

# Notice of Blanket Purchase Agreement



**State Of Rhode Island and Providence Plantations  
 Department of Administration  
 Division of Purchases  
 One Capitol Hill  
 Providence, RI 02908-5860**

<b>V E N D O R</b>	<b>GOUDREAU COURT REPORTING SERVICE              INC              DBA (RICR) RHODE ISLAND COURT              REPORTING              10 DORRANCE ST              STE 700              PROVIDENCE, RI 02903              United States</b>
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<b>STENOGRAPHIC SERVICES - MPA-137</b>	
Award Number	<b>3378524</b>
Revision Number	<b>14</b>
Effective Period	<b>28-MAY-2014 - 31-AUG-2016</b>
Approved PO Date	<b>25-MAY-2016</b>
Vendor Number	<b>45784</b>

<b>S H I P  T O</b>	<b>MASTER PRICE AGREEMENT              SEE BELOW              RELEASE AGAINST, RI MPA              United States</b>
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Type of Requisition	<b>*OTHER</b>
Requisition Number	
Change Order Requisition Number	
Solicitation Number	<b>7494367</b>
Freight	<b>Paid</b>
Payment Terms	<b>NET 30</b>
Buyer	<b>McGurn, Cheryl</b> -

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

CHANGE TO PO #3378524 DATED 5/28/14

CHANGE EFFECTIVE PERIOD:  
 FROM: 11/1/13 - 5/31/16  
 TO: 11/1/13 - 8/31/16

TO ALLOW TIME FOR A NEW SOLICITATION PROCESS

LINES ADDED TO REFLECT THE DATE CHANGE.

Line	Description	Unit	Unit Price (USD)

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<b>STATE PURCHASING AGENT</b>
Nancy R. McIntyre

Line	Description	Unit	Unit Price (USD)
1	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	60
1.1	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	60
1.2	MPA-137 FY17 STENO-APPEARANCE FEE: DAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	Total	60
2	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	75
2.1	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	75
2.2	MPA-137 FY17 STENO-APPEARANCE FEE: DAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)	Total	75
3	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR TRANSCRIPT ORDERED	Hour	25
3.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR TRANSCRIPT ORDERED	Hour	25
3.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR TRANSCRIPT ORDERED	Hour	25
4	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (UP TO 1 HOUR)	TOTAL	150
4.1	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (UP TO 1 HOUR)	TOTAL	150
4.2	MPA-137 FY17 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (UP TO 1 HOUR)	Total	150
5	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (1-2 HOURS)	TOTAL	200
5.1	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (1-2 HOURS)	TOTAL	200
5.2	MPA-137 FY17 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (1-2 HOURS)	Total	200
6	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (2-3 HOURS)	TOTAL	250
6.1	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (2-3 HOURS)	TOTAL	250
6.2	MPA-137 FY17 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (2-3 HOURS)	Total	250
7	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	325
7.1	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	325
7.2	MPA-137 FY17 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Total	325
8	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NO TRANSCRIPT	Hour	60

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Line	Description	Unit	Unit Price (USD)
	<b>ORDERED</b>		
8.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NO TRANSCRIPT ORDERED	Hour	60
8.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NO TRANSCRIPT ORDERED	Hour	60
9	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: NIGHTS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
9.1	MPA-137 FY16 STENO-APPEARANCE FEE: NIGHTS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
9.2	MPA-137 FY17 STENO-APPEARANCE FEE: NIGHTS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	Total	300
10	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: NIGHTS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
10.1	MPA-137 FY16 STENO-APPEARANCE FEE: NIGHTS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
10.2	MPA-137 FY17 STENO-APPEARANCE FEE: NIGHTS: TRANSCRIPT ORDERED (OVER 3 HOURS)	Total	300
11	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NIGHTS -TRANSCRIPT ORDERED	Hour	100
11.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NIGHTS -TRANSCRIPT ORDERED	Hour	100
11.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NIGHTS -TRANSCRIPT ORDERED	Hour	100
12	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: NIGHTS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
12.1	MPA-137 FY16 STENO-APPEARANCE FEE: NIGHTS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
12.2	MPA-137 FY17 STENO-APPEARANCE FEE: NIGHTS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Total	300
13	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: NIGHTS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
13.1	MPA-137 FY16 STENO-APPEARANCE FEE: NIGHTS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
13.2	MPA-137 FY17 STENO-APPEARANCE FEE: NIGHTS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Total	300
14	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NIGHTS-NO TRANSCRIPT ORDERED	Hour	100
14.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NIGHTS-NO TRANSCRIPT ORDERED	Hour	100
14.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NIGHTS-NO TRANSCRIPT ORDERED	Hour	100
15	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: NO WORK / NO WAITING	TOTAL	75

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Line	Description	Unit	Unit Price (USD)
15.1	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: NO WORK / NO WAITING	TOTAL	75
15.2	MPA-137 FY17 STENO-APPEARANCE FEE: DAYS: NO WORK / NO WAITING	Total	75
16	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL CHARGE - NO WORK, NO WAITING	Hour	50
16.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL CHARGE - NO WORK, NO WAITING	Hour	50
16.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL CHARGE - NO WORK, NO WAITING	Hour	50
17	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: NIGHTS: NO WORK / NO WAITING	TOTAL	150
17.1	MPA-137 FY16 STENO-APPEARANCE FEE: NIGHTS: NO WORK / NO WAITING	TOTAL	150
17.2	MPA-137 FY17 STENO-APPEARANCE FEE: NIGHTS: NO WORK / NO WAITING	Total	150
18	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL CHARGE (WAITING) NIGHTS - NO WORK, NO WAITING	Hour	75
18.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL CHARGE (WAITING) NIGHTS - NO WORK, NO WAITING	Hour	75
18.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL CHARGE (WAITING) NIGHTS - NO WORK, NO WAITING	Hour	75
19	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: HOLIDAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	200
19.1	MPA-137 FY16 STENO-APPEARANCE FEE: HOLIDAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	200
19.2	MPA-137 FY17 STENO-APPEARANCE FEE: HOLIDAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	Total	200
20	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: HOLIDAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	200
20.1	MPA-137 FY16 STENO-APPEARANCE FEE: HOLIDAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	200
20.2	MPA-137 FY17 STENO-APPEARANCE FEE: HOLIDAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)	Total	200
21	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - HOLIDAYS, TRANSCRIPT ORDERED	Hour	75
21.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - HOLIDAYS, TRANSCRIPT ORDERED	Hour	75
21.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - HOLIDAYS, TRANSCRIPT ORDERED	Hour	75
22	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: HOLIDAYS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
22.1	MPA-137 FY16 STENO-APPEARANCE FEE: HOLIDAYS: NO	TOTAL	300

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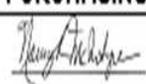
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Line	Description	Unit	Unit Price (USD)
	<b>TRANSCRIPT ORDERED (UP TO 3 HOURS)</b>		
22.2	MPA-137 FY17 STENO-APPEARANCE FEE: HOLIDAYS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Total	300
23	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR HOLIDAYS, NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Hour	100
23.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR HOLIDAYS, NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Hour	100
23.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR HOLIDAYS, NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Hour	100
24	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: HOLIDAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
24.1	MPA-137 FY16 STENO-APPEARANCE FEE: HOLIDAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
24.2	MPA-137 FY17 STENO-APPEARANCE FEE: HOLIDAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Total	300
25	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - HOLIDAYS, NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
25.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - HOLIDAYS, NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
25.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - HOLIDAYS, NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
26	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: WEEKENDS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	200
26.1	MPA-137 FY16 STENO-APPEARANCE FEE: WEEKENDS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	200
26.2	MPA-137 FY17 STENO-APPEARANCE FEE: WEEKENDS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	Total	200
27	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: WEEKENDS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	200
27.1	MPA-137 FY16 STENO-APPEARANCE FEE: WEEKENDS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	200
27.2	MPA-137 FY17 STENO-APPEARANCE FEE: WEEKENDS: TRANSCRIPT ORDERED (OVER 3 HOURS)	Total	200
28	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - WEEKENDS - TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
28.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - WEEKENDS - TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100

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Line	Description	Unit	Unit Price (USD)
28.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - WEEKENDS - TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
29	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: WEEKENDS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
29.1	MPA-137 FY16 STENO-APPEARANCE FEE: WEEKENDS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
29.2	MPA-137 FY17 STENO-APPEARANCE FEE: WEEKENDS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Total	300
30	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR WEEKENDS - NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Hour	100
30.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR WEEKENDS - NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Hour	100
30.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR WEEKENDS - NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Hour	100
31	MPA-137 5/28/14 -10/31/15 STENO-APPEARANCE FEE: WEEKENDS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
31.1	MPA-137 FY16 STENO-APPEARANCE FEE: WEEKENDS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
31.2	MPA-137 FY17 STENO-APPEARANCE FEE: WEEKENDS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Total	300
32	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR WEEKENDS - NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
32.1	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR WEEKENDS - NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
32.2	MPA-137 FY17 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR WEEKENDS - NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
33	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: MULTI DEPOSITIONS (REGULAR)	Each	75
33.1	MPA-137 FY16 STENO-APPEARANCE FEE: MULTI DEPOSITIONS (REGULAR)	Each	75
33.2	MPA-137 FY17 STENO-APPEARANCE FEE: MULTI DEPOSITIONS (REGULAR)	Each	75
34	MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: MULTI DEPOSITIONS (RECORDS)	Each	100
34.1	MPA-137 FY16 STENO-APPEARANCE FEE: MULTI DEPOSITIONS (RECORDS)	Each	100
34.2	MPA-137 FY17 STENO-APPEARANCE FEE: MULTI DEPOSITIONS (RECORDS)	Each	100

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Line	Description	Unit	Unit Price (USD)
35	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) REGULAR HEARING) PER PAGE	Each	3.95
35.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) REGULAR HEARING) PER PAGE	Each	3.95
35.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) REGULAR HEARING) PER PAGE	Each	3.95
36	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) MEDICAL/EXPERT HEARING) PER PAGE	Each	4.75
36.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) MEDICAL/EXPERT HEARING) PER PAGE	Each	4.75
36.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) MEDICAL/EXPERT HEARING) PER PAGE	Each	4.75
37	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) (NIGHT HEARING) PER PAGE	Each	4.5
37.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) (NIGHT HEARING) PER PAGE	Each	4.5
37.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) (NIGHT HEARING) PER PAGE	Each	4.5
38	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) DEPOSITION) PER PAGE	Each	3.75
38.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) DEPOSITION) PER PAGE	Each	3.75
38.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) DEPOSITION) PER PAGE	Each	3.75
39	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) WORKERS' COMP DEPOSITION) PER PAGE	Each	3.75
39.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) WORKERS' COMP DEPOSITION) PER PAGE	Each	3.75
39.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) WORKERS' COMP DEPOSITION) PER PAGE	Each	3.75
40	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 24 HOURS PER PAGE	Each	7.5
40.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 24 HOURS PER PAGE	Each	7.5
40.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 24 HOURS PER PAGE	Each	7.5
41	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION AND	Each	7

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Line	Description	Unit	Unit Price (USD)
	<b>HANDLING FEES - EXPEDITED PREPARATION: WITHIN 36 HOURS PER PAGE</b>		
41.1	MPA-137 FY16 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 36 HOURS PER PAGE	Each	7
41.2	MPA-137 FY17 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 36 HOURS PER PAGE	Each	7
42	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 48 HOURS PER HOUR	Each	6.75
42.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 48 HOURS PER HOUR	Each	6.75
42.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 48 HOURS PER HOUR	Each	6.75
43	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 60 HOURS - PER PAGE	Each	6.25
43.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 60 HOURS - PER PAGE	Each	6.25
43.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 60 HOURS - PER PAGE	Each	6.25
44	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 72 HOURS - PER PAGE	Each	6
44.1	MPA-137 FY16 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 72 HOURS - PER PAGE	Each	6
44.2	MPA-137 FY17 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 72 HOURS - PER PAGE	Each	6
45	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 96 HOURS - PER PAGE	Each	5.5
45.1	MPA-137 FY16 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 96 HOURS - PER PAGE	Each	5.5
45.2	MPA-137 FY17 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 96 HOURS - PER PAGE	Each	5.5
46	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 7 DAYS - PER PAGE	Each	4.25
46.1	MPA-137 FY16 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 7 DAYS - PER PAGE	Each	4.25
46.2	MPA-137 FY17 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 7 DAYS - PER PAGE	Each	4.25
47	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - ADDITIONAL TRANSCRIPT ORDERED WITH ORIGINAL - PER PAGE	Each	.5
47.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES -	Each	.5

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*Nancy R. McIntyre*  
Nancy R. McIntyre

Line	Description	Unit	Unit Price (USD)
	<b>ADDITIONAL TRANSCRIPT ORDERED WITH ORIGINAL - PER PAGE</b>		
47.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - ADDITIONAL TRANSCRIPT ORDERED WITH ORIGINAL - PER PAGE	Each	.5
48	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION AND HANDLING FEES - ADDITIONAL TRANSCRIPT (NIGHT HEARING) - PER PAGE	Each	.5
48.1	MPA-137 FY16 STENO-PREPARATION AND HANDLING FEES - ADDITIONAL TRANSCRIPT (NIGHT HEARING) - PER PAGE	Each	.5
48.2	MPA-137 FY17 STENO-PREPARATION AND HANDLING FEES - ADDITIONAL TRANSCRIPT (NIGHT HEARING) - PER PAGE	Each	.5
49	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - ADDITIONAL TRANSCRIPT (EXPEDITED HANDLING) PER PAGE	Each	.5
49.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - ADDITIONAL TRANSCRIPT (EXPEDITED HANDLING) PER PAGE	Each	.5
49.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - ADDITIONAL TRANSCRIPT (EXPEDITED HANDLING) PER PAGE	Each	.5
50	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXHIBITS - PER PAGE	Each	.25
50.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXHIBITS - PER PAGE	Each	.25
50.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - EXHIBITS - PER PAGE	Each	.25
51	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXCERPTS (UNDER 5 PAGES ) PER PAGE	Each	30
51.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXCERPTS (UNDER 5 PAGES ) PER PAGE	Each	30
51.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - EXCERPTS (UNDER 5 PAGES ) PER PAGE	Each	30
52	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXCERPTS (OVER 5 PAGES) HEARINGS - PER PAGE	Each	4
52.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXCERPTS (OVER 5 PAGES) HEARINGS - PER PAGE	Each	4
52.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - EXCERPTS (OVER 5 PAGES) HEARINGS - PER PAGE	Each	4
53	MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXCERPTS (OVER 5 PAGES) DEPOSITIONS - PER PAGE	Each	4
53.1	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXCERPTS (OVER 5 PAGES) DEPOSITIONS - PER PAGE	Each	4
53.2	MPA-137 FY17 STENO-PREPARATION & HANDLING FEES - EXCERPTS (OVER 5 PAGES) DEPOSITIONS - PER PAGE	Each	4

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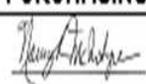
**STATE PURCHASING AGENT**  
*Nancy R. McIntyre*  
Nancy R. McIntyre

Line	Description	Unit	Unit Price (USD)
<b>54</b>	<b>MPA-137 5/28/14 - 10/31/15 STENO- HANDLING AND DELIVERY</b>	<b>Each</b>	<b>8</b>
NOTE: ALL TRANSCRIPTS MUST BE DELIVERED WITHIN TWO (2) WEEKS OF HEARINGS - EXPEDITED RATES WILL APPLY OTHERWISE. * * * TRANSCRIPT COPIES (OTHER THAN ORIGINAL CLIENT) ORDERED BY ANY AGENCY OR POLITICAL SUB-DIVISION OF THE STATE OF RHODE ISLAND			
<b>54.1</b>	<b>MPA-137 FY16 STENO- HANDLING AND DELIVERY</b>	<b>Each</b>	<b>8</b>
<b>54.2</b>	<b>MPA-137 FY17 STENO- HANDLING AND DELIVERY</b>	<b>Each</b>	<b>8</b>
<b>55</b>	<b>MPA-137 5/28/14 - 10/31/15 STENO-REGULAR HEARING - PER PAGE</b>	<b>Each</b>	<b>2.5</b>
<b>55.1</b>	<b>MPA-137 FY16 STENO-REGULAR HEARING - PER PAGE</b>	<b>Each</b>	<b>2.5</b>
<b>55.2</b>	<b>MPA-137 FY17 STENO-REGULAR HEARING - PER PAGE</b>	<b>Each</b>	<b>2.5</b>
<b>56</b>	<b>MPA-137 5/28/14 - 10/31/15 STENO-MEDICAL/EXPERT HEARING - PER PAGE</b>	<b>Each</b>	<b>3</b>
<b>56.1</b>	<b>MPA-137 FY16 STENO-MEDICAL/EXPERT HEARING - PER PAGE</b>	<b>Each</b>	<b>3</b>
<b>56.2</b>	<b>MPA-137 FY17 STENO-MEDICAL/EXPERT HEARING - PER PAGE</b>	<b>Each</b>	<b>3</b>
<b>57</b>	<b>MPA-137 5/28/14 - 10/31/15 STENO-NIGHT HEARING - PER PAGE</b>	<b>Each</b>	<b>3</b>
<b>57.1</b>	<b>MPA-137 FY16 STENO-NIGHT HEARING - PER PAGE</b>	<b>Each</b>	<b>3</b>
<b>57.2</b>	<b>MPA-137 FY17 STENO-NIGHT HEARING - PER PAGE</b>	<b>Each</b>	<b>3</b>
<b>58</b>	<b>MPA-137 5/28/14 - 10/31/15 STENO- EXPEDITED HANDLING (WITHIN 24 HOURS) - PER PAGE (NA)</b>	<b>Each</b>	<b>0</b>
<b>58.1</b>	<b>MPA-137 FY16 STENO- EXPEDITED HANDLING (WITHIN 24 HOURS) - PER PAGE (NA)</b>	<b>Each</b>	<b>0</b>
<b>58.2</b>	<b>MPA-137 FY17 STENO- EXPEDITED HANDLING (WITHIN 24 HOURS) - PER PAGE (NA)</b>	<b>Each</b>	<b>0</b>
<b>59</b>	<b>MPA-137 5/28/14 - 10/31/15 STENO-ASCII DISK - (NA)</b>	<b>Each</b>	<b>0</b>
<b>59.1</b>	<b>MPA-137 FY16 STENO-ASCII DISK - (NA)</b>	<b>Each</b>	<b>0</b>
<b>59.2</b>	<b>MPA-137 FY17 STENO-ASCII DISK - (NA)</b>	<b>Each</b>	<b>0</b>
<b>60</b>	<b>MPA-137 5/28/14 - 10/31/15 STENO- MINI TRANSCRIPT - (NA)</b>	<b>Each</b>	<b>0</b>
<b>60.1</b>	<b>MPA-137 FY16 STENO- MINI TRANSCRIPT - (NA)</b>	<b>Each</b>	<b>0</b>
<b>60.2</b>	<b>MPA-137 FY17 STENO- MINI TRANSCRIPT - (NA)</b>	<b>Each</b>	<b>0</b>
<b>61</b>	<b>MPA-137 5/28/14 - 10/31/15 STENO-EMAIL TRANSCRIPT -(NA)</b>	<b>Each</b>	<b>0</b>
<b>61.1</b>	<b>MPA-137 FY16 STENO-EMAIL TRANSCRIPT -(NA)</b>	<b>Each</b>	<b>0</b>
<b>61.2</b>	<b>MPA-137 FY17 STENO-EMAIL TRANSCRIPT -(NA)</b>	<b>Each</b>	<b>0</b>
<b>62</b>	<b>MPA-137 5/28/14 - 10/31/15 MISCELLANEOUS EXPENSES - PAID AT \$1.00 FOR EVERY \$1.00 OF ALLOWABLE EXPENSE</b>	<b>Total</b>	<b>1</b>
<b>62.2</b>	<b>MPA-137 FY16 MISCELLANEOUS EXPENSES - PAID AT \$1.00 FOR EVERY \$1.00 OF ALLOWABLE EXPENSE</b>	<b>Total</b>	<b>1</b>
<b>62.3</b>	<b>MPA-137 FY17 MISCELLANEOUS EXPENSES - PAID AT \$1.00 FOR EVERY \$1.00 OF ALLOWABLE EXPENSE</b>	<b>Total</b>	<b>1</b>

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**STATE PURCHASING AGENT**  
  
 Nancy R. McIntyre

**Contract Terms and Conditions**

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## Terms and Conditions

### PURCHASE ORDER STANDARD TERMS AND CONDITIONS

### TERMS AND CONDITIONS FOR THIS PURCHASE ORDER

#### PURCHASE AGREEMENT AWARD

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

#### AUTHORIZATION AND RELEASE

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

#### TERMS AND CONDITIONS OF PRICING AGREEMENT

**SCOPE AND LIMITATIONS - This Agreement covers requirements as described herein, ordered by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.**

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

**PRODUCT ACCEPTANCE** - All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

- a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.
- b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential

in price over the original contract price.

#### ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT

**In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.**

**State Agencies shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.**

A Department Purchase Order (DPO) listing the items ordered shall be created by the agency. The agency may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

**DELIVERY** - If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

**PRICING** - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

**INVOICING** - All invoices shall reference the DPO Order Number(s), Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

**PAYMENT** - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller.

#### **MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

#### **LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

#### **DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

#### **CAMPAIGN FINANCE COMPLIANCE**

CAMPAIGN FINANCE: In accordance with RI General Law 17-27-2, Every person or business entity providing goods or services of \$5,000 or more, and has in the preceding 24 months, contributed an

aggregate amount in excess of \$250 within a calendar year to any general officer, or candidate for general office, any member, or candidate for general assembly, or political party, is required to electronically file an affidavit regarding political contributions at:

<https://secure.ricampaignfinance.com/RhodeIslandCF/Public/VendorAffidavit.aspx>

#### ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

#### **DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.



# RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

GOUDREAU COURT REPORTING SERVICE INC  
 DBA (RICR) RHODE ISLAND COURT REPORTING  
 10 DORRANCE ST  
 STE 700  
 PROVIDENCE, RI 02903  
 United States

Amendment Date: 17-MAR-16  
 Original Award Date: 28-MAY-14  
 Buyer: D Brennan  
 Phone #:  
 FOB: Destination  
 Terms: NET 30  
 Vendor # 45784

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	<b>I N V O I C E</b>	Change Order Number 13 Award Number <b>3378524</b> Effective Period <b>28-MAY-14 - 31-MAY-16</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15

Description			Bid Number	Change Order Req#	
STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15					
Line #	Code	Class-Item	Quantity	Unit	Unit Price
		CHANGE TO PO 3378524  CHANGE EFFECTIVE PERIOD: FROM: 11/1/2013 - 3/31/2016 TO: 11/1/2013 - 5/31/2016  TO ALLOW TIME FOR NEW SOLICITATION PROCESS			

<b>STATE PURCHASING AGENT</b>
 Nancy R. McIntyre



# RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

GOUDREAU COURT REPORTING SERVICE INC  
DBA (RICR) RHODE ISLAND COURT REPORTING  
10 DORRANCE ST  
STE 700  
PROVIDENCE, RI 02903  
United States

Amendment Date: 02-NOV-15  
Original Award Date: 28-MAY-14  
Buyer: D Brennan  
Phone #:  
FOB: Destination  
Terms: NET 30  
Vendor # 45784

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	Change Order Number <b>12</b> Award Number <b>3378524</b> Effective Period <b>28-MAY-14 - 31-MAR-16</b>	<b>I N V O I C E</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15

Description			Bid Number	Change Order Req#	
Line #	Code	Class-Item	Quantity	Unit	Unit Price
<b>STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15</b>					
		CHANGE TO PO 3378524			
		CHANGE EFFECTIVE PERIOD:			
		FROM: 11/1/2013 - 10/31/2015			
		TO: 11/1/2013 - 3/31/2016			
		TO ALLOW TIME FOR NEW SOLICITATION PROCESS			
1.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)		TOTAL	60
2.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)		TOTAL	75
3.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR TRANSCRIPT ORDERED		Hour	25
4.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (UP TO 1 HOUR)		TOTAL	150
5.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (1-2 HOURS)		TOTAL	200
6.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (2-3 HOURS)		TOTAL	250
7.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)		TOTAL	325
8.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NO TRANSCRIPT ORDERED		Hour	60

**STATE PURCHASING AGENT**

Nancy R. McIntyre



# RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

GOUDREAU COURT REPORTING SERVICE INC  
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 10 DORRANCE ST  
 STE 700  
 PROVIDENCE, RI 02903  
 United States

Amendment Date: 02-NOV-15  
 Original Award Date: 28-MAY-14  
 Buyer: D Brennan  
 Phone #:  
 FOB: Destination  
 Terms: NET 30  
 Vendor # 45784

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	Change Order Number 12 Award Number <b>3378524</b> Effective Period <b>28-MAY-14 - 31-MAR-16</b>	I N V O I C E	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
	STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15			

Description			Bid Number	Change Order Req#
<b>STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15</b>				
9.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: NIGHTS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
10.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: NIGHTS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
11.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NIGHTS -TRANSCRIPT ORDERED	Hour	100
12.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: NIGHTS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
13.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: NIGHTS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
14.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NIGHTS-NO TRANSCRIPT ORDERED	Hour	100
15.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: DAYS: NO WORK / NO WAITING	TOTAL	75
16.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL CHARGE - NO WORK, NO WAITING	Hour	50
17.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: NIGHTS: NO WORK / NO WAITING	TOTAL	150
18.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL CHARGE (WAITING) NIGHTS - NO WORK, NO WAITING	Hour	75
19.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: HOLIDAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	200

**STATE PURCHASING AGENT**  
  
 Nancy R. McIntyre



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STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15

Description			Bid Number	Change Order Req#
<b>STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15</b>				
20.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: HOLIDAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	200
21.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - HOLIDAYS, TRANSCRIPT ORDERED	Hour	75
22.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: HOLIDAYS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
23.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR HOLIDAYS, NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Hour	100
24.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: HOLIDAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
25.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - HOLIDAYS, NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
26.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: WEEKENDS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	200
27.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: WEEKENDS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	200
28.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - WEEKENDS - TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
29.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: WEEKENDS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300

**STATE PURCHASING AGENT**

Nancy R. McIntyre

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at [www.purchasing.state.ri.gov](http://www.purchasing.state.ri.gov). Delivery of goods or services as described herein shall be deemed acceptance of these requirements



# RI Purchase Agreement Amendment Report

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

GOUDREAU COURT REPORTING SERVICE INC  
 DBA (RICR) RHODE ISLAND COURT REPORTING  
 10 DORRANCE ST  
 STE 700  
 PROVIDENCE, RI 02903  
 United States

Amendment Date: 02-NOV-15  
 Original Award Date: 28-MAY-14  
 Buyer: D Brennan  
 Phone #:  
 FOB: Destination  
 Terms: NET 30  
 Vendor # 45784

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States	Change Order Number 12 Award Number <b>3378524</b> Effective Period <b>28-MAY-14 - 31-MAR-16</b>	<b>I N V O I C E</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
	STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15			

Description			Bid Number	Change Order Req#
<b>STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15</b>				
30.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR WEEKENDS - NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Hour	100
31.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: WEEKENDS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
32.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR WEEKENDS - NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
33.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: MULTI DEPOSITIONS (REGULAR)	Each	75
34.1	961.24	MPA-137 FY16 STENO-APPEARANCE FEE: MULTI DEPOSITIONS (RECORDS)	Each	100
35.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) REGULAR HEARING) PER PAGE	Each	3.95
36.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) MEDICAL/EXPERT HEARING) PER PAGE	Each	4.75
37.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) (NIGHT HEARING) PER PAGE	Each	4.5
38.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) DEPOSITION) PER PAGE	Each	3.75
39.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) WORKERS' COMP DEPOSITION) PER PAGE	Each	3.75

**STATE PURCHASING AGENT**  
  
 Nancy R. McIntyre



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	STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15			

Description			Bid Number	Change Order Req#
<b>STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15</b>				
40.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 24 HOURS PER PAGE		7.5
41.1	961.24	MPA-137 FY16 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 36 HOURS PER PAGE		7
42.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 48 HOURS PER HOUR		6.75
43.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 60 HOURS - PER PAGE		6.25
44.1	961.24	MPA-137 FY16 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 72 HOURS - PER PAGE		6
45.1	961.24	MPA-137 FY16 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 96 HOURS - PER PAGE		5.5
46.1	961.24	MPA-137 FY16 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 7 DAYS - PER PAGE		4.25
47.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - ADDITIONAL TRANSCRIPT ORDERED WITH ORIGINAL - PER PAGE		.5
48.1	961.24	MPA-137 FY16 STENO-PREPARATION AND HANDLING FEES - ADDITIONAL TRANSCRIPT (NIGHT HEARING) - PER PAGE		.5

**STATE PURCHASING AGENT**  
  
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	STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15			

Description			Bid Number	Change Order Req#
<b>STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15</b>				
49.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - ADDITIONAL TRANSCRIPT (EXPEDITED HANDLING) PER PAGE	Each	.5
50.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXHIBITS - PER PAGE	Each	.25
51.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXCERPTS (UNDER 5 PAGES ) PER PAGE	Each	30
52.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXCERPTS (OVER 5 PAGES) HEARINGS - PER PAGE	Each	4
53.1	961.24	MPA-137 FY16 STENO-PREPARATION & HANDLING FEES - EXCERPTS (OVER 5 PAGES) DEPOSITIONS - PER PAGE	Each	4
54.1	961.24	MPA-137 FY16 STENO- HANDLING AND DELIVERY	Each	8
55.1	961.24	MPA-137 FY16 STENO-REGULAR HEARING - PER PAGE	Each	2.5
56.1	961.24	MPA-137 FY16 STENO-MEDICAL/EXPERT HEARING - PER PAGE	Each	3
57.1	961.24	MPA-137 FY16 STENO-NIGHT HEARING - PER PAGE	Each	3
58.1	961.24	MPA-137 FY16 STENO- EXPEDITED HANDLING (WITHIN 24 HOURS) - PER PAGE (NA)	Each	0
59.1	961.24	MPA-137 FY16 STENO-ASCII DISK - (NA)	Each	0

**STATE PURCHASING AGENT**  
  
 Nancy R. McIntyre



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	STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15			

Description			Bid Number	Change Order Req#
<b>STENOGRAPHIC SERVICES - MPA-137 5/28/14 - 10/31/15</b>				
60.1	961.24	MPA-137 FY16 STENO- MINI TRANSCRIPT - (NA)		Each 0
61.1	961.24	MPA-137 FY16 STENO-EMAIL TRANSCRIPT -(NA)		Each 0
62.2	961.24	MPA-137 FY16 MISCELLANEOUS EXPENSES - PAID AT \$1.00 FOR EVERY \$1.00 OF ALLOWABLE EXPENSE		Total 1

<b>STATE PURCHASING AGENT</b>
 Nancy R. McIntyre



# Notice of Blanket Purchase Agreement

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 United States

STENOGRAPHIC SERVICES - MPA-137  
 5/28/14 - 10/31/15

**Award  
 Number**  
 3378524

**Effective Period:**  
 28-MAY-14 - 31-OCT-15

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	<b>Date:</b> 28-MAY-14 <b>Buyer:</b> C Melillo <b>Shipping:</b> Paid <b>Terms:</b> NET 30 <b>Vendor #</b> 45784	<b>I N V O I C E</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
Line	Item	Item Description	Unit	Unit Price

		PO 3348020 IS CANCELED MPA-137  VENDOR CHANGE:  FROM: RI COURT REPORTING INC TO: GOUDREAU COURT REPORTING SERVICE INC  PO 3378524 REPLACES PO 3348020 AND IS ISSUED TO GOUDREAU COURT REPORTING SERVICE INC FOR THE REMAINDER OF THE CONTRACT  5/28/14 - 10/31/15  MASTER PRICE AGREEMENT #137  MULTIPLE AWARDS WERE MADE IN THE BEST INTEREST OF THE STATE OF RHODE ISLAND. NOTE: ALL TRANSCRIPTS MUST BE DELIVERED WITHIN TWO (2) WEEKS OF HEARINGS - EXPEDITED RATES WILL APPLY OTHERWISE.		
1		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	60
2		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	75
3		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR TRANSCRIPT ORDERED	Hour	25
4		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (UP TO 1 HOUR)	TOTAL	150

**STATE PURCHASING AGENT**

*Lorraine A. Hynes*

Lorraine A. Hynes



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 5/28/14 - 10/31/15

**Award Number**  
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<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	<b>Date:</b> 28-MAY-14 <b>Buyer:</b> C Melillo <b>Shipping:</b> Paid <b>Terms:</b> NET 30 <b>Vendor #</b> 45784	<b>I N V O I C E</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
			N/A	
Line	Item	Item Description	Unit	Unit Price

5		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (1-2 HOURS)	TOTAL	200
6		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (2-3 HOURS)	TOTAL	250
7		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	325
8		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NO TRANSCRIPT ORDERED	Hour	60
9		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: NIGHTS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
10		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: NIGHTS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
11		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NIGHTS -TRANSCRIPT ORDERED	Hour	100
12		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: NIGHTS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
13		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: NIGHTS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
14		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR NIGHTS-NO TRANSCRIPT ORDERED	Hour	100
15		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: DAYS: NO WORK / NO WAITING	TOTAL	75
16		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL CHARGE - NO WORK, NO WAITING	Hour	50
17		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: NIGHTS: NO WORK / NO WAITING	TOTAL	150

**STATE PURCHASING AGENT**



Lorraine A. Hynes



# Notice of Blanket Purchase Agreement

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

GOUDREAU COURT REPORTING SERVICE INC  
 DBA (RICR) RHODE ISLAND COURT REPORTING  
 10 DORRANCE ST  
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 PROVIDENCE, RI 02903  
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STENOGRAPHIC SERVICES - MPA-137  
 5/28/14 - 10/31/15

**Award Number**  
 3378524

**Effective Period:**  
 28-MAY-14 - 31-OCT-15

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	<b>Date:</b> 28-MAY-14 <b>Buyer:</b> C Melillo <b>Shipping:</b> Paid <b>Terms:</b> NET 30 <b>Vendor #</b> 45784	<b>I N V O I C E</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
			N/A	
Line	Item	Item Description	Unit	Unit Price

18		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL CHARGE (WAITING) NIGHTS - NO WORK, NO WAITING	Hour	75
19		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: HOLIDAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	200
20		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: HOLIDAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	200
21		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - HOLIDAYS, TRANSCRIPT ORDERED	Hour	75
22		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: HOLIDAYS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
23		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR HOLIDAYS, NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Hour	100
24		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: HOLIDAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
25		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - HOLIDAYS, NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
26		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: WEEKENDS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	200
27		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: WEEKENDS: TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	200
28		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE - WEEKENDS - TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
29		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: WEEKENDS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	TOTAL	300
30		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR WEEKENDS - NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	Hour	100

**STATE PURCHASING AGENT**

*Lorraine A. Hynes*

Lorraine A. Hynes



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STENOGRAPHIC SERVICES - MPA-137  
 5/28/14 - 10/31/15

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Department		Type of Requisition	Bid Number	Requisition Number
			N/A	
Line	Item	Item Description	Unit	Unit Price

31		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: WEEKENDS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	TOTAL	300
32		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: ADDITIONAL PER HOUR CHARGE FOR WEEKENDS - NO TRANSCRIPT ORDERED (OVER 3 HOURS)	Hour	100
33		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: MULTI DEPOSITIONS (REGULAR)	Each	75
34		MPA-137 5/28/14 - 10/31/15 STENO-APPEARANCE FEE: MULTI DEPOSITIONS (RECORDS)	Each	100
35		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) REGULAR HEARING) PER PAGE	Each	3.95
36		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) MEDICAL/EXPERT HEARING) PER PAGE	Each	4.75
37		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) (NIGHT HEARING) PER PAGE	Each	4.5
38		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) DEPOSITION) PER PAGE	Each	3.75
39		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - TRANSCRIPT (24 LINES) WORKERS' COMP DEPOSITION) PER PAGE	Each	3.75
40		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 24 HOURS PER PAGE	Each	7.5
41		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 36 HOURS PER PAGE	Each	7
42		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 48 HOURS PER HOUR	Each	6.75
43		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXPEDITED PREPARATION: WITHIN 60 HOURS - PER PAGE	Each	6.25

**STATE PURCHASING AGENT**

*Lorraine A. Hynes*

Lorraine A. Hynes



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Department		Type of Requisition	Bid Number	Requisition Number
			N/A	
Line	Item	Item Description	Unit	Unit Price

44		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 72 HOURS - PER PAGE	Each	6
45		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 96 HOURS - PER PAGE	Each	5.5
46		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION AND HANDLING FEES - EXPEDITED PREPARATION: WITHIN 7 DAYS - PER PAGE	Each	4.25
47		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - ADDITIONAL TRANSCRIPT ORDERED WITH ORIGINAL - PER PAGE	Each	.5
48		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION AND HANDLING FEES - ADDITIONAL TRANSCRIPT (NIGHT HEARING) - PER PAGE	Each	.5
49		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - ADDITIONAL TRANSCRIPT (EXPEDITED HANDLING) PER PAGE	Each	.5
50		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXHIBITS - PER PAGE	Each	.25
51		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXCERPTS (UNDER 5 PAGES ) PER PAGE	Each	30
52		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXCERPTS (OVER 5 PAGES) HEARINGS - PER PAGE	Each	4
53		MPA-137 5/28/14 - 10/31/15 STENO-PREPARATION & HANDLING FEES - EXCERPTS (OVER 5 PAGES) DEPOSITIONS - PER PAGE	Each	4
54		MPA-137 5/28/14 - 10/31/15 STENO- HANDLING AND DELIVERY NOTE: ALL TRANSCRIPTS MUST BE DELIVERED WITHIN TWO (2) WEEKS OF HEARINGS - EXPEDITED RATES WILL APPLY OTHERWISE. * * * TRANSCRIPT COPIES (OTHER THAN ORIGINAL CLIENT) ORDERED BY ANY	Each	8

**STATE PURCHASING AGENT**

*Lorraine A. Hynes*

Lorraine A. Hynes



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**Effective Period:**  
 28-MAY-14 - 31-OCT-15

<b>S H I P T O</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States	<b>Date:</b> 28-MAY-14 <b>Buyer:</b> C Melillo <b>Shipping:</b> Paid <b>Terms:</b> NET 30 <b>Vendor #</b> 45784	<b>I N V O I C E</b>	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST,RI MPA United States

Department		Type of Requisition	Bid Number	Requisition Number
			N/A	
Line	Item	Item Description	Unit	Unit Price

		AGENCY OR POLITICAL SUB-DIVISION OF THE STATE OF RHODE ISLAND		
55		MPA-137 5/28/14 - 10/31/15 STENO-REGULAR HEARING - PER PAGE	Each	2.5
56		MPA-137 5/28/14 - 10/31/15 STENO-MEDICAL/EXPERT HEARING - PER PAGE	Each	3
57		MPA-137 5/28/14 - 10/31/15 STENO-NIGHT HEARING - PER PAGE	Each	3
58		MPA-137 5/28/14 - 10/31/15 STENO- EXPEDITED HANDLING (WITHIN 24 HOURS) - PER PAGE (NA)	Each	0
59		MPA-137 5/28/14 - 10/31/15 STENO-ASCII DISK - (NA)	Each	0
60		MPA-137 5/28/14 - 10/31/15 STENO- MINI TRANSCRIPT - (NA)	Each	0
61		MPA-137 5/28/14 - 10/31/15 STENO-EMAIL TRANSCRIPT -(NA)	Each	0
62		MPA-137 5/28/14 - 10/31/15 MISCELLANEOUS EXPENSES - PAID AT \$1.00 FOR EVERY \$1.00 OF ALLOWABLE EXPENSE	Total	1

**STATE PURCHASING AGENT**

*Lorraine A. Hynes*

Lorraine A. Hynes

# CONTRACT TERMS AND CONDITIONS

**Contract Terms and Conditions**

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## Terms and Conditions

### PURCHASE ORDER STANDARD TERMS AND CONDITIONS

### TERMS AND CONDITIONS FOR THIS PURCHASE ORDER

#### PURCHASE AGREEMENT AWARD

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

#### AUTHORIZATION AND RELEASE

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

#### TERMS AND CONDITIONS OF PRICING AGREEMENT

**SCOPE AND LIMITATIONS - This Agreement covers requirements as described herein, ordered by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.**

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

**PRODUCT ACCEPTANCE** - All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

- a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.
- b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential

in price over the original contract price.

#### ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT

**In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.**

**State Agencies shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.**

A Department Purchase Order (DPO) listing the items ordered shall be created by the agency. The agency may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

**DELIVERY** - If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

**PRICING** - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

**INVOICING** - All invoices shall reference the DPO Order Number(s), Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

**PAYMENT** - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller.

#### **MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

#### **LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

#### **DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

#### **CAMPAIGN FINANCE COMPLIANCE**

CAMPAIGN FINANCE: In accordance with RI General Law 17-27-2, Every person or business entity providing goods or services of \$5,000 or more, and has in the preceding 24 months, contributed an

aggregate amount in excess of \$250 within a calendar year to any general officer, or candidate for general office, any member, or candidate for general assembly, or political party, is required to electronically file an affidavit regarding political contributions at:

<https://secure.ricampaignfinance.com/RhodeIslandCF/Public/VendorAffidavit.aspx>

#### ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

#### **DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.