

Request for Proposal Number: 03-38

Acknowledgment of Addenda

The undersigned acknowledges receipt of the following addenda to the bidding document:

THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT SENT TO RIPTA SEPARATELY

ADDENDUM NO. 1 DATED: June 5, 2003

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

Name of Bidder

Street Address

City, State, Zip

Signature of Authorized Official

Date

RFP Number 03-38

Addendum No. 1

Date: June 5, 2003

Attached please find the following documents:

Minutes of Pre-Bid Meeting held May 16, 2003

Amendments to Specifications

Request for Approved Equals from the following companies

Champion Bus

Colony Ford Truck Center

DATTCO

Don Brown Bus Sales

Matthews Buses Inc.

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The meeting came to order at 1:04 p.m. Michael J. M^cGrane, RIPTA Contract Manager welcomed all those present. Mr. M^cGrane introduced RIPTA Personnel present. Please refer to the attached Sign-in Sheet for a list of attendees. Mr. M^cGrane gave a brief background of the specifications for the Bid Package and the purpose of this meeting. Mr. M^cGrane asked those present to identify themselves when asking questions. Following is a summary of the meeting.

Michael M^cGrane cautioned prospective bidders to be diligent when completing the required forms, to pay attention to the details such as the required number of copies needed. He also reminded vendors that the samples submitted will be retained as part of the permanent record of the Proposal. Vendors need only to submit the required forms listed in the Proposal Package on page 44. Vendors having difficulty completing the required forms are encouraged to contact the Michael M^cGrane for guidance.

The meeting was opened to questions from the various participants:

The following questions were raised by **Mr. Don McCann from Dattco**:

The signs specified on page 124 Side Signs will not fit, will RIPTA accept alternate dimensions?

Mr. Joseph Monti, RIPTA: Please submit an approved equal, The sign must meet ADA requirements.

The side door specifications are confusing. The last sentence is redundant:

Mr. Joseph Monti, RIPTA: An addendum will be issued.

Can the delivery language be amended to allow 20 weeks after receipt of the chassis from the manufacturer?

Mr. Joseph Monti, RIPTA: An addendum will be issued with revised language.

Will you consider one manual per bus?

Mr. Joseph Monti, RIPTA: An addendum will be issued with revised language. An addendum will be issued with the exact manual count, it will be more than one per bus.

What tools must be provided with the bus.

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Mr. Joseph Monti, RIPTA: The complete list of tools required to work on the van at the time of delivery.

Does the Price sheet included in the bid package refer to model year of the vehicle or the Fiscal year of the delivery?

Mr. Michael M^cGrane, RIPTA: The price sheet reflects the price for the fiscal year the van will be ordered, which is defined in the specifications.

There is some inconsistency in the specifications regarding the time the vendor must maintain an inventory of replacement parts.

Mr. Joseph Monti, RIPTA: An addendum will be issued, spare parts must be maintained for five years.

The following questions were raised by **Mr. Don Pressler of Don Brown Sales.**

Are all the buses specified front wheelchair lifts?

Mr. Joseph Monti, RIPTA: Yes

Are any of the buses specified intended for straight transit use?

Mr. Joseph Monti, RIPTA: No

Will all the vehicles be ordered at the same time during the year?

Mr. Michael M^cGrane, RIPTA: RIPTA reserves the right to place multiple orders during the year as the need may arise.

Must the Chassis be purchased at a location within the State of Rhode Island?

Mr. Michael M^cGrane, RIPTA. Please submit an approved equal giving necessary information on your request.

How will option quantities be ordered?

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Mr. Michael M^cGrane, RIPTA. Option quantities will be ordered as needed by RIPTA. There is no guarantee of any specific order quantity. RIPTA reserves the right to order them as needed, if needed at multiple intervals throughout the year.

The following question was raised by Mr. Steven Preston of Anderson Motors:

How detailed must the information provided with approved equals be?

Mr. Joseph Monti, RIPTA: Very detailed, it must provide enough technical information on the item being proposed to properly evaluate it for consideration.

There being no further business, the meeting adjourned at 2:20 p.m.

Respectfully submitted

Michael J. M^cGrane
Contract Manager.

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XXXI. B. Chassis Specifications (Page 85)

The transit buses shall be integrated with the Ford E-450 chassis or approved equal. This chassis shall be a rubber isolator conventional control design and shall include the following components, systems, features, **as specified: The Chassis must have a front end alignment after the vehicle is completely assembled prior to final acceptance by RIPTA.**

XXXII A. 4. Corrosion (Page 95)

The coach shall resist corrosion from atmospheric conditions and road salts. It shall maintain appearance throughout its service life, provided it is maintained in accordance with the procedures specified in the service manual by the Authority. Materials exposed to the elements and all joints and connections of dissimilar metals shall be corrosion resistant and shall be protected from galvanic corrosion. Representative samples shall withstand a two-week salt spray test in accordance with ASTM Procedure B-117 with no visual or structural detrimental effects to normally visible surfaces, and no significant structural degradation or weight loss of over one (1) percent for other members or components. All exposed surfaces under the finished coach shall be generously sprayed with **nonflammable** resin type undercoating.

XXII. A. 7. Floor Construction (Page 97) **Add the following sentence:**

Floor shall be a flat floor with three steps. There shall be no wheel wells inside.

14. "Help" Bumper (Page 101)

Rear body contoured reinforced "help", energy absorbing, black polyurethane. Bumpers shall be attached to the chassis frame with $\frac{3}{4}$ "**by 1 1/2**" diameter grade 5 bolts. There must be no open space between bumper and chassis.

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XLV. SPECIAL TOOLS (Page 122)

The contractor shall provide two (2) complete sets of all special tools and equipment recommended by the Ford Motor Company and the body manufacturer to perform service, repair and diagnostic on vehicle. **The Ford Motor Company tools shall be for the 6.0 liter diesel engine. These tools shall be priced out separately as an option on the Price Submittal Worksheet Section LXXX Found on Page 186.**

XLIX. CONTRACT AWARD (Page 129)

The contract will be awarded based upon evaluation factors listed in **this Section**.

B. Proposal Evaluation Factors (Page 130)

Please see the following additional evaluation Factor.

Percentage of the Fiscal Year 2004 Order of Vans that can be delivered by January 1, 2004.

L. Pricing Schedule (Page 135)

The Offeror is requested to complete and execute the pricing schedule, which is located in Section **LXXX**.

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LII. Delivery Schedule (Page 135)

The coaches shall be delivered at a rate not to exceed five (5) coaches per day, Monday through Friday, no deliveries on Saturday, Sunday or Holidays. Deliveries shall be no less than five (5) per week. Delivery shall be completed by twenty weeks **after receipt of chassis at Bidder Manufacturing facility. Manufacturer shall provide copies of delivery receipts (including VIN number and delivery date) to RIPTA Contract Manager upon receipt of chassis)... This language supercedes any other delivery schedule information in this document.**

LVI. C. Documents Page 138

This section is deleted in its entirety

LVIII. B. Pre-delivery Tests And Inspections (Page 139)

The pre-delivery tests and inspections shall be performed at or near the Contractor's plant; they shall be performed in accordance with the procedures defined in SECTION **LXV** – Quality Assurance Provisions, and they will be witnessed by the Resident Inspector. When the Coach passes these tests and inspections, the Resident Inspector shall authorize release of the Coach.

LXI. ACCEPTANCE OF COACH (Page 140)

Within fifteen (15) calendar days after arrival at the designated point of delivery, the Coach shall undergo the Authority tests defined in SECTION III – Quality Assurance Provisions. If the Coach passes these tests, acceptance of the Coach by the Authority occurs on the fifteenth (15th) day after delivery. If the Coach fails these tests, it shall not be accepted until the repair procedures defined in SECTION **LXII** have been carried out and the Coach has been re-tested until it passes.

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LXIV. LIQUIDATED DAMAGES

In the event of delay in the completion of deliveries and installation of the equipment beyond the dates specified in the contract, the Authority shall assess as Liquidated Damages One Hundred Fifty Dollars (\$150) per calendar day per Coach. These damages shall be deducted from any monies due, or which may thereafter become due, to the contractor under this Contract. **Service impact cost offering RIPTA shall determine additional liquidated damages.**

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LXXVII. LIQUIDATED DAMAGES PER UNIT PER DAY (Page 184)

Realistic and dependable delivery dates are crucial to the Rhode Island Public Transit Authority program. Vendors are encouraged to bid accordingly. No Bid will be accepted that proposes a delivery date beyond the required delivery date. Unless the vendor can prove Force Majeure, as defined in these specifications terms and conditions, the Authority reserves the right to assess liquidated damages and deduct same from the invoices, in the specified amount of \$150.00 per unit, per working day, that each coach has not been received at the point of destination by the Rhode Island Public Transit Authority, after the required delivery date. The required delivery as specified shall be based on the issuance of an order by specified date. If such notice is delayed beyond this date, the required delivery date will be adjusted forward in time by the number of days of this delay. ~~Service impact cost affecting RIPTA shall determine additional liquidated damages.~~

THE BIDDER/PROPOSER BY SIGNATURE AFFIXED BELOW
ACCEPTS THE ABOVE TERMS AND CONDITIONS.

Signature of Authorized Person

Name of Bidder/Proposer

Print Name of Authorized Person

Date

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LXXVIII. PARATRANSIT VAN ORDER QUANTITY. (PAGE 185)

A. Base Order Quantity

The Authority is seeking a quantity of **85 (eighty-five)** vans to be delivered according to the following time schedule. This quantity is based upon the availability of Federal and State Funding.

Fiscal Year 2004 (July 1, 2003 to June 30, 2004)	36 vans.
Fiscal Year 2005 (July 1, 2004 to June 30, 2005):	14 vans
Fiscal Year 2006 (July 1, 2005 to June 30, 2006)	0 vans
Fiscal Year 2007 (July 1, 2006 to June 30, 2007):	35 vans.
Fiscal Year 2008 (July 1, 2007 to June 30, 2008)	0 vans

B. Option Quantity

The Authority reserves the right to order up to an additional 85 units during the next five years. This option quantity of 85 vans is dependent upon the availability of Federal and State Funding.

LXXIX VEHICLE CONFIGURATIONS

A. Paratransit Vans.

A Paratransit Van is defined as the vehicle specified in this document. The only alternative for the Paratransit Van is the electric door operator with a manual door operator. Bidders are to provide difference for providing the manual door opener and designate whether it is an additional cost or deduction when replacing the electric door opener

B. Flex Service Van:

A Flex Service Van is defined as the Paratransit Van specified in this document to include the following optional equipment:

1. Electric Door Operator (Specified on Page 103)
2. Destination Sign
3. Stop Request Signal.
4. Two fold down seats on Driver's Side.
5. One fold down seat on the passenger side.

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LXXX. BID PRICE SUBMITTAL WORKSHEET. (PAGE 186)

A. Base Quantity Price Schedule Paratransit Vans

Fiscal Year	Number of Vans	Paratransit Van Unit Price	Electric Door Opener Price	Total Van Unit Cost	Total Van Price for Year	Quantity Available to be delivered by January 1, 2002
Fiscal Year 2004 (7.3Liter Engine)						
Fiscal Year 2004 (6.0 Liter Engine)						
NOTE	THE	QUANTITIES	FOR ITEM	1 and 2	Must	equal 36
Fiscal Year 2005	14					
Fiscal Year 2007	35					

B. Option Quantity Price Schedule Paratransit Vans

Fiscal Year	Paratransit Van Price	Electric Door Opener Price (add or subtract)	Total Van Price
Fiscal Year 2004			
Fiscal Year 2005			
Fiscal Year 2006			
Fiscal Year 2007			
Fiscal Year 2008			

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C. Option Quantity Price Schedule Flex Service Vans

Fiscal Year	Flex Service Van Price
Fiscal Year 2004	
Fiscal Year 2005	
Fiscal Year 2006	
Fiscal Year 2007	
Fiscal Year 2008	

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