



PURCHASING DEPARTMENT
581 Plains Road, Suite 3, Kingston, RI 02881 USA p: 401.874.2171 f: 401.874.2306 uri.edu/purchasing

BID/PROPOSAL

COMMODITY: DISPLAY SIGNAGE DATE: 10/31/2013

FORMAL BID NO. _____ PUBLIC BID NO. 2422 RFP NO. _____

BIDS ARE TO BE RECEIVED IN URI PURCHASING DEPARTMENT BY: DATE: 11/20/2013 TIME: 3:00 PM

BUYER: TRACEY ANGELL  SURETY REQUIRED: YES: _____ NO: X

PRE-BID/PROPOSAL CONFERENCE: NO DATE: _____ TIME: _____
MANDATORY: YES: _____ NO: _____

LOCATION: _____

**BE SURE ALL INFORMATION SHOWN BELOW IS CORRECT.
FEDERAL EMPLOYER IDENTIFICATION NUMBER MUST BE INCLUDED.**

COMPANY NAME: _____ FEIN: _____

STREET AND NUMBER: _____

CITY, STATE & ZIP CODE: _____

ORDERING E-MAIL ADDRESS: _____

No offer will be considered that is not accompanied by the attached University of Rhode Island Bidder Certification Form/Contract Offer completed and signed by the offeror.

Print Name and Title

Telephone Number/Facsimile Number

Signature

Date

Company F.E.I.N.

THIS BID WILL NOT BE HONORED UNLESS SIGNED
The University of Rhode Island is an equal opportunity employer committed to the principles of affirmative action.

University of Rhode Island Bidder Certification Form/Contract Offer

ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM/CONTRACT OFFER. Offerors are expected to read, sign and comply with all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.

Rules for Submitting Offers

This Certification Form/Contract Offer must be attached in its entirety to the front of the offer and shall be considered an integral part of each offer made by a vendor to enter into a contract with the University of Rhode Island. As such, submittal of the entire Bidder Certification Form/Contract Offer, signed by a duly authorized representative of the offeror attesting that he/she (1) has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/LOI number, date and time of opening marked in the upper left hand corner of the envelope. Each bid/offer must be submitted in separate sealed envelopes.

A complete signed (in ink) offer package must be delivered to the University of Rhode Island Purchasing Office by the time and date specified for the opening of responses in a sealed envelope.

Bids must be submitted on the URI bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested.

Documents misdirected to other State locations or which are not present in the University of Rhode Island Purchasing Office at the time of opening for whatever cause will be deemed to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the reception area of the University of Rhode Island Purchasing Office. Postmarks shall not be considered proof of timely submission.

RIVIP SOLICITATIONS. To assure maximum access opportunities for users, public bid/RFP solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the Web Site has been severely curtailed and it is determined by the Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored. When the result of an internet solicitation is unsuccessful, the University of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors.

PRICING. Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation), and may not be withdrawn, except with the express permission of the University Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The University of Rhode Island is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price. PRICES QUOTED ARE FOB DESTINATION.

DELIVERY and PRODUCT QUALITY. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at the vendor's expense.

PREVAILING WAGE and OSHA SAFETY TRAINING REQUIREMENTS. The provisions of the State labor laws and OSHA Safety Training, including but not limited to Rhode Island General Laws §37-13-1 et seq. and §28-20-1 et seq. shall apply for all public works contracts. Prevailing wage rates are posted in the information section of the RIVIP. The RI Department of Labor and Training should be contacted for regulatory requirements.

Apprenticeship. Rhode Island General Laws §37-13-3.1 requires all general contractors and subcontractors who perform work on any public works contract awarded by the state/URI valued at One Million dollars (\$1,000,000) or more shall employ apprentices required for the performance of the awarded contract. The number of apprentices shall comply with the apprentice to journeyman ratio for each trade approved by the apprenticeship council of the department of labor and training.

In addition to executing this certification, the general contractor shall be responsible for requiring that all subcontractors on the awarded project certify their compliance with R.I. Gen. Laws §37-13-3.1 prior to allowing the subcontractor to commence work on the awarded project. The general contractor shall be responsible for submitting the subcontractors' compliance certification to the University of Rhode Island Purchasing Office after the contracts are finalized between the contractor and subcontractor.

PUBLIC RECORDS. Offerors are advised that all materials submitted to the University for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection immediately upon request once an award has been made. Offerors are encouraged to attend public bid/RFP openings to obtain information; however, bid/RFP response summaries may be reviewed after award(s) have been made by visiting the Rhode Island Vendor Information Program (RIVIP) at www.purchasing.ri.gov, Bidding Opportunities +, Other RI Bid Opportunities or appearing in person at the University of Rhode Island Purchasing Office Mondays through Fridays between 8:30 am – 3:30 pm. Telephone requests for results will not be honored. Written requests for results will only be honored if the information is not available on the RIVIP.

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the University's sole option.

BID SURETY. Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

SPECIFICATIONS. Unless specified "no substitute", product offerings equivalent in quality and performance will be considered (at the sole option of the University) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

VENDOR AUTHORIZATION TO PROCEED. When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the University of Rhode Island, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment issued by the University of Rhode Island Purchasing Office PRIOR to delivery.

Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR pricing agreement made in writing by the University of Rhode Island Purchasing Office, shall be considered a binding contract.

REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE AND BOARD OF GOVERNORS FOR HIGHER EDUCATION CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws, including the Board of Governors for Higher Education General Terms and Conditions of Purchase. The regulations, General Terms and Conditions are incorporated into all University of Rhode Island contracts and can be viewed at: www.ribghe.org/procurementregs113006.pdf and www.purchasing.ri.gov.

ARRA SUPPLEMENTAL TERMS AND CONDITIONS. Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions for Contracts and Sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 or more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1 of the Rhode Island General Laws also apply.

PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

DEFAULT and NON-COMPLIANCE Default and/or non-compliance with the requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state.

COMPLIANCE Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

Effective January 1, 2013 all *public works project* related bids or proposals exceeding FIVE HUNDRED THOUSAND (\$500,000) DOLLARS are required to include a "public copy". All agency contract solicitations, requests for proposals, invitations for bids, etc., shall state that any bid or proposal that exceeds FIVE HUNDRED THOUSAND (\$500,000) DOLLARS must include a copy to be available for public inspection upon the opening of the bids. Any bid or proposal in excess of FIVE HUNDRED THOUSAND (\$500,000) DOLLARS which does not include a copy for public inspection shall be deemed to be non-responsive. For further information, please see R.I. Gen. Laws §37-2-18(j) and State of Rhode Island Procurement Regulations at <http://purchasing.ri.gov/rulesandregulations/rulesandregulations.aspx>.

ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS

Offerors must respond to every disclosure statement. A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements. Incomplete certification forms are grounds for disqualification of offer.

You MUST answer 'Yes' or 'No' to the following questions:

___1 State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense with the previous five (5) years. If so, then provide details below.

___2 State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.

___3 State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.

___4 I/we certify that I/We will immediately disclose, in writing, to the University Purchasing Agent any potential conflict of interest which may occur during the course of the engagement authorized pursuant to this contract.

___5 I/we acknowledge that, in accordance with (1) Chapter §37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe," and (2) RIGL section §37-2-7(16) which identifies the Board of Governors for Higher Education as a public agency and gives binding contractual authority to the University Purchasing Agent, including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2 any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the University of Rhode Island may be disregarded and shall not be binding on the University of Rhode Island.

___6 I/we certify that I or my firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and, should my/our license lapse or be suspended, I/we shall immediately inform the University of Rhode Island Purchasing Agent in writing of such circumstance.

___7 I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and, should my/our insurance lapse or be suspended, I/we shall immediately inform the University of Rhode Island Purchasing Agent in writing of such circumstance.

___8 I/we certify that I/we understand that falsification of any information herein or failure to notify the University of Rhode Island Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.

___9 I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.

___10 I/we acknowledge that I/we understand the State's Purchasing Laws (§37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website (<http://www.purchasing.ri.gov>) and the Board of Governors Website (www.ribghe.org/procurementregs113006.pdf) apply as the governing conditions for any contract or purchase order I/we may receive from the University of Rhode Island, including the offer contained herein.

___11 NEW REVISED REQUIREMENT*-IMPORTANT!! I/we hereby acknowledge that I/we understand that effective January 1, 2013 all public works project related bids or proposals exceeding FIVE HUNDRED THOUSAND (\$500,000) dollars, inclusive of all proposed alternates, must include a "public copy" as required by R.I. Gen. Laws §37-2-18(j) and the State Procurement Regulations. It is further understood that any bid or proposal in excess of FIVE HUNDRED THOUSAND (\$500,000) dollars which does not include a copy for public inspection shall be deemed to be non-responsive.

___12 I/we certify that the above information is correct and complete.

IF YOU HAVE ANSWERED "YES" TO QUESTIONS #1 – 3 OR IF YOU ARE UNABLE TO CERTIFY YES TO QUESTIONS #4 – 12 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION IN AN ATTACHED STATEMENT. INCOMPLETE CERTIFICATION FORMS SHALL BE GROUNDS FOR DISQUALIFICATION OF OFFER.

Signature below commits vendor to the attached offer and certifies (1) that the offer reflects all solicitation amendments (2) that the above statements and information are accurate and that vendor understands and has complied with the requirements set forth herein.

Vendor's Signature: _____ Bid Number: _____ Date: _____
(Person Authorized to enter into contracts; signature must be in ink) (if applicable)

Print Name and Title of Company official signing offer Telephone Number

COMMODITY: GRAPHICS DISPLAYS
 OPENING DATE & TIME: 11/20/13 - 3:00 PM

FINAL DELIVERY TO:
 UNIVERSITY OF RI
 STUDENT ATHLETIC DEV. CTR.
 KINGSTON, RI 02881

BIDDER (NAME OF FIRM)

BIDDER (NAME OF FIRM)

BID NO: 2422 | BID NO: 2422

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	ITEM NO.

INSTRUCTIONS:

- IF BIDDING ON ANY ITEM, THE ENTIRE BID MUST BE RETURNED. THE PRICE COLUMN ON THE RIGHT WILL BE DETACHED TO CREATE A BID TABULATION SPREAD SHEET FOR THE "OFFICIAL BID ANALYSIS", THEREFORE:
- A. VENDOR NAME MUST APPEAR IN BOTH COLUMNS ON "EVERY" PAGE UNDER THE WORDS "BIDDER"
- B. PRICE COLUMNS MUST CONTAIN "EXACTLY" THE SAME INFORMATION.
- C. ANY SUPPLEMENTARY INFORMATION MUST BE REPEATED IN "BOTH" COLUMNS.
- D. TO ASSURE THAT OFFERS ARE CONSIDERED ON TIME, EACH OFFER MUST BE SUBMITTED WITH SPECIFIC BID/RFP NUMBER (PROVIDED ABOVE), DATE AND TIME OF OPENING MARKED IN THE UPPER LEFT HAND CORNER OF ENVELOPE. EACH BID/OFFER MUST BE SUBMITTED IN SEPARATE SEALED ENVELOPES:

MAIL TO:	COURIER:
UNIVERSITY OF RHODE ISLAND P.O. BOX 1773 PURCHASING DEPARTMENT PLAINS ROAD KINGSTON, RI 02881	UNIVERSITY OF RHODE ISLAND PURCHASING DEPARTMENT DINING SERVICES DISTRIBUTION CENTER 581 PLAINS ROAD KINGSTON, RI 02881-2010

DOCUMENTS MISDIRECTED TO OTHER STATE LOCATIONS OR WHICH ARE NOT PRESENT IN THE UNIVERSITY OF RHODE ISLAND PURCHASING DEPARTMENT AT THE TIME OF OPENING FOR WHATEVER CAUSE WILL BE DEEMED TO BE LATE AND WILL NOT BE CONSIDERED. FOR THE PURPOSE OF THIS REQUIREMENT, THE OFFICIAL TIME AND DATE SHALL BE THAT OF THE TIME CLOCK IN THE UNIVERSITY OF RHODE ISLAND PURCHASING DEPARTMENT. POSTMARKS SHALL NOT BE CONSIDERED PROOF OF TIMELY SUBMISSION.

FAILURE TO COMPLETE FORM AS INSTRUCTED MAY BE GROUNDS FOR "DISQUALIFICATION".

GROUP PURCHASING ORGANIZATIONS (GPO):

- THE UNIVERSITY OF RHODE ISLAND IS A MEMBER OF THE FOLLOWING:
- 1) Educational & Institutional Cooperative Purchasing (E&I)
 - 2) Provisia

GRAPHICS DISPLAY PACKAGE FOR THE STUDENT ATHLETIC DEVELOPMENT CENTER

QUESTIONS CONCERNING THIS SOLICITATION MAY BE EMAILED TO THE UNIVERSITY PURCHASING DEPARTMENT at URIPurchasing@uri.edu NO LATER THAN: 11/08/13at 4:00 PM.

PLEASE SUBMIT QUESTIONS IN A MICROSOFT WORK FORMAT. THE BID NUMBER MUST BE REFERENCED ON ALL CORRESPONDENCE, PREFERABLY IN THE SUBJECT LINE OF THE EMAIL. ANSWERS TO THE QUESTIONS RECEIVED, IF ANY, WILL BE POSTED ON THE INTERNET AT THE ADDRESS BELOW AS AN ADDENDUM TO THIS SOLICITATION. IT IS THE RESPONSIBILITY OF ALL INTERESTED PARTIES TO DOWNLOAD THIS INFORMATION.

COMMODITY: GRAPHICS DISPLAYS
 OPENING DATE & TIME: 11/20/13 - 3:00 PM

FINAL DELIVERY TO:
 UNIVERSITY OF RI
 STUDENT ATHLETIC DEV. CTR.
 KINGSTON, RI 02881

BIDDER (NAME OF FIRM)

BIDDER (NAME OF FIRM)

BID NO:

2422

BID NO:

2422

ATTACHMENT "A"

THIS BID PACKAGE CONSISTS OF ONE GROUPINGS OF GRAPHICS DISPLAY:

SPECIFICATIONS FOR THIS EQUIPMENT AND INSTRUCTION REGARDING DELIVERY AND INSTALLATION ARE CONTAINED
 IN THE ATTACHED DOCUMENTS.

IT IS THE INTENT OF THE UNIVERSITY TO AWARD THIS BID AS A TOTAL LOW FOR ALL ITEMS.

REFER TO SPECIFICATIONS ATTACHED FOR ADDITIONAL INSTRUCTIONS REGARDING SUBSTITUTIONS OF "OR EQUAL" PRODUCTS.
 BIDDERS ARE TO INDICATE THE MANUFACTURER AND MODEL OF EACH ITEM BEING BID

GRAPHICS DISPLAY

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	ITEM NO.
1	2-Sport Display ITEM: A on SK-2	4	EA	\$ _____	\$ _____	\$ _____	\$ _____	1
2	4-Sport Display ITEM: B on SK-2	1	EA	\$ _____	\$ _____	\$ _____	\$ _____	2
3	3-Sport Display ITEM: C on SK-2	2	EA	\$ _____	\$ _____	\$ _____	\$ _____	3
4	General Display ITEM: D on SK-2	2	EA	\$ _____	\$ _____	\$ _____	\$ _____	4
5	Donor Wall ITEM: E on SK-2	1	EA	\$ _____	\$ _____	\$ _____	\$ _____	5
6	Freestanding Display Unit ITEM: F on SK-2	1	EA	\$ _____	\$ _____	\$ _____	\$ _____	6
7	"RI" Cut-out Logo ITEM: G on SK-3	1	EA	\$ _____	\$ _____	\$ _____	\$ _____	7
8	3' x 4' Graphic Display ITEM: H on SK-3	1	EA	\$ _____	\$ _____	\$ _____	\$ _____	8

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 OPENING DATE & TIME: 11/20/13 - 3:00 PM

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 STUDENT ATHLETIC DEV. CTR.
 KINGSTON, RI 02881

BIDDER (NAME OF FIRM)

BIDDER (NAME OF FIRM)

BID NO: 2422 BID NO: 2422

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	ITEM NO.
9	3' x 4' Graphic Display	1	EA		\$ _____		\$ _____	9
10	1'-8" x 1'-8" Graphic Display	6	EA		\$ _____		\$ _____	10
11	1'-4" x 1'-4" Graphic Display	1	EA		\$ _____		\$ _____	11

1. Dealer to input information above that represents each item being proposed. Specifications for each are to be included with the bid submittal.
2. Insert Unit Price with shipping, delivery and installation integrated for EACH item
3. Extended Price is to be the Quantity multiplied by the Unit Price.
4. Dealer to confirm quantities of each item listed with what is represented in plan. Contact University if there are any discrepancies.

INSURANCE

IN ACCORDANCE WITH THE BOARD OF GOVERNORS (BOG) FOR HIGHER EDUCATION GENERAL CONDITIONS OF PURCHASE, INSURANCE CERTIFICATES ARE REQUIRED FOR WORKERS COMPENSATION, GENERAL LIABILITY, PROPERTY DAMAGE AND AUTO INSURANCE. UPON NOTICE OF TENTATIVE AWARD, THE SUCCESSFUL BIDDER(S) WILL BE REQUIRED TO SUBMIT THE ABOVE NAMING THE RHODE ISLAND BOARD OF EDUCATION, THE UNIVERSITY OF RHODE ISLAND, AND THE STATE OF RHODE ISLAND AS ADDITIONAL INSURED, BY A FIRM AUTHORIZED TO DO BUSINESS IN THE STATE OF RHODE ISLAND.

PREVAILING WAGE

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING WAGE RATE FOR REGULAR, OVERTIME AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS.

WAGE DETERMINATION ONLINE GOV
 WWW.WDOL.GOV/DBA/ASPX#0 PROVIDING PUBLIC ACCESS TO FEDERAL WAGE DETERMINATIONS AND RELATED INFORMATION.

COMMODITY: GRAPHICS DISPLAYS
 OPENING DATE & TIME: 11/20/13 - 3:00 PM

FINAL DELIVERY TO:
 UNIVERSITY OF RI
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 KINGSTON, RI 02881

BIDDER (NAME OF FIRM)

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2422

BID NO:

2422

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	ITEM NO.
	<p>"THIS THIRD-PARTY LINK WWW.WDOL.GOV/DBA.ASPX#0 IS PROVIDED AS A COURTESY TO POTENTIAL VENDORS FOR GUIDANCE PURPOSES ONLY. THE UNIVERSITY OF RHODE ISLAND IS NOT RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION CONTAINED ON THIS WEBSITE OR ANY THIRD-PARTY WEBSITE. ANY AND ALL VENDORS SUBMITTING PROPOSALS IN RESPONSE TO THIS SOLICITATION BEAR THE SOLE RESPONSIBILITY AND BURDEN TO SUBMIT PROPOSALS THAT ARE BASED ON ACCURATE INFORMATION AND ARE IN COMPLIANCE WITH LAW"</p>							

SUMMARY

1.01 PROJECT

- A. The Project consists of the following types of work:
 - 1. The Manufacturing, delivery and installation services for Graphic Displays for the Student Athlete Development Center at the University of Rhode Island's Kingston Campus.

1.02 CONTRACT DESCRIPTION

- A. Contract Type: An award to a single bidder, based on the lowest responsive and responsible bid.

1.03 DESCRIPTION OF WORK

- A. The Manufacturing, delivery and installation services for Graphic Displays for the Student Athlete Development Center at the University of Rhode Island's Kingston Campus.

1.04 OWNER OCCUPANCY/SCHEDULE

- A. The building is under construction/renovation with a substantial date of completion set for October 28, 2013.
- B. Work to begin upon receipt of Purchase Order.
- C. Cooperate with University and Owner's Representative to minimize conflict with the existing construction/renovation project.

1.05 VENDOR USE OF SITE AND PREMISES

- A. Primary access to the project site is through either the main Keaney Gym entrance or other location as defined by the Owner's Representative. Coordinate all deliveries and access to the building with the Owner's Representative. Include all costs of this coordination, including all premium time wages that may be required to meet these requirements, in the Base bid.
- B. Arrange use of site and premises to allow:
 - 1. Adjacent projects to progress as planned for the University.
 - 2. Use of street and adjacent properties by the Public.
- C. Provide access to and from site as required by law and by the University:
 - 1. Maintain appropriate egress for workforce and users of the facility.
 - 2. Do not obstruct roadways, sidewalks, or other public ways without permit.
- D. Time Restrictions:
 - 1. On Site Work Hours: Work shall be generally performed during normal business working hours of 7 a.m. to 4 p.m., Monday through Friday.
 - a. Weekend Hours: 8 a.m. to 5 p.m. per review and acceptance by the University.
 - b. Early Morning Hours: No work performed prior to 6 a.m.
- E. Utility Outages and Shutdown:
 - 1. Prevent accidental disruption of utility services to other facilities.
 - 2. Vendor to coordinate all shutdowns with the University 48 hours in advance.

EQUIPMENT

PART 1 - GENERAL

1.1 OVERVIEW

- A. This section includes procurement, delivery, and installation services for Displays for the renovation to the Student Athlete Development Center at the University of Rhode Island's Kingston Campus.
- B. Included in this bid package are the Display specifications and Display plans.

1.2 Proposed Schedule

- 1. Questions due **November 8, 2013**
- 2. Bids Due: **November 20, 2013**
- 3. Display Install Start Date: **Upon Award**
- 4. Punch List Completion: **December 18, 2013**

- 1.3 Work shall conform to the applicable building and life safety codes. The applicable building code is IBC, 2009 and Life Safety Code, 2003. The building is protected with automatic sprinklers.

PART 2 - SCOPE OF WORK

2.1 Scope of Work

- A. This specification section includes a brief summary of the Display types specified for the Student Athlete Development Center:
- B. Any interpretation, correction or change to the specification will be made by addendum to this bid as documented by the Architect, and issued by the University of Rhode Island. Oral interpretations will not be binding unless confirmed in writing.
- C. University of Rhode Island is tax exempt.
- D. Prevailing wage requirements per the RIDLT are required for this project.

2.2 Establishing Qualified Substitution "Or Equal" Projects.

- A. The University has established a "Basis of Design" for the Displays to be used on this project. For firms requesting substitution of "Or Equal" products other than those specified, requests as an "Or Equal" product must be submitted With the bid proposal. To establish an "Or Equal" product, the Displays will be required to be evaluated and approved following the guidelines outlined below.
- B. The submitting Vendor must clearly address each of the following items below in their submission of "Or Equal" Products. Failure to clearly address these items could result in disqualification of the product item from consideration. If the line items below are not clearly and appropriately addressed by the Manufacturer, the submitted "Or Equal" product will not be considered.
 - 1. Submit **3 copies** of a line by line comparison of the substituted "Or Equal" product clearly addressing each line item set in the Basis of Design description on the Display

specification sheet that is being submitted on for "Or Equal" approval. The comparison shall also provide the following:

- a. Submit all product data, clearly showing a line by line comparison illustrating where the product is in fact an "equal" product.
- b. Include photographic documentation that clearly depicts the product and shows that it does not vary from the style and aesthetics set by the basis of design.
- c. Any and all deviations from the Display specifications must be attached in a format similar to the Display specification sheets.
- d. The burden of proof on substituted products as an "Or Equal" is placed upon the Display Manufacturer making the submission. It will be up to the sole discretion of the University of Rhode Island and the Design Agent to determine if the product complies with the project requirements. Failure to clearly delineate the required "Or Equal" information as indicated above could result in disqualification of the product item from consideration.

2.3 Criteria for Award

- A. The University has established a "Basis of Design" for the Displays to be used on this project. These products and their criteria are indicated in the Display specification sheets directly following this specification section. Substitutions of "Or Equal" products will be considered on this project; however, they need to first be accepted as an "Or Equal" through the process indicated by section 2.2 Establishing Qualified Substitution "Or Equal" Products. Failure to receive this approval will result in a disqualification of the bid in which the product is present in.
- B. Based upon the specified Display and the approved "Or Equal" Display to be determined, the University of Rhode Island will award this contract taking into consideration the Display Mfgs ability to present and meet the criteria in parts A. and B. of this section, 2.3 Criteria for Award. The criteria in parts A. and B. will help to determine the lowest responsive and responsible bid. The Display Manufacturer should clearly address the project criteria outlined in parts A. and B. in their proposal, failure to do so will result in the disqualification of their bid.
- C. Discount Structure, Competitive Pricing and Installation Cost Criteria:
 1. Submit your proposed bid filling out the provided bid worksheet.
- D. The University of Rhode Island Reserves the right to award the bid based upon the best interest of the University as determined by the University's Purchasing Department. The University of Rhode Island reserves the right to accept or to reject any and all proposals based on a Display Manufacturer's ability to provide and install products in a timely manner, and provide continuity in finishes, including color, material and other criteria that maintains the quality and craftsmanship expected for this project.

2.4 Scope of Services Required and Basis for Compensation

Your bid submission must address all of the following tasks and services:

- A. Procurement
 1. Pricing:
 - a. Identify overall Unit Price for each item code.

- b. Shipping, delivery, and installation costs must be integrated into the overall unit pricing cost of each product.
 - c. Overall bid costs:
 - d. Provide all supervision, labor, materials, tools and installation items which are necessary for the completion of the project. All such items shall be included in the cost of the work.
2. Price Protection:
 - a. Unit pricing for Displays is to be held throughout the duration of the project.
- B. Schedule
1. The Mfg. shall identify the number of days required to complete the installation of all displays contained in these specifications. Assume Display delivery and installation to be performed during normal business hours, Monday through Friday. Night and weekend work, however, is allowed if necessary to meet the project schedule.
 2. Delay and off-site storage, warehousing capabilities, and inventory control:
 - a. The Building Construction is scheduled for substantial completion by **October 28, 2013**. Graphics Display installation is anticipated to begin on or about **November 20, 2013**.
 - b. The Mfg shall provide storage for all Displays free of charge for the first 30 days beyond the anticipated date of installation. In the event that further delay may occur, please provide a monthly rate for storage beyond the first 30 days.
- C. Insurance
1. Insurance for this project must meet the University of Rhode Island standard requirements.
- D. Warranty
1. Provide warranty as specified within the Display specifications this section for all installed items with regard to installation and service. If no warranties are specified within the Display specifications, the standard warranty for the Display manufacturer listed as a "Basis of Design" shall be provided.
 2. Post-Occupancy Services
 - a. Provide warranty and guarantee information on all Displays.
 - b. Describe maintenance and service offerings.
- E. Incurring Costs
1. The Owner is not liable for any costs incurred by Proposers in the preparation of proposals and mock-ups. This includes any and all travel expenses associated with site visits and any work performed prior to the execution of a contract or an official notice to proceed with work.

The following conditions apply upon award and acceptance of a Purchase Order.

A. Coordination

Coordinate Display installation.

2. Field Verification of Dimensions
 - a. The Display Mfg. shall be responsible for field verification of all room dimensions to assure the Displays fit as specified. Deviations shall be reported immediately to both the Design Agent and Owner in writing.
3. Shop Drawings shall be provided indicating Display layouts and coordination requirements with building infrastructure including all blocking requirements and power and data interface requirements.
4. Coordinate delivery and installation with the University of Rhode Island Project Manager.
 - a. Provide coordination with Display subcontractors and consultants as required.
 - b. Provide Display coordination drawings to and coordination meetings with the University of Rhode Island Project Manager to coordinate your work.

B. Communication

The Manufacturer is to forward to the Design Agent and the University of Rhode Island Project Manager:

- Installation schedules.
- Display installation drawings.

C. Installation:

1. Coordinate installation with the project manager of the University of Rhode Island; review and adhere to requirements of the University of Rhode Island. Follow all rules and regulations.
2. The Manufacturer and Installer shall make themselves familiar with the site constraints and the available prescribed loading points into the building as part of this proposal process.
3. Provide and maintain the necessary supervisory field and home office staff for the planning, scheduling, coordination and total supervision of the work for a project of this magnitude. Any Changes in the project Team shall require prior approval by the Owner.
4. Protection: Provide protective materials during installation as required to avoid damage to the floor, door frames, walls, installed equipment components, etc. All egress paths to be maintained.
5. The Manufacturer Awarded this package or any part thereof, shall be prepared to provide this protection as part of their base cost.
6. Cleaning: Each Manufacturer shall Vacuum the carpet and clean all areas and products installed upon the completion of its work each day. This cleaning shall include product interiors, exteriors and work surfaces.

7. The Manufacturer Awarded this package or any part thereof, shall be prepared to provide this cleaning as part of their base cost.
8. Trash Disposal: Installation shall include the removal and legal disposal of all packing materials from product and rubbish removal for all Display related debris daily.
9. Review site conditions prior to installation and provide a complete report of any existing damages to the building and grounds. The list shall be reviewed with the University of Rhode Island and agreed upon prior to delivery. Any damages reported during and after the completion of the Displays delivery that do not appear on the list, will be the responsibility of the Manufacturer.
10. Should damage to the building finishes occur to the buildings finishes or systems, the Manufacturer shall procure the services of the original installing contractor to correct the damage to a level equal to that prior to the damage. No self-performance of the work shall be allowed to correct the damage to the building and its systems caused by the Manufacturer. The equipment vendor is encouraged to video document conditions prior to the mobilization of work so that evidence exists of pre-existing conditions to minimize claims of damage.
11. Issue punch list of items to the Design Agent and the University of Rhode Island Project Manager. Resolve all punch list items in accordance with the agreed upon schedule.

C. Workmanship:

All work shall be carried out in an orderly, progressive and uninterrupted manner in conformance with established and published industry standards and procedures. Any workman or installer not performing up to the approved standards shall be replaced at the Manufacturer's expense if so requested by the Owner.

2.5 Submittals – *(to be provided upon award and acceptance of a Purchase Order)*

- A. See specifications

PART 3 - PROPOSAL SUBMISSION

3.1 Project Questions:

- A. Please direct questions to the URI Purchasing Department via e-mail at **URIPurchasing@uri.edu** **by the date and time noted on the Invitation to Bid**. Questions will be forwarded along to the Design Team.

3.2 Proposal submission:

- A. One (1) original bid proposal must be returned by the submission date and time indicated on the Bid Cover Page or as modified by written Addendum, to the University of Rhode Island Purchasing Department, 581 Plains Road, Kingston, RI 02881. The bid is to be submitted in a sealed envelope with the bid number clearly marked on the envelope and all items sealed within. The Proposal submission is to include the following items:

1. A signed Bid Cover Sheet.
2. A completed and signed University of RI Bidder Certification Form.
3. A completed Bid Form.
4. Manufacturers' lead-times for all items listed.
5. General information and references of your firm
6. If substitutions to the specified manufacturers are proposed; the requirements of section 2.2 must be included with the bid submission.

7. Project Schedule
 - a. Show the product Manufacturer's and Manufacturer ability to meet the project schedule.
 - b. Provide schedule of tasks highlighting key dates in the Manufacturing and installation process.
 - c. Indicate who from the project Team will be responsible for scheduling the project and what techniques are planned to assure that the schedule will be met.
8. Warranty/ Quality Assurance
 - a. Identify what methods are employed by the manufacturer and installer to assure the quality of workmanship.
 - b. Identify how warranty repairs on equipment will be administered and who will be responsible for these measures.

PART 4 - GENERAL GRAPHIC DISPLAY SPECIFICATIONS

4.1 SEE GRAPHIC DISPLAY SPECIFICATION SHEETS FOLLOWING THIS SECTION

GRAPHIC DISPLAYS

PART 1 - GENERAL

1.01 GRAPHIC DISPLAY DOCUMENTS

- A. The graphic display documents include these Specifications, Schedule, Graphic Display Location Plans, Construction Sketches and Digital Art work.

1.02 SUMMARY

- A. The work in this section consists of interior building Graphic Displays.
- B. Manufacturer Qualifications: Work under this section from manufacturers regularly engaged in work of this magnitude and scope for minimum of five years.
- C. Pre-installation Conference: Review requirements for construction and installation of graphics specified in the graphic display package.

1.03 CONTRACTOR PRICING

- A. The Graphic Display contractor to price the construction and installation of the graphic display system as defined in these Master Specifications and the Graphic Display Package.
- B. The Contractor to provide pricing to include the following:
 - 1. Provide pricing for construction & installation of all Graphic displays described in this package.
 - 2. Unit prices: Provide installed unit prices for each graphic display type for extra possible required graphics.

1.04 REGULATORY REQUIREMENTS

- A. Comply with all federal and state municipal codes, laws and regulations regarding graphic displays. Notify the designer if any display in this package is not in conformance prior to beginning the work.

1.05 SUBMITTALS (*Post Award*)

- A. Product Data:
 - 1. Manufacturer's signed statement of Warrantee.
 - 2. Data and cleaning requirements for surfaces.
- B. Shop Drawings:

1. Indicate materials, sizes, configurations, applicable substrate mountings, and location of connections.
2. Typography sample for copy.
3. Artwork and graphics showing layouts for each display type.
4. The manufacturer shall furnish to the Owner and Designer and Architect, prior to fabrication, copies of shop drawings (including fabrication, details, sizes, and dimensions of each graphic type, product description, and manufacturer's data).
5. Shop drawings to be submitted in PDF file format to the Architect, the General Contractor and the Owner. Hard copies may be requested by the General Contractor or any of the entities above. The Contractor will be notified if required.
6. A copy of the shop drawings shall be returned as a marked up PDF file to the manufacturer with the client's comments if any, and bearing the Architect's approval or indicating action taken.
7. Work shall be executed in accordance with "No Exceptions Taken" or "Make Corrections Noted" drawings only.
8. The Architect's review of shop drawings shall constitute checking for general arrangement only, and shall not relieve the manufacturer of responsibility for complete compliance with the sketches and specifications.
9. Material as called for hereinafter, shall be submitted to the Architect. Two copies of each sample are required and shall be exact reproductions of each requested material. Samples shall bear a label giving the name of the manufacturer, the trade name of the material, and all other information necessary to identify the material.

1.06 QUALITY ASSURANCE.

- A. Mockups: Before fabricating and installing graphic displays, build mockup of one 4'-0" x 7'-0" type 1 panel.
 1. Notify Architect seven days in advance of dates and times when mockup will be installed.
 2. Obtain Architect's and owners approval of mockups before starting graphic display fabrication.
 3. Mockup maybe used as final product with approval from Architect and owner.
- B. Preinstallation Conference: Conduct conference at Project site prior to installation w/ Architect and Owner.

1.07 SAMPLE SUBMITTALS

- A. Listed are the sample materials required (2 sets of each of the following):
- B. Mockup- Provide one 4'-0" x 7'-0" mock-up of type 1 panel.
- C. Materials
 1. 4"x4" inch portion of brushed alum. Panel w/ digitally imaged art work.

2. 4"x4" inch portion of polycarbonate panel.
3. 4"x4" inch portion of cellular pvc panel.
4. 4"x4" inch portion of 3M film.
5. 1 each Alum. Standoffs.

1.08 DELIVERY, STORAGE, AND HANDLING

- A. Acceptance at Site: Coordinate delivery of work to Project site under this section for immediate installation.
- B. Handling materials and equipment: Handle displays in careful manner in order not to damage or mar surfaces of displays or adjacent finish surfaces as applicable.

1.09 SEQUENCING AND SCHEDULING

- A. Coordinate: Installation with adjacent finish materials in manner not to destroy adjacent surfaces.

1.10 WARRANTY

- A. Special Warranty: Manufacturer's standard two year limited warranty covering installation, coating degradation, chalking and fading.

PART 2 - PRODUCTS

2.01 GRAPHIC DISPLAY- TYPE-1

A. FRONT PANEL

1. .25" thick, class "A" polycarbonate panel w/ uniform smooth sanded edges.
2. Graphics: All text, symbols and graphics shall be reproduced utilizing computer generated digital art. Supplied digital art work from URI in a high resolution pdf or jpg format.

B. BACK PANEL W/. GRAPHIC IMAGE

1. .125" thick brushed alum. panel, digitally imaged w/ supplied digital art work from URI. Note: vertical grain of brushed alum must be visible. Alum panel to be ¼" smaller than polycarbonate panel on all sides.
2. Graphics: All text, symbols and graphics shall be reproduced utilizing computer generated digital art.

C. SOLID ALUM. STANDOFFS

1. 1.25" diameter solid alum. standoffs, w/ 1" long barrels.6 at each panel typ. Use appropriate mechanical wall anchors as required. See sketches for quantity and locations.
2. Front and back panels sandwiched together. Provide smooth alum graphic panel surface constructed to remain flat under installed conditions within tolerance of plus or minus 1/16", w/ square corners.

2.02 GRAPHIC DISPLAY- TYPE-2

A. FRONT PANEL W/ GRAPHIC IMAGE

1. .125" thick brushed alum. panel, digitally imaged w/ supplied art work from URI. Note: vertical grain of brushed alum must be visible. Fully adhered on cellular PVC.
2. Graphics: All text, symbols and graphics shall be reproduced utilizing computer generated digital art. Supplied digital art work from URI in a high resolution pdf or jpg format
3. "3M" # 8518 gloss laminate film.

B. CELLULAR PVC BOARD FOR MOUNTING GRAPHIC IMAGE

1. .50" thick cellular PVC. For fully adhered alum w/ graphic image.

C. SOLID ALUM. STANDOFFS or CONCEALED STUDS (AS NOTED ON SKETCHES)

1. 1.25" diameter solid alum. standoffs, w/ 1" long barrels.6 at each panel typ. Use appropriate mechanical wall anchors as required. See sketches for quantity and locations.
2. Provide concealed threaded studs for mounting when alum standoffs are **not shown(ie. elevation "G")**. Use appropriate mechanical wall anchors as required.

2.03 GRAPHIC DISPLAY- TYPE-3

A. APPLIED FILM W/ GRAPHIC IMAGE

1. 3M FILM-class A rated. 7725 series-314 Dusted Crystal w/ supplied art work from URI. Digitally printed reverse and applied second surface.
2. Graphics: All text, symbols and graphics shall be reproduced utilizing computer generated digital art supplied by URI in a high resolution pdf or jpg format.

PART 3 - EXECUTION

3.01 EXAMINATION

- A. Verification of conditions:
 - 1. Examine areas to receive graphic displays; verify for correct location of all anchors and internal mounting plates required to install displays.
 - 2. Notify General Contractor in writing of unacceptable substrate.
 - 3. Beginning work indicates acceptance of substrate.

3.02 INSTALLATION

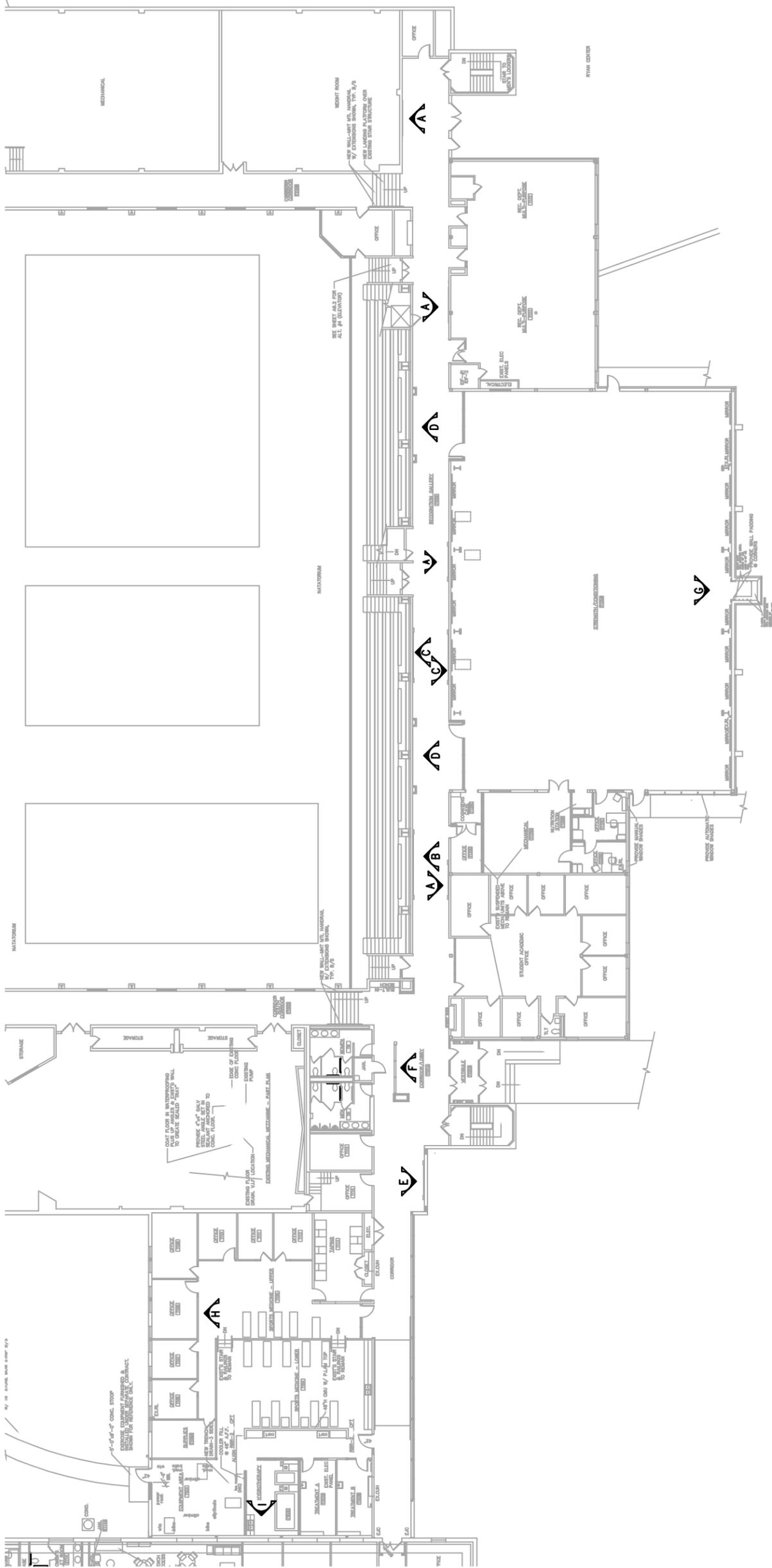
- A. Installer to have minimum 5 years experience w/ work described and successfully completed.
- B. Installer to be 3m certified installer.
- C. Seams in product will be at 4'-0" min.
- D. Install graphic displays in locations indicated in accord with reviewed shop drawings. square, plumb, and level units.
- E. Notify the Architect if conditions in the field vary from those shown in these documents.

3.03 CLEANING

- A. Clean exposed surfaces not more than 48 hours prior to Date of Substantial Completion in accord with manufacturers written cleaning instructions.

3.04 SCHEDULE

- A. Coordinate with General Contractor and URI
- B. END OF SECTION



PROJECT
NORTH



PARTIAL FLOOR PLAN - NORTH

**moser
pilon
nelson
architects**

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WETHERFIELD, CT. 06109
860 563 8184

PROJECT TITLE UNIVERSITY OF RHODE ISLAND
STUDENT ATHLETE DEVELOPMENT CENTER
SKETCH TITLE GRAPHIC PANEL LOCATIONS

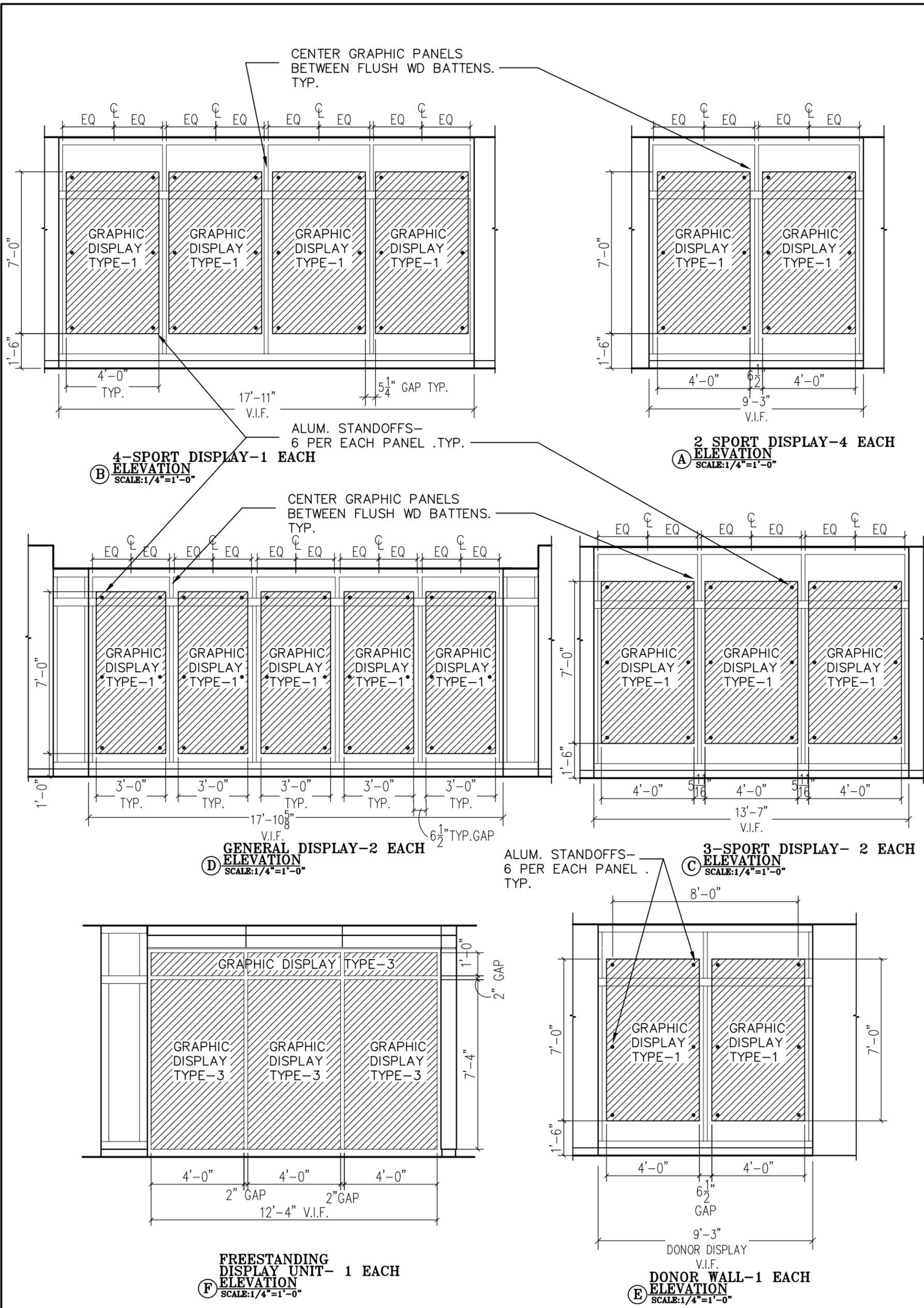
DATE 10/10/13

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Moser Pilon Nelson Architects

SCALE: NTS

SKETCH NO.

SK-1



(B) 4-SPORT DISPLAY-1 EACH
ELEVATION
SCALE: 1/4"=1'-0"

(A) 2 SPORT DISPLAY-4 EACH
ELEVATION
SCALE: 1/4"=1'-0"

(D) GENERAL DISPLAY-2 EACH
ELEVATION
SCALE: 1/4"=1'-0"

(C) 3-SPORT DISPLAY- 2 EACH
ELEVATION
SCALE: 1/4"=1'-0"

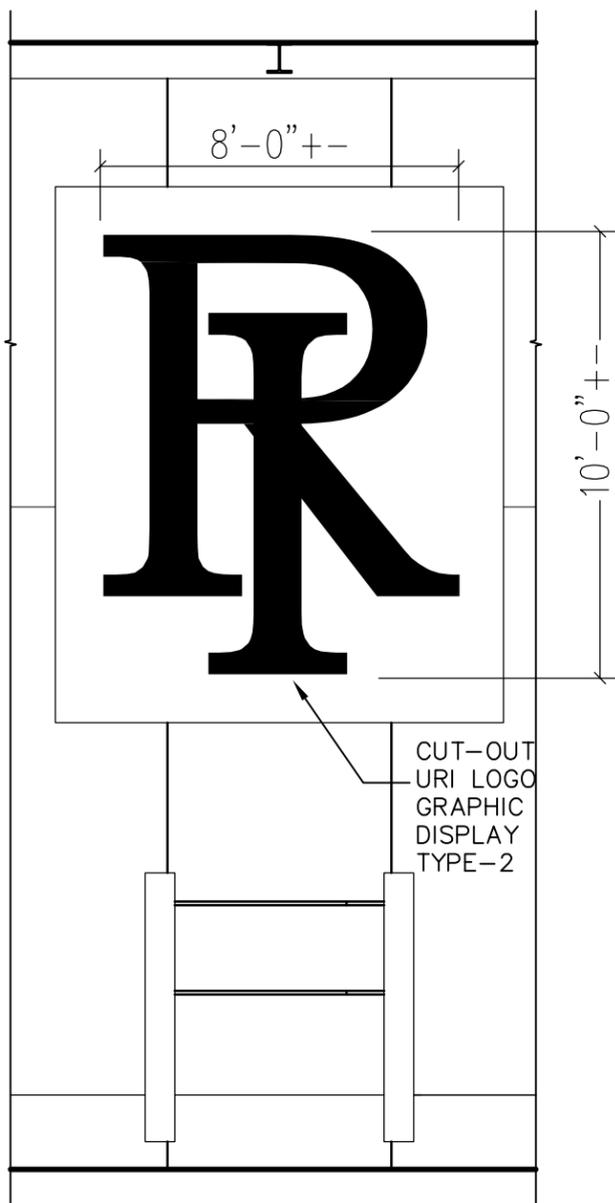
(F) FREESTANDING DISPLAY UNIT- 1 EACH
ELEVATION
SCALE: 1/4"=1'-0"

(E) DONOR WALL-1 EACH
ELEVATION
SCALE: 1/4"=1'-0"

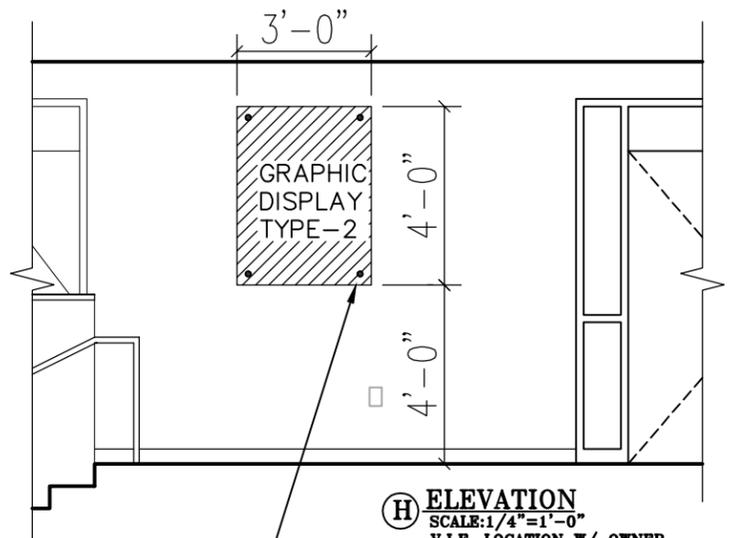
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STUDENT ATHLETE DEVELOPMENT CENTER
SKETCH TITLE _____

DATE **10/10/13**
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SCALE: _____
SKETCH NO.
SK-2



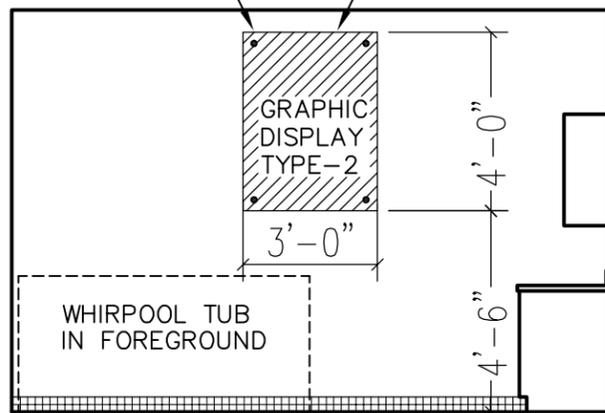
G ELEVATION
SCALE: 1/4" = 1'-0"



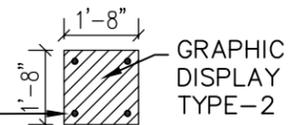
H ELEVATION
SCALE: 1/4" = 1'-0"
V.I.F. LOCATION W/ OWNER

ALUM. STANDOFFS—
6 PER EACH PANEL .
TYP.

CENTER ON
WALL

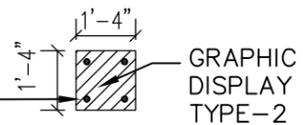


I ELEVATION
SCALE: 1/4" = 1'-0"
V.I.F. LOCATION W/ OWNER



ALUM. STANDOFFS—
4 PER PANEL.
TYP.

J ELEVATION-6 EACH
SCALE: 1/4" = 1'-0"
V.I.F. LOCATION W/ OWNER
NOT SHOWN ON PLAN



ALUM. STANDOFFS—
4 PER PANEL.
TYP.

J ELEVATION-1 EACH
SCALE: 1/4" = 1'-0"
V.I.F. LOCATION W/ OWNER
NOT SHOWN ON PLAN

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SCALE:

SKETCH NO.

SK-3