

Invitation for Bids Number: 13-38

Addendum 1

Date: July 12, 2013

Acknowledgment of Addenda

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT
SENT TO RIPTA SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

Name of Bidder

Street Address

City, State, Zip

Signature of Authorized Official

Date

Invitation for Bids Number: 13-38

Addendum 1

Date: July 12, 2013

Please see the following addenda to the IFB regarding TVM Servicing.

**Please be advised that the Bid Response Deadline has been extended until
July 23, 2013.**

I. OPTIONAL TICKET VENDING MACHINE SERVICING SERVICES

As an option, the Rhode Island Public Transit Authority is seeking qualified vendors to perform Ticket Vending Machine (TVM) money pick-up and deposit, change hopper restocking, and fare media restocking at seven TVMs in Rhode Island.

Due to the nature of serving multiple locations, applicants may submit three price quotes:

- cash collection/restocking with same day drop off at RIPTA,
- cash collection/restocking with next day drop off at RIPTA, and
- cash collection/restocking with vendor processing and electronic funds transfer to RIPTA.

Cash collection/restocking with same day drop off at RIPTA is the preferred method.

Pick up of empty cashboxes and replacement fare product cartridges and delivery of full cashboxes and empty fare product cartridges must coincide with RIPTA's Money Room Hours. 6 am to 2 pm.

II. SPECIFICATIONS

A. Schedule of Service

Service shall be performed according to the following schedule on a weekly basis. The Authority reserves the right to change the frequency of TVM service at its sole discretion

B. Excluded Holidays

The following holidays will be excluded from the pick up schedule. If scheduled pick up occurs on an excluded holiday, the pick up should be rescheduled for another day in the same week.

| | |
|------------------|-----------------------------|
| New Year's Day | Martin Luther King, Jr. Day |
| Memorial Day | Independence Day |
| Victory Day | Labor Day |
| Columbus Day | Veterans Day |
| Thanksgiving Day | Christmas Day |

C. Pick-up/Restocking Locations

TVMS will be located at the following locations:

1. Kennedy Plaza, Providence, RI (2 TVMs)
2. Providence Station (Amtrak), 100 Gaspee St., Providence, RI
3. CVS, 960 Broad St., Providence, RI
4. Pawtucket Transit Center, Downtown Pawtucket, RI

The remaining 2 TVMs will be at two of the following locations (all in close proximity to locations listed above):

1. Providence Place Mall, 1 Providence Place, Providence, RI
2. University Market Place, 601 N Main St., Providence, RI
3. Walgreens, 100 Broad St. Pawtucket, RI
4. Washington Park Library, 1316 Broad St., Providence, RI
5. Burger King, 280 Broad St., Providence RI

D. Deposit Location

RIPTA Money Room
269 Melrose St.
Providence, RI

E. Special Calls”

Special Calls for Service are to be performed as requested by the Rhode Island Public Transit Authority.

F. Vehicle and Staff Requirements

All Money Pick-up and Delivery Services shall be performed in an Armored Vehicle with at least two Officers present.

G. Missed Pick-ups.

The vendor will invoice only for actual services performed during the month.

In the event that the vendor includes missed pickups on the monthly invoice, the Rhode Island Public Transit Authority will deduct 5 per cent of the monthly delivery charge for every scheduled pick up that is missed by the Contractor.

III. BID PRICE SUBMITTAL WORKSHEET

Vendor: _____

| Year | Per Trip Pick-up/Restocking with Same-Day Delivery | Per Trip Pick-up/Restocking with Next-Day Delivery | Per Trip Pick-up/Restocking with Vendor Processing and Electronic Funds Transfer |
|--|--|--|--|
| Approx December 1, 2013 to July 31, 2014 | | | |
| August 1 2014 to July 31, 2015 | | | |
| August 1, 2015 to July 31, 2016 | | | |
| August 1, 2016 to July 31, 2017 | | | |
| August 1, 2017 to July 31, 2018 | | | |