

Request for Proposal Number: 13-01

Addendum 1

Date: July 19, 2012

Acknowledgment of Addenda

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT
SENT TO RIPTA SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

Name of Bidder

Street Address

City, State, Zip

Signature of Authorized Official

Date

Request for Proposal Number: 13-01

Addendum 1

Date: July 19, 2012

Attached please find the following documents:

Minutes of Pre-Bid Meeting held July 18, 2012

Scans of sign-in sheets

**Please be advised that the Bid Response Deadline
has been extended until 1:00 pm August 16, 2012**

Minutes of Pre-Bid Meeting Invitation for Bids 13-01
July 18, 2012

The meeting came to order at 10:00 a.m. Michael J. McGrane, RIPTA Contracts Manager welcomed all those present. Mr. McGrane introduced RIPTA Personnel present.

Michael McGrane cautioned prospective bidders to be diligent when completing the required forms, to pay attention to the details such as the required number of copies needed. Vendors need only to submit the required forms listed in the Bid Package on page 35. Vendors having difficulty completing the required forms are encouraged to contact the Michael McGrane for guidance.

He also cautioned bidders not to procrastinate when filling out the paperwork. RIPTA Staff have busy schedules, therefore may not always be available for last minute questions

Michael McGrane also reminded those present to pay particular attention to the Insurance Requirements listed on Page 57 of the Proposal Package. They are not the same requirements utilized by other State Agencies.

It should be noted that the Disadvantaged Business Enterprise Goal for this project is 6 percent. Prospective bidders are reminded that they must meet this goal or demonstrate a good faith effort to do so. This is subject to a rigorous review by RIPTA's DBE Liaison Officer. Failure to meet the goal and demonstrate a good faith effort to do so could result in the bid being rejected as non-responsive.

This project is funded by ARRA and the Federal Transit Administration, therefore compliance with Buy America is mandated.

Barbara Thornton, from Brewster Thornton Group Architects gave a brief summary of the project.

- The Bid Terms and General Conditions are available from the State of Rhode Island Purchasing Website: www.purchasing.ri.gov.
- Drawings and specifications are available from Service Point 303 Eddy Street Providence, RI.
- Prevailing Wage information is available from the State of Rhode Island Department of Labor and Training website: www.dlt.ri.gov
- This project includes complete removal and replacement of the existing roof membrane and flashings. The replacement is a 30 year roof system.
- The roof system also includes installation of several tubular daylighting devices, replacement of skylight domes and replacement of a roof hatch.
- Roof top HVAC units must be lifted and reset. Some units have a short disconnect. There are two units that do not have to be lifted. Please pay attention to the details on the drawings.
- This project also includes a complete photovoltaic solar installation. This system is designed to sit on top of the roof with no roof penetrations.

**Minutes of Pre-Bid Meeting Invitation for Bids 13-01
July 18, 2012**

- Please pay attention to the details regarding connection to the electrical system, there are two methods.
- Bus Access must be maintained at all times; please pay attention to the drawings for access areas.
- There is some general site work in preparing pads for solar inverters.
- The Authority has no preference what type of contractor serves as the prime contractor, but the prime is ultimately responsible for the entire project.

The meeting was opened to questions from the various participants:

Mr. Steven Spotts of Spotts Brothers, Inc. raised the following questions:

- I did not use the proper form to submit the request for Approved Equal, will it still be considered?

Michael M^cGrane, RIPTA: Yes, the request was received by the deadline. Please make a diligent effort to submit the proper forms as quickly as possible.

- Will there be room on site for Material Storage?

John Braga, RIPTA: There is room next to the building located to the North; I can make room for storage of up to three additional containers if necessary. These containers must be secured by the Contractor.

- **Barbara Thornton, BTGA:** We have set out areas for staging that are pointed out in the drawings.

Mr. Frank Bucceri of Vanguard Energy raised the following questions:

- Will the attendees list be included with the Addenda?

Michael M^cGrane, RIPTA: Yes.

- Page 8 T refers to the Manufacturer's capabilities, how will this apply.

Michael M^cGrane, RIPTA: , this term will refer to the Bidder.

- Must the installation of the panels be performed by a licensed electrician or can we use a laborer?

Peter DiSpigno, CEC: All electrical connects/disconnect must be performed by licensed electrician. Unloading, placement, and rack-mounting of panels can be by laborers.

Mr. Tom Burman of E.W. Burman raised the following question:

**Minutes of Pre-Bid Meeting Invitation for Bids 13-01
July 18, 2012**

- Is this a State of Rhode Island Bid, do the State Terms apply?

Michael M^eGrane, RIPTA: This is NOT a State of Rhode Island Bid, It is a RIPTA Bid therefore RIPTA's terms apply. Please do not send this to the State. Please also note that UPS does not deliver to our offices.

Mr. Mark Menard of Nadeau Corporation raised the following questions:

- Will RIPTA consider extending the bid deadline by two weeks?

Michael M^eGrane, RIPTA: An extension is being considered at this time. It will be noted in the Addenda which is expected to be issued in a week.

- Due to the difficulties with the State of Rhode Island Purchasing Website, will the Authority consider extending the Request for Approved Equals Deadline?

Michael M^eGrane, RIPTA: It will be extended until Friday July 20th at 10 am. It should be noted that Requests for Approved Equals must contain sufficient technical information to be properly reviewed. Failure to provide adequate information could result in rejection of the request.

Barbara Thornton, BTGA: Please include analysis for the 25 years energy generation with degradation, the type of ballast/racking system, ARRA compliance, and information on the inverters including their acceptance by National Grid.

- Do we have to submit an Equal Approval form for every variation per component of solar panel system?

Peter DiSpigno, CEC: If there is a variation in watt requirement and or degradation per the 25 year, a form must be submitted to comply with system specified.

Mr. Dana Johnston of Fall River Electrical Associates raised the following questions:

- I could not find Warranty Requirements in the Specifications:

Barbara Thornton, BTGA: Please refer to Drawing E 3.0 Scope Summary Numbers 5 and 8. There is a 25 year performance Warranty and a 5 year Product and Workmanship Warranty. A Maintenance Agreement is also included.

- Could you more clearly define Maintenance?

**Minutes of Pre-Bid Meeting Invitation for Bids 13-01
July 18, 2012**

Barbara Thornton, BTGA: This will be done through an Addenda

- Can we increase the wattage per panel and reduce the number of panels.

Barbara Thornton, BTGA: A request of Approved Equals must be submitted for the panel under consideration. One form is sufficient for panels of a similar configuration with minor variations. We can't go lower on KW but it can be exceeded as long as the configuration fits on the roof.

Michael McGrane, RIPTA: The language used for the unit price and strings will be clarified in the addendum.

- How is the wattage calculated per string?

Peter DiSpigno, CEC 230 x 13= wattage for strings. If shop drawings are drawn up for a one line and submitted I will review and stamp the drawing as necessary.

The attendees viewed the roof under consideration.

After walk-through:

- Several attendees asked if a date could be scheduled to view the roof again.

Michael McGrane, RIPTA: Please contact me to schedule a date if you need another walk-through but please do it in a timely fashion.

Mr. Frank Bucceri of Vanguard Energy raised the following question:

- Must the installation of the panels be performed by a licensed electrician or can we use a laborer?

Peter DiSpigno, CEC: All electrical connects/disconnect must be performed by licensed electrician. Unloading, placement, and rack-mounting of panels can be by laborers.

There being no further business, the meeting adjourned at 11:15 a.m.

Respectfully submitted
Michael J. M^cGrane
Contracts Manager

