

**Invitation for Bids: 13-10**  
**Addendum 1**  
**Date: November 20, 2012**

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**Acknowledgment of Addenda**

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM  
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT  
SENT TO RIPTA SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

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Name of Bidder

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Street Address

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City, State, Zip

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Signature of Authorized Official

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Date

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The meeting came to order at 1:02 p.m. Michael J. M<sup>c</sup>Grane, RIPTA Contracts Manager welcomed all those present. Mr. M<sup>c</sup>Grane introduced RIPTA Personnel present. Mr. M<sup>c</sup>Grane gave a brief background of the specifications for the Proposal Package and the purpose of this meeting. Mr. M<sup>c</sup>Grane asked those present to identify themselves when asking questions.

Michael M<sup>c</sup>Grane cautioned prospective bidders to be diligent when completing the required forms, to pay attention to the details such as the required number of copies needed. Vendors need only to submit the required forms listed in the Proposal Package on page 42. Vendors having difficulty completing the required forms are encouraged to contact the Michael M<sup>c</sup>Grane for guidance.

He also cautioned bidders not to procrastinate when filling out the paperwork. RIPTA Staff have busy schedules, therefore may not always be available for last minute questions

Michael M<sup>c</sup>Grane also reminded those present to pay particular attention to the Insurance Requirements listed on Page 65 of the Bid Package. They are not the same requirements utilized by other State Agencies.

The meeting was opened to questions from the various participants:

The following questions were raised by Mr. Chris Taylor of ARAMARK Uniform:

ARAMARK is a full-service company, does its own work and will not be using any subcontractors, certified or otherwise for this project if awarded the business. Is this a "Mandatory" or "Discretionary" requirement to use a Disadvantaged Business Enterprise? See page 42 of the proposal regarding "Required Bid Submission".

**RIPTA Response:** There is no DBE Goal for this Bid. The paperwork is there in the event that the Contractor uses DBEs.

Page 2 states "the successful bidder shall be required to comply with the Disadvantaged Business Enterprise regulations".

**RIPTA Response:** There is no DBE Goal for this Bid. Therefore there is no special DBE Regulations applicable to this bid.

To find out more about this matter, must you only contact Ms. Lisa Hanson at 401-784-950, extension 125 or at [lhanson@ripta.com](mailto:lhanson@ripta.com) (page 3).

**RIPTA Response:** Ms Hanson is RIPTA DBE Liaison Office, she handles all DBE matters for the Authority.

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**Page 52 states the “Utilization Goal” is Not Applicable DBE percent.**  
Attachments A through F (pages 57 through 63) are then not applicable?

**RIPTA Response:** Correct, the forms are there to document any DBE use by the Contractor even though there is no goal.

Request for “Approved Equals” [see page 41] (e.g., deviations from the specifications) must be done electronically in Microsoft Word Format to RIPTA Contracts Manager on November 20, 2012. The response to the Approved Equals is 10-14 days prior to Bid opening (page 1).

**RIPTA Response:** This is a statement, not a question.

In connection with “Form of Bid and Signature” on pages 4 and 5 of the proposal, can an official, rather than an officer, sign on behalf of a limited liability company? If an official, is that sufficient or does one need supporting documentation for the official who signs? Why?

**RIPTA Response:** The forms must be signed by a person authorized by your company to execute bids. Supporting documentation is not needed.

Please confirm the website for any amendments and/or postponements to this proposal by the Authority.

**RIPTA Response:** [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

What about an addenda (e.g., disputes – pages 15 and 16; default - pages 16 and 17; termination for convenience – pages 17 and 18; correction of deficiencies, - pages 22 and 23; Buy America Act – page 25; Indemnification – page 39) made by ARAMARK to any “Terms and Conditions” or “Scope of Work” of the Authority?

Can ARAMARK submit its “standard” Local Service Agreement and Addenda to be reviewed by the Authority in advance of the due date for the proposal? To whom? Address? Mode of transmission?

**RIPTA Response:** No, The Authority does not wish to amend its Terms and conditions.

There is a “termination for convenience of the Authority” on pages 17 and 18 of the proposal. Does ARAMARK agree to this or not? If not, it will be included in ARAMARK’s addendum.

**RIPTA Response:** The Authority does not wish to amend its Terms and conditions.

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Pages 27 et. seq. addresses the David-Bacon Act concerning “minimum wages” which deals with all laborers and mechanics employed or working under the Housing Act of 1949 or the United States Housing Act of 1937. This does not apply to ARAMARK and the services/product it would supply to the authority.

**RIPTA Response:** That is correct, it does not apply to this contract.

If it does apply, ARAMARK will have to submit its collective bargaining agreements that are to supersede this Act.

**RIPTA Response:** Please see answer to the previous question.

Can ARAMARK type in Limited Liability Company under “Type of Business Entity” on page 44 of the proposal?

**RIPTA Response:** Yes.

Will there be any “flame resistant garments” involved in this project at any time?

**RIPTA Response:** There are no flame resistant uniforms in this bid.

Can we see a copy of the form currently being utilized for the uniform counts being provided? Is the count for the uniform being worn by the individual of concern? It wasn’t listed as an item. Would in and out counts suffice?

**RIPTA Response:** This form is not available. The count must meet the requirements outlined in the specifications. An in and out count would NOT Suffice. This count is necessary to track uniform usage.

Are there any females in Flame Resistant fabric?

**RIPTA Response:** There are no flame resistant uniforms in this bid.

Please define on demand reports and “war requested” (B19 and 20)  
These reports will be requested as needed by the Authority. War Requested is Wash Requested.

Are the emblems embroidered or silk screen?

**RIPTA Response:** Embroidered

IF the incumbent vendor wins, will they be provided to provide new uniforms?

**RIPTA Response:** Yes.

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Could you give us the projected timeline?

**RIPTA Response:** Bids are due December 3<sup>rd</sup>. We plan on presenting this to the Board on December 17<sup>th</sup> for award. We expect implementation on January 3<sup>rd</sup>, 2013 if possible.

Will the Authority release the bid results of the previous bid?

**RIPTA Response:** Yes, they will be included with these minutes in the addenda.

Mr. Robert Carvalho of Unifirst raised the following questions:

Will all the cost for all five years be included as part of the low cost decision?

**RIPTA Response:** Yes

Are the bidders required to produce samples of each garment in each color?

**RIPTA Response:** No, just a sample of each type of garment specified for Rental and Purchase.

There being no further business, the meeting adjourned at 1:25 p.m.

Respectfully submitted  
Michael J. M<sup>c</sup>Grane  
Contracts Manager

Base Contract Period						
A. Uniform Rental		Clean Uniform	CINTAS	Coyne Textile	G& K Services	Unifirst
Department	Number of Persons	Weekly Rental Rate per person				
Maintenance	166	\$ 4.37	\$ 3.74	\$ 3.63	\$ 3.50	\$ 3.60
Paratransit	160	\$ 4.06	\$ 4.24	\$ 4.95	\$ 3.10	\$ 3.99
Kennedy Plaza	6	\$ 12.75	\$ 5.63	\$ 6.15	\$ 4.90	\$ 9.26
<b>Total Uniform Rental</b>						
<b>B. Shop Towel Rental</b>						
Circulating Inventory		3,200	3,200	3,200	3,200	3,200
Weekly Exchange		1,600	1,600	1,600	1,920	1,920
Automatic Replacement Rate		5.00%	2.50%		8.00%	8.00%
Weekly Exchange Rate Cost		\$ 0.25	\$ 8.00		\$ 53.90	\$ 53.90
<b>Total Shop Towel Weekly Rental</b>						
<b>Total Shop Rental Annual Rental</b>						
<b>C. Floor Mat Rental Middletown</b>						
Size	Number of Mats	Weekly Rental Cost				
3 x 5	4	\$ 2.70	\$ 1.50	\$ 1.65	\$ 1.44	\$ 1.50
3 x 10	2	\$ 5.40	\$ 3.50	\$ 3.30	\$ 3.60	\$ 3.00
4 x 6	1	\$ 4.30	\$ 2.50	\$ 2.64	\$ 2.88	\$ 2.40
<b>Floor Mat Middletown Annual Cost</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>D. Floor Mat Rental Providence</b>						
Size	Number of Mats	Monthly Rental Cost				
3 x 5	2	\$ 7.20	\$ 1.50	\$ 1.65	\$ 2.88	\$ 1.50
3 x 10	9	\$ 14.40	\$ 3.50	\$ 3.30	\$ 7.20	\$ 3.00
4 x 6	14	\$ 11.45	\$ 2.50	\$ 2.64	\$ 5.76	\$ 2.40
3"x 5' scraper	1	\$ 5.32	\$ 1.75	\$ 1.65	\$ 5.00	\$ 1.50
<b>Floor Mat Providence Annual Cost</b>		\$ -	\$ -	\$ -	\$ -	\$ -
		Weekly Rental Cost				
<b>Total Uniform Annual Cost</b>		\$ -	\$ -	\$ -	\$ -	\$ -
Total Shop Towel Cost		\$ -	\$ -	\$ -	\$ -	\$ -
Total Mat Rental Cost		\$ -	\$ -	\$ -	\$ -	\$ -

**Option Year One**

<b>A. Uniform Rental</b>		<b>Clean Uniform</b>	<b>CINTAS</b>	<b>Coyne Textile</b>	<b>G&amp; K Services</b>	<b>Unifirst</b>
<b>Department</b>	<b>Number of Persons</b>	<b>Weekly Rental Rate per person</b>				
Maintenance	166	\$ 4.59	\$ 3.93	\$ 3.75	\$ 3.50	\$ 3.60
Paratransit	160	\$ 4.27	\$ 4.45	\$ 4.99	\$ 3.10	\$ 3.99
Kennedy Plaza	6	\$ 13.39	\$ 5.91	\$ 6.15	\$ 4.90	\$ 9.26
<b>Total Uniform Rental</b>						
<b>B. Shop Towel Rental</b>						
Circulating Inventory		3,200	3,200	3,200	3,200	3,200
Weekly Exchange		1,600	1,600	1,600	1,920	1,920
Automatic Replacement Rate		5.00%	2.50%		8.00%	8.00%
Weekly Exchange Rate Cost		\$ 0.25	\$ 8.00		\$ 53.90	\$ 53.90
<b>Total Shop Towel Weekly Rental</b>						
<b>Total Ship Rental Annual Rental</b>						
<b>C. Floor Mat Rental Middletown</b>						
<b>Size</b>	<b>Number of Mats</b>	<b>Weekly Rental Cost</b>				
3 x 5	4	\$ 2.84	\$ 1.58	\$ 1.65	\$ 1.44	\$ 1.50
3 x 10	2	\$ 5.67	\$ 3.68	\$ 3.30	\$ 3.60	\$ 3.00
4 x 6	1	\$ 4.52	\$ 2.63	\$ 2.64	\$ 2.88	\$ 2.40
<b>Floor Mat Middletown Annual Cost</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>D. Floor Mat Rental Providence</b>						
<b>Size</b>	<b>Number of Mats</b>	<b>Monthly Rental Cost</b>				
3 x 5	2	\$ 7.56	\$ 1.58	\$ 1.65	\$ 2.88	\$ 1.50
3 x 10	5	\$ 15.12	\$ 3.68	\$ 3.30	\$ 7.20	\$ 3.00
4 x 6	14	\$ 12.03	\$ 2.63	\$ 2.64	\$ 5.76	\$ 2.40
3"x 5' scraper	1	\$ 5.59	\$ 1.84	\$ 1.65	\$ 5.00	\$ 1.50
<b>Total Annual Cost</b>		\$ -	\$ -	\$ -	\$ -	\$ -

**Option Year Two**

<b>A. Uniform Rental</b>	<b>Clean Uniform</b>	<b>CINTAS</b>	<b>Coyne Textile</b>	<b>G&amp; K Services</b>	<b>Unifirst</b>
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Department	Number of Persons	Weekly Rental Rate per person				
Maintenance	166	\$ 4.82	\$ 4.13	\$ 3.75	\$ 3.50	\$ 3.60
Paratransit	160	\$ 4.49	\$ 4.67	\$ 4.99	\$ 3.10	\$ 3.99
Kennedy Plaza	6	\$ 14.06	\$ 6.21	\$ 6.15	\$ 4.90	\$ 9.26
<b>Total Uniform Rental</b>		<b>\$ 23.37</b>	<b>\$ 15.01</b>	<b>\$ 14.89</b>	<b>\$ 11.50</b>	<b>\$ 16.85</b>
<b>B. Shop Towel Rental</b>						
Circulating Inventory		3,200	3,200	3,200	3,200	3,200
Weekly Exchange		1,600	1,600	1,600	1,920	1,920
Automatic Replacement Rate		5.00%	2.50%		8.00%	8.00%
Weekly Exchange Rate Cost		\$ 0.25	\$ 8.00		\$ 53.90	\$ 53.90
<b>Total Shop Towel Weekly Rental</b>		<b>\$ 249.60</b>	<b>\$ 179.93</b>	<b>\$ 57.60</b>	<b>\$ 227.20</b>	<b>\$ 104.00</b>
<b>Total Shop Rental Annual Rental</b>						
<b>C. Floor Mat Rental Middletown</b>						
Size	Number of Mats	Weekly Rental Cost				
3 x 5	4	\$ 2.99	\$ 1.66	\$ 1.65	\$ 1.44	\$ 1.50
3 x 10	2	\$ 5.96	\$ 3.86	\$ 3.30	\$ 3.60	\$ 3.00
4 x 6	1	\$ 4.75	\$ 2.70	\$ 2.64	\$ 2.88	\$ 2.40
					\$ 3.52	
<b>Floor Mat Middletown Annual Cost</b>		<b>\$ -</b>				
<b>D. Floor Mat Rental Providence</b>						
Size	Number of Mats	Monthly Rental Cost				
3 x 5	2	\$ 7.94	\$ 1.66	\$ 1.65	\$ 2.88	\$ 1.50
3 x 10	5	\$ 15.88	\$ 3.86	\$ 3.30	\$ 7.20	\$ 3.00
4 x 6	14	\$ 12.64	\$ 2.70	\$ 2.64	\$ 5.76	\$ 2.40
3"x 5' scraper	1	\$ 5.87	\$ 1.93	\$ 1.65	\$ 5.00	\$ 1.50
<b>D. Floor Mat Rental Providence</b>		<b>\$ -</b>				
		<b>Weekly Rental Cost</b>				

	<b>Clean</b>				
	<b>Uniform</b>	<b>CINTAS</b>	<b>Coyne</b>	<b>G&amp;K</b>	<b>Unifirst</b>
Hip Length Chore Jacket	\$ 74.62	\$ 59.46	\$ 32.00	\$ 49.00	\$ 47.75
Vest	\$ 21.75	\$ 24.39	\$ 24.00	\$ 26.00	\$ 14.03
Polo Shirt	\$ 15.82	\$ 8.84	\$ 14.00	\$ 15.00	\$ 15.13
Pants	\$ 23.25	\$ 17.56	\$ 20.50	\$ 17.00	\$ 18.49
Insulated Coveralls	\$ 103.85	\$ 49.47	\$ 20.00	\$ 36.00	

<b>Direct Purchase Cost- Option Year One</b>					
	<b>Clean</b>				
	<b>Uniform</b>	<b>CINTAS</b>	<b>Coyne</b>	<b>G&amp;K</b>	<b>Unifirst</b>
Hip Length Chore Jacket	\$ 78.36	\$ 59.46	\$ 32.00	\$ 49.00	\$ 47.75
Vest	\$ 22.84	\$ 24.39	\$ 24.00	\$ 26.00	\$ 14.03
Polo Shirt	\$ 16.61	\$ 8.84	\$ 14.00	\$ 15.00	\$ 15.13
Pants	\$ 24.42	\$ 17.56	\$ 20.50	\$ 17.00	\$ 18.49
Insulated Coveralls	\$ 109.05	\$ 49.47	\$ 20.00	\$ 36.00	

<b>Direct Purchase Cost- Option Year Two</b>					
	<b>Clean</b>				
	<b>Uniform</b>	<b>CINTAS</b>	<b>Coyne</b>	<b>G&amp;K</b>	<b>Unifirst</b>
Hip Length Chore Jacket	\$ 82.28	\$ 59.46	\$ 32.00	\$ 49.00	\$ 47.75
Vest	\$ 23.99	\$ 24.39	\$ 24.00	\$ 26.00	\$ 14.03
Polo Shirt	\$ 17.45	\$ 8.84	\$ 14.00	\$ 15.00	\$ 15.13
Pants	\$ 25.65	\$ 17.56	\$ 20.50	\$ 17.00	\$ 18.49
Insulated Coveralls	\$ 114.51	\$ 49.47	\$ 20.00	\$ 36.00	