

Invitation for Bids Number: 14-09

Addendum 2

Date: December 18, 2013

Acknowledgment of Addenda

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT
SENT TO RIPTA SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

Name of Bidder

Street Address

City, State, Zip

Signature of Authorized Official

Date

Attached please find questions and RIPTA Responses

DSI Medical would like to submit a bid. However, we do have some basic questions:

1. Who is your current Lab doing your testing and TPA/company managing your test program/results?

RIPTA Response: Medtox, St. Paul, MN is the Laboratory. Occupational Drug Testing, LLC is the TPA.

2. What are the hours of the current collection sites you use, listed on page 99?

RIPTA Response: Concentra Warwick 8 am – 10 pm 7 days a week. Other Collection sites are available 8:00 am – 5:00 pm. Monday thru Friday.

3. What facility do you use that is open 6am-10pm, 365 days/year? If no facility is available in our network, would you consider the use of mobile collectors to perform services as RIPTA locations, both for during and “after hours” needs?

RIPTA Response: Currently there are no facilities open at 6 am. The earliest is 8 am until 10:00 pm. Yes, RIPTA would be willing to use Mobile Collection mostly for early, late hours and weekends.

4. Could you please provide the addresses for the Elmwood & Middletown/Newport facility so that I may find collection facilities nearest to these locations?

RIPTA Response: Elmwood Facility – 705 Elmwood Avenue, Providence, RI 02907. Middletown/Newport Facility 350 Coddington Highway, Middletown RI 02842

5. In regards to your pricing sheet, SCOPE OF WORK, on pages 100 – 101, our pricing is based upon a PER TEST price, billed monthly. For example, if 20 tests are completed, our company would bill you for 20. If only 10 tests were completed, we would only bill you for 10. We do not provide a “monthly” drug testing cost or an “annual” training cost, as these are both billed according to IF and WHEN the testing and training happens, on a per event or per test basis. Will you accept an alternate pricing proposal to what is provided on these pages in the RFP?

RIPTA Response: Proposer's are required to base their pricing on an annual cost. The Authority feels that sufficient information is given for proposers to develop an annual cost based upon the size of the Drug Testing Pool and the percentages of the various tests listed in response to the questions from Occupational Drug Testing later in this document.

In regards to question #5, the same applies for onsite / post accident testing...it will be billed at a different rate than walk in clinic pricing, and on an "as needed" basis. Will you accept alternative pricing info for this service?

RIPTA Response: Please see previous answer.

6. What are your current prices for the following services:
- Normal Hours" Walk in clinic DOT Urine Drug Screen (lab, MRO & collection fee):
RIPTA Response: Drug Testing \$120 per test, Alcohol Test \$44
 - Normal Hours" Walk in clinic DOT Breath Alcohol Test:
RIPTA Response: Drug Testing \$120 per test, Alcohol Test \$44
 - Any Annual Administration / Consortium / Random Pool Selection Fee:
RIPTA Response: \$250 Annual Administrative Fee
 - After Hour" (after 5pm) Walk in clinic DOT Urine Drug Screen (lab, MRO & collection fee):
RIPTA Response: Drug Testing \$120 per test,
 - After Hour" (after 5pm) Walk in clinic breath Alcohol Test:
RIPTA Response: Alcohol Test \$44
 - Any "After Hour" hourly charge on top of the drug screen?
RIPTA Response: No
 - Is MRO services in addition to above price per test?:
RIPTA Response: No
 - Is there an "up-charge" for Positive MRO rulings?:
RIPTA Response: No
 - Onsite / Mobile (anytime day/night) DOT Urine Drug Screen (lab, MRO & collection fee):
RIPTA Response: Mobile Collector After Hours Post Accident/Reasonable Suspicion Testing \$349
 - Onsite / Mobile (anytime day/night) DOT Breath Alcohol Test:
RIPTA Response: \$44
 - Supervisor / Employee training session cost (whether hourly or "per session" fee):
RIPTA Response: Provide an annual fee as per Scope of Work

7. Would any of your “after hours” testing be scheduled or is it mostly for “Emergency/Post Accident/Reasonable Suspicion cases?”
RIPTA Response: Yes – Random/Follow-up Drug & Alcohol testing after hours 5 pm – 8 am testing is scheduled 7 days a week
8. Page 2 of the RFP states that the DBE goes is “Not Applicable”. I just wanted to confirm that this is indeed a 0% goal, with every intentions of trying to utilize DBE’s where possible? In the scoring process, how many points would be awarded to a vendor if able to use a DBE vs not using one?
RIPTA Response: DBE participation is not required therefore no points would be awarded to a vendor using a DBE.
9. Does your current vendor currently provide ALL the services listed requested, or do you use multiple vendors for these requested services, in the best interest of the county?
RIPTA Response: Yes, the current vendor does provide all the services listed except for training.
10. How are your current results communicated to you (by fax, email attachment, online)? Which method would you prefer best?
RIPTA Response: Email is the best method of communication for negative test results.
11. Page 43 of the RFP asks for the Request for Approved Equal Form to be submitted electronically in MICROSOFT WORD FORMAT, yet the RFP I received was a PDF. Do you have a Microsoft Word version of this form that I could fill out and submit with any questions?
RIPTA Response: Please send an email request to mmcgrane@ripta.com
13. Page 81, #B is asking for the submission of “blind specimens” as per the DOT regulations, however these are only required if you have 2000 or MORE DOT-covered employees (see the rule below copied & pasted right from 49 CFR Part 40.103). You list that you only have 690 safety-sensitive employees, so this will not be necessary. Please clarify your reasoning upon the request in the RFP.
RIPTA Response: RIPTA must receive information that the TPA is submitting for blind samples as required by 49 CFR Part 40.103.

§ 40.103 What are the requirements for submitting blind specimens to a laboratory?

(a) As an employer or C/TPA with an aggregate of 2000 or more DOT-covered employees, you must send blind specimens to laboratories you use. If you have an aggregate of fewer than 2000 DOT-covered employees, you are not required to provide blind specimens.

- 14 Our network of sites also includes facilities in Massachusetts & Connecticut. Would you like information on these facilities for those employees near the border of Rhode Island, or would prefer only sites in the state?

RIPTA Response: RIPTA does not operate outside the State of RI. We only use facilities in the State of RI.

The following questions were received from **Occupational Drug Testing LLC.**

1. Why is Rhode Island Public Transit Authority (RIPTA) soliciting vendors for Drug and Alcohol Compliance and Oversight Services?

RIPTA Response: We are seeking a program that more closely meets our needs.

2. What are the names of all companies who received written notification of RFP Number 14-09?

RIPTA Response: Concorde, Inc; Corporate Care St Joseph's Hospital; Foley Carrier Services; National Diagnostic, Inc; Occupational Drug Testing, LLC; Workforce Integrity Network; USA Mobile Drug Testing, of RI. It should be noted that additional companies may have viewed the RFP on the internet without RIPTA's knowledge

3. What percentage of employee drug screen collections were performed afterhours (Monday-Friday 17:00-07:59) last year?

RIPTA Response 20%

4. What percentage of employee alcohol tests were performed afterhours (Monday-Friday 17:00-07:59) last year?

RIPTA Response 20%

5. What percentage of employee drug screen collections were performed on weekends last year?

RIPTA Response 10%

6. What percentage of employee alcohol tests were performed on weekends last year?

RIPTA Response 10%

7. What percentage of employee drug screen collections are performed on federal holidays?

RIPTA Response 2%

8. What percentage of employee alcohol tests are performed on federal holidays?

RIPTA Response 2%

9. Can the Cost Proposal Form be modified to reflect the following individual costs associated with the RFP requirements: Shy Bladder/Shy Lung medical evaluation, litigation package development, MRO expert testimony, and split sample testing?
RIPTA Response No, Please provide Cost Proposals as outlined in the Revised Cost Proposal Sheet
10. If the answer to the above question nine is “No” should these costs be included in the Monthly cost for Drug and Alcohol Services fee?
RIPTA Response: They should be provided as requested in the Cost Proposal Sheet.
11. Are all collection sites required to provide both urine specimen collections and breath alcohol testing services?
RIPTA Response: Yes
12. The RFP states “RIPTA does not have any facilities that meet [FTA regulatory] requirements”.
- a. Is this true for all your locations? (If the answer to this question is “No” which of your locations can meet this requirement and which locations cannot?)
RIPTA Response: Yes
- b. Is a mobile testing vehicle required for locations that cannot meet the requirements?
RIPTA Response: Yes
13. Is RIPTA requiring twelve (12) individual Training Sessions annually (i.e. four training sessions for each of the three topics)?
RIPTA Response: Yes
14. How many randomly selected alternates will you require each selection?
RIPTA Response: Randomly selected alternates shall be provided upon request of the Authority
15. Is the Primary Collection Site required to be within a five mile radius of the Elmwood Garage?
RIPTA Response: No.

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16. What type of proof are you looking for regarding to the MRO's ability to work with collection sites, testing laboratories, SAP, individual employees, RIPTA's testing coordinator and Director of HR?

RIPTA Response: Current certifications must be provided for the MRO, Collection Site Personnel and the testing laboratories to make sure they current and certified through the FTA.

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XLVI. DRUG & ALCOHOL TESTING SERVICES PRICING SCHEDULE

Please be advised that the prices submitted are based upon the baseline of 690 people in the testing pool. The Authority reserves the right to renegotiate the annual cost based upon an increase or decrease in the size of the testing pool.

The Authority reserves the right to negotiate changes in the amount of training required.

Vendor: _____

Year	Annual Drug and Alcohol Testing Services Cost	Annual Training Cost
February 1, 2014-January 31, 2015		
February 1, 2015-January 31, 2016		
February 1, 2016-January 31, 2017		
February 1, 2017-January 31, 2018		
February 1, 2018-January 31, 2019		