8.c	Security must only allow users assigned to a specific school access to those students assigned to that school. In the case of administrative level users, they must have access to all students in all schools.	Y	Included		
5.1.8.d	System must logoff idle users after a district defined timeout limit. A message must display on the screen prior to ending the session.	Y	Included		
5.1.8.e	Security model must allow for defining group level security. Users will be assigned to groups. Multiple groups per user should be supported.	Y	Included		
5.1.9	Health Care module				
5.1.9.a	Module must accommodate all requirements of the RI Dept of Health card record.	Y	Included		
5.1.9.b	Security to this module must be limited to only school assigned nurses	Y	Included		
5.1.9.c	Immunization level reports, screening reports, follow-up logs all need to be provided as standard reports in this module	Y	Included		
5.1.9.d	Need ability to identify students who are not in compliance with RI Dept of Health Immunization requirements	Y	Included		
5.1.10	Special Education Class level tracking				
5.1.10.a	Recording of specific class/roster level information for our special education student population with the ability to retain a history of data.	Y	Infinite Campus Teacher Roster contains indicators of Special Education status and allows view of IEP data if Teacher is a Team Member on the student's team.		
5.1.10.b	Recording /display of the following special education data: 1. Type special education services & frequencies of services 2. Student disability information 3. IEP dates 4. ESY class list data and attendance 5. Re-evaluation dates 6. Type of program 7. Documentation of enhanced paraprofessional & CCW services 8. Alternate Assessment identification 9. Specialized transportation a. A system of transportation of students transferring schools Class lists rosters for all service providers and services.	Y	The Infinite Campus Special Education module provides data entry points for all IEP sections listed. Stand alone reports allow additional 'list roster' views of students receiving services. These reports can be aligned and filtered by services and service providers.		
5.1.10.c	Student receiving services at external service agencies inclusive of private schools must be tracked in this module. This module must track both Providence residents and non-residents receiving services supported by the Special Education office.	Y	The Infinite Campus Special Education module provides required data collection for students receiving external services, regardless of residency or primary school placement (PSP). Additionally, enrollments and flags can be configured to track participation in other external programs.		

5.1.10.d	<p>Reports to include special education class lists by school, by provider, by supervisor, by each service, student rosters, IEP due date, Re-evaluation due dates for compliance, monitoring & tracking of caseloads.</p> <p>Crosschecking ability of matching school roster with class roster to identify students that have transferred or left the District. System must produce an errors and omission report for validation purposes.</p>	Y	<p>The Infinite Campus Special Education module allows retrieval of listed data through a variety of subject specific reports. Service data, Compliance Tracking, and Caseload Monitoring all have multiple reports and options tailored to the listed needs. Infinite Campus Ad-hoc reporting allows for supplemental reports based on user defined logic. Specific error reporting and validation is provided through the Process Compliance Report and the Plan Audit Report.</p>		
5.1.10.e	<p>Ensure that the system will track students who have received Transition Assessment and be able to report on this assessment.</p>	Y	<p>Infinite Campus provides multiple points of entry for assessment data of various kinds. Tracking of this assessment</p>		
5.1.11.a	<p>Record the # of referrals, by school by ed type, by grade level, by race and the # of those referrals who receive IEP services.</p>	Y	<p>Infinite Campus Ad-Hoc reporting gives users and ability to to create custom report configurations based on standard data elements in the Infinite Campus system. These elements do include referral dates, enrollment and school types, grade level information, race/ethnicity information and current Plans.</p>		
5.1.11.b	<p>The system must track, special education evaluation dates, specific test administered, initials of assessor, evaluation results, parental permission dates, date of referral, eligibility and IEP to ensure compliance for SPP indicators.</p>	Y	<p>The Infinite Campus Special Education module provides for the tracking of listed data through the RI Evaluation document. Additional materials can be uploaded and attached to the Evaluation document should the need arise.</p>		
5.1.11.c	<p>Reports to include evaluation logs for each assigned team member, inclusive of cases pending cases through a specified time period.</p>	Y	<p>The Infinite Campus Special Education module provides a full and complete Evaluation in which to log assessments and results. Pending cases over a time period can be accessed through the Caseload Summary Report. Ad-hoc reporting can provide for additional user configured reports to track the listed data.</p>		
5.1.11.d	<p>Track Early Intervening Services data to report for Department of Education.</p>	Y	<p>The Infinite Campus Special Education module provides for the tracking of listed data through the RI Evaluation document tailored to the needs of EI/EC data collection.</p>		
5.1.11.e	<p>Ability to provide reporting function of the numbers of students with disabilities by type of disability, school, grade, race, location of service, gender and program. Track the number of student who exit and the reason for the exit of special education services:</p> <ol style="list-style-type: none"> 1. District, school, grade level Reports 2. For more accurate reporting - should include historical data 3. Ability to upload student test scores even though the student is inactive 	Y	<p>Infinite Campus supports all state mandated reports. These commonly address the types of elements listed. Additional to our standard state reports, a set of historical and compliance oriented reports exist in the Infinite Campus Special Education module to provide view on historical and ongoing data. Ad-Hoc data reporting provides another set of options for accessing the data elements listed. Users can define and share specific filters that track all elements listed. Uploading of student test scores can occur many places in the product, regardless of their current active status.</p>		
5.1.11.f	<p>Module needs to print out upcoming due evaluations and interface with users' calendars to schedule appointments for review.</p>	Y/N	<p>The Infinite Campus Special Education module provides multiple reports tailored towards the tracking of upcoming Due Process dates.</p> <p>The Caseload Summary report and Process Compliance report both provide visibility of students who are due for a new evaluation, broken out by staff responsibility.</p> <p>No interface with user calendar.</p>		
5.1.12.a	<p>Record standardized test scores and track those scores over time at the student level.</p>	Y	Included		
5.1.12.b	<p>Scores must be available via the SIS for all teachers, administrators, and end users to evaluate student progress.</p>	Y	Included		
5.1.12.c	<p>Module must be able to record detailed scores from the following testing systems: GRADE, NECAP, Access for ELL, Reading First, Stanford 10, DIBELS Next, PSAT, SAT, MACII, Lexile 2nd Century Skills Assessment, PARCC, ReadStep and other assessments as they become available.</p>	Y	Included		
5.1.12.d	<p>Standard reports to include print and track of scores at the student, teacher, classroom level as well as district level. Should include historical data, reporting by demographics and ability to upload student test score for inactive students.</p>	Y	Included		

5.1.13 Discipline-Suspension Tracking module				
5.1.13.a	Module must record student suspension information, school location, date of infraction, duration, and specific infraction code tracking based on RIDE coding system. It should be possible to track assigned detentions, record of when served, follow-ups for missed detentions. Both in-school and out of school suspensions need tracked. It should be possible to breakdown discipline codes by school, by race, by grade, by gender, and by principal.	Y	Included	
5.1.13.b	Data needs to be disaggregated by disability-program-race, grade.	Y	Disaggregation is supported through reporting and data analysis.	
5.1.13.c	Module should track in school, out of school, Alternative student placement and student exclusions.	Y	The dual enrollment capability as well as the Exempt attendance status for the primary school is used to effectively manage in and out of school suspensions, placements, and exclusions.	
5.1.13.d	Data must be transmitted electronically to RIDE via the Automated Data Transfer system in place at RIDE.	Y	Included	
5.1.14 Grade Book module				
5.1.14.a	Module to allow teachers to enter home room attendance, classroom attendance, and student grades online at the class room level.	Y	Included	
5.1.14.b	Module must have a detailed grade book tracking/recording system for all class based tests, homework, and other teacher record keeping.	Y	Included	
5.1.14.c	Grade book module must interface directly with the SIS system for grade recording and automated report card mark entry.	Y	Included	
5.1.14.d	Teachers must only be allowed to change data for students assigned to their home room and/or classes.	Y	Included	
5.1.14.e	Module needs to have flexibility to run a standards-based system and set parameters. Ability to customize based upon the grading policy of the district.	Y	Included	
5.1.14.f	Module must be web-based, accessible by any device and from any location.	Y	Included	
5.1.15 Bus Request & Distance Verification module				
5.1.15.a	School building level users will be able to request a bus pass for a student using this module. The module needs to directly interface with Edulog our student routing system in real time.	Y	Printing of bus passes is included. Interfacing with EdLog is a 3rd party integration component and included (see scope of work section).	
5.1.15.b	System must calculate walk distance from student's home to their assigned school.	N	The distance can be tracked by student but is not automatically calculated.	
5.1.15.c	System must identify students requiring a school transfer based on distance from home.	Y	A list of students based on distance from school can be extracted using an Ad Hoc filter.	
5.1.15.d	System must have ability to print a bus pass in real time at the school level while retrieving busing information from the Edulog system.	Y	Included	
5.1.15.e	System must have the ability to track specialized transportation including housetop, wheelchair bus and harness one to one assistants on the bus.	Y	Included	
5.1.16 Pre-K and Kindergarten Screening tracking module				
5.1.16.a	Track initial screening data and determine re-screening for students. Must record test scores received for speech, vision, development, and hearing.	Y	Included	
5.1.16.b	Track Early Intervention & child outreach data for reporting to Department of Education inclusive of transition timeline. ie, weeks and reasons for lateness.	Y	Included	
5.1.16.c	Pre K special education class list need to identify typical peer and students with special needs.	Y	Included	
5.1.17 Detention Tracking Module				
5.1.17.a	Module will record infractions per student per day. Module must produce attendance type sheets for detention attendance recording.	Y	Detention tracking is configured by creating and assigning students to a detention class. All functions, including taking attendance is available.	
5.1.18 District Data Dashboard Module				

5.1.18.a	This module must present a user-definable dashboard to the user. The user's ability to define the contents of the dashboard will depend on the user's role(s)	Y	Infinite Campus provides a build-in data analysis tool, but also supports an optional enhanced data visualization product.	See Cost-Structure-Campus Data Visualization.	\$1,000/year + \$2/student (local web service required)
5.1.18.b	This module must display daily attendance data, employee attendance data, teacher class data and student test score data or any other data deemed necessary by PPSD.	Y	A standard set of templates are provided with the Campus Data Visualization product. The Campus Data Viz product provides the ability to connect to and product dashboards against any data source, including the HR and Finance data sets.	See Cost-Structure-Campus Data Visualization.	\$1,000/year + \$2/student (local web service required)
6.1.19 PLP module					
5.1.19.a	Module must track all students with a PLP. Allow for teacher write-ups as defined by the district and produce reports as needed.	Y	The Infinite Campus Learner Planning module does provide of a PLP document. This document is designed to collect pertinent information, and set up goals and services as needed. Reports for this data exist through the Infinite Campus standard reports and also through a user defined Ad Hoc reporting engine.		
6.1.20 Section 504 Plan module					
5.1.20.a	Module must track all students with a 504 plan. Allow for administration to track defined fields and produce reports as needed.	Y	Included		
6.1.21 Microsoft Active Directory Interface module					
5.1.21.a	Module to interface directly with AD. New students added to the SIS must be transmitted to AD for automated network account creation. Also,	Y/N	Campus Active Directory uses Lightweight Directory Access Protocol (LDAP) to authenticate against a Windows Active Directory (AD)	The on-site staff will be able to assist with the required customization.	
6.1.22 Student Interoperability Framework interface module					
5.1.22.a	Module allows data transfer using the SIF method for common data objects.	Y	Included		
5.1.22.b	Currently SIS must support transfers for the following SIF objects: LEAInfo, SchoolInfo, SchoolCourseInfo, TermInfo, SectionInfo, StaffPersonal, StaffAssignment, StudentPersonal, StudentDailyAttendance, StudentSchoolEnrollment, StudentSectionEnrollment	Y/N	Infinite Campus provides every customer, at no additional cost, a Schools Interoperability Framework (SIF) agent and an embedded Zone Integration Server (ZIS). These free tools can be used to populate a district's third-party SIF compliant applications or seamlessly communicate with regional and state data systems. Campus currently supports all but StaffPersonal, StaffAssignment.		
5.1.22.c	Although we are only using objects above, the SIF module must have the ability to support transfers for ALL SIF objects and all data elements within the objects.	Y	Infinite Campus supports both SIF and data extracts for sharing data with 3rd party products.		
5.1.22.d	This module includes the installation of a SIF Zone Server at PSD.	Y	A ZIS is provided at NO additional cost.		
6.1.23 RIDE Teacher Certification module					
5.1.23.a	Module which interfaces SIS data with Lawson HR data housed at Providence City Hall used to compile the RIDE Teacher Certification data transfer	Y	Integration is included as part of the implementation at PPSD.		
6.1.24 Data Transfer module					
5.1.24.a	The data transfer module is used to transmit data to external agencies. SIS transfer must be able to accommodate multiple export formats	Y	Included		
5.1.24.b	Module must have flexibility to apply specific rules to the data prior to exporting	Y	Included		
5.1.24.c	Where standard data transfer does not meet external agency specifications, a custom transfer must be provided to the district at no additional fee beyond the cost of this contract	Y	All extract specifications should be declared prior to the final proposal. State reporting and extracts are kept up-to-date at no additional cost.	Extracts are included if on-site staffing is used.	\$0 if developed by on-site team. Standard development rates if developed by Custom. Budget for 1 day per extract for development, testing, and deployment = \$1,400
5.1.24.d	The data transfer module should function as a scheduled task without user intervention	Y	Included		
5.1.24.e	The following is a list of current data transfers that must be supported by the SIS. ConnectEDU, Follett Destiny, Parentlink, Edulog, Read180, Plato, Sodexo Food Services, RI Teacher Certification, RICAT's, eRIDE ADT system, RINET rSmart, Wireless Generation, Cambium LOLA, AESOP, EasyIEP, Edline	Y	Infinite Campus supports all data transfer with any third party product.		
6.1.25 Activity/Group Tracking Module					
5.1.25.a	Module allows students to be assigned to activities/groups. (ie. clubs, sport teams, school based programs, CTE programs)	Y	Included		

Miscellaneous functionality, Reporting and Querying				
5.1.26.a	<p>-street address validation of Providence streets and auto fill of zip code</p> <p>-In care of address mailing based on pick list generated from family/parent address info.</p> <p>Must be able to generate a pickup for any district personnel.</p> <p>-home room assignment for a school must be based on pick list for specific school/year.</p> <p>-report Activity Tracking based on group (please see 5.1.25.a)</p>	Y	<p>The Infinite Campus Interface supports address validation using a "SEARCH and VALIDATE BEFORE ADD" methodology.</p> <p>To eliminate data duplication and streamline the registration process, all valid addresses (and associated school boundaries) can be uploaded. This approach provides a list of valid addresses to select from and eliminates re-entering of addresses all together as all fields (including Zip codes) are auto filled.</p>	
5.1.26.a	<p>The Vendor is expected to design, develop and continually update all standard district, state and federal reports.</p> <p>The Vendor is expected to include a plan to assist the District in the development of any additional standard SIS reports and online queries not defined in this RFP.</p> <p>All database tables must be accessible by district personnel.</p> <p>Our current SIS has over 130 custom reports that must be duplicated by the proposed SIS.</p> <p>-our current SIS has 20 customized student letters that are generated directly from the student maintenance screen for our Registration/Placement System. These must be duplicated in the new SIS</p> <p>-Chronic Statistical Reporting for Absences/Suspensions/Discipline Infraction. Detail reporting by District/Schools/School Levels.</p>	Y	<p>All Initiatives are supported.</p> <p>Custom provides data services to complete customizations requested.</p>	<p>An On-site team may develop some of the reports.</p> <p>Additional costs may be incurred based on the report requirements.</p> <p>Providing an estimate is not possible without understanding the full scope of work.</p> <p>Custom reports developed by internal staff may easily re-purposed by utilizing database views in Infinite Campus and worth exploring.</p> <p>First preference is to enable district staff to be self-sufficient in creating and modifying reports and ad-hoc queries. There will be no cost if using the on-site staffing option. Should the district decide to outsource these services to custom, then standard rates would apply. An estimated cannot provided without a full investigation. Infinite Campus DE most likely provides the required reports; including the ability to customize student letters.</p>
5.1.26.b	<p>A user-friendly report writing tool should allow role-based access to data fields, support drag-and-drop selection of fields, allow arrangement of fields on a report, allow ordering of results by one or more fields, and allow filtering on one or more fields.</p>	Y	<p>The Infinite Campus Ad-Hoc reporting tool fully supports this requirement.</p>	
5.1.26.c	<p>Users should be able to save and edit reports, run reports at will, and share reports with other users. Shared reports should respect the role-based security of the user who attempts to run the report.</p>	Y	<p>Included</p>	
5.1.26.d	<p>Reports should be schedulable for a single point in time, or for recurring times. It should be possible to drop the output of scheduled reports in a repository for latter access and /or to email the results to one or more users.</p>	Y	<p>Included</p>	
5.1.26.e	<p>Report results should be deliverable in the following formats: Excel, Word, Comma-delimited (CSV), Text (TXT) and PDF.</p>	Y	<p>Infinite Campus supports CSV, TXT, PDF, XML, HTML, and Fixed Width Text extracts.</p> <p>Excel and Word formats are supported through customizations.</p>	<p>On-site staff or additional cost based on requirements.</p> <p>\$0 if using on-site team. Standard daily rates if using Custom to develop specifically formatted .DOC or .XLS files.</p>
5.1.26.f	<p>The system should support reporting tools such as Crystal Reports and Microsoft Access by facilitating exports from base tables or by connection through ODBC, OLE, etc..</p>	Y	<p>Supported</p>	
5.1.27 Summer School Module				
5.1.27.a	<p>System must allow for summer school attendance and report card processing.</p>	Y	<p>Included</p>	
5.1.27b	<p>Student records must be allowed to appear in a summer school as well as their future year school at the same time. This is needed to facilitate student scheduling for the upcoming year while not hindering the summer school process.</p>	Y	<p>Included</p>	
5.1.28 Parent Portal				
5.1.28.a	<p>Web based module that allows parents to see individual student grade, attendance, test scores, busing information</p>	Y	<p>Infinite Campus supports web based Android, and IOS access for parents and students.</p>	

5.1.28.b	A web-based parent portal should support self-registration for an account and self-recover of a forgotten user id or password.	Y	Included		
5.1.28.c	Parents should be able to see the records of all their children using a single account.	Y	Included		
5.1.28.d	Parents should be able to see a single consolidated calendar of assignment due dates and major events for all their children as well as separate calendars for each child.	Y	Included		
5.1.28.e	Parents should be able to see demographic data on file for their children and family and flag elements for correction.	Y	Included		
5.1.28.f	Data visible within the grade book should be immediately visible within the portal.	Y	Included		
5.1.28.g	Attendance data, food service balances and library late book fee balances should be immediately visible within the portal.	Y	Included		
5.1.29	ELL Profile Tracking Module				
5.1.29.a	Create ELL profiles for students and be able to track when profiles have changed.	Y	Infinite Campus uses the Personalized Learner Planner to track ELL Profiles.		
5.1.29.a	Track contact hours for ELL's based on ELL courses numbers.	Y	Supported through the use of an ad-hoc filter report.		
5.1.29.a	Track waivers, exits and monitored students.	Y	Included		
5.1.29.a	Tracking system for summer programs for ELLs	Y	Included		
5.1.29.a	Module should contain a complete ELL reporting system with charts and graphs	Y	The build-in ad-hoc reporting and data analysis as well as the Campus Data Visualization product supports this requirement.	See Cost Structure for Data Viz product.	
5.1.30	RTI Module				
5.1.30.a	Module must document Response to Intervention prior to students receiving an IFP.	Y	Utilizing the personalized learner planning and custom tab module.		
5.1.30.b	The module should be able to report a response to intervention tracking system that tracks by school, by race, by grade, by teacher. (To include students in need if tier2 and tier3 interventions.)	Y	Tracking complete as per 5.1.30.a. Reporting completed using Ad-Hoc report and Data Analysis.		
5.1.30.c	The module needs to document the type of intervention, tracks the progress of students and keeps a history of all documentation of this process.	Y	Utilizing the personalized learning planner module.		
5.1.30.d	The module should produce reports that document the number, type of students by school participating in this process.	Y	Reporting completed using Ad-Hoc report and Data Analysis.		
6.1	System Configuration, Project Plan and Training				
6.1.1.a	Describe hardware necessary to have the system housed at the PSD data center for a district the size of PSD	Y	In the proposed Cloud based solution, Infinite Campus will maintain an environment to support the needs of the district. The on-site hardware solution is fully supported. With this option, Infinite Campus will provide and support a dedicated Database server, 4 application (web) servers, and a load balancer. PPSD to provide rack space, power, and network connectivity. Infinite Campus will support all onsite hardware and no additional skills or support functions are required from the PPSD support staff.	Additional cost for on-site hardware is described within the cost structure.	PPSD (23,874 students) = +\$11,937/year (based on student count). Woonsocket (6024 students) = +\$3,012/year (based on student count)

6.1.1.a	Describe process for converting existing SIS data to your solution. This should include approach to data conversion, quality of data converted, rules to resolve data issues, acceptance of converted data.	Y	<p>The data conversion methodology is described in the IMPLEMENTATION METHODOLOGY section.</p> <p>Our ETL approach uses data templates for extraction and transformation prior to loading data into Infinite Campus. This approach allows for data cleansing and an opportunity to merge data from different sources prior to loading.</p> <p>Over the last 10 years Custom has developed tools and reports to validate and provide data health checks throughout the conversion process.</p> <p>The project and data manager works closely with the district data team and district personnel to understand rules and localizations throughout the process.</p> <p>Each conversion cycle includes a district review process where issues are identified and resolved through collaborative troubleshooting with the project manager.</p> <p>See page 43.</p>		
6.1.1.b	The vendor will appoint a dedicated Project Manager for the life cycle of the project.	Y	A dedicated project manager will be assigned to the project		
6.1.1.c	The District will consult with the Vendor's Project Manager on a continuing basis in every phase of the project.	Y	The project manager will be available on a continuing basis.		
6.1.1.d	Describe the overall project approach; this should include planning, development and implementation phases.	Y	<p>The project approach is described in the "RECOMMENDED APPROACH" section on page 54, and also the "PROJECT SCOPE" (page 56) of the main part of this proposal.</p> <p>The discovery/planning stage (part of the pre-kickoff stage) can be completed on-site at PSD and will be scheduled to meet the timeline requirements.</p>		
6.1.1.e	The Vendor will have full responsibility for providing adequate staff to complete all phases of the project (planning, development and implementation) in the required time frame.	Y	The Project Manager will have the full support of a data, professional development, and support teams at his or her disposal to ensure the project's success.		
6.1.1.f	Describe the timeframe necessary to implement the solution in PSD. Student population is 23000+ students. 500 users ranging from clerical employees, administrators, nurses, guidance staff, teachers, principals will need to be trained on the application.	Y	<p>The timeframe is described in the PROJECT WORK PLAN within the main document.</p> <p>See page 66</p>		
6.1.1.g	How long has it taken the average customer similar to PSD size, demographics, and programming to have the system function.	Y	6 - 8 months.		
6.1.1.h	Describe the training strategy necessary to have all employees trained and using the system. This includes technical and end-user trainings.	Y	<p>A training methodology and plan is included in the main section of the proposal. See the METHODOLOGY, APPROACH, and WORK PLAN sections.</p> <p>Page 43 and 66</p>		
6.1.1.i	Describe the general content of all training materials, training course and documentation proposed.	Y	A training plan is included as well as a high level Training Curriculum (Appendix E).		
6.1.1.j	The Vendor is encouraged to provide sample course outlines, training packages and sample documentation.	Y	<p>A curriculum summary (with descriptions) are included as part of this submission. Please see Appendix E.</p> <p>Sample Documentation is included in Appendix F.</p>		

6.1.1.k	Describe the user training strategy that will ensure that training conducted by the Vendor is tailored to school site and district staff needs and reflects their varied job functions.	Y	<p>The scope of training (based on district size) is included in WORK PLAN section.</p> <p>The strategy for ensuring knowledge transfer is based on the following key principals.</p> <ol style="list-style-type: none"> 1. COLLABORATION The project manager will work with the district to understand specific requirements, and challenges and tailor the training appropriately to fit those needs. 2. CURRICULUM ALIGNMENT As part of the implementation, a series of policy and procedure meetings will assist both in the configuration of Infinite Campus, but also allow trainers to align the training to accommodate district policy and procedures. 3. COACH MODEL Designated (by the district) onsite personnel will be adequately trained to be available for providing support where required. 4. ROLE -BASED Training Targeted role based training ensures that staff are quickly acclimated to the software. 5. JUST-IN-TIME-TRAINING (JITT) This methodology introduces personnel to the product shortly before they start using the product to production and ensures the highest 		
6.1.1.l	Describe your training syllabus including a description of training classes, length of classes and curriculum progression. Include training goals and objectives as well as expected learner performance proficiencies.	Y	<p>Details of the syllabus is included in both the IMPLEMENTATION METHODOLOGY (page 45) and the PROJECT SCOPE (page 61).</p> <p>Curriculum progression is managed through pre-requisite requirements as well as collaboration with the district.</p> <p>Learner goals and objectives are clearly stated at the start of each class.</p> <p>Training and trainer quality is controlled (monitored) through class evaluations at the end of every class.</p> <p>Learner performance and proficiencies is an optional component and is provided at the request of the district at no additional cost. This option requires students to take a short online test following each class.</p>		
6.1.1.m	The training strategy must ensure that the District's Technology staff is fully capable of maintaining all technical aspects of the SIS.	Y	<p>It is recommended that the District's Technology staff attend as many training sessions as possible, but at a minimum, attend the following sessions:</p> <ul style="list-style-type: none"> - System Administration, and - Building Coach - Ad-Hoc reporting <p>This will provide a solid foundation and understanding of the product.</p> <p>Data Schema training is recommended if custom report development is required (see Technical Certification under advanced training in Appendix E).</p> <p>No hardware and system support training is provided as it is not required. All hardware, upgrades, maintenance, and any troubleshooting tasks are performed by the Infinite Campus hosting team.</p>		
6.1.1.n	Describe the methods to ensure that the District can continue to train new staff in the proper use of the SIS.	Y	<p>Please review the IMPLEMENTATION METHODOLOGY section and also the Ongoing services section.</p> <p>In short, Infinite Campus subscribes to a COACH model. This requires a few staff members in the district to complete a comprehensive training curriculum to allow the district to be proficient in supporting Infinite Campus.</p> <p>Coaches (often Professional Y Development staff in larger districts) will be able to effectively support and provide onboard training for new personnel.</p> <p>All users of the product will have access to the online CAMPUS COMMUNITY site where support is available through an extensive Knowledgebase, online forums, video library, and more.</p> <p>Please refer to the SUPPORT SERVICES section on page 36.</p>		
	Support				

7.1.1.a	Describe your product support and maintenance program.	Y	<p>Phone and web portal support are provided.</p> <p>See the support section on page 36.</p>		
7.1.1.b	Describe your technical support model. Who can contact Tech support?	Y	<p>The COACH model described before serves as the primary support structure within each building. Staff will escalate any questions to a district COACH (often a support desk in larger districts like PPSD).</p> <p>Any question that cannot be resolved by the district is escalated to the Infinite Campus support desk by a registered contact person.</p> <p>The number of staff members registered to contact support is based on the size of the school district or LEA. At a minimum it is 3 staff members and increases to 5 for larger school districts.</p> <p>Staff members with the rights to contact support is identified in collaboration with each district.</p> <p>Please review the SUPPORT SERVICES section.</p>		
7.1.1.c	What kinds of "Help" menus are built into the system?	Y	<p>Built-in context sensitive as well as general help documentation is provided directly in the system.</p> <p>The Help system in Infinite Campus can be customized and the district can add and manage additional documentation to the system if required.</p> <p>In addition, up to date documentation is always available on the Campus Community site and linked within context to each screen.</p> <p>The Community site also provides a knowledgebase, forums, video library, etc.</p>		
7.1.1.d	Describe how updates are applied to the system.	Y	<p>Infinite Campus applies all updates. Updates are included in the annual subscription fee.</p> <p>Once release notes are published by Infinite Campus, the district can request and schedule the updates.</p> <p>A staging environment (a copy of the production environment) is always available to test any upgrades prior to upgrading the production environment.</p>		
7.1.1.e	How often do you release upgrades and enhancements? What do you consider major and minor releases? What is the typical release cycle?	Y	<p>On the Maintenance line, major upgrades are available once a year.</p> <p>On the Enhancement line, upgrades are introduced throughout the year.</p> <p>In both cases, state reporting updates and bug fixes are available throughout the year.</p> <p>Details on the release schedule are provided in the SOFTWARE UPGRADE AND FIXES section on page 33.</p>		

7.1.1.f	Provide an overview of your problem resolution program, including telephone support, problem escalation in case of a software emergency, etc.	Y	<p>Problem resolution starts with the End-User. The built-in help system and Campus Community provides an enormous amount of information to assist end-users directly.</p> <p>End user escalates any issues to Coaches (or a support desk) within the district.</p> <p>If Coaches cannot resolve an issue, it is escalated to Infinite Campus support. Support is available via phone or an online ticketing system.</p> <p>Y Support calls are prioritize based on severity. Emergency cases (Example: System is inaccessible) is treated as critical and responded to immediately.</p> <p>The Account Manager is also available as an escalation point in emergency situations.</p> <p>The support desk is available from 7am through 6pm as specified in the Support section. Emergency support is available 24x7.</p>		
7.1.1.g	Describe how the district requests software modifications and changes.	Y	<p>The Infinite Campus support portal provides an option to request enhancements and the preferred method for submitting enhancement request.</p> <p>All enhancements are qualified and then reviewed by the Infinite Campus development team.</p> <p>Software modifications (enhancement requests) can be requested on the support portal.</p>		
7.1.1.h	Describe the normal turnaround period from the date a software change is requested and the date the change is available to users.	Y	<p>This varies greatly on the request.</p> <p>Depending on severity, bugs are often fixed within a week and available in a patch release.</p> <p>State Reporting requirements receive the highest priority and while the guaranteed turn-around time is 120 Y days, the focus is always to (within reason) provide updates prior to submission due dates.</p> <p>If a general enhancement request is approved, Infinite Campus will make that available throughout the year on the Enhancement line of the product, but only once a year on the Maintenance line.</p>		
7.1.1.i	Describe how the district requests custom reports.	Y	Custom reports can be requested from:		
7.1.1.j	Describe the normal turnaround period from the date a custom report is requested and the date the report is available to users.	Y	1. The Project Manager during the implementation process The answer depends on the complexity of the requested report.		
7.1.1.k	Describe telephone support availability and hours of operation.	Y	Regular phone support is provided from 7am through 6pm Eastern Time. Emergency hosting support is provided		
8.1 System Backup Process					
8.1.1.a	Describe the system backup process.	Y	Backups are completed every evening. See the Backup and Disaster Recovery section on page 31 .		
8.1.1.b	Is there redundancy built into the system.	Y	<p>with redundant disk drives and network cards.</p> <p>Remotely hosted (cloud) environments are equipped with redundant hardware, power and internet connectivity. Multi data Y centers are available to provide further redundancies.</p> <p>Backup and disaster recovery is included in the annual subscription. This is true for both cloud and locally hosted hardware.</p>		
8.1.1.c	Does the application contain any 'high availability' components to deal with a natural or manmade disaster?	Y	Immediately following a disruption in service due to a disaster, such as a tornado or hurricane (see the Hurricane Katrina story in Appendix F), the district can request Campus Hosting to spin up their backup and access the information from the Campus Data Center via the Internet.		
8.1 State-wide Requirements					

9.1.1.a	Is system multi-tenant? If not, can it be designed, configured, and maintained as a state-wide system?	Y/N	<p>Infinite Campus SE is Multi-Tenant. Infinite</p> <p>Campus DE is not Multi-Tenant.</p> <p>Please see sections in the body of this document addressing the DE and SE products as well as the approach of integrating the solution for the Rhode Island Department of Education.</p>		
9.1.1.b	Does the vendor have experience designing and implementing at the regional and/or state level level?	Y	<p>Both Infinite Campus and Custom has experience in deploying the DE and SE products.</p> <p>Please see QUALIFICATION section.</p>		
9.1.1.c	Can the application be designed and implemented for Providence and then rolled out to other districts? If so, what methodology would you suggest to accomplish this?	Y	<p>Please see APPROACH section. The Infinite Campus DE product is implemented and customized at each district. The same implementation methodology for implementation is followed.</p>		
9.1.1.d	If a software subscription license model is used, could the cost per user be lowered as additional users are added?	Y	<p>Custom has provided best pricing as a response to this RFP based on the anticipated adoption of Infinite Campus in the state.</p>		
9.1.1.e	How would you integrate other existing LEA contracts that you hold (if applicable) within the state.	Y	<p>Existing districts could be incorporated under this agreement and benefit from any discounts</p> <p>Y provided under the Infinite Campus State Edition option as described in the APPROACH and COST STRUCTURE sections.</p>		

INFINITE CAMPUS PROPOSAL

PROVIDENCE											
Year 1 - ends 6/30/13			Year 2 - ends 6/30/14			Year 3 - ends 6/30/15					
Seed Year 1	Unit	Year 1	Notes	Seed Year 2	Unit	Year 2	Notes	Seed Year 3	Unit	Year 3	
Core (Annual Subscription)	\$ 9.65 student	\$ 0	No subscription fees until 7/1/2013	\$ 9.65 student	\$ 230,364.80	Based on 23,872 students		9.65 student	\$ 230,364.80		
Additional Modules + Charges:											
Hosting:	\$ -	\$ -	Included in cloud choice option	\$ -	\$ -			\$ -	\$ -		
Hosting Setup:	\$ -	\$ -	Total implementation of \$129,300 plus \$14,000 estimated travel - Pd based on milestones of 2/3 in FY13 and 1/3 in FY14.	\$ 47,766.67	total	\$ 47,766.67	1/3 of total implementation. Includes travel.	\$ -	\$ -		
Implementation:	\$ 95,533.33	total		\$ -				\$ -	\$ -		
Project Management:	\$ -		Term not specified. Data processing noted as included in implementation fees; but it's unclear if this is the same as data conversion - YES, same as Data Conversion	\$ -				\$ -	\$ -		
Data Conversion:	\$ -	\$ 95,533.33		\$ -		\$ 278,131.47		\$ -	\$ -	\$ 230,364.80	
Total:											
Optional Add-On:			Annual - Includes Program Lead, Trainer/Coach, and Technology Specialist								
On-Site Team	\$ 372,000.00	\$ 372,000.00									

3 Year Total = \$604,029.60

MOONSOCKET											
Year 1 - ends 6/30/13			Year 2 - ends 6/30/14			Year 3 - ends 6/30/15					
Seed Year 1	Unit	Year 1	Notes	Seed Year 2	Unit	Year 2	Notes	Seed Year 3	Unit	Year 3	
Core (Annual Subscription)	\$ 10.35 student	\$ 0	No subscription fees until 7/1/2013	\$ 10.35 student	\$ 62,348.40	Based on 6,024 students		10.35 student	\$ 62,348.40		
Additional Modules + Charges:											
Hosting:	\$ -	\$ -	Included in cloud choice option	\$ -	\$ -			\$ -	\$ -		
Hosting Setup:	\$ -	\$ -	Includes implementation at \$52,500 plus travel @ \$6000 - Total \$58,500 pro-rated 2/3 Year 1, 1/3 Year 2	\$ 19,500.00	total	\$ 19,500.00		\$ -	\$ -		
Implementation:	\$ 39,000.00	total		\$ -				\$ -	\$ -		
Project Management:	\$ -			\$ -				\$ -	\$ -		

Item*	Annual Fee
<i>Infinite Campus Messenger with Voice</i>	\$2.25/Student
Carrier Cost per 300 students	\$345
<i>Infinite Campus Food Service (Exclude POS hardware)</i>	\$2.85/Student
Infinite Campus Data Warehouse (Cloud hosted)	\$1,000
<i>Campus Data Visualization (\$3,000 min. subscription fee)</i>	\$2/student
Campus Backup	\$7,250
<10,000 students	\$11,250
>10,000 students	\$9,875
Campus Managed Services (Premier Support)	\$15,000/\$7,500
<i>Online Registration (no customizations)</i>	Transaction Based
<i>Online Payments</i>	Available on Request
<i>Infinite Campus HR and Finance Modules</i>	\$11,500
Onsite Hardware at PPSD (In addition to annual subscription fees)	
Onsite hardware and hosting fees (including backup and disaster recovery) is calculated annually and based on the student count. This quoted annual fee is based on 23,000 students.	

*Items in italics may require additional implementation services.

Service Category	Daily Rate
Training Services (excludes Custom Report Training and Scheduling Training)	\$1250/day
Onsite Support Services	\$1250/day
Custom Report Development/Data Services (including Custom Report Training)	\$1400/day
Project Management/Consultative Services (includes Scheduling Training)	\$1600/day

Daily Services Rates are effective through 6/30/2013, but subject to change thereafter.

Cost Analysis for LEAs listed below.
Assuming an April start to the project.

LEA / Students	Item	Year 1 (April 2013 - June 2013)	Year 2 (July 2013 - June 2014)	Year 3 (June 2014 - July 2015)	Three Year Total*
Providence 23874	Subscription	\$0.00	\$230,384.10	\$230,384.10	\$460,768.20
	Implementation	\$86,500.00	\$43,100.00	\$0.00	\$129,700.00
	Total	\$86,500.00	\$273,484.10	\$230,384.10	\$590,468.20
Woonsocket 6024	Subscription	\$35,000.00	\$62,884.40	\$62,884.40	\$160,768.80
	Implementation	\$35,000.00	\$17,308.60	\$0.00	\$52,308.60
	Total	\$70,000.00	\$80,193.00	\$62,884.40	\$173,168.40
Central Falls 3341	Subscription	\$0.00	\$37,920.35	\$37,920.35	\$75,840.70
	Implementation	\$26,000.00	\$13,000.00	\$0.00	\$39,000.00
	Total	\$26,000.00	\$50,920.35	\$37,920.35	\$114,840.70
Coventry 5978	Subscription	\$0.00	\$56,897.30	\$56,897.30	\$113,794.60
	Implementation	\$35,000.00	\$17,500.00	\$0.00	\$52,500.00
	Total	\$35,000.00	\$74,397.30	\$56,897.30	\$166,294.60
Pawtucket 8781	Subscription	\$0.00	\$90,883.35	\$90,883.35	\$181,766.70
	Implementation	\$35,000.00	\$17,500.00	\$0.00	\$52,500.00
	Total	\$35,000.00	\$108,383.35	\$90,883.35	\$234,266.70
South Kingstown 3666	Subscription	\$0.00	\$37,943.10	\$37,943.10	\$75,886.20
	Implementation	\$35,000.00	\$17,500.00	\$0.00	\$52,500.00
	Total	\$35,000.00	\$55,443.10	\$37,943.10	\$128,386.20
North Providence 3337	Subscription	\$0.00	\$37,874.95	\$37,874.95	\$75,749.90
	Implementation	\$26,000.00	\$13,000.00	\$0.00	\$39,000.00
	Total	\$26,000.00	\$50,874.95	\$37,874.95	\$114,749.90

* Travel not included. Year 1 subscription fees are prorated.
Actual travel will be invoiced, but varies from district to district based on scope of services. Other than for Providence, this would range from 4,000 to 8,000 for the total implementation.

PAAWD

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

RELEASE

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

CAMPAIGN INCLUDING ARRA SUPPLEMENTAL TERMS & CONDITIONS

EVERY PERSON OR BUSINESS ENTITY PROVIDING GOODS OR SERVICES AT A COST OF \$5000 CUMULATED VALUE IS REQUIRED TO FILE AN AFFIDAVIT REGARDING POLITICAL CAMPAIGN CONTRIBUTIONS WITH THE RI STATE BOARD OF ELECTIONS EVEN IF NO REPORTABLE CAMPAIGN CONTRIBUTIONS HAVE BEEN MADE. (RI GENERAL LAW 17-27) FORMS OBTAINED AT BOARD OF ELECTIONS, CAMPAIGN FINANCE DIVISION, 50 BRANCH AVENUE PROVIDENCE 02904 (401-222-2056).

ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and

Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov."

TERMS

SCOPE AND LIMITATIONS - This Agreement covers requirements as described herein, ordered by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

PRODUCT ACCEPTANCE - All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

- a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.
- b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential in price over the original contract price.

ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.

State Agencies shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.

A Department Purchase Order (DPO) listing the items ordered shall be created by the

agency. The agency may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

DELIVERY If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

PRICING - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

INVOICING All invoices shall reference the DPO Order Number(s), Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

PAYMENT - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller. \

P1

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.
PAYMENTS WILL BE AUTHORIZED UPON SUBMISSION OF PROPERLY
RENDERED INVOICES TO THE RECEIVING AGENCY. ANY UNUSED
BALANCE AT END OF BLANKET PERIOD IS AUTOMATICALLY CANCELLED.

P6

THIS PURCHASE ORDER IS AWARDED SUBJECT TO EQUAL OPPORTUNITY
COMPLIANCE.

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT

MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

INSURANCE2

ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OR AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "BILL TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION.

REPORTS - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number. Reports must be submitted to the RI Division of Purchases to the attention BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).