



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
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Website: www.purchasing.ri.gov

CONTRACT USER GUIDE
ELECTRICAL/ELECTRONIC MAINTENANCE AND REPAIR
MASTER PRICE AGREEMENT (“MPA”) #41
BID SOLICITATION #7550642
CONTRACT TERM 9/1/2016 – 8/31/2017
THERE ARE NO RENEWAL OPTIONS AVAILABLE FOR THIS MPA

Work specifications:

Contractor will provide electrical service, including labor and equipment, for all State agencies, facilities buildings owned or occupied by the State of Rhode Island including but not limited to all State Educational Facilities as needed. Service will include all testing, scheduled maintenance, emergency repairs and other work necessary on the State’s electrical primary and secondary distribution systems not to exceed 600V for low to medium voltage or any systems in excess of 600V for high voltage.

Who can use this contract:

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

Agency information:

1. The prices/rates provided in this MPA represent the maximum price/rate that may be charged by Vendors. The unit pricing includes regular time, overtime, holiday, emergency hours and minimum hours charged per emergency call.
2. All labor billed as person hours, or as part of equipment operation hours, shall be compensated at Rhode Island prevailing wage rates.
3. No engagements for multiple sites shall be negotiated; each site requires a separate quotation and engagement.
4. No Vendor shall provide services or begin work unless and until a purchase order has been issued for the respective project and received by Vendor. A Vendor will not be entitled to any payment for services rendered or work completed outside of this policy.
5. Agencies should be familiar with the requirements including maintaining vendor “time-in/time-out” logs and verifying billable hours against the logs.
6. State agencies are required to comply with the following procedures and spending limits of purchase as described in the four categories in the table below:

Lump Sum Fixed Fee	Vendor provides a total fixed price for the project. The agency is responsible to provide written scope for the project.
Three written quotes.	
Work Order Limit up to \$10,000 ¹⁾ . Agency releases against PO	
Work Order Limit over \$10,000 but not to exceed \$30,000	
The agency then forwards the following documentation to the Division of Purchases and requests that a purchase order be issued: <ol style="list-style-type: none"> 1. A Zero Dollar Requisition to include Project Amount. 2. Copy of Each Quote Received 3. Minority Business Enterprise Certificate or Waiver from MBE Office 4. Certificates of insurance in accordance with the MPA Bid Solicitation. When commercial general liability is required, ensure that the Agency is the Certificate Holder and Both the Agency and the State of Rhode Island are Additional Insured. 	
Time and Materials	Projects that lack clear scope of work. Typically used for emergency improvements. Agency required to perform intense supervision. Pricing is based on rates for time and materials.
Work Order Limit is not to exceed \$30,000 for Low Voltage	
Work Order Limit is not to exceed \$50,000 for High Voltage	
For hourly rates. Agency releases against purchase order for services not to exceed \$10,000 ¹⁾ .	
¹⁾ For Agency releases, should a change order be necessary, Agency must submit a RIFANS change order requisition and reference the original release number. RIFANS electronic change order process is not permitted.	

Vendor Requirements:

- Vendors must be able to make preliminary assessments of the electrical problems based upon the telephone communications with the User Agency.
- Failure to arrive at the User Agency location without a qualified licensed electrician may be considered an unacceptable service call. Vendors shall not charge for an unacceptable service call and the User Agency shall not be required to pay for an unacceptable service call.
- Vendors must receive prior approval from the User Agency and the Division of Purchases to perform any and all projects including additional repairs and services that are not part of the initial service call. Failure to receive prior approval may constitute unauthorized repair or service, and Vendors shall not be compensated for such services. In addition Vendors shall be held accountable for any unauthorized services and responsible for compensating the User Agency if any damage occurs.
- Vendors shall be responsible for cleaning the work area after the Project is completed, this includes removal of all package material, sweeping the area of debris, removing all debris (if applicable) and leaving the work area in a safe condition.
- For Time and Materials projects the User Agency must be advised and must approve if more than (1) person is necessary on the project.
- Vendors shall be required to complete User Agency “time-in/time-out” logs. All Projects related work is to be coordinated through designated User Agency personnel. In addition, a suitable Vendor work order form shall be maintained

by the User Agency documenting Vendor personnel on the Project site, together with start and completion times. The Vendor representatives must sign the work order form and retain a copy for his/her files. Work order forms shall be used for verifying billable hours and should be attached to the invoice.

- All Vendors personnel shall dress appropriately with clear identification of the employee's name.
- Emergency Calls - A two (2) hour response time is expected. The Vendors' response staff should be the individual or individuals most familiar with the distribution system.
- Service Calls – Contractor must respond by phone within one (1) hour and establish a mutually agreed arrival time at the agency.
- Vendors shall receive a copy of the User Agency's electrical distribution schematic and shall be required to maintain said schematic throughout the duration of the Project.
- Travel time shall not be an allowable expense. All billable time is for on-site services.
- Vendors shall be responsible for supplying all equipment needed to complete Projects.

See next page for vendor listing.

ELECTRIC / ELECTRONIC MAINTENANCE, REPAIR
MASTER PRICE AGREEMENT #41
BID SOLICITATION # 7550642 ONE YEAR TERM OF 9/1/2016 to 8/31/2017
VENDORS LISTED IN NO PARTICULAR ORDER

PO Number
Firm/Address
Telephone/Contact/Email

3478303
Pajan Services Inc., 16 Penrose Street, North Providence, RI
401-230-5635, William Salisbury wss32599@gmail.com
Emergency Contact: 401-230-5635

3478300
Elco Electric Service Corporation, 948 Pontiac Ave. Cranston RI
401-946-2000, Ken Reuter elcoelectric@ymail.com
Emergency Contact: 401-946-2000

3478301
Alpha Electrical Vendors Inc., 300 Wampanoag Trail East Providence RI,
401-434-0227, Philip Freshman pfreshman@alph-electrical.com
Emergency Contact:
Al Folco: 401-413-3757
Phil Freshman: 401-230-3761

3478301
Nolin Electric Inc., 62A Danielson Pike PO Box 947 North Scituate RI
401-647-5478, Jeff Nolin jeff@nolineelectric.net
Emergency Contact: 401-480-3220

3478357
E.W. Audet & Sons Inc., 169 Bay Street, Providence RI
401-467-3510, John Osowa Jr. jack@ewaudet.com
Emergency Contact: Jeff Audet 401-639-2060

3478343
Robert F. Audet, 2883 South County Trail, East Greenwich RI
401-884-3310, John Miguel estimating@rfaudet.com

3478302
C & K Electrical Company, PO Box 41478, Providence RI
401-331-3909, Robert Kelman rob@ckelectricri.com
Emergency Contact:
Andy Therien cell: 401-286-2699
Rob Kelman cell: 401-301-4882
Bob VanHowe cell: 401-286-8644

3478305

Kelly Electric, 125 Iroquois Rd., Cumberland RI

508-815-6517, Ryan Kelly ryankelly227@yahoo.com

Emergency Contact: 401-333-3838

Division of Purchases contact:

Gary P. Mosca

Chief Buyer

Gary.Mosca@purchasing.ri.gov

MPA 41 - Electrical / Electronic Maintenance and Repair									
Solicitation - RFQ #7550642									
Suppliers listed in no particular order		Alpha Electrical Contractors Inc.	C&K electric Company	Elco Electric Service Corporation	Nolin Electric Inc.	Pajan Services Inc.	Kelly Electric	E.W. Audet & Sons Inc.	Robert F. Audet Inc.
Cost Portion of Proposal - Low/Medium Voltage	Hourly Rate								
Master Electrician	*								
Regular/Straight Time - Monday - Friday	*	\$ 69.50	\$ 85.50	\$ 59.00	\$ 75.00	\$ 58.34	\$ 63.24	\$ 80.00	\$ 74.00
Overtime - Monday - Friday	*	\$ 104.25	\$ 128.50	\$ 76.90	\$ 112.00	\$ 76.76	\$ 94.86	\$ 123.00	\$ 107.63
Sat/Sun/Holidays	*	\$ 139.00	\$ 155.00	\$ 76.90	\$ 136.00	\$ 76.76	\$ 63.24	\$ 149.00	\$ 145.00
Emergency Call Response Hourly Rate	*	\$ 104.25	\$ 145.00	\$ 59.00	\$ 83.00	\$ 76.76	\$ 63.24	\$ 123.00	\$ 90.00
Minimum Hours Charged per Emergency Call	*	hrs 2	hrs 2	hrs 2	hrs 2	hrs 4	hrs 1	hrs 4	hrs 4
Electrical Journeyman - Low/Medium Voltage	Price per Hour								
Regular/Straight Time - Monday - Friday	*	\$ 69.50	\$ 85.50	\$ 59.00	\$ 75.00	\$ 58.34	\$ 63.24	\$ 74.00	\$ 74.00
Overtime - Monday - Friday	*	\$ 104.25	\$ 128.50	\$ 76.90	\$ 112.00	\$ 76.76	\$ 94.86	\$ 108.00	\$ 107.63
Sat/Sun/Holidays	*	\$ 139.00	\$ 155.00	\$ 76.90	\$ 136.00	\$ 76.76	\$ 63.24	\$ 139.00	\$ 145.00
Emergency Call Response Hourly Rate	*	\$ 104.25	\$ 145.00	\$ 59.00	\$ 83.00	\$ 76.76	\$ 63.24	\$ 108.00	\$ 90.00
Minimum Hours Charged per Emergency Call	*	hrs 2	hrs 2	hrs 2	hrs 2	hrs 4	hrs 1	hrs 4	hrs 4
Registered Electrical Apprentice - Low/Medium Voltage	Price per Hour								
Regular/Straight Time - Monday - Friday	*	\$ 58.00	\$ 62.00	\$ 45.60	\$ 60.00	\$ 54.00	\$ 44.00	\$ 61.00	\$ 64.50
Overtime - Monday - Friday	*	\$ 87.00	\$ 93.00	\$ 60.00	\$ 89.00	\$ 72.76	\$ 66.00	\$ 86.00	\$ 93.60
Sat/Sun/Holidays	*	\$ 117.00	\$ 124.00	\$ 60.00	\$ 105.00	\$ 72.76	\$ 44.00	108	\$ 129.50
Cost Portion of Proposal - High Voltage	Hourly Rate								
Master Electrician	*	N/A	N/A	N/A	N/A	N/A	N/A		
Regular/Straight Time - Monday - Friday	*							80	\$ 78.00
Overtime - Monday - Friday	*							123	\$ 110.00
Sat/Sun/Holidays	*							149	\$ 145.00
Emergency Call Response Hourly Rate	*							123	\$ 90.00
Minimum Hours Charged per Emergency Call	*							hrs 4	hrs 4
Line Man	Price per Hour								
Regular/Straight Time - Monday - Friday	*	N/A	N/A	N/A	N/A	N/A	N/A	90	\$ 78.00
Overtime - Monday - Friday	*							118	\$ 110.00
Sat/Sun/Holidays	*							152	\$ 145.00
Emergency Call Response Hourly Rate	*							118	\$ 90.00
Minimum Hours Charged per Emergency Call	*							hrs 4	hrs 4
Electrical Journeyman - High Voltage	Price per Hour								
Regular/Straight Time - Monday - Friday	*	N/A	N/A	N/A	N/A	N/A	N/A	78	\$ 74.00
Overtime - Monday - Friday	*							110	\$ 107.63
Sat/Sun/Holidays	*							139	\$ 145.00
Emergency Call Response Hourly Rate	*							110	\$ 90.00
Minimum Hours Charged per Emergency Call	*							hrs 4	hrs 4

Major Equipment (with Operator(s) applicable)									
Bucket Truck Rates with Operator									
Hourly (straight time)	*	\$ 105.00	\$ 145.00	\$ 80.00	\$ 125.00	\$ 125.00	\$ 134.00	\$ 115.00	\$ 115.00
Overtime	*	\$ 157.50	\$ 180.00	\$ 100.00	\$ 160.00	\$ 187.50	n/a	\$ 115.00	\$ 147.63
Daily	*	\$ 840.00	\$ 995.00	\$ 640.00	\$ 900.00	\$ 715.00	\$ 1,072.00	\$ 880.00	\$ 920.00
Weekley	*	\$ 4,200.00	\$ 4,340.00	\$ 3,200.00	\$ 4,500.00	\$ 3,500.00	\$ 5,360.00	\$ 4,200.00	\$ 4,600.00
Monthly	*	\$ 16,800.00	\$ 16,360.00	\$ 9,000.00	\$ 18,000.00	\$ 12,800.00	\$ 21,440.00	\$ 15,840.00	\$ 18,400.00
Equipment Operator									
Hourly (straight time)	*	\$ 80.00	\$ 90.00	\$ 80.00	\$ 77.00	\$ 75.00	\$ 89.00	\$ 80.00	\$ 74.00
Overtime	*	\$ 120.00	\$ 135.00	\$ 100.00	\$ 115.00	\$ 112.50	n/a	\$ 115.00	\$ 107.63
Daily	*	\$ 640.00	\$ 720.00	\$ 640.00	\$ 625.00	\$ 700.00	\$ 712.00	\$ 640.00	\$ 592.00
Weekley	*	\$ 3,200.00	\$ 3,600.00	\$ 3,200.00	\$ 3,100.00	\$ 3,500.00	\$ 3,560.00	\$ 2,960.00	\$ 2,960.00
Monthly	*	\$ 12,800.00	\$ 14,400.00	\$ 9,000.00	\$ 13,000.00	\$ 12,800.00	\$ 14,240.00	\$ 11,900.00	\$ 11,840.00
Digger/Derrick Truck									
Hourly (straight time)	*	\$ 200.00	\$ 95.00	\$ 80.00	\$ 420.00	\$ 125.00	\$ 134.00	\$ 65.00	\$ 60.00
Overtime	*	\$ 300.00	\$ 95.00	\$ 100.00	\$ 520.00	\$ 187.50	n/a	\$ 65.00	n/a
Daily	*	\$ 1,500.00	\$ 550.00	\$ 640.00	\$ 950.00	\$ 715.00	1072	\$ 520.00	\$ 480.00
Weekley	*	\$ 3,000.00	\$ 1,950.00	\$ 3,200.00	\$ 1,200.00	\$ 3,500.00	5360	\$ 800.00	\$ 2,400.00
Monthly	*	\$ 12,000.00	\$ 7,000.00	\$ 9,000.00	\$ 3,200.00	\$ 12,800.00	21440	\$ 2,400.00	\$ 9,600.00
Crane									
Hourly (straight time)	*	\$ 200.00	\$ 95.00	\$ 80.00	\$ 175.00	\$ 125.00	\$ 134.00	\$ 75.00	\$ 150.00
Overtime	*	\$ 300.00	\$ 95.00	\$ 100.00	\$ 275.00	\$ 187.50	n/a	\$ 75.00	n/a
Daily	*	\$ 1,200.00	\$ 550.00	\$ 640.00	\$ 1,300.00	\$ 715.00	1072	\$ 600.00	\$ 1,200.00
Weekley	*	\$ 6,000.00	\$ 1,950.00	\$ 3,200.00	\$ 6,300.00	\$ 3,500.00	5360	\$ 1,250.00	\$ 6,000.00
Monthly	*	\$ 24,000.00	\$ 7,000.00	\$ 9,000.00	\$ 25,000.00	\$ 12,800.00	21440	\$ 4,400.00	\$ 24,000.00
Backhoe									
Hourly (straight time)	*	\$ 200.00	\$ 95.00	\$ 80.00	\$ 500.00	\$ 125.00	\$ 134.00	\$ 60.00	\$ 125.00
Overtime	*	\$ 300.00	\$ 95.00	\$ 100.00	\$ 600.00	\$ 187.50	n/a	\$ 60.00	n/a
Daily	*	\$ 1,500.00	\$ 550.00	\$ 640.00	\$ 1,100.00	\$ 715.00	1072	\$ 480.00	\$ 1,000.00
Weekley	*	\$ 7,500.00	\$ 1,950.00	\$ 3,200.00	\$ 1,700.00	\$ 3,500.00	5360	\$ 800.00	\$ 5,000.00
Monthly	*	\$ 30,000.00	\$ 7,000.00	\$ 9,000.00	\$ 3,600.00	\$ 12,800.00	21440	\$ 2,400.00	\$ 20,000.00
Compressor									
Hourly	*	\$ 75.00	\$ 125.00	\$ 60.00	\$ 20.00	\$ 55.00	46	\$ 45.00	\$ 48.50
Daily	*	\$ 150.00	\$ 350.00	\$ 480.00	\$ 100.00	\$ 400.00	375	\$ 360.00	\$ 385.00
Weekley	*	\$ 600.00	\$ 1,050.00	\$ 2,400.00	\$ 325.00	\$ 800.00	1500	\$ 450.00	\$ 1,900.00
Monthly	*	\$ 1,200.00	\$ 3,150.00	\$ 9,000.00	\$ 750.00	\$ 1,500.00	6000	\$ 775.00	\$ 10,000.00
Generator (site work only)									
Hourly	*	\$ 100.00	\$ 40.00	\$ 50.00	\$ 30.00	\$ 55.00	46	\$ 20.00	\$ 65.00
Daily	*	\$ 500.00	\$ 200.00	\$ 400.00	\$ 120.00	\$ 400.00	375	\$ 100.00	\$ 520.00
Weekley	*	\$ 1,500.00	\$ 700.00	\$ 2,200.00	\$ 300.00	\$ 800.00	1500	\$ 275.00	\$ 2,600.00
Monthly	*	\$ 4,000.00	\$ 2,400.00	\$ 9,000.00	\$ 750.00	\$ 1,500.00	6000	\$ 675.00	\$ 14,500.00

Pump									
Hourly	*	\$ 70.00	\$ 20.00	\$ 50.00	\$ 30.00	\$ 55.00	\$ 9.25	\$ 30.00	\$ 48.50
Daily	*	\$ 150.00	\$ 80.00	\$ 400.00	\$ 120.00	\$ 400.00	\$ 74.00	\$ 50.00	\$ 385.00
Weekly	*	\$ 500.00	\$ 360.00	\$ 2,200.00	\$ 300.00	\$ 800.00	\$ 233.33	\$ 185.00	\$ 1,900.00
Monthly	*	\$ 1,000.00	\$ 1,400.00	\$ 9,000.00	\$ 750.00	\$ 1,500.00	\$ 933.32	\$ 620.00	\$ 10,000.00

Find Feature, Bookmarks, and Converting PDF to Word Instructions Sheet

To skip this instruction go to page 2.

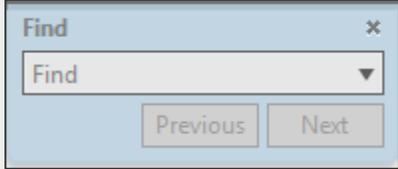
Using Find to search for Key Words in the document:

1] On the browser, press the **Ctrl** and **F** on your keyboard at the same time to use the **Find Feature**



Internet Explorer:

The **Find Feature** will appear in the top-right corner of the page



Firefox:

The **Find Feature** will appear in the bottom-left corner of the page



2] Type a word you want to search for in the **Find Box**. Then, press the **ENTER Key**



You can use the **Previous** and **Next** or **Up** and **Down** buttons to keep searching for the same word through the document.

3] The Find Feature will highlight the word you searched as you press ENTER or use the Previous, Next, Up, or Down buttons

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 BID SOLICITATION #7549649
 CONTRACT TERM 9/1/2015 - 8/31/2016
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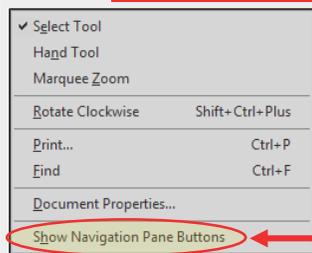
Instruction to use bookmarks while viewing online:

Internet Explorer:

1. Single right-click your mouse



2. A dropdown menu will appear, click on "**Show Navigation Pane Buttons**"

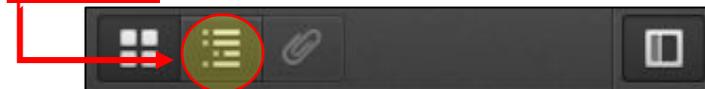


Firefox:

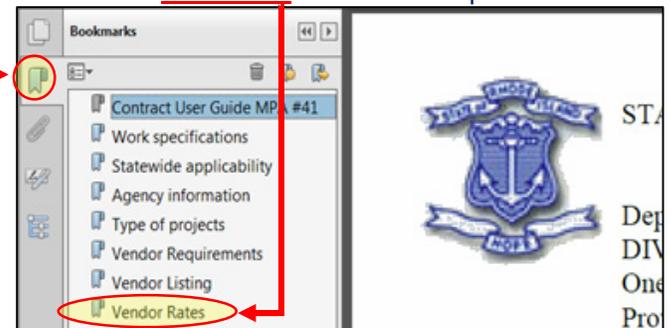
1) On the top-left corner, click on the **Toggle Sidebar Icon**



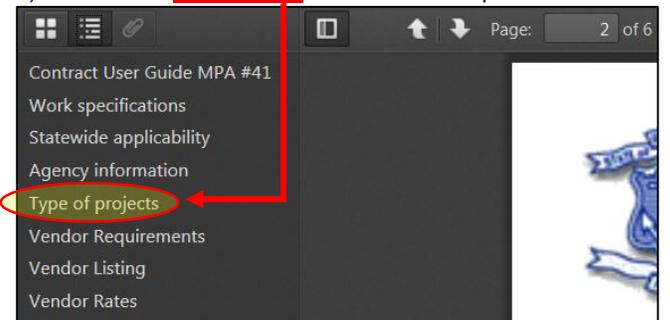
2) The Sidebar will expand, Click on the **Show Document Outline Icon**



3. Click on the **Bookmark Icon** to view the listing of bookmarks.
 4. Click on a **Bookmark** to view the respective information.



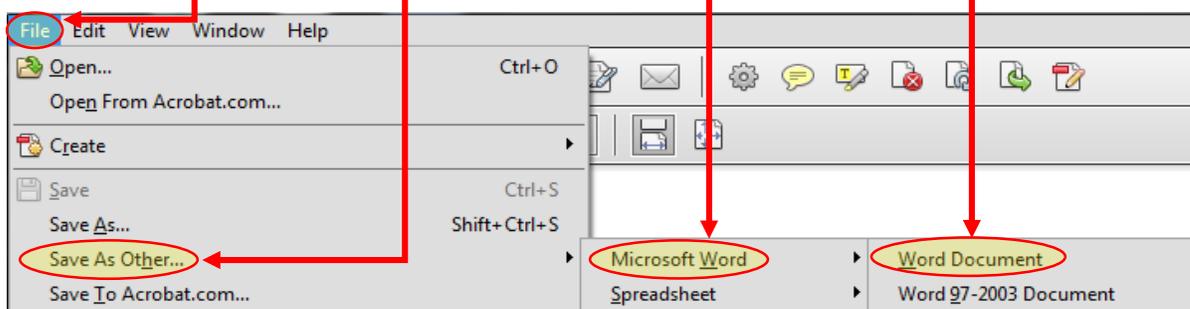
3) Click on a **Bookmark** to view the respective information.



Converting a PDF Document to Microsoft Word Document:

1] While viewing the PDF on the Browser, Save the PDF to your Desktop, then open the PDF document in Adobe Acrobat

2] Click on **File**, then **Save As Other...**, then **Microsoft Word**, then **Word Document**



“To view all MPAs”. Click on “Search” from the MPA page <http://www.purchasing.ri.gov/MPA/MPASearch.aspx>

The screenshot shows the MPA Search page with the following elements:

- Header:** RI.gov logo, State of Rhode Island Division of Purchases, DEPARTMENT OF ADMINISTRATION. Search bar: R.I. Government Agencies | Privacy Policy | Search RI.gov: [] Go
- Navigation Menu (Left):** Home, Mission, What's New, General Information, Bid Responses for Public Works, Solicitation Opportunities +, Rules and Regulations, Access to Public Records, Vendor Center +, Master Price Agreements (highlighted), Automatic Solicitation Notices, Contact Us, Agency Information.
- Breadcrumbs:** Home >> MPASearch
- Search Tips (Red Oval):**
 - Master Price Agreement (MPA) Search**
 - 3 TIPS FOR SEARCHING ON THIS MPA SEARCH PAGE
 - Searching by Key Word – Type Key Word into the Description Field and Click Search
 - Searching When Title is Known - Type First Word of Title in Description Field & Choose from Menu
 - To View All MPAs - Click Search
- Search Form:**
 - MPA Number: []
 - MPA Description: []
 - Buyer Last Name: []
 - Vendor Name: []
 - Last Updated Within: []
 - Buttons: Search (highlighted with red arrow), Clear

The entire online portfolio will appear. Click on the respective heading to sort as desired. Click on the MPA Number to be directed to the MPA. Please note that we are continually updating MPAs. If you have questions on a specific MPA please email the buyer. Use the “Contact Us” link to access the purchases contacts directory.

You may also search for the MPA using the other search features such as: typing descriptive word, vendor name, buyer name.

NOTE: If you are not familiar with the MPA portfolio, the search shown on page 1 may be the best search method as you will see the comprehensive MPA portfolio. And sort the comprehensive listing as shown below.

Master Price Agreement (MPA) Search
3 TIPS FOR SEARCHING ON THIS MPA SEARCH PAGE
Searching by Key Word - Type Key Word into the Description Field and Click :
Searching When Title is Known - Type First Word of Title in Description Field & Choose :
To View All MPAs - Click Search

MPA Number:

MPA Description:

Buyer Last Name:

Vendor Name:

Last Updated Within:

- water, bottled and coolers
- welding services
- well services and maint
- whelen lights and accessories
- window and

To sort the comprehensive listing, click on the column headings.

http://www.purchasing.ri.gov/MPA/MPASearchResults.aspx

File Edit View Favorites Tools Help

Convert Select

Events Login Suggested Sites MPA Search RI GenLaws WSCA-NASPO Cooperativ... Chapter 37-2 - Index of Se... R.I. Division of Purchases L... Rhode Island State Divisio... State /

CR - Continuous Recruitment
CR designates solicitations that may have open enrollment periods. Agencies, suppliers and potential suppliers are encouraged to view each solicitation for details.

Click on the headings to sort

MPAs matching the entered criteria: **184**
Click on the Column Headings Below To Sort MPAs

200 per page Page 1 of 1

MPA Number	Solicitation Number	Description	Begin Date (12:00 AM)	End Date (12:00 AM)	Buyer	Analysis Info	Last Updated
106	7133884	#2 Fuel Oil, Kerosene, Diesel	09/01/08	10/31/15	Bovis		07/21/15
298	7035775	1098-T Services	01/01/14	12/31/19	Mosca		12/30/13
483	7458300	Actuarial Services Relating to Municipal Pensions	04/01/13	03/31/16	Majcher		06/26/13
4712015	7548788	Alternative Fuel Vehicles "2015" Model Year	09/01/14	12/31/15	Mosca		02/12/15
31	7549361	Ammunition	03/01/15	02/29/16	Cowell		04/17/15
48	7548926	Analytical Laboratory Services	12/01/14	11/30/18	Walsh		12/02/14
180	7458091	ANTIFREEZE	11/01/12	10/31/15	Hill		11/25/14

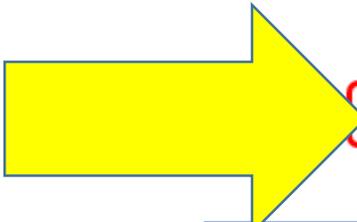
USER GUIDES

The majority of MPA Awards have associated User Guides. To view the Guide click on the text as shown below.

MPA Awards

41

Click on the award number to view the vendor award.



Click here to view the [User Guide](#) and any buyer status updates that may be posted for the MPA.

View <input type="text" value="200"/> per page		Page <input type="text" value="1"/> of 1	
Award Number	Vendor Name	MBE*	Comments