

THE
UNIVERSITY
OF RHODE ISLAND

DIVISION OF
ADMINISTRATION
AND FINANCE

PURCHASING DEPARTMENT

10 Tootell Road, Suite 3, Kingston, RI 02881 USA p: 401.874.2171 f: 401.874.2306 uri.edu/purchasing

THINK BIG  WE DO™

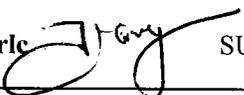


BID/PROPOSAL

COMMODITY: RFP - FRESH FRUITS & VEGETABLES DATE: 10/6/2016

FORMAL BID NO. _____ PUBLIC BID NO. _____ RFP NO. 7070

BIDS ARE TO BE RECEIVED IN URI PURCHASING DEPARTMENT BY: DATE: 10/27/2016 TIME: 3:00 PM
Eastern Time

BUYER: TRACEY ANGELL/r/c  SURETY REQUIRED: YES: _____ NO: X

PRE-BID/PROPOSAL CONFERENCE: DATE: _____ TIME: _____

MANDATORY: YES: _____ NO: _____

LOCATION: _____

Questions concerning this solicitation must be received by the URI Purchasing Department at URIPurchasing@uri.edu no later than DATE: 10/17/2016 TIME: 12:00 PM Please reference the Bid/RFP No. on all correspondence.

Questions received, if any, will be posted on the internet as an addendum to this solicitation at the conclusion of the question period. It is the responsibility of all interested parties to download this information.

For Bid Solicitation Information visit: <http://web.uri.edu/purchasing/bid-information/>

BE SURE ALL INFORMATION SHOWN BELOW IS CORRECT.
FEDERAL EMPLOYER IDENTIFICATION NUMBER MUST BE INCLUDED.

COMPANY NAME: _____ FEIN: _____

STREET AND NUMBER: _____

CITY, STATE & ZIP CODE: _____

No offer will be considered that is not accompanied by the attached University of Rhode Island Bidder Certification Form/Contract Offer completed and signed by the offeror.

Print Name and Title _____

Telephone Number/Facsimile Number _____

Signature _____

Date _____

E-mail address _____

THIS BID WILL NOT BE HONORED UNLESS SIGNED

The University of Rhode Island is an equal opportunity employer committed to the principles of affirmative action.

REQUEST FOR PROPOSAL NO. 7070
THE UNIVERSITY OF RHODE ISLAND
FRESH FRUIT & VEGETABLES

THE UNIVERSITY OF RHODE ISLAND
REQUEST FOR PROPOSAL
FOR
FRESH FRUIT AND VEGETABLES

University of Rhode Island Bidder Certification Form

ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM. Offerors are expected to read, sign and comply with all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.

Rules for Submitting Offers

This Certification Form must be attached in its entirety to the front of the offer and shall be considered an integral part of each offer made by a vendor to enter into a contract with the University of Rhode Island. As such, submittal of the entire Bidder Certification Form, signed by a duly authorized representative of the offeror attesting that he/she (1) has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/LOI number, date and time of opening marked in the upper left hand corner of the envelope. Each bid/offer must be submitted in separate sealed envelopes.

A complete signed (in ink) offer package must be delivered to the University of Rhode Island Purchasing Office by the time and date specified for the opening of responses in a sealed envelope.

Bids must be submitted on the URI bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested.

Documents misdirected to other State locations or which are not present in the University of Rhode Island Purchasing Office at the time of opening for whatever cause will be deemed to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the reception area of the University of Rhode Island Purchasing Office. Postmarks shall not be considered proof of timely submission.

RIVIP SOLICITATIONS. To assure maximum access opportunities for users, public bid/RFP solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the Web Site has been severely curtailed and it is determined by the Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored. When the result of an internet solicitation is unsuccessful, the University of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors.

PRICING. Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation), and may not be withdrawn, except with the express permission of the University Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The University of Rhode Island is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price. PRICES QUOTED ARE FOB DESTINATION.

DELIVERY and PRODUCT QUALITY. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at the vendor's expense.

PREVAILING WAGE, OSHA SAFETY TRAINING and APPRENTICESHIP REQUIREMENTS. Bidders must comply with the provisions of the Rhode Island labor laws, including R.I. Gen. Laws §§ 37-13-1 et seq. and occupational safety laws, including R.I. Gen. Laws §§ 28-20-1 et seq. These laws mandate for public works construction projects the payment of prevailing wage rates, the implementation and maintenance of occupational safety standards, and for projects with a minimum value of \$1 Million, the employment of apprentices. The successful Bidder must submit certifications of compliance with these laws from each of its subcontractors prior to their commencement of any work. Prevailing wage rates, apprenticeship requirements, and other workforce and safety regulations are accessible at www.dlt.ri.gov.

PUBLIC RECORDS. Offerors are advised that all materials submitted to the University for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection immediately upon request once an award has been made. Offerors are encouraged to attend public bid/RFP openings to obtain information; however, bid/RFP response summaries may be reviewed after award(s) have been made by visiting the Rhode Island Vendor Information Program (RIVIP) at www.purchasing.ri.gov, Solicitation Opportunities +, Other Solicitation Opportunities or appearing in person at the University of Rhode Island Purchasing Office Mondays through Fridays between 8:30 am – 3:30 pm. Telephone requests for results will not be honored. Written requests for results will only be honored if the information is not available on the RIVIP.

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the University's sole option.

BID SURETY. Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

SPECIFICATIONS. Unless specified "no substitute", product offerings equivalent in quality and performance will be considered (at the sole option of the University) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

VENDOR AUTHORIZATION TO PROCEED. When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the University of Rhode Island, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment issued by the University of Rhode Island Purchasing Office PRIOR to delivery.

Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR pricing agreement made in writing by the University of Rhode Island Purchasing Office, shall be considered a binding contract.

REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE AND BOARD OF GOVERNORS FOR HIGHER EDUCATION CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws, including the Board of Governors for Higher Education General Terms and Conditions of Purchase. The regulations, General Terms and Conditions are incorporated into all University of Rhode Island contracts and can be viewed at: www.ribghe.org/procurementregs113006.pdf and www.purchasing.ri.gov.

ARRA SUPPLEMENTAL TERMS AND CONDITIONS. Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions for Contracts and Sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 or more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1 of the Rhode Island General Laws also apply.

PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

DEFAULT and NON-COMPLIANCE Default and/or non-compliance with the requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state/University of Rhode Island.

COMPLIANCE Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

SPRINKLER IMPAIRMENT AND HOT WORK. The Contractor agrees to comply with the practices of the State's Insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the Risk Management Office at the University of Rhode Island.

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid Proposals that do not include a copy for public inspection will be deemed nonresponsive.**

For further information on how to comply with this statutory requirement, see R.I. Gen. Laws §§ 37-2-18(b) and (j). Also see State of Rhode Island Procurement Regulation 5.11 at <http://www.purchasing.ri.gov/rulesandregulations/rulesAndRegulations.aspx>

ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS

Offerors must respond to every disclosure statement. A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.

Indicate Yes (Y) or No (N):

___1 State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense with the previous five (5) years. If so, then provide details below.

___2 State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.

___3 State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.

___4 I/we certify that I/we will immediately disclose, in writing, to the University Purchasing Agent any potential conflict of interest which may occur during the course of the engagement authorized pursuant to this contract.

___5 I/we acknowledge that, in accordance with (1) Chapter §37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe," and (2) RIGL section §37-2-7(16) which identifies the Board of Governors for Higher Education as a public agency and gives binding contractual authority to the University Purchasing Agent, including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2 any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the University of Rhode Island may be disregarded and shall not be binding on the University of Rhode Island.

___6 I/we certify that I or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and, should my/our license lapse or be suspended, I/we shall immediately inform the University of Rhode Island Purchasing Agent in writing of such circumstance.

___7 I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and, should my/our insurance lapse or be suspended, I/we shall immediately inform the University of Rhode Island Purchasing Agent in writing of such circumstance.

___8 I/we certify that I/we understand that falsification of any information herein or failure to notify the University of Rhode Island Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.

___9 I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.

___10 I/we acknowledge that I/we understand the State's Purchasing Laws (§37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website (<http://www.purchasing.ri.gov>) and the Board of Governors Website (www.ribghe.org/procurementregs113006.pdf) apply as the governing conditions for any contract or purchase order I/we may receive from the University of Rhode Island, including the offer contained herein.

___11 I/we certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. Laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.

___12 If the product is subject to Department of Commerce Export Administration Regulations (EAR) or International Traffic in Arms Regulations (ITAR), please provide the Export Control Classification Number (ECCN) or the US Munitions List (USML) Category: _____

___13 I/we certify that the above information is correct and complete.

IF YOU HAVE ANSWERED "YES" TO QUESTIONS #1 – 3 OR IF YOU ARE UNABLE TO CERTIFY YES TO QUESTIONS #4 – 11 and 13 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION IN AN ATTACHED STATEMENT. INCOMPLETE CERTIFICATION FORMS SHALL BE GROUNDS FOR DISQUALIFICATION OF OFFER.

Signature below commits vendor to the attached offer and certifies (1) that the offer has taken into account all solicitation amendments, (2) that the above statements and information are accurate and that vendor understands and has complied with the requirements set forth herein.

Vendor's Signature: _____ Bid Number: _____ Date: _____
(Person Authorized to enter into contracts; signature must be in ink) (if applicable)

Print Name and Title of Company official signing offer Telephone Number

REQUEST FOR PROPOSAL NO. 7070
THE UNIVERSITY OF RHODE ISLAND
FRESH FRUIT & VEGETABLES

SECTION 1 -INSTRUCTIONS AND NOTIFICATIONS TO BIDDERS

The Rhode Island Board of Education/University of Rhode Island (hereinafter referred to as "the University") is soliciting proposals from experienced and qualified vendors to supply the University with fresh fruit and vegetable products on an as needed basis. The initial contract period will be for Three (3) years with the option for two-one (1) year extensions.

Responses to this solicitation must be in accordance with guidelines outlined in this request Board of Governors General Terms and Conditions of Purchase which may be obtained at: <http://www.ribghe.org/procurementregs113006.pdf>.

In soliciting proposals, it is the University's intent to establish a "Prime Produce Vendor Contract." The primary objectives of this endeavor are to improve services, expedite deliveries, streamline paperwork, reduce administrative costs, and contain food costs.

This is a Request for Proposals, not an Invitation for Bid. Responses will be evaluated on the basis of the relative merits of the proposal, in addition to price; there will be no public opening and reading of responses received by the University of Rhode Island Purchasing Department pursuant to this Request, other than to name those offerers who have submitted proposals.

- ◆ Potential offerors are advised to review all sections of this Request carefully and to follow instructions completely, as failure to make a complete submission as described elsewhere herein may result in rejection of the proposal.
- ◆ Product descriptions and usage shown in the RFP are approximations for the periods shown. Neither the Board of Education nor the University of Rhode Island can guarantee or ensure that the level of usage will meet or exceed the levels shown at any time during the life of the contemplated contract.
- ◆ Alternative approaches and/or methodologies to accomplish the desired or intended results of this procurement are solicited. However, proposals which depart from or materially alter the terms, requirements, or scope of work defined by this Request will be rejected as being non-responsive.
- ◆ All costs associated with developing or submitting a proposal in response to this Request, or to provide oral or written clarification of its content shall be borne by the offerers. The Board of Education/University of Rhode Island assumes no responsibility for these costs.

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- ◆ **Proposals are considered to be irrevocable for a period of not less than 120 days following the opening date, and may not be withdrawn, except with the express written permission of the University of Rhode Island Purchasing Agent.**
- ◆ All pricing submitted will be considered to be firm and fixed unless otherwise indicated herein.
- ◆ Proposals misdirected to other State locations or which are otherwise not present in the University of Rhode Island Purchasing Department at the time of opening for any cause will be determined to be late and will not be considered. For the purpose of this requirement, the official time and date shall be that of the time clock in the reception area of the URI Purchasing Department.
- ◆ It is intended that an award pursuant to this Request will be made to a prime vendor or prime vendors in the various categories, who will assume responsibility for all aspects of the work. Joint venture and cooperative proposals will not be considered, but subcontracts are permitted, provided that their use is clearly indicated in the offerer's proposal, and the subcontractor(s) proposed to be used are identified in the proposal.
- ◆ Bidders are advised that all materials submitted to the University of Rhode Island for consideration in response to this Request for Proposals will be considered to be Public Records as defined in Title 38 Chapter 2 of the Rhode Island General Laws, without exception, and will be released for inspection immediately once an award is made.
- ◆ In accordance with Title 7, Chapter 1.1, of the General Laws of Rhode Island, no foreign corporation shall have the right to transact business in this state until it shall have procured a *Certificate of Authority* to do so from the Secretary of State. The apparent low bidder, if an out of State Corporation with no business address within the state must either: 1) provide a copy of their *Certificate of Authority*, or; 2) Show proof that an application is in process prior to the bid award.
- ◆ The State of Rhode Island has a requirement of ten percent (10%) participation of Minority Business Enterprise (MBE) in all State procurements. For further information, see www.mbe.ri.gov or contact the MBE office at 401-574-8523
- ◆ Equal Employment Opportunity (RIGL 28-5.1) 28-5.1 Declaration of Policy: Equal opportunity and affirmative action toward its achievement is the policy of all units of Rhode Island State Government, including all public and quasi-public agencies, commissions, boards, and authorities and in the classified, unclassified, and non-classified services of state employments. This policy applies in all areas where the state dollar is spent, in employment, public service, grants and financial assistance, and in state licensing and regulation. For further information contact the Rhode Island Equal Employment Opportunity Office at 222-3090.

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- ◆ Interested parties are instructed to peruse the RI Division of Purchases website on a regular basis, as additional information relating to this solicitation may be released in the form of an addendum to this RFP. For instructions go to:
<http://web.uri.edu/purchasing/bid-information/>
- ◆ The purchase of services under an award made pursuant to this RFP will be contingent on the availability of funds.

SECTION 2 – BACKGROUND AND PURPOSE

CAMPUS DESCRIPTION

The University of Rhode Island began in 1892 and was one of the original land grant colleges. It has maintained a mission of teaching, research and community outreach for Rhode Island since that time. In addition to being a land grant school URI is also a national sea-grant school and urban field grant school. URI offers over 100 majors in seven degree-granting colleges. The University of Rhode Island is a medium-sized state university. There are over 15,000 students on the Kingston campus, with 5600 living in residence halls, 750 living in fraternities and sororities and 500 living in graduate/family residential life apartments.

URI researchers are engaged in projects that have local, national, and international implications in programs as diverse as oceanography, family violence, and behavior change, environmental cleanup, education reform, the “greening” of industry, botanical pharmaceuticals, international business and much, much more.

The University has a spacious rural campus 30 miles south of Providence in the northeastern metropolitan corridor between New York and Boston. The main campus is located in Kingston, RI. The center of campus is a quadrangle of handsome, old granite buildings surrounded by new academic buildings, student residence halls, and fraternity and sorority houses. On the plain below Kingston Hill are gymnasiums, athletic fields, tennis courts, a freshwater pond, and agricultural fields.

In addition to the Kingston campus, the university has three other campuses. The 165 acre Narragansett Bay Campus (NBC), six miles to the east overlooking the West Passage of Narragansett Bay, is the site of the Graduate School of Oceanography. The College of Continuing Education (CCE) has a building in downtown Providence. In the western section of the state, 20 miles from Kingston, is the W. Alton Jones Campus. Its 2,300 acres of woods, fields, streams and ponds is the site of environmental education, research, and conference facilities.

Additional information about the campus can be obtained by viewing the URI web page on the Internet at [HTTP://www.uri.edu/](http://www.uri.edu/).

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SCOPE OF WORK & SPECIFICATIONS

The University of Rhode Island's Department of Dining Services provides meals to approximately 5,600 resident students and 9,000 commuter students, faculty, and staff seven (7) days a week. Facilities include two (2) dining hall locations, one (1) Warehouse, one (1) convenience store, four (4) cash operations around the perimeter of the campus and deliveries to two (2) off campus locations in West Greenwich, RI. During the school year, 50,000 meals are served weekly, with additional meals served during summer months, for an annual total of approximately 1.6 million meals yearly. Deliveries will be required Monday through Friday each week. Occasionally there may be a need for a delivery on Saturday or Sunday. Orders will be placed the day before delivery. No tractor trailer deliveries will be accepted.

Minimum Requirements - To receive consideration, the successful bidder must meet the following mandatory requirements:

Deliveries - Will be on Mondays through Fridays, beginning no earlier than 6:00 am and ending no later than 11:59am. Delivery to four (4) URI Kingston campus locations plus two off campus (2 at the W. Alton Jones Campus. All drivers to be properly licensed and insured and possess the ability to immediately rectify a problem. This may include, but not limited to, a call to the office, a credit on a slip, or a return visit on the same day.

Delivery - All delivery vehicles must be refrigerated and approved for the delivery of food products. Engines must be shut off while unloading. Vehicles must be clean and free of filth and debris.

Delivery outages - must be held to a minimum of 4%, with substitutes having to be approved prior to delivery.

Quality – The University will procure and serve only items that are of the highest quality. The University reserves the right to refuse any products deemed not up to the standards that our customers demand.

Produce Specifications - Produce treated with sodium bisulfate should not be delivered without written consent of the end user.

Vendor acknowledges that their facilities and delivery vehicles will meet applicable Local, State, and Federal health and sanitation regulations. The vendor must have an effective quality assurance program such as HACCP in place with well-established procedures that are strictly followed. Failure to meet either of these criteria will be cause for the University to cancel the contract.

All process produce must have ingredient labels with expiration date and/or manufacture date, name and address of the manufacturer clearly listed.

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Produce that is produced in-house must be done under the highest sanitary standards and subject to microbiologic testing.

Awarded vendor will be expected to provide consistent high levels of service as defined within the attached specifications, during both high and low volume order periods.

Variations in produce specifications will only be accepted after mutual agreement of both parties and only if agreement is reached at time of order placement.

Certificates of Insurance in accordance with the Rhode Island Board of Governors for Higher Education Procurement Regulations will be a requirement of the successful bidder.

Buy Local Requirements - Upon award, the Vendor shall work with the University to establish and maintain a list of local enterprises involved in the production or distribution of foodstuffs. In defining the term "local," in establishing the list, entities shall be identified using three tiers: Tier 1 = Grown in Rhode Island; Tier 2 = Grown in New England; Tier 3 = Grown outside of Rhode Island, but distributed, packaged or otherwise processed in Rhode Island by a Rhode Island entity.

Any such list shall provide local Vendors, based on the defined tiers above and meeting minimum standards, the ability to be added on the list.

The purpose of this list is to establish a baseline with the intent to substantially increase local participation over time.

Vendor shall utilize the list in order to purchase foodstuffs from local enterprises on behalf of the State.

Vendor shall track expenditures through the list and provide the State with quarterly reports showing purchases from local entities.

As part of the proposal submission, the Vendor shall provide the University with a percentage estimate of how much the Vendor will utilize local businesses for production or distribution of foodstuffs in the perishables category. The University reserves the right to require a certain level of participation from local entities. The goal is to increase participation from local entities over time.

Sustainability - The University is part of a larger community committed to sustainability. The successful bidder will make every attempt to utilize produce from local farms and or growers to aid in this effort while maintaining a fiscally responsible pricing structure. Further, the successful bidder will present documentation of local purchases on a semester basis and review with the management staff. This documentation will be used to help dining services set standards and thereby further the use of local produce. The

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University reserves the right to purchase from time to time, items grown on campus through the URI Agronomy department. Dining Services has featured items in the past such as fresh herbs, greens and various other vegetables based on availability.

Spot Buy Program – The University reserves the right to participate in spot buys for the one time purchase of product at a reduced cost due to over production or limited shelf life.

Discrepancies - The Vendor shall resolve all other discrepancies (i.e. shortages, overages, breakage, incorrect items) within five business days from notification. If the discrepancies cannot be resolved in that time, then the Vendor shall take all steps which the URI Dining Services and/or URI Purchasing deems to be reasonably necessary or appropriate, to resolve the discrepancies.

Emergency Plan- The successful bidder must provide to the University in writing an emergency plan for shipping errors, shortages and emergency deliveries.

The Vendor is required to have an emergency back-up plan in the event of power outages, work stoppages, computer failures, shortages, or any other emergency situation. The Vendor's emergency plan must comply with the Department of Homeland Security guidelines.

Civil Preparedness Emergency - In the event of serious disaster, enemy attack, sabotage or other hostile action or in the event of the imminence thereof, the Governor may proclaim that a state of civil preparedness emergency exists, in which event he/she may personally take direct operational control of any or all parts of the civil preparedness forces and functions in the state.

Remedies Upon Default - In any case where the vendor has failed to deliver or has delivered nonconforming goods or services, the University shall provide a "Notice to Cure." If after notice, the vendor continues to be in default, the University may procure goods or services as substitution from another source and charge the cost difference to the defaulting vendor.

Returns - Products returned because of quality problems, duplicated shipments, outdated product, etc., shall be picked up by the Vendor after Contract User notification and replaced with the specified products or the Contract User shall be credited/refunded for the full purchase price. Perishables (including fresh produce), meat, poultry, seafood and dairy items must be replaced within 24 hours.

Products ordered in error by agencies must be returned for credit within 48 hours from receipt. Drivers must accept product returns due to Contract User error. Products must be in re-sellable condition (original container unused). The Vendor may not charge for such returns.

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There shall be no Restocking Fees to The University.

Responsibility for those Performing the Work - The vendor shall be responsible for the acts and omissions of all the vendor's employees. The vendor shall at all times enforce strict discipline and good order among the vendor's employees and shall not employ and unfit person or anyone not skilled in the task assigned. Incompetent or incorrigible employees shall be dismissed from the project by the vendor when so determined by the University, and such persons shall be prohibited from returning to the work site without written consent from the University.

Safety - The successful bidder shall provide all necessary safeguards for safety and protection as set forth by the State of Rhode Island, the United States Department of Labor Occupational Safety and Health Administration, and any other government body with jurisdiction pertaining to the performance of any contract resulting from this RFP.

Training - Awarded vendor must supply product handling training sessions as required

Inside sales - An inside sales person must be assigned to handle the University account, and be readily accessible by telephone available during normal business hours. The person's name and telephone number must be supplied with the RFP.

Outside sales Representation- The successful bidder must provide a sales representative, on an "as needed" basis, who will be responsible for the following services:

Providing product information regarding new items for the end user.

Assisting the Purchasing department in resolving customer service problems.

Answering questions regarding the various products and/or services provided.

Detailing new products to end users and integrating those items into the contract.

Amending the discount structure to meet new University requirements i.e., providing special pricing for unusually large orders and/or high volume items.

Devoting as much time as is necessary to effectively meet the needs of the University as it relates to any contact resulting from this RFP.

Tracking and submitting all manufacturers' rebates for payments to the University.

Act as a liason between agency and farms or producers.

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Conditions Governing Subcontracting

If the Vendor intends to use any subcontractor, the Vendor must clearly identify the subcontractor in the response to the RFP and provide documentation of their skill sets and applicable experience. The Vendor retains responsibility for the completion and quality of any work assigned to subcontractors. The Vendor is expected to supervise the activities of subcontractors and employees in order to ensure quality. For all subcontractors the University reserves the right to review and approve of contractual documentation between Vendor and subcontractor.

For any subcontractor not specifically named in the bid, or any subcontractor to be named during the term of the contract, the University reserves the right to monitor the Vendor's procurement process, and expressly approve any subcontractors to be used.

Term - The University is seeking a contract for the period of award date of January 1, 2017 through December 31, 2019 with an option to renew for two (2) years in one (1) year increments. Said option will only be exercised upon satisfactory performance and by mutual consent of both parties.

Contract Value - During the fiscal year 2015-2016, the University produce purchases were approximately \$1,200,000.00 for items listed on the attached market baskets (A and B), during the fiscal year 2014-2015 produce purchases were approximately \$1,000,000.00 and during the fiscal year 2013-2014 approximately \$900,000.00. This information is provided for informational purpose only and should not be construed as a commitment by the University to purchase any specified quantities or product mix.

Usage reports- Usage reports, detailing local purchases and or farms in a mutually agreeable format, must be supplied on a monthly and yearly basis or as needed by agency.

Quarterly Reports- Vendor shall provide the University's Dining Services with Quarterly Reports (or the ability to generate a quarterly reports through a tracking website) with the following information:

- a. Expenditures by agency
- b. Product by Category
- c. Quantity by standard unit (unit shall be identified)
- d. Cost (per standard unit and total by product)
- e. Local Participation described in section 4.2.

Audit - The Vendor shall allow for the University to audit contracted items monthly or as needed. The audit will be based on a review of items and Contract list items as

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determined by the University. The University reserves the right to audit any number of contracted items.

Contract Termination - The University reserves the right to cancel the contract at any time the vendor's performance is, in the opinion of the University, deemed unsatisfactory. In such event, however, the University shall give written notice of the unsatisfactory performance and expected remedies for the same. The vendor shall be given thirty (30) days to remedy the problem(s), and an additional fifteen (15) days termination notice if conditions do not meet the University's Approval. The University shall only be obligated for those goods delivered and services rendered and accepted prior to the effective date of a cancellation. Furthermore, the University reserves the right to terminate any contracts resulting from this solicitation, if, in the University's opinion, it is in its best interest. Any vendor awarded a contract resulting from this solicitation shall be subject to annual performance evaluations by the University. Such evaluations will constitute a review of the vendor's performance relative to timeliness, accuracy, quality, and cost competitiveness.

Any vendor who wishes to tour the University campus prior to bid opening should contact Michael McCullough at 401-874-4007.

SECTION 3 – PROPOSAL SUBMISSION

Submission of proposals - Each bidder, by submitting a proposal, represents that the bidder has:

Read and completely understands the proposal documents.

Visited the campus (if necessary) and is familiar with the conditions and locations under which the contract is to be performed.

Answered all the questions and completed all blank spaces for an offer to be considered responsive. Failure to provide any information or data requested may result in rejection of the offer.

Exceptions to Specifications - The bidder shall clearly state in the proposal any exceptions to, or deviations from, these specifications, terms or conditions; otherwise, the bidder will be responsible for compliance with all requirements listed herein. Bidders shall provide a separate, itemized list of any and all exceptions. Such list must be cross-referenced to the corresponding numbered item in this RFP.

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Errors - Bidders shall promptly notify the University of any ambiguity, inconsistency, or error, which they may discover upon examination of these bid documents.

Erasures or Corrections - All erasures and/ or corrections shall be initialed by the person(s) signing the proposal.

Proposal Obligations - The contents of the proposal and any clarification thereto submitted by the successful bidder shall become a part of the contractual obligation incorporated by reference into any ensuing contract.

Responses will be evaluated in two parts. Part one will require the technical submission and will be evaluated on the following criteria:

Qualification of Bidders - The University shall make such investigations as deemed necessary to determine a vendor's ability to provide the specified goods and/or services and to perform in an expeditious and a (professional) manner. The University reserves the right to reject any proposal if evidence submitted by or gained through investigation fails to satisfy the University that said vendor is properly qualified to carry out the obligations of any ensuing contract.

Proposals will be considered from vendors with a demonstrated history of successfully providing similar goods and services to other institutions of higher education or private sector corporations with similar volumes and needs.

Vendors must be prepared to provide any evidence of experience, performance and/or financial surety that the University may deem necessary to fully establish the performance capabilities represented in the vendor's proposal.

The University will reject any proposal and void any award resulting from this RFP to a vendor who makes any misrepresentation in their proposal.

The University reserves the right to request a vendor site visit and may use the visit as a basis for accepting or rejecting their proposal.

References - All offers shall include five (5) references of customers currently using goods and/or services of the type being offered. At a minimum, the customer's name, the name of a contact person and a telephone number shall be provided. **The University reserves the right to seek additional references when it deems necessary.** A less than favorable reference from any of the five (5) that are submitted with this RFP or additional that may be required, will have a negative impact on the evaluation process up to and including disqualification.

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TECHNICAL PROPOSAL

1. A letter of transmittal signed by an owner, officer, or authorized agent of the firm or organizations, acknowledging and accepting the terms and conditions of this Request, tendering an offer to the Board of Higher Education/University or Rhode Island.
2. Technical Proposal describing the background, qualifications, and experience of the vendor with and for similar programs, as well as the work plan or approach proposed for this requirement.
3. In writing an emergency plan for shipping errors, shortages, and emergency deliveries.
4. A *current* copy of the required licenses/certifications/permits from the Department of Health.
5. A demonstrated ability and experience working with Rhode Island farmers and or purveyors.
6. References.
7. Letters of recommendation showing demonstrated satisfaction of previous clients.

The Technical Proposal must contain the following sections:

- Executive Summary

The Executive Summary is intended to highlight the contents of the Technical Proposal and to provide Board of Governors for Higher Education/University of Rhode Island evaluators with a broad understanding of the offerer's technical approach and ability.

- Offerers Organization and Staffing

This section shall include identification of all staff and/or subcontractors proposed as members of the project team, and the duties, responsibilities, and concentrations of effort which apply to each (as well as resumes, curricula vitae, or statements or prior experience and qualification).

- Work plan/Approach Proposed

This section shall describe the offerers understanding of the Board of Governors for Higher Education/University of Rhode Island's requirements, including the results(s) intended and desired, the approach and/or methodology to be employed, and a work plan for accomplishing the results proposed. The description of approach shall

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discuss and justify the approach proposed to be taken for each task, and the technical issues that will be or may be confronted at each stage on the project. The work plan description shall include a detailed proposed project schedule (by task and subtask), a list of tasks, activities, and/or milestones that will be employed to administer the project, the assignment of staff members and concentration of effort for each, and the attributable deliverables for each.

- Previous Experience and Background

This section shall include the following information:

- A comprehensive listing of similar projects undertaken and/or similar clients served, including a brief description of the projects.
- A description of the business background of the offerers (and all subcontracts proposed), including a description of their financial position with their audited financial statements.

COST PROPOSAL

In order to receive consideration vendors must respond to all pricing requests on the forms supplied (market baskets A and B).

Proposal Format – Proposals shall be prepared as an exact copy of the "Market Baskets" included herein. All applicable blank spaces shall be completed by the bidder, either typewritten or in ink.

Bid Form - All pricing must be indicated in the spaces provided in the "Market Basket(s)" attached hereto. Please, also supply the factor that will be used to calculate the net prices provided on the attached market basket.

Prices - There will be (2) sections (market baskets) to the Cost Proposal portion of this RFP. Market Basket A (full and split fruit and produce) will be submitted as a factor above a widely published benchmark. This particular Request for Proposal calls for the benchmark to be the Boston Terminal Market prices as published by the USDA Fruit and Vegetable market News Services. (<http://www.ams.usda.gov/fv/mnncs/terminal.htm>) The navigation at this site is as follows: Market News/Fruits, Vegetables and Specialty Crops/Market News Portal -Fruit and Vegetables. All factors will be multiplied by the **highest of the low of the range for the specific product, based upon the Boston Terminal Prices for the Friday before orders are placed.** Example of proper bid pricing format: If the Boston Terminal Price low price for Grapefruit White 40's was \$12.50-\$13.50 on the Friday before the order was placed, and vendor bid 110% for the category that grapefruit are listed in (i.e. fruit), then the cost would be calculated based on the highest of the low of the range (\$13.50) X (1.10) = \$14.85 total delivered (to the University) cost of the grapefruit. We are also requesting bids on specific pre-cut,

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processed produce and prepared salads as a separate section to this bid. Market basket "B" lists products and the approximate quantities used by the University for each item. The quantities are given as an estimate only. The University will not be responsible for buying any minimum quantities under this contract. **Prices for Market Basket "B" must be firm for the first six months of the contract.** Vendors are encouraged to offer a greater length of price protection whenever possible. Market Basket "B" will have fixed prices for the term of the contract with price adjustments on a semiyearly basis. Vendors must list a maximum percentage increase over the bid price for subsequent (6) month periods for the duration of the contract. At a maximum of once every six months the vendor will be allowed to increase its prices for Market Basket "B" items only.

The University reserves the right to award Market Basket "A" and "B" of this contract separately or as a whole at the sole discretion of the University.

Requests for price increases to Market Basket "B" must be submitted in writing to the University Purchasing Department seven (7) days prior to the effective date along with any and all documentation it may require to support the requested price increases. Increases will not be in effect until approved, in writing, by the University of Rhode Island Purchasing Department. The University reserves the right to audit the awarded vendor's books with a reasonable notice.

Market Basket "A" - Vendors must list the factor on the bid response form. The factor will include all cost including delivery to the University. The factor will be applied to the Boston Terminal Market Price for the Friday before orders are placed. All factors shall be completed in ink or typewritten.

Market Basket "B" - Vendors must list prices for each item listed. Vendor must fill in all blanks. Failure to fill in all blanks may be cause for rejection of their bid at the sole discretion of the University.

Bidders - The products listed on the market baskets are a representative sampling of the products purchased by the University. This list is provided for informational purposes only and should not be construed as a commitment of future purchases.

Brands - **When bidding please respond to each category and bid on the brand names specified only. If there is more than one acceptable brand, please specify the brand you are quoting on. The University reserves the right to test and add product as required.**

PROPOSAL QUESTIONS & SUBMISSION

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Questions concerning this solicitation may be e-mailed to the Purchasing Department at URIPurchasing@uri.edu no later than the time and date indicated on page 1 of this solicitation. Please reference the RFP No. on all correspondence. Questions should be submitted in a Microsoft Word attachment. Answers to questions received, if any, will be posted on the Internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Offerors are encouraged to submit written questions to the University of Rhode Island Purchasing Department. **No other contact with University parties will be permitted.** Interested offers may submit proposals to provide the services covered by this Request on or before the date and time listed on the cover page of this solicitation. Responses received after this date and time, as registered by the official time clock in the reception area of the University of Rhode Island Purchasing Department will not be considered.

Responses (**a original plus five copies**) should be mailed or hand-delivered in a sealed envelope marked "RFP # - 7070" to

MAIL TO:

UNIVERSITY OF RHODE ISLAND
PO BOX 1773
PURCHASING DEPARTMENT
KINGSTON, RI 02881

COURIER:

UNIVERSITY OF RHODE ISLAND
PURCHASING DEPARTMENT
10 TOOTELL RD.
KINGSTON, RI 02881-2010

NOTE: Proposals received after the above-referenced due date and time will not be considered. Proposals misdirected to other University locations or which are otherwise not presented in the URI Purchasing Department by the scheduled due date and time will be determined to be late and will not be considered. Proposals faxed, or emailed, to the URI Purchasing Department will not be considered. The "official" time clock is located in the reception area URI Purchasing Department. **(Please be advised that FedEx/UPS do not always arrive by 10:30 am, you would be smart to send your submission to arrive at least one day early)**

RESPONSE CONTENTS

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Responses should include the following:

- A completed and signed URI Bidder Certification Form included with this proposal.
- A *separate Technical Proposal* (total number of copies indicated above) describing the background, qualifications, and experience with and for similar programs, as well as the work plan or approach proposed for this requirement.
- A single separate, signed and sealed, Cost Proposal reflecting the fee structure proposed for this scope of service.
- In addition to the multiple (5+1 original) hard copies of the technical proposals required, Respondents are requested to provide their proposal in electronic format (CDRom, Diskette or flash drive). Microsoft Word / Excel OR PDF format is preferable. Only 1 electronic copy is requested.

SECTION 4 - EVALUATION AND SELECTION

Proposals will be reviewed by a Technical Review Committee which will evaluate and score all proposals, using the following criteria. To advance to the Cost Evaluation phase, the Technical Proposal must receive a minimum of 40 (66%) out of a maximum of 60 technical points. Any technical proposals scoring less than 40 points will not have the cost component opened and evaluated. The proposal will be dropped from further consideration.

Proposals scoring 40 technical points or higher will be evaluated for cost and assigned up to a maximum of 40 points in cost category, bringing the potential maximum score to 100 points.

The University of Rhode Island reserves the exclusive right to select the individual(s) or firm (vendor) that it deems to be in its best interest to accomplish the project as specified herein; and conversely, reserves the right not to fund any proposal(s).

Proposals will be reviewed and scored based upon the following criteria:

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Criteria	Possible Points
Staff Qualifications	15 Points
Capability, Capacity and Qualifications of Offeror	15 Points
Quality of Work Plan	15 Points
Suitability of Approach/Methodology	15 Points
Total Possible Technical Points	60 Points
Cost calculated as lowest responsive cost proposal divided by (this cost proposal) times 40 points*	40 Points
Total Possible Points	100 Points

*The Low bidder will receive one hundred percent (100%) of the available points for cost. All other bidders will be awarded cost points based upon the following formula:

$$(\text{low bid} / \text{vendors bid}) * \text{available points}$$

For example: If the low bidder (Vendor A) bids \$65,000 and Vendor B bids \$100,000 for monthly cost and service fee and the total points available are Forty (40), Vendor B's cost points are calculated as follows:

$$\$65,000 / \$100,000 * 40 = 19.5$$

Points will be assigned based on the offeror's clear demonstration of his/her abilities to complete the work, apply appropriate methods to complete the work, create innovative solutions and quality of past performance in similar projects.

Applicants may be required to submit additional written information or be asked to make an oral presentation before the technical review committee to clarify statements made in their proposal.

CONCLUDING STATEMENTS

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Notwithstanding the above, the University reserves the right not to award this contract or to award on the basis of cost alone, to accept or reject any or all proposals, and to award in its best interest.

Proposals found to be technically or substantially non-responsive at any point in the evaluation process will be rejected and not considered further.

The University may, at its sole option, elect to require presentation(s) by offerors clearly in consideration for award.

The Board's General Conditions of Purchase contain the specific contract terms, stipulations and affirmations to be utilized for the contract awarded to the RFP and can be found at the following <http://www.ribghe.org/procurementregs113006.pdf>

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The factor entered below by the vendor will be used as a multiplier against the prices published by the USDA Fruit & Vegetable Market News, Federal-State Market News Service, for the Boston Terminal Prices. The factor bid will remain firm throughout the term of the contract and any renewal periods. Vendors must fill in all blanks.

All factors listed will be multiplied by the highest of the low of the range for the specific product, based upon the Boston Terminal Prices for the appropriate category based on the price in effect the Friday before the orders are placed. All markups shall include all delivery charges to the University.

VENDOR MUST FILL IN THE FACTOR BELOW AS THEIR BID RESPONSE:

MARKET BASKET "A" FACTOR: _____

The following is a listing of estimated annual usage per item to be used for preparing your bid response. No guarantee of future volume is made by the University.

MARKET BASKET "A"

ITEM #	DESCRIPTION	UNIT	EST YRLY USAGE	PRICE QUOTE
1a	APPLES, Golden Delicious	100 CT/CS	220cs	
1b	APPLES, Golden Delicious	88 CT/CS	30 cs	
1c	APPLES, Golden Delicious	12 CT/CS	12 cs	
2a	APPLES, Granny Smith	100 CT/CS	200cs	
2b	APPLES, Granny Smith	88 CT/CS	50 cs	
2c	APPLES, Granny Smith	12 CT/CS	12 cs	
3a	APPLES, Mac's	100 CT/CS	45 cs	
3b	APPLES, Mac's	80 CT/CS	10 cs	
3c	APPLES, Mac's	12 CT/CS	12 cs	
4a	APPLES, Red Delicious	100 CT/CS	200 cs	
4b	APPLES, Red Delicious	88 CT/CS	50 cs	
4c	APPLES, Red Delicious	12 CT/CS	12 cs	
5	ASPARAGUS	12 LBS/CS	55 cs	
6a	BANANA	CASE	1,200 cs	

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ITEM #	DESCRIPTION	UNIT	EST YRLY	PRICE
			USAGE	QUOTE
6b	BANANA	1 LBS	400 LBS	
7	BLACKBERRIES	12/PINTS/CS	30 PTS	
8	BLUEBERRIES	12 PINTS/CS	16 CASES	
9	RED RASPBERRIES	12 PINTS/CS	10CASES	
10	BROCCOLI	14 CT/CS	80 CS	
11	BROCCOLINI	18#/CS	500 CS	
12a	CABBAGE	40 LBS/CS	5 CS	
12b	CABBAGE	1 LB	175LBS	
13a	CABBAGE, Red	40 LBS/CS	5 CS	
13b	CABBAGE, Red	1 LB	200#	
14a	CANTALOUPE	12/CS	200 CS	
14b	CANTALOUPE	3 EACH/CS	25 CS	
15a	CARROTS, Cello	48/1 #/CS	5 CS	
15b	CARROTS, Cello	1 LB BAG	100 BAGS	
16	CAULIFLOWER	12 CT/CS	35 CS	
17	CELERY	2 DZ/CS	150 CS	
18	CHICORY	20 LBS/CS	12 CS	
19	CLEMENTINES	CS	5#/CS	
20	COLLARD GREENS	20 LBS/CS	5 CS	
21	CORN SWEET	DOZEN	300 DZ	
22a	CUCUMBERS	60 CT/CS	390 CS	
22b	CUCUMBERS	DOZEN	210 DZ	
23a	EGGPLANT	18 LBS/CS	50 CS	
23b	EGGPLANT	1 LBS	50 LBS	
24a	ESCAROLE	22 LBS/CS	25 CS	
24b	ESCAROLE	6 EACH/CS	10 CS	
25a	FRESH APPLE CIDER	4/1 GAL/CS	100 CS	
25b	FRESH APPLE CIDER	GALLON	30 GAL	
26a	GRAPEFRUITS	48/CS	70 CS	
26b	GRAPEFRUITS	12/CS	10 CS	

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ITEM #	DESCRIPTION	UNIT	EST YRLY USAGE	PRICE QUOTE
27a	GRAPES BLACK	18#/CS	55 CS	
27b	GRAPES BLACK	1/2 CS	10 CS	
28a	GRAPES GREEN THOMPSON	18#/CS	185 CS	
28b	GRAPES GREEN THOMPSON	1/2 CS	10 CS	
29a	GRAPES RED SEEDLESS	18#/CS	210 CS	
29b	GRAPES RED SEEDLESS	1/2 CS	10 CS	
30	GREEN BEANS, SNIPPED	LBS	50 LBS	
31a	HONEYDEWS	8/CS	200 CS	
31b	HONEYDEWS	1 EACH	100 EACH	
32	KALE	20 LBS/CS	30 CS	
33	KALE, Flowering/White/Purple/Red	1/2 CS	80 CS	
34	KIWI	3 DZ/CS	12 DZ	
35	LEEKs	BUNCHES	50 BUNCH	
36a	LEMONS	140/CS	50 CS	
36b	LEMONS	DOZEN	60 DZ	
37	LETTUCE, GREEN LEAF	2 DZ/CS	280 CS	
38	LETTUCE, ICEBERG	2 DZ/CS	25 CS	
39	LETTUCE, RED LEAF	2 DZ/CS	60 CS	
40	LETTUCE, ROMAINE	2 DZ/CS	225 CS	
41	LIMES	DOZEN	50 DOZEN	
42a	MUSHROOMS, Medium	3 LBS/CS	15 CS	
42b	MUSHROOMS, Medium	10 LBS/CS	600 CS	
43	MUSHROOMS, PORTABELLO	LBS	30 LBS	
44	MUSHROOMS, SHITAKI	LBS	70 LBS	
45	NECTARINES	70/72 CT/CS	15 CS	
46	ONION, RED	25 LBS/CS	45 CS	
47	ONIONS GREEN	DOZEN	110 DZ	
48	ONIONS SPANISH SWEET	50 LBS/CS	20 CS	
49	ONIONS, SHALLOTS	LBS	30 LBS	
50a	ORANGES, California	113 CT/CS	300 CS	

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ITEM #	DESCRIPTION	UNIT	EST YRLY USAGE	PRICE QUOTE
50b	ORANGES, California	88 CT/CS	40 CS	
50c	ORANGES, California	56 CT/CS	25 CS	
50d	ORANGES, California	12 CT/CS	10 CS	
51a	ORANGES, Florida	113 CT/CS	10 CS	
51b	ORANGES, Florida	88 CT/CS	5 CS	
51c	ORANGES, Florida	56 CT/CS	5 CS	
51d	ORANGES, Florida	12 CT/CS	5 CS	
52	PARSNIPS, Cello	1 LB BAG	75 BAGS	
53	PEA PODS CLIPPED	10#/CS	150 CS	
54	PEACHES	25#/CS	50 CS	
55a	PEARS, Bartlett	100 CT/CS	150 CS	
55b	PEARS, D'Anjou	100 CT/CS	10 CS	
56	PEPPERS, GREEN 2"	25 LBS/CS	40 CS	
57	PEPPERS, GREEN 2-1/2"	25 LBS/CS	10 CS	
58	PEPPERS, ORANGE	LBS	100 LBS	
59	PEPPERS, PURPLE	LBS	20 LBS	
60a	PEPPERS, RED	25 LBS/CS	30 CS	
60b	PEPPERS, RED	LBS	1,200 LBS	
61	PEPPERS, YELLOW	LBS	150 LBS	
62	PINEAPPLES	EACH	100 EACH	
63	PLUMS	90-100 CT/CS	170 CS	
64	POTATOES, Chef Special	50 LBS/BG	50 BGS	
65a	POTATOES, Idaho	90 CT/BG	60 BGS	
65b	POTATOES, Idaho	100 CT/BG	210 BGS	
66	POTATOES, Red, Size B	50 LBS/BG	120 BGS	
67	POTATOES, Sweet	45 LBS/BG	80 BAGS	
68	POTATOES, White, Size B	50 LBS/BG	10 BAGS	
69	RADISH, Red cello	DOZEN	10 DZ	
70	SP BASIL	BUNCH	300 BNCH	
71	SP CHIVES	BUNCH	140 BUNCH	

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ITEM #	DESCRIPTION	UNIT	EST YRLY USAGE	PRICE QUOTE
72	SP CILANTRO	BUNCH	25 BNCH	
73	SP FRESH DILL	BUNCH	30 BNCH	
74	SP FRESH ROSEMARY	BUNCH	75 BNCH	
75	SP GARLIC	LB	25 LBS	
76	SP GINGER ROOT	LB	25 LBS	
77	SP MINT	BUNCH	55 BNCH	
78	SP OREGANO	BUNCH	100 BNCH	
79	SP PARSLEY, CURLEY	BUNCH	300 BNCH	
80	SP PARSLEY, PLAIN	BUNCH	200 BNCH	
81	SP SAGE	BUNCH	30 BUNCH	
82	SP TARRAGON	BUNCH	40 BUNCH	
83	SP THYME	BUNCH	60 BNCH	
84	SPINACH, Baby	4/2.5# BG/CS	225 CS	
85	SPINACH, Cello, 10 oz	8 BG/CS	50 CS	
86	SPROUTS, Alfalfa	12/4 oz/CS	4 CS	
87	SPROUTS, Bean	12/12 OZ/CS	100 CS	
88a	SQUASH, Acorn	40 LBS/CS	25 CS	
88b	SQUASH, Acorn	LBS	10 LBS	
89a	SQUASH, Butternut	40 LBS/CS	5 CS	
89b	SQUASH, Butternut	LBS	10 LBS	
90a	SQUASH, Summer	18 LBS/CS	20 CS	
90b	SQUASH, Summer	LBS	400 LBS	
91a	SQUASH, Zucchini	18 LBS/CS	35 CS	
91b	SQUASH, Zucchini	LBS	450 LBS	
92	SUGAR SNAP PEAS	10#/CS	50 CS	
93a	STRAWBERRIES	12 PINTS/CS	360 CS	
93b	STRAWBERRIES	6 PINTS/CS	25 CS	
94	TANGELOS	80 CT/CS	10 CS	
95a	TANGERINES	150 CT/CS	10 CS	
95b	TANGERINES	100 CT/CS	50 CS	

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ITEM #	DESCRIPTION	UNIT	EST YRLY	PRICE
			USAGE	QUOTE
96	TOMATOES, 5 X 6	LBS	35,000 LBS	
97a	TOMATOES, CHERRY or GRAPE	12 PINTS/CS	25 CS	
97b	TOMATOES, CHERRY or GRAPE	6 PINTS/CS	50 CS	
98	TOMATOES, PLUM	LBS	800 LBS	
99a	TURNIP YELLOW	50 LBS/CS	5 CS	
99b	TURNIP YELLOW	10 LBS/CS	5 CS	
100a	WATERMELON, Large	EACH	180 EACH	
100b	WATERMELON, Medium	EACH	80 EACH	
101	WATERMELON, Red Seedless	EACH	40 EACH	

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MARKET BASKET "B"

ITEM #	DESCRIPTION	PACK SIZE	EST YRLY USAGE	PRICE QUOTE
1	Onions, whole red, peeled, 5 or 10 lbs poly bags	LBS	4,500 LBS	
2	Onions, whole white peeled 5 or 10 lbs poly bags	LBS	14,000 LBS	
3	peppers, whole green, cored & deseeded 5 or 10 lbs poly bags	LBS	6,000 LBS	
4	celery sticks, peeled 4" length 1/2 " julienne, 5 or 10 lbs poly bags	LBS	1,800 LBS	
5	carrots whole peeled 5 or 10 lb poly bags	LBS	8,000 LBS	
6	carrot sticks, peeled 4" length 1/2" juliene 5 or 10 lb poly bags	LBS	1,800 LBS	
7	Mini peeled carrots, bags	10/1#	600 LBS	
8	butternut squash, peeled 5 or 10 lb poly bags	LBS	2,000 LBS	
9	Diced sweet potato, 1/2" x 1/2" 5 or 10 lb poly bags	LBS	600 LBS	
10	summer squash sliced 1/2" thick, 5 or 10 lb poly bags	LBS	1,200 LBS	
11	zucchini squash sliced 1/2" thick 5 or 10 lb poly bags	LBS	1,500 LBS	
12	broccoli florets, no longer than 2" no stems 3# poly bags	LBS	9,000 LBS	
13	mushrooms, blanched, water packed 5 lb drained weight of product per container	4/1 GL	150 CS	

REQUEST FOR PORPOSAL NO.7070
THE UNIVERSITY OF RHODE ISLAND
FRESH FRUIT AND VEGETABLES

ITEM #	DESCRIPTION	PACK SIZE	EST YRLY USAGE	PRICE QUOTE
14	cauliflorettes, no longer than 2" 5 lb poly bag	LBS	1,600 LBS	
15	salad, potato (American) 5 lb container	LBS	1,200 LBS	
16	macaroni salad 5 lb container	LBS	800 LBS	
17	garden pasta salad, green & white rotini pasta, marinated mushrooms, fresh spinach onions, red peppers, carrots and garlic, blended in oil & vinegar dressing, 5 lb cont	LBS	800 LBS	
18	Canton stir fry - broccoli florettes, bok choy, broccoli & carrot stems 5 lbs container	LBS	2,000 LBS	
19	stir fry mix with straw mushrooms - petite broccoli florettes, sliced red & green peppers, petite julienne carrots, sliced baby carrots, snipped pea pds with straw mushrooms 5 lb container	LBS	1,000 LBS	
20	summer time stir fry - sliced summer squash, suntan peppers & spanish onions with carrots chips & broccoli florettes 5 lb container	LBS	430 LBS	
21	fresh cole slaw 5# poly bags	LBS	850 LBS	
22	70% US No.1 Romaine lettuce cored & cut 3/4" no fingers, 30% No. 1 iceberg lettuce cored & cut 3/4" no fingers, washed in flume and spun dry Scaled, bagged, sealed and labeled 4/5#/cs	LBS	25,000 LBS	
23	US no. 1 lettuce cored & shredded 1/4" wash in flume and spun dry, Scaled, bagged, sealed and labeled 4/5#/cs	LBS	15,000 LBS	
24	Mesclun salad mix, fresh 3#/bag	LBS	1,000 LBS	
25	Reser's or equal red diced potatoes, Skin-on	20#	20,500 LBS	

REQUEST FOR PORPOSAL NO.7070
THE UNIVERSITY OF RHODE ISLAND
FRESH FRUIT AND VEGETABLES

ITEM #	DESCRIPTION	PACK SIZE	EST YRLY USAGE	PRICE QUOTE
26	Reser's or equal white diced potatoes, Skin-off	4/5#	6,000 LBS	
27	Tofu, Nasoya Extra Firm	6/10 oz	110 CS	
28	Tempeh	12/8 oz	20 cs	
29	Fresh mozzarella balls "ovaline" 4 oz balls	3# tub	20 cs	
30	Sliced apples 1/2" sliced, 5# poly bag	5#	300 LBS	
31	Peeled & cored apples, 5# poly bag	5#	100 LBS	
32	Fresh cut cantaloupe chunks, melons must be peeled, seeds removed and cut into cubes. Cantaloupe chunks 1" - 1-1/2" cubes.	5#/pail	80 pails	
33	Fresh cut honeydew chunks, melons must be peeled, seeds removed and cut into cubes. honeydew chunks 1" - 1-1/2" cubes.	5#/pail	80 pails	
34	Fresh cut pineapple chunks, peeled, eye removed, and cored. Pineapple chunks cut into 1" - 1-1/2" cubes.	5#/pail	80 pails	
35	Fresh cut watermelon, seedless, cut into 1"-1-1/2" cubes.	5#/pail	80 pails	
36	Fresh cut fruit salad, to include cantaloupe, honeydew, pineapple, watermelon and grapes.	5#/pail	40 pails	
37	Fresh Express Gourmet Café Salads to include: Caribbean Chicken, Chicken Caesar w/crostini, Tuscan Pesto Chicken, Chopped Turkey Chef, & Waldorf Chicken	6/cs	1,200 cs	



Important Notice

Please note that the address for the URI Purchasing Office has changed although we have **not** moved and are still located in the Dining Services Distribution Center building.

Our new address is : 10 Tootell Road

Due to the recently added extension of Plains Road, the street name where our building resides has been changed and is now considered an extension of Tootell Road.