

Invitation for Bids Number: 16-03

Addendum 1

Date: October 14, 2015

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**Acknowledgment of Addenda**

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM  
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT  
SENT TO RIPTA SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

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Name of Bidder

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Street Address

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City, State, Zip

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Signature of Authorized Official

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Date

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**Addendum 1**

**Date: October 14, 2015**

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Attached please find minutes of Pre-Bid Meeting held October 14, 2015

**Invitation for Bids Number 16-03**  
**Pre Bid Meeting**  
**October 14, 2015**  
**Page 1 of 1**

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The meeting came to order at 1:02 p.m. Michael J. M<sup>c</sup>Grane, RIPTA Contracts Manager welcomed all those present. Mr. McGrane introduced RIPTA Personnel present. Mr. M<sup>c</sup>Grane gave a brief background of the specifications for the Proposal Package and the purpose of this meeting. Mr. McGrane asked those present to identify themselves when asking questions.

Michael M<sup>c</sup>Grane cautioned prospective bidders to be diligent when completing the required forms, to pay attention to the details such as the required number of copies needed. Vendors need only to submit the required forms listed in the Proposal Package on page 40. Vendors having difficulty completing the required forms are encouraged to contact the Michael McGrane for guidance.

He also cautioned bidders not to procrastinate when filling out the paperwork. RIPTA Staff have busy schedules, therefore may not always be available for last minute questions

Michael M<sup>c</sup>Grane also reminded those present to pay particular attention to the Insurance Requirements listed on Page 62 and 63 of the Proposal Package. They are not the same requirements utilized by other State Agencies.

This is a prevailing wage job. Certified Payrolls will be required.

Mr James Cunningham, RIPTA Facilities Director, outlined the project:

Vendors must have significant waterproofing experience. All work must be done in accordance with Manufacturer's requirements. This also applies to weather conditions. Allowances will be made for weather.

A tour of the building was conducted for those interested.

The following questions were raised by

There being no further business, the meeting adjourned at 1:30 p.m.

Respectfully submitted  
Michael J. M<sup>c</sup>Grane  
Contracts Manager