

Quasi-Public Bid Information

Bid Number: 03-20

Amendment Number:

Issue Date: 12/12/2002

Open Date: 1/14/2003

Contact Person: M. McGrane

Telephone: (401) 784-9500

Commodity Code:

Agency: Rhode Island Public Transit Authority

Bid Title: Door Repair Services

Bid Description:

XXX. SCOPE OF WORK The Rhode Island Public Transit Authority (RIPTA) is seeking qualified vendors to perform the Inspection, Testing and Repairs to the Overhead and Personnel Doors located at its various facilities throughout the State of Rhode Island. **A. Technical Specifications** Vendors must meet the following requirements to provide service to RIPTA: 1. Vendor must be available 24 hours per day, 365 days per year to perform service (inclusive of weekends and holidays as directed by RIPTA) 2. Vendor must be available to provide service to RIPTA within eight (8) hours of the request to perform the service for normal non-emergency service. 3. Vendor must be available to perform emergency service within two hours of the request from RIPTA Maintenance. Vendor must have service personnel on site within two hours for emergency service. 4. Have sufficient quantities of stock and parts available to repair the Overhead and Personnel Doors in a timely manner. 5. Have sufficient repair personnel on staff to perform all necessary repair work to RIPTA's Overhead and Personnel Doors(s) as directed by RIPTA Maintenance. 6. The vendor must have all necessary equipment to perform any repairs. RIPTA will not provide any tools, equipment or personnel. Vendor must provide all necessary ladders, elevating platforms etc. 7. 5 years of Overhead and Personnel Door repair experience is required. 8. Vendor must have proper licensed personnel available to perform work. 9. All Repair work must be scheduled with RIPTA Maintenance Staff. 10. Vendor must have a proficiency in the applicable State and Local Building Codes, Fire Safety Codes, OSHA, EPA, UST and RIDEM Regulations. 11. All work performed must be done in accordance with the above regulations. 12. Vendor must maintain the following insurance coverages: a. Comprehensive General Liability \$ 2,000,000 limit b. Workers' Compensation Coverage in accordance with Rhode Island Statutory Limits. c. Auto Liability Insurance. d. RIPTA to be named on Insurance Policy as an additional insured. 13. Vendors must schedule inspection and testing with RIPTA Maintenance Department. They must check in with the RIPTA Maintenance Department prior to starting work. 14. The Vendor shall assume the responsibility for coordinating all work with the Authority having Jurisdiction for each of RIPTA's locations if applicable. 15. The Vendor shall be responsibility for restoring the Overhead and Personnel Doors to operational status at the completion of the work. 16. The Vendor shall provide Two Copies of the Material Safety Data Sheets (MSDS) for each chemical substance introduced to RIPTA's properties. MSDS must be sent to the Director of Safety at RIPTA with the anticipated quantity to be used, method of application, and proposed location of storage. All Material Safety Data Sheets shall be submitted and fully approved by the Authority prior to the commencement of work involving the particular substances on the project. 17. Services will commence and continue in accordance with the Schedule outlined in Section a- e of this document. 18. Contract Term is for one year with up to four annual renewal options shall be exercised at the sole discretion of the Authority. Following is the schedule for the Contract a. Year One: February 1, 2003 to January 31, 2004 b. Year Two: February 1, 2004 to January 31, 2005 c. Year Three: February 1, 2005 to January 31, 2006 d. Year Four: February 1, 2006 to January 31, 2007 e. Year Five: February 1, 2007 to January 31, 2008 19. The Vendor will update at the discretion of the Authority, the drawings of the Overhead and Personnel Doors. This update shall be invoiced at the vendor's first year hourly rate for non-emergency service. 20. The Vendor shall conduct a "Basic Overhead and Personnel Doors Familiarization" Training Session for RIPTA staff. This training session shall be conducted for each Overhead and Personnel Doors in each building. This training session shall be invoiced at the Vendor's first year non-emergency service hourly rate. 21. Successful Vendor must provide to RIPTA upon award of Contract a list of telephone numbers that are staffed on a 24 hour a day basis. 22. Travel time and expenses, if applicable must be included in hourly rate; the Authority will not pay for travel time and expenses. **B. RIPTA Locations** requiring services outlined in this contract. 1. Elmwood Garage 265 Melrose Street Providence, RI 02907 2. Newport Garage 350 Coddington Highway Newport, RI 02840 3. Maintenance Facility 750 Elmwood Avenue Providence, RI 02907 4. Transportation Building 269 Melrose Street Providence, RI 02907 5. Ride Building 335 Melrose Street Providence, RI 02907 6. RIPTA Bus Layover Facility 257 West Exchange Street Providence, RI 02907 7. RIPTA Olneyville Storefront Transit Center 1950A Westminister Street Providence, RI 02907 8. Kennedy Plaza Intermodal Transit Center One Kennedy Plaza Providence, RI 02903 9. Any other locations within the State of Rhode as directed by RIPTA. **D. Vendors** must quote the following rates for services outlined in this contract 1. Hourly Service Rate for normal business hours non-emergency work (Monday through Friday 7:00 a. m. to 5:00 p.m.) 2 Hourly Service Rate for hours outside of normal business hours to include weekends and holidays. non-emergency work 3. Hourly Service Rate for normal business hours emergency work (Monday through Friday 7:00 a. m. to 5:00 p.m.) 4 Hourly Service Rate for hours outside of normal business hours to

include weekends and holidays. emergency work 5. Fee for Semi-Annual Testing and Inspection for RIPTA's Overhead and Personnel Doors in all Buildings. 6. Percentage markup for cost of parts. 7. Vendors must provide pricing for the base bid year and all option years. Failure to do so will result in the bid being deemed non responsive.

F. Basis of Award. The contract will be awarded to the responsible, responsive bidder(s) who submits the bid with the lowest overall cost to the Authority. The Authority reserves the right to award the contract to a single vendor or a combination of vendors whichever is in the best interest of the Authority XXXI. **BID PRICE SUBMITTAL WORKSHEETS**

Overhead and Personnel Doors Inspection, Testing and Repair Year One: (Please refer to Section 18 a)

Item No. Item Cost 1. Hourly Service Rate for Non-Emergency Work During Normal Business Hours (Monday through Friday 7:00 a.m. to 5:00 p.m.) 2. Hourly Service Rate Non-Emergency Work outside of Normal Business Hours (to include weekends and holidays, non-emergency work) 3. Hourly Service Rate for normal business hours EMERGENCY Work (Monday through Friday 7:00 a.m. to 5:00 p.m.) 4. Hourly Service Rate Non-Emergency Work outside of Normal Business Hours (to include weekends and holidays, EMERGENCY work) 5. Percentage Mark up for cost of parts Overhead and Personnel Doors Inspection, Testing and Repair Year Two: (Please refer to Section 18 b)

Item No. Item Cost 1. Hourly Service Rate for Non-Emergency Work During Normal Business Hours (Monday through Friday 7:00 a.m. to 5:00 p.m.) 2. Hourly Service Rate Non-Emergency Work outside of Normal Business Hours (to include weekends and holidays, non-emergency work) 3. Hourly Service Rate for normal business hours EMERGENCY Work (Monday through Friday 7:00 a.m. to 5:00 p.m.) 4. Hourly Service Rate Non-Emergency Work outside of Normal Business Hours (to include weekends and holidays, EMERGENCY work) 5. Percentage Mark up for cost of parts Overhead and Personnel Doors Inspection, Testing and Repair Year Three: (Please refer to Section 18c)

Item No. Item Cost 1. Hourly Service Rate for Non-Emergency Work During Normal Business Hours (Monday through Friday 7:00 a.m. to 5:00 p.m.) 2. Hourly Service Rate Non-Emergency Work outside of Normal Business Hours (to include weekends and holidays, non-emergency work) 3. Hourly Service Rate for normal business hours EMERGENCY Work (Monday through Friday 7:00 a.m. to 5:00 p.m.) 4. Hourly Service Rate Non-Emergency Work outside of Normal Business Hours (to include weekends and holidays, EMERGENCY work) 5. Percentage Mark up for cost of parts Overhead and Personnel Doors Inspection, Testing and Repair Year Four: (Please refer to Section 18d)

Item No. Item Cost 1. Hourly Service Rate for Non-Emergency Work During Normal Business Hours (Monday through Friday 7:00 a.m. to 5:00 p.m.) 2. Hourly Service Rate Non-Emergency Work outside of Normal Business Hours (to include weekends and holidays, non-emergency work) 3. Hourly Service Rate for normal business hours EMERGENCY Work (Monday through Friday 7:00 a.m. to 5:00 p.m.) 4. Hourly Service Rate Non-Emergency Work outside of Normal Business Hours (to include weekends and holidays, EMERGENCY work) 5. Percentage Mark up for cost of parts Overhead and Personnel Doors Inspection, Testing and Repair Year Five: (Please refer to Section 18e)

Item No. Item Cost 1. Hourly Service Rate for Non-Emergency Work During Normal Business Hours (Monday through Friday 7:00 a.m. to 5:00 p.m.) 2. Hourly Service Rate Non-Emergency Work outside of Normal Business Hours (to include weekends and holidays, non-emergency work) 3. Hourly Service Rate for normal business hours EMERGENCY Work (Monday through Friday 7:00 a.m. to 5:00 p.m.) 4. Hourly Service Rate Non-Emergency Work outside of Normal Business Hours (to include weekends and holidays, EMERGENCY work) 5. Percentage Mark up for cost of parts