

Invitation for Bids Number: 16-06

Addendum 1

Date: November 4, 2015

Acknowledgment of Addenda

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT
SENT TO RIPTA SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

Name of Bidder

Street Address

City, State, Zip

Signature of Authorized Official

Date

It should be noted that all work on the Generator located at 1 Kennedy Plaza must be done after 8pm. Load Bank equipment may have to be staged outside the building, so sufficient personnel should be provided to monitor the equipment both inside and outside. This cost should be reflected in the Annual Inspection and Testing Fee for this unit

Minutes of the Pre-Bid Meeting November 4, 2015

The meeting came to order at 1:02 p.m. Michael J. M^cGrane, RIPTA Contracts Manager welcomed all those present. Mr. McGrane introduced RIPTA Personnel present. Mr. M^cGrane gave a brief background of the specifications for the Proposal Package and the purpose of this meeting. Mr. McGrane asked those present to identify themselves when asking questions.

Michael M^cGrane cautioned prospective bidders to be diligent when completing the required forms, to pay attention to the details such as the required number of copies needed. Vendors need only to submit the required forms listed in the Proposal Package on page 40. Vendors having difficulty completing the required forms are encouraged to contact the Michael McGrane for guidance. He also cautioned bidders not to procrastinate when filling out the paperwork. RIPTA Staff have busy schedules, therefore may not always be available for last minute questions

Michael M^cGrane also reminded those present to pay particular attention to the Insurance Requirements listed on Page 62 and 63 of the Proposal Package. They are not the same requirements utilized by other State Agencies.

Michael M^cGrane reminded those present that the successful vendor must comply with RIEEO requirements.

It should be noted that this is a prevailing wage contract.

Bernie Harwood, Executive Director of Maintenance made the following comments

- Some Generators are located outside, some are in the building. Kennedy Plaza has difficult access.
- This contract will include Routine Inspections and Load Testing.
- We will visit Kennedy Plaza to the Generator.

The meeting continued with a visit to Kennedy Plaza.

There being no further business, the meeting adjourned at 2:15 p.m.

Respectfully submitted
Michael J. M^cGrane
Contracts Manager