



RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

HAGERTY CONSULTING, INC
 1618 ORRINGTON AVE
 STE 201
 EVANSTON, IL 60201
 United States

Amendment Date: 17-JUN-15
 Original Award Date: 06-JUL-12
 Buyer: L Hill
 Phone #:
 FOB: Destination
 Terms: NET 30
 Vendor # 41327

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	Change Order Number 1 Award Number 3283508 Effective Period 20-JUL-12 - 19-JUL-17	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
	EMERGENCY MANAGEMENT AND HOMELAND SECURITY SERVICES - MPA-388			

Description			Bid Number	Change Order Req#	
EMERGENCY MANAGEMENT AND HOMELAND SECURITY SERVICES - MPA-388					
Line #	Code	Class-Item	Quantity	Unit	Unit Price
		CHANGE TO PO #3283508 DATED 7/6/12 CHANGE EFFECTIVE PERIOD FROM: 7/20/12 - 7/19/15 TO: 7/20/12 - 7/19/17 WITH THE OPTION TO RENEW EXERCISED IN ACCORDANCE WITH RFP #7449112.			

STATE PURCHASING AGENT
 Nancy R. McIntyre



Notice of Contract Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

HAGERTY CONSULTING, INC.
1618 ORRINGTON AVE
STE 201
EVANSTON, IL 60201
United States

EMERGENCY MANAGEMENT AND HOMELAND SECURITY SERVICES - MPA-388	
Award Number 3283508	Effective Period: 20-JUL-12 - 19-JUL-15

S H I P P I N G T O	MASTER PRICE AGREEMENT
	SEE BELOW
	RELEASE AGAINST RI MPA
	United States

Date:	06-JUL-12
Buyer:	L Hill
Shipping:	Paid
Terms:	NET 30
Vendor#:	41327

I N V O I C E	MASTER PRICE AGREEMENT
	SEE BELOW
	RELEASE AGAINST RI MPA
	United States

Department	Type of Requisition	Bid Number	Requisition Number
		7449112	
		N/A	

7/20/12 - 7/19/15

WITH THE OPTION TO RENEW FOR ONE (1) ADDITIONAL TWO-YEAR TERM.

MASTER PRICE AGREEMENT #388

EMERGENCY MANAGEMENT AND HOMELAND SECURITY SERVICES

SCOPE OF SERVICES:

SCOPE 2 - FEDERAL PROGRAM EMERGENCY / DISASTER ASSISTANCE

PER THE ATTACHED PRICING

SUPPLIER CONTACT PERSON:

PERRY POCKROS - (202) 887-6900
perry.pockros@hagertyconsulting.com

STEPHEN HAGERTY - (847) 492-8454
steve.hagerty@hagertyconsulting.com

BROCK LONG - (334) 652-1450
brock.long@hagertyconsulting.com

STATE PURCHASING AGENT
Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements.

Labor Category Fee Schedule

**State of Rhode Island
Federal Program Assistance
October 25, 2011**

Hagerty Public Assistance Staff Augmentation Labor Category Description and Hourly Rates

Labor Category	Hourly Rate	Labor Category Description
Project Executive	\$192.00	Experience of twelve or more years with an advanced degree or fifteen years or more experience with a BA/BS degree and demonstrates senior experience in management consulting. Managing director for all task orders and is responsible for assurance and specialized services on engagements and that these services comply with applicable professional standards, professional excellence, and the firm's mission, vision, and values. Provides programmatic guidance and direction to leadership for all engagements.
Preparedness, Response, Recovery, and Mitigation Project Managers	\$147.50	Experience of eight or more years with a BA/BS degree, or an advanced degree or Project Management Professional certifications and six years experience. Has extensive emergency management background and experience with the Stafford Act Public Assistance and/or Individual Assistance Program, NIMS, NRF, ICS, and HSEEP requirements and procedures. Responsible for the management and supervision of the engagement team, quality control, review and approval of internal documents and submittals, adherence to standards, and assisting Project Executive in the development of the overall engagement approach. Provide guidance and direction of projects to subordinates. Has overall responsibility, with input from the Project Executive, for client relations; project methodology, scope and budget; and performance of project and personnel. Interfaces with the client and resolves project specific issues or elevates issues when necessary.
Emergency Management Subject Matter Experts	\$185.00	Experience of twelve or more years in a specific subject or industry, or ten years experience and possess more than one specialized advanced degree, or fifteen or more years with direct relevant experience but no undergraduate degree. Provides senior level advice, guidance, and training on subject and industry matter expertise relative to engagements and tasks. Responsible for ensuring technical accuracy of subject/industry matter topics for internal documents and submittals, adherence to subject/industry standards, and assisting Project Executive in the development of the overall engagement approach. Interfaces with client's specialists and resolves subject/industry matter issues with the Manager.
Senior Planner	\$140.00	Experience of six years or more with a BA/BS degree. An advanced degree or certifications may be substituted for equivalent years of experience. Has significant experience with one or more of the following: ICS, ESFs, HSEEP, emergency operations plans, policies and procedures, continuity of operations, scenario development, resource and requirements capabilities, mutual aid, and response and recovery

		planning. Provides preparedness analytical and program support, assists Manager in the planning and execution of engagements, and providing guidance on aspects of the project that are delegated by the Manager. Focused on high performance work that requires relatively more experience, supervising and reviewing subordinates, and drafting of findings and reports.
Emergency Management Planner I	\$95.00	Experience of two years or more with a BA/BS degree. Has experience with one or more of the following: ICS, ESFs, HSEEP, emergency operations plans, policies and procedures, continuity of operations, scenario development, resource and requirements capabilities, mutual aid, and response and recovery planning. Provides preparedness analytical and program support, assists Manager in the planning of and execution of engagements, and providing guidance on aspects of the project that are delegated by the Manager.
Recovery Emergency Management Associate	\$85.00	Experience of one year with a BA/BS degree. Collaborates with other officials in order to prepare and analyze damage assessments following disasters or emergencies. Conduct surveys to determine the types of emergency-related needs that will need to be addressed in disaster planning, or provide technical support to others conducting such surveys. Consults with officials of local and area governments, schools, hospitals, and other institutions in order to determine their needs and capabilities in the event of a natural disaster or other emergency. Performs detailed procedures under the supervision and review of a more experienced professional. Performs data collection, tabulation, review, limited analysis, and other tasks relevant to the aspects of the project accurately and within the scope of the project.
Public Assistance Applicant Coordinator	\$98.00	Experience of two or more years with a BA/BS degree. Works in partnership with an applicant from beginning to end, providing comprehensive information, explanation, and technical assistance. As needed, the PAC can help document damage, determine eligible repair work, estimate costs, develop work projects, and identify issues, such as, insurance coverage, environmental hazards, and historic buildings, which require special attention.
Financial Analyst I	\$107.00	Experience of two or more years with a BA/BS degree. Has experience with PA reimbursement process and preparation of Project Worksheets. Collects, analyzes, and summarizes financial data and other documentation submitted by applicants, and evaluates the eligibility of costs incurred as a result of a disaster for FEMA reimbursement, as defined in the Robert T. Stafford Act and 44 CFR. Develops data analysis and status reports as required to meet client needs.
Financial Analyst II	\$137.00	Experience of five or more years with a BA/BS degree or CPA with two years of experience. Has experience with PA reimbursement process and preparation of Project Worksheets. Collects, analyzes, and summarizes financial data and other documentation submitted by applicants, and evaluates the eligibility of costs incurred as a result of a disaster for FEMA reimbursement, as defined in the Robert T. Stafford Act and 44 CFR. Prepares highly detailed short and long term financial modeling. Assists in analysis of actual financial data to explain variances. Prepares cash flow analysis. Develops and manipulates spreadsheets, databases

		and data analytical tools. Develops data analysis and status reports as required to meet client needs.
Accountant III	\$175.00	Experience of twelve years or more with a BA/BS degree and/or CPA. Has significant experience with PA reimbursement process, preparation of Project Worksheets, PA close out procedures. Collects, analyzes, and summarizes financial data and other documentation submitted by applicants, and evaluates the eligibility of costs incurred as a result of a disaster for FEMA reimbursement, as defined in the Robert T. Stafford Act and 44 CFR. Devises new or revised accounting policies and procedures, performs special studies to improve accounting operations, resolves audit findings or accounting issues, assesses accounting internal controls, and improves operating efficiency and effectiveness. Focuses on high performance work that requires relatively more experience, supervising subordinates, and reviewing draft findings and reports. Responsible for completing assigned tasks accurately, thoroughly, and within scope and budget.
Cost Estimator	\$95.00	Experience of two years or more with a BA/BS degree and appropriate industry certification, if applicable. Prepares PA and housing preliminary damage assessments and other documentation to prepare time, cost, materials, and labor estimates. Performs field inspections of damaged facilities to document disaster-related damage, including cause and dimensions. Develops scopes of work for repairs, including means and method of construction, estimate costs of the scope of work, and review documentation submitted by applicants. Produces detailed cost analyses of various municipal structures including roads, bridges, schools, libraries, police and fire stations, and water treatment facilities
Civil Engineer	\$147.00	Experience of five years or more with a BA/BS degree and appropriate industry certification. Serve as CEMA's liaison to public and non-profit stakeholders, responsible for explaining to applicants the regulations, policies, and procedures that govern the PA program. Performs field inspections of damaged facilities to document disaster-related damage. Develops scopes of work for repairs, estimate costs of the scope of work, and review documentation submitted by applicants.
Housing Specialist	\$115.00	Experience of three years or more with an BA/BS degree. Has experience with Individual Assistance Program including temporary direct housing operations. Develops strategies and operation plans for providing interim and long-term housing solutions. Evaluates current housing options and facilitates post-disaster transition of eligible applicants to permanent housing. Helps manage CDBG and housing choice voucher programs.
Long Term Community Recovery Specialist	\$128.00	Experience of five years or more with a BA/BS degree. Engage local community officials in discussions designed to formulate implementation of disaster recovery strategies and solutions and employs professional planning and economic development principles and demonstrate excellent public interaction skills. Assesses the impacts of disaster and post disaster recovery needs. Identifies infrastructure needs. Holds public meetings and make presentations to public officials. Assimilates multiple ideas into a cohesive program, plan or action. Creates comprehensive community capital improvement and/or economic plan. Identifies potential funding sources and steps for implementation of a project.

Intergovernmental Liaison / Regional Officer	\$95.00	Experience of two years or more with a BA/BS degree. Facilitates meetings with intergovernment stakeholders who have divergent interests to develop consensus on policy issues. Has legislative analysis and governmental affairs experience.
Hazard Mitigation Grant Program Specialist	\$137.00	Experience of five years or more with a BA/BS degree. Provide technical assistance, analysis, monitoring, and policy interpretation in support of Federal and State grants management process, from project scoping through application development, review, award, implementation, financial tracking and close-out. Serves as a Hazard Mitigation Assistance (HMA) Specialist for program implementation of the FEMA hazard mitigation programs, to include the Hazard Mitigation Grant Program (HMGP) and the Pre-Disaster Mitigation (PDM) Program. Provides coordination with the PA Program's mitigation activities under Section 406 of the Stafford Act for repair of public facilities. Coordinates project reviews with engineers for technical feasibility and adequacy with Benefit-Cost analysts for cost-effectiveness requirements of OMB A-94, with National Flood Insurance Program (NFIP) regulations and policies with floodplain managers and floodplain mapping engineers, and with environmental specialists for compliance under the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act (NHPA).
Data / Reports Analyst.	\$74.00	Experience of one year or more with some college coursework and experience in data analysis and/or report preparation. Presents data in charts, graphs, tables, designing and develops relational databases for collecting data and building or designing data input or data collection screens. Performs the detail procedures under the supervision and review of a more experienced professional. Performs data collection, tabulation, review, limited analysis, and other tasks relevant to the aspects of the project accurately and within the scope of the project.
Project Administrator	\$55.00	Holds an Associate degree from an accredited college/university. Some college level courses, technical training or appropriate years of experience in a relevant field may be substituted for an Associate degree. Includes all full-time and part-time personnel of the firm who do not meet the definition of Professional Personnel. Provides general computer, financial, editing, word-processing, graphics, and administrative support for project teams.

PAAWD

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

RELEASE

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

CAMPAIGN INCLUDING ARRA SUPPLEMENTAL TERMS & CONDITIONS

EVERY PERSON OR BUSINESS ENTITY PROVIDING GOODS OR SERVICES AT A COST OF \$5000 CUMULATED VALUE IS REQUIRED TO FILE AN AFFIDAVIT REGARDING POLITICAL CAMPAIGN CONTRIBUTIONS WITH THE RI STATE BOARD OF ELECTIONS EVEN IF NO REPORTABLE CAMPAIGN CONTRIBUTIONS HAVE BEEN MADE. (RI GENERAL LAW 17-27) FORMS OBTAINED AT BOARD OF ELECTIONS, CAMPAIGN FINANCE DIVISION, 50 BRANCH AVENUE PROVIDENCE 02904 (401-222-2056).

ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and

Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov."

TERMS

SCOPE AND LIMITATIONS - This Agreement covers requirements as described herein, ordered by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

PRODUCT ACCEPTANCE - All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

- a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.
- b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential in price over the original contract price.

ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.

State Agencies shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.

A Department Purchase Order (DPO) listing the items ordered shall be created by the

agency. The agency may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

DELIVERY If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

PRICING - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

INVOICING All invoices shall reference the DPO Order Number(s), Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

PAYMENT - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller. \

P1

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.
PAYMENTS WILL BE AUTHORIZED UPON SUBMISSION OF PROPERLY
RENDERED INVOICES TO THE RECEIVING AGENCY. ANY UNUSED
BALANCE AT END OF BLANKET PERIOD IS AUTOMATICALLY CANCELLED.

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THIS PURCHASE ORDER IS AWARDED SUBJECT TO EQUAL OPPORTUNITY
COMPLIANCE.

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT

MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

INSURANCE2

ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OR AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "BILL TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION.

