

Invitation for Bids Number: 16-14

Addendum 1

Date: February 22, 2016

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**Acknowledgment of Addenda**

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM  
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT  
SENT TO RIPTA SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

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Name of Bidder

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Street Address

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City, State, Zip

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Signature of Authorized Official

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Date

**Attached please find Minutes of Pre-Proposal Meeting held February 18, 2016**

The meeting came to order at 1:02 p.m. Michael J. McGrane, RIPTA Contracts Manager welcomed all those present. Mr. McGrane introduced RIPTA Personnel present. Mr. McGrane gave a brief background of the specifications for the Proposal Package and the purpose of this meeting. Mr. McGrane asked those present to identify themselves when asking questions.

Michael McGrane cautioned prospective bidders to be diligent when completing the required forms, to pay attention to the details such as the required number of copies needed. Vendors need only to submit the required forms listed in the Proposal Package on page 40. Vendors having difficulty completing the required forms are encouraged to contact the Michael McGrane for guidance.

He also cautioned proposers not to procrastinate when filling out the paperwork. RIPTA Staff have busy schedules, therefore may not always be available for last minute questions

Michael McGrane also reminded those present to pay particular attention to the Insurance Requirements listed on Page 62 of the Proposal Package. They are not the same requirements utilized by other State Agencies.

The following questions were submitted electronically by LNI Custom Manufacturing prior to the meeting.

- In your scope of work for the Request for Proposals Number 16-14 when referring to Location in Section XXXIIIB (design overview) it refers to the shelter dimensions to fit between two trees as described in section XXXIIB (Location). This is in error Location is in fact section XXXIVB which does not give an actual measurement of the distance between the two trees.

**RIPTA Response:**

- Can you please clarify what is the width of the shelter to fit between the two trees? There are no dimensions in the photo of the location either.

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**RIPTA Response:**

The dimensions of the shelter are flexible but there is a minimum base dimension of 16'X6' to be centered between the trees or at least not causing issues because of its proximity to them. The city has no height restriction on a project like this but it is to be kept to scale with the area.

- Do you have a height restriction? (how tall do you want from curb to roof line and then from roof line to top of shelter?)

**RIPTA Response:**

The city has no height restriction on a project like this but it is to be kept to scale with the area.

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- Will the bus stop slab provided by RIPTA be 4" thick or 6" thick?

**RIPTA Response:**

The slab thickness is contingent on the shelter design but will be a minimum of 6" thick (curb) along the sides and back where the anchor bolts will be placed and its remaining area will be a minimum of 4" thick.

- Is preferred method of footing to be anchor bolts (inserted into concrete pour) or baseplate (flush mounted on slab)?

**RIPTA Response:**

Anchor bolts are preferred.

There were no questions raised by any of the attendees

There being no further business, the meeting adjourned at 1:15 p.m.

Respectfully submitted  
Michael J. M<sup>c</sup>Grane  
Contracts Manager