# RI Purchase Agreement Amendment Report

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS**
**ONE CAPITOL HILL**
**PROVIDENCE RI 02908**

VIEIRA ASSOCIATES INC
1006 CHARLES ST
STE 102
NORTH PROVIDENCE, RI 02904
United States

Amendment Date: 25-JUN-15
Original Award Date: 21-APR-11
Buyer: C McGurn
Phone #:
FOB: Destination
Terms: NET 30
Vendor # 38922

| SHIP TO | | Change Order Number **5** Award Number **3227248** Effective Period **21-APR-11 - 30-DEC-15** | INVOICE | |
|---|---|---|---|---|
| | MASTER PRICE AGREEMENT<br>SEE BELOW<br>RELEASE AGAINST, RI MPA<br>United States | | | MASTER PRICE AGREEMENT<br>SEE BELOW<br>RELEASE AGAINST, RI MPA<br>United States |

CONSTABLE SERVICE/CHILD SUPPORT (MPA-#259) CR-2

| Description | Bid Number | Change Order Req# |
|---|---|---|
| **CONSTABLE SERVICE/CHILD SUPPORT (MPA-#259) CR-2** | | |

| Line # | Code | Class-Item | Quantity | Unit | Unit Price |
|---|---|---|---|---|---|
| | | CHANGE TO PO #3227248 DATED 4/21/11<br><br>CHANGE EFFECTIVE PERIOD:<br>FROM: 4/21/11 - 6/30/2015<br>TO: 4/21/11 - 12/30/2015<br><br>CONTRACT TERM HAS BEEN RENEWED THROUGH 12/30/2015 | | | |

**STATE PURCHASING AGENT**

Nancy R. McIntyre

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.state.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements

# RI Purchase Agreement Amendment Report

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS**
**ONE CAPITOL HILL**
**PROVIDENCE RI 02908**

VIEIRA ASSOCIATES INC
1006 CHARLES ST
STE 102
NORTH PROVIDENCE, RI 02904
United States

Amendment Date: 26-FEB-15
Original Award Date: 21-APR-11
Buyer: C McGurn
Phone #:
FOB: Destination
Terms: NET 30
Vendor # 38922

| SHIP TO | | Change Order Number 4 | INVOICE | |
|---|---|---|---|---|
| | MASTER PRICE AGREEMENT<br>SEE BELOW<br>RELEASE AGAINST, RI MPA<br>United States | Award Number **3227248**<br>Effective Period<br>**21-APR-11 - 30-JUN-15** | | MASTER PRICE AGREEMENT<br>SEE BELOW<br>RELEASE AGAINST, RI MPA<br>United States |

CONSTABLE SERVICE/CHILD SUPPORT (MPA-#259) CR-2

| Description | Bid Number | Change Order Req# |
|---|---|---|
| **CONSTABLE SERVICE/CHILD SUPPORT (MPA-#259) CR-2** | | |

| Line # | Code | Class-Item | Quantity | Unit | Unit Price |
|---|---|---|---|---|---|
| | | CHANGE TO PO #3227248 DATED 4/21/11<br><br>CHANGE EFFECTIVE PERIOD:<br>FROM: 4/21/11 - 2/14/15<br>TO: 4/21/11 - 6/30/15<br><br>CONTRACT TERM HAS BEEN RENEWED THROUGH 6/30/2015 | | | |

**STATE PURCHASING AGENT**

Nancy R. McIntyre

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# RI Purchase Agreement Amendment Report

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS**
**ONE CAPITOL HILL**
**PROVIDENCE RI 02908**

VIEIRA ASSOCIATES INC
PO BOX 411
BARRINGTON, RI 02806
United States

Amendment Date: 28-JAN-14
Original Award Date: 21-APR-11
Buyer: C McGurn
Phone #:
FOB: Destination
Terms: NET 30
Vendor # 38922

| SHIP TO | | Change Order Number **3** Award Number **3227248** Effective Period **21-APR-11 - 14-FEB-15** | INVOICE | |
|---|---|---|---|---|
| | MASTER PRICE AGREEMENT<br>SEE BELOW<br>RELEASE AGAINST, RI MPA<br>United States | | | MASTER PRICE AGREEMENT<br>SEE BELOW<br>RELEASE AGAINST, RI MPA<br>United States |

CONSTABLE SERVICE/CHILD SUPPORT (MPA-#259) CR-2

| Description | Bid Number | Change Order Req# |
|---|---|---|
| **CONSTABLE SERVICE/CHILD SUPPORT (MPA-#259) CR-2** | | |

| Line # | Code | Class-Item | Quantity | Unit | Unit Price |
|---|---|---|---|---|---|
| | | CHANGE TO PO #3227248 DATED 4/21/11<br><br>CHANGE EFFECTIVE PERIOD:<br>FROM: 4/21/11 - 2/14/14<br>TO: 4/21/11 - 2/14/15<br><br>CONTRACT TERM HAS BEEN RENEWED THROUGH 2/14/15. | | | |

**STATE PURCHASING AGENT**

Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.state.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements

# RI Purchase Agreement Amendment Report

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS**
**ONE CAPITOL HILL**
**PROVIDENCE RI 02908**

VIEIRA ASSOCIATES INC
PO BOX 411
BARRINGTON, RI 02806
United States

Amendment Date: 07-FEB-13
Original Award Date: 21-APR-11
Buyer: C McGurn
Phone #:
FOB: Destination
Terms: NET 30
Vendor # 38922

| SHIP TO | | Change Order Number **2** Award Number **3227248** Effective Period **21-APR-11 - 14-FEB-14** | INVOICE | |
|---|---|---|---|---|
| | MASTER PRICE AGREEMENT<br>SEE BELOW<br>RELEASE AGAINST, RI MPA<br>United States | | | MASTER PRICE AGREEMENT<br>SEE BELOW<br>RELEASE AGAINST, RI MPA<br>United States |

CONSTABLE SERVICE/CHILD SUPPORT (MPA-#259) CR-2

| Description | Bid Number | Change Order Req# |
|---|---|---|
| **CONSTABLE SERVICE/CHILD SUPPORT (MPA-#259) CR-2** | | |

| Line # | Code | Class-Item | Quantity | Unit | Unit Price |
|---|---|---|---|---|---|
| | | CHANGE TO P.O. #3227248<br><br>CHANGE EFFECTIVE PERIOD:<br>FROM: 4/21/11 - 2/14/13<br>TO: 4/21/11 - 2/14/14<br><br>CONTRACT TERM HAS BEEN EXTENDED THROUGH 2/14/14 | | | |

**STATE PURCHASING AGENT**

Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.state.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements

# Notice of Blanket Purchase Agreement



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

VIEIRA ASSOCIATES INC
PO BOX 411
BARRINGTON, RI 02806

United States

CONSTABLE SERVICE/CHILD SUPPORT
(MPA-#259) CR-2

**Award Number**
3227248

**Effective Period:**
21-APR-11 - 14-FEB-13

| SHIP TO | | | INVOICE |
|---|---|---|---|
| | MASTER PRICE AGREEMENT<br>SEE BELOW<br>RELEASE AGAINST,RI MPA<br>United States | **Date:** 21-APR-11<br>**Buyer:** J Moynihan<br>**Shipping:** Paid<br>**Terms:** NET 30<br>**Vendor #** 38922 | MASTER PRICE AGREEMENT<br>SEE BELOW<br>RELEASE AGAINST,RI MPA<br>United States |

| Department | Type of Requisition | Bid Number | Requisition Number |
|---|---|---|---|
| | | N/A | |

| Line | Item | Item Description | Unit | Unit Price |
|---|---|---|---|---|
| | | MPA-259 - CR-2 - CONSTABLE SERVICE/CHILD SUPPORT<br><br>BLANKET REQUIREMENTS<br>4/21/11 - 2/14/13<br><br>SUPPLIER CONTACT PERSON:<br>KENNETH VIEIRA ASSOCIATES<br>401-640-1446 | | |
| 1 | | MPA-259 - CONSTABLE SERVICE/CHILD SUPPORT - PRICE PER EACH SUCCESSFUL SERVICE | Each | 30 |

**STATE PURCHASING AGENT**

Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements.

# CONTRACT TERMS AND CONDITIONS

## Contract Terms and Conditions

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## Terms and Conditions

### PURCHASE ORDER STANDARD TERMS AND CONDITIONS

### TERMS AND CONDITIONS FOR THIS PURCHASE ORDER

### PURCHASE AGREEMENT AWARD

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

### MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

### AUTHORIZATION AND RELEASE

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

### INSURANCE REQUIREMENTS (ADDITIONAL)

ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OR AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "BILL TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF

ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION.

**CAMPAIGN FINANCE COMPLIANCE**

EVERY PERSON OR BUSINESS ENTITY PROVIDING GOODS OR SERVICES AT A COST OF $5000 CUMULATED VALUE IS REQUIRED TO FILE AN AFFIDAVIT REGARDING POLITICAL CAMPAIGN CONTRIBUTIONS WITH THE RI STATE BOARD OF ELECTIONS EVEN IF NO REPORTABLE CAMPAIGN CONTRIBUTIONS HAVE BEEN MADE. (RI GENERAL LAW 17-27) FORMS OBTAINED AT BOARD OF ELECTIONS, CAMPAIGN FINANCE DIVISION, 50 BRANCH AVENUE PROVIDENCE 02904 (401-222-2056).

ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov."

**BLANKET PAYMENT**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY. PAYMENTS WILL BE AUTHORIZED UPON SUBMISSION OF PROPERLY RENDERED INVOICES NO MORE THAN MONTHLY TO THE RECEIVING AGENCY. ANY UNUSED BALANCE AT END OF BLANKET PERIOD IS AUTOMATICALLY CANCELLED.

**TERMS AND CONDITIONS OF PRICING AGREEMENT**

**SCOPE AND LIMITATIONS** - This Agreement covers requirements as described herein, ordered by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

**PRODUCT ACCEPTANCE -** All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.

b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential in price over the original contract price.

ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT

**In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.**

**State Agencies** shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.

A Department Purchase Order (DPO) listing the items ordered shall be created by the agency. The agency

may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

**DELIVERY** If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

**PRICING** - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

**INVOICING** All invoices shall reference the DPO Order Number(s), Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

**PAYMENT** - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller.