RHODE ISLAND LOTTERY

REQUEST FOR PROPOSALS

NEW WEBSITE AND HOSTING FUNCTIONALITY
VIP CLUB/LOYALTY PROGRAM
EMAIL MARKETING SOLUTIONS

TheLot
Your Rhode Island Lottery
www.rilot.com
1425 Pontiac Avenue
Cranston, RI 02920
SECTION A – GENERAL INFORMATION

1. **BACKGROUND**

A. The Division of Lotteries of the Rhode Island Department of Revenue (hereinafter “RIL”) is located at 1425 Pontiac Avenue, Cranston, Rhode Island 02920.

B. The RIL began in 1974. Its current game offerings include Instant Tickets, Daily Numbers, Wild Money, Keno, Bingo, PowerBall®, Mega Millions®, and Lucky for Life®. Since its inception, the RIL has returned more than six billion six hundred million dollars ($6,600,000,000) to the Rhode Island General Fund.

C. The RIL wishes to redesign/redevelop its current website, which launched in 2009. This RFP is separated into three (3) sections, Website, VIP Club/Loyalty Program, and Email Marketing Solutions.

2. **TYPE AND LENGTH OF CONTRACT**

A. The terms of this contract shall commence on the execution date of the contract and shall be for three (3) years, with two (2) one (1) year renewal options. The renewal options shall be at the discretion of the RIL and may be exercised at any time.

B. The RIL reserves the right to accept proposal(s) in whole or in part and to negotiate terms, conditions, and provisions in addition to those stipulated in this RFP.

C. The RIL reserves the right to award this contract on price alone.

D. The laws of the State of Rhode Island, including the State’s General Condition of Purchase, shall govern any contract(s) resulting from this RFP.

E. Contract may be awarded to one (1) sole vendor or multiple vendors. If multiple vendors are selected, they will be required to work together.

SECTION B - REQUIREMENTS OF RESPONDENTS

1. **Bid Response Requirements**

A. Bidders are expected to provide the RIL with all information, demonstrations, and evidence, which will make possible the selection of a bidder or bidders to be awarded a contract in a manner which best serve the interests of the RIL.
B. Bidders must submit a brief written statement that explains why it best meets the objectives of the RIL and this invitation to bid. The statement shall describe any additional features, aspects, or advantages of bidder products and services in any relevant area not covered elsewhere in its proposal. Written statement shall not exceed two (2) pages.

C. Bidders are cautioned that the RIL has the right to use any and all ideas presented in reply to this RFP. Any portion of the bidder’s response that is proprietary or confidential should be designated as such by the bidder.

2. **Experience**

   A. Bidders must have a minimum of three (3) years’ experience.

   B. Bidders shall submit a list of all current and past customers that can be used for reference or comparative purposes.

   C. Experience with other State Lotteries should be noted along with information on work performed.

3. **Company Description**

   A. Bidders must provide the following information in their bid response:

      1. Date of establishment of company and indicate public or private;

      2. Audited financial statements for past three (3) years;

      3. Principals of company and organization structure;

      4. Resumes and qualifications of the key officers, employees, and other personnel who would be involved in the RIL account, and additional information on personal backgrounds as may be required by RIL. The RIL has the right to reject any personnel, without disclosing reason for rejection; and the selected vendor(s) will have the obligation to immediately replace said personnel.

4. **Qualifications**

   A. It is the policy of the RIL to make every effort possible to assure the participation of small, minority, and female-owned businesses as outlined in the procurement regulations, promulgated pursuant to 37-2

B. Prior to the final award of a bid, if the selected vendor is an out-of-state vendor(s) and will be providing services, the vendor(s) will be required to file an Application for Certificate of Authority as a Business Corporation/Foreign Business Corporation at the Rhode Island Secretary of State’s website, www.sos.ri.gov, and must remain a member in good standing. This will require an initial filing fee as well as yearly filing.

C. Foreign corporations, LLCs, and LLPs are required to register and be in good standing with their home state’s Secretary of State. In addition, if travel to and services are to be provided in Rhode Island, the company must register with the Rhode Island Secretary of State.

5. **Pricing**

A. Bidders may submit pricing on one (1) or more of the RFP Sections - Website, VIP Club/Loyalty Program, and Email Marketing Solutions.

B. The RIL will not consider proposals that base charges on a per-email cost.

C. Pricing must be broken down by Section.

6. **Subcontractors**

A. If the bidding vendor(s) proposes to subcontract any part of the contract between the RIL and the bidding vendor(s), the bidding vendor(s) shall state in writing in the proposal a description of the subcontractor's organization and the proposed sub-contractual arrangements. The subcontractor must comply with all security and insurance requirements.

B. The selected vendor(s) is prohibited from subcontracting, assigning, or otherwise transferring any interest therein, or its power to execute such agreement to any other company, corporation, or entity without the previous consent and written approval of the RIL.

C. In the event the RIL approves the use of subcontractors in performance of this contract, the prime vendor(s) shall continue to be liable to satisfy all the terms, provisions, and conditions of the RFP and contract.
7. **PERFORMANCE GUARANTEE**

A. If the selected vendor(s) is a subsidiary corporation, its parent corporation shall also be required to sign the contract and unconditionally guarantee the performance of the vendor(s) under the contract.

**SECTION C - WEBSITE**

1. **Website Redesign**

   A. The RIL website currently sees approximately one hundred thousand (100,000) visitors per month in approximately four hundred thousand (400,000) sessions per month.

   B. The average visit duration is two and one half (2.5) minutes.

   C. The predominate browsers used by RIL website visitors are Chrome, Safari, Internet Explorer, and Firefox.

   D. The top fifteen (15) pages for the one (1) month period starting January 23, 2016 thru February 24, 2016 were:

      - Home
      - Keno on the Go
      - Daily Numbers Winning Numbers
      - PowerBall® Winning Numbers
      - Mega Millions® Winning Numbers
      - Wild Money Winning Numbers
      - Lucky for Life® Winning Numbers
      - PowerBall® Game Information
      - Keno Game Information
      - Lucky for Life® Game Information
      - VIP Club Login
      - Mobile App Download
      - Instant Games
      - Patriots Second Chance Drawing Entry Page
      - Wild Money Game Information

2. **Website Key Area – Game Information**

   A. Each RIL game offering has a page with information including, but not limited to, jackpot amounts, winning numbers and drawing results for past twelve (12) months, prizes remaining in Instant Ticket games, end dates for Instant Ticket games, how to play, etc.
B. Drawings for Keno-on-the-Go and Bingo-on-the-Go are available. These drawing animations cannot currently be displayed on a mobile device, so they must be updated.

C. The website also links to drawings on the PowerBall® and Mega Millions® YouTube pages and embeds the Daily Numbers Midday drawings and Lucky for Life® drawings from YouTube on the RIL website.

3. **Website Key Area – Draw-Based Games**

A. Currently, this section includes informational content for Daily Numbers, Wild Money, PowerBall®, Mega Millions®, and Lucky for Life®.

B. The RIL would like the functionality to allow players to enter their numbers to see if they have won. The RIL would like the ability to update the website to display a list of Rhode Island winners of five thousand dollars ($5,000) or higher in the multi-state games along with where the tickets were sold. The RIL will be responsible for entering the selling Retailer information.

4. **Website Key Area – Instant Games**

A. On average, the RIL issues between thirty-five (35) and forty (40) Instant Ticket games a year. The Administrator currently uploads images and other information about each game for display on the front end. Updates to the game information are made throughout the life cycle of the game.

B. The RIL would like the ability to allow the user to search game information by ticket name, launch date, price point, etc. In addition, the RIL would like users to be able to access the prizes remaining in each Instant Ticket game.

5. **Website Key Area – Video Lottery and Table Games**

A. The RIL operates and regulates the State’s two pari-mutuel licensed facilities – Twin River Casino and Newport Grand. Both Facilities offer Video Lottery Terminals (VLTs), and Twin River also offers Table Games.

6. **Website Key Area – Pull-Tab Games**

A. The RIL offers Pull-Tab Games, which, by law, can only be sold by charitable not-for-profit organizations that are registered with the Rhode Island Secretary of State’s Office and licensed by the RIL.
7. **Website Key Area – News**

   A. This page lists all press releases issued in the past five (5) years in chronological order. The Administrator adds, edits, and deletes press releases, including brand assets and accompanying photos.

   B. The RIL would like to have the current year’s press releases listed on this page with links to previous years’ releases.

   C. The RIL would like a scroll with recent news on the Homepage with a link to the current press releases.

8. **Website Key Area – Winners**

   A. Currently, the Administrator has the ability to load and display winners’ images and supporting data for view on this page.

   B. The RIL would like to have the ability to sort winners by game, prize amount, month, year, and city/town of selling Retailer.

   C. The RIL would also like to add information on this page regarding claiming a prize.

9. **Website Key Area – Promotions**

   A. This page includes details on current promotions, calendar of scheduled promotional events, and information on promotion winners.

   B. The RIL would like to enhance this page to allow players to search for promotional events by city/town.

10. **Website Key Area – FAQs**

    A. This page includes answers to the most frequently asked questions from the public. The RIL adds, deletes, and edits information on this page as needed.

    B. The RIL would like the ability to sort FAQs by category.

11. **Website Key Area – Retailer Locator**

    A. This section of the website allows users to find a Retailer by entering a zip code or city/town.
12. **Website Key Area – Retailer Corner**

A. This section includes general information for current Retailers and potential Retailers to view and download the following documents:

- License Application
- Promotion Request Form
- Newsletter
- Point of Sale Material

13. **Website Key Area – Rules**

A. This page provides a link to a PDF of the Lottery Rules, which are updated as needed.

14. **Website Key Area – Financial Information**

A. This section includes the following information and reports:

- Lottery Revenue and General Fund
- Annual Financial Reports
- Monthly and Annual Sales Information on Traditional Lottery Products, Video Lottery, and Table Games

15. **Website Key Area – Problem Gambling**

A. This section provides information on problem gambling with links to the resources available in Rhode Island.

16. **Users**

A. The Administrator currently has the ability to add and edit users as well as assign user access to certain areas of the site.

**SECTION D – NEW FEATURES**

1. **Player Tools**

A. The RIL is interested in creating a new section to be added to the website that would include the following:

- Link to download the RIL mobile app;
- Prizes of fifty dollars ($50) and higher that remain unclaimed thirty (30) days after the drawing and up to three hundred sixty five (365) days, along with selling Retailer names, for the Daily Numbers, Wild Money, Keno, Bingo, PowerBall®, Mega Millions®, and Lucky for Life® games;

- Frequency of winning numbers for games listed above;

- Prizes remaining in Instant Ticket games;

- Ability for VIP Members to store favorite numbers and receive automatic notification when those numbers are drawn in any winning combination.

B. Bidders are encouraged to visit the Colorado Lottery website www.coloradolottery.com and view their Player Tools Page.

2. **Mobile App**

A. The RIL currently offers a convenience mobile application available on iOS and Android devices. This app was developed and is maintained through IGT, the RIL’s central system provider. Selected vendor(s) may be required to work with IGT as the app and website capabilities expand.

B. While not part of the scope of this RFP, the RIL is interested in the development of native mobile app (iOS and Android) which would, among other features, allow users to enter Second Chance Drawings by scanning the bar code from their tickets. Bidders should indicate in their responses as to whether they have mobile app architects and developers on staff.

3. **Online/Internet Gaming Functionality**

A. The new RIL website should be designed and built to accommodate the implementation of online wagering so that the website has the framework to integrate and support this functionality in the future. This design should also support integration with third-party online gaming related systems that will be able to receive and send necessary data in an online wagering environment.

4. **Content Management System**

A. The current RIL website runs a proprietary Content Management System (CMS) built by a third-party. The current databases associated with the site are MSSQL.
B. The new backend database supporting the RIL website must be built utilizing MSSQL.

SECTION E – VIP CLUB/LOYALTY PROGRAMS

1. VIP CLUB/LOYALTY PROGRAMS

A. The RIL loyalty program, “VIP Club”, is a popular feature with our players and currently has more than forty-four thousand (44,000) members.

B. Membership to the VIP Club is free. Players sign up by providing required information, including name, birthdate, address, telephone number, email address, etc.

C. Benefits include receiving winning number notifications, promotional emails, and access to Second Chance Drawings. Members indicate what type of notifications they wish to receive and whether notifications should be by text or email.

D. Members can also register as Group Play Captains and are provided with informational packets to be used with the Group.

E. The RIL is looking for vendor(s) recommendations on how best to leverage existing and future VIP Club Loyalty Programs to enhance the VIP Club experience and increase the ability to reward members, build player value by providing members with more incentives, and attract the next generation of players as well as improve current reporting capabilities.

F. The selected vendor(s) will be required to work with the Email Marketing System to have an automated system to welcome players who join and reach out to lapsed members.

G. The RIL would like the ability to send coupons and other promotional offers to members. Selected vendor(s) will be required to work with the RIL’s central system provider, IGT, for unique coupon codes.

H. This program requires data tracking and reporting ability in order for the RIL to collect player data, develop player profiles, segment audiences, and measure campaign results.

I. An additional log will be required to track changes made to player accounts made either by the player or Administrator, including date, time, identity of user making the change, and to what account.
2. **SECOND CHANCE DRAWINGS**

A. As noted above, players must join the VIP Club in order to be able to participate in Second Chance Drawings.

B. The ability currently exists for the RIL to build the Second Chance Promotion in the system, for VIP Members to enter the Second Chance Drawing, and for the RIL to conduct the drawing. The RIL is requesting that the vendor provide the functionality to automatically upload and read a RIL-provided external file to be used to validate Second Chance ticket entries entered into the system. This functionality will be more clearly defined during the Second Chance Drawing systems development.

C. The RIL would like to expand the capabilities to include reporting functionality, see which VIPs are active in the drawings as well as their participation in other promotions, and identify which VIPs are not participating.

D. The RIL would like the ability to provide additional entries or bonus entries for various add-on promotions to reward members for referrals, encourage a specific purchase, or increase sales on a specific date.

E. The RIL would like a notifications section to be added so that Second Chance Drawing winners would be notified when they log in to the VIP Club but not posted as an official winner on the Winners Page until the validation process is completed.

F. Occasionally, the RIL will contract with a third party vendor to provide Second Chance Drawing functions for a particular game and promotion. The selected vendor will be required to work with the third party to connect the Second Chance Promotion to the VIP Club database.

3. **GROUP PLAY PROGRAM**

A. The Group Play Program is a secondary section of the VIP Club, where VIP Members can register as a Group Play Captain. Captains are provided with a packet to assist them in the role of Captain. Some of the material in the packet is available for download. There is also a calculator tool that can be used to determine payments per member in the event of a jackpot win.
B. The RIL would like to expand this program by offering features such as the ability for Captains to manage their groups electronically on the site, including the ability to enter the names and emails of the Group Members, track payments, and send out reminders. The Captain could also opt to have automatic emails sent to each of the Group Members with jackpot alerts.

C. The RIL would like to allow the Group Play Captains to upload the Group’s tickets to the website, give each member access to log in and view the tickets, and/or set up an automatic email notifying the Group Members of winning tickets.

D. A mechanism is requested to allow the Group Play Captains to invite players to join the Group through email and/or social media as well as the ability for a “chat” function for Group Members.

SECTION F – EMAIL MARKETING SOLUTIONS

1. Email Marketing Solutions

A. The RIL currently sends approximately one hundred eighty-seven thousand (187,000) promotional emails and seven hundred fifty thousand (750,000) winning numbers emails per month. The Administrator has the ability to create emails using predefined templates and paste in custom HTML code. The RIL would like these abilities to be enhanced to include sending emails to a filtered list of addresses and to track the emails.

B. The RIL wishes to leverage an existing email delivery platform that offers high deliverability rate, reporting for email content engagement, and open rates.

C. This system should tie closely with the proposed CMS so that the VIP Club database can be leveraged across both the website and email tool.

D. The RIL would like the ability to send automated emails such as new registrations, birthday coupons, etc.

E. The RIL will create, distribute, and monitor all emails, with a customer service person assigned to the RIL to train, troubleshoot, and keep RIL updated on software changes, etc.
F. The current email system is limited to registered VIP Members who have provided personal contact information, answered survey questions, opted in to receive notifications, and clicked a link in their email to activate the account. The RIL would like to add a level to the email database which would allow players to sign up to receive promotional emails by providing their date of birth and entering an email address. This would allow the RIL to reach out to those individuals and encourage them to fully register and access the VIP Club.

SECTION G - DELIVERABLES

1. **New Fully Responsive Website and CMS**

A. The selected vendor(s) will be responsible for the creation of a new website for the RIL. With the increase in mobile usage and approximately sixty (60) percent of the RIL’s site traffic coming from mobile/tablet, it is essential the new website be available to users on the platform they prefer.

B. The selected vendor(s) must take the RIL through a full website redesign and redevelopment project cycle, which will include steps for information architecture, UX, design, and development.

C. Bidders’ responses should include proposed plans for promoting the website and driving traffic, utilizing keyword indexing, site registration with major search engines, meta tag use, etc.

D. Bidders’ responses should include recommendations on additional functionality that will be useful for the RIL.

E. Bidders’ responses should include recommendations as to which CMS would be used for the redevelopment of the website and indicate whether the CMS is software developed by the bidder or by a third party.

F. All software subscription costs should be included in the pricing presented in this RFP. The RIL is exempt from paying sales tax.

G. Bidders are encouraged to review the RIL’s existing website [www.rilot.com](http://www.rilot.com).
2. **Winning Numbers and Jackpot Amount Display**

   A. The RIL currently updates winning numbers and jackpot amounts on the RIL website via a dual verification process within the CMS. The RIL is open to continuing this functionality but is willing to migrate to a direct feed option to update this information on the new website.

   B. Bidders are requested to provide their recommended method, explain the pros and cons of each method, and provide detail on any experience the bidder has had with the recommended method.

3. **Reporting Tools**

   A. The RIL leverages the Google Analytics platform for web analytics. Currently, the RIL does not have any analytics tools available for the VIP Club or Email Marketing. The redevelopment of the RIL website, VIP Club, and Email Management System should include reporting functionality for the RIL to see player demographics; i.e. age, gender, city/town of residence, email opens, coupon redemptions, etc.

   B. Tool should provide analytics and segmentation tools to enable business intelligence to be extracted, promotions to be tracked, and ROI to be calculated.

4. **Hosting**

   A. The RIL is interested in exploring hosting providers that utilize an “expand as you need” methodology. Please provide details on the hosting vendor(s) you would recommend and the reasons for the recommendation. This provider must ensure that the CMS solution developed will run securely, efficiently, and effectively for the RIL. A separate cost proposal is required.

   B. The RIL requires that the website be hosted using the latest server technology featuring, but not limited to, redundant servers with RAID drive technology and redundant power supply.

   C. The RIL requires daily backup of the website to an offsite secure location. The datacenter that hosts the RIL website must utilize:

   - Physical security such as surveillance cameras, badge or diametric door access;
   - Industry standard network security, prevention and monitoring devices such as, but not limited to, firewalls and IDS devices; and
   - Proper staffing as approved by the RIL.
5. **Migration and Transition of Account**

   A. Bidders should address how they will ensure a seamless customer service experience for the RIL as the migration from the RIL’s current website takes place through the integration and release of the new website.

   B. Selected vendor(s) will be responsible for transferring all current website data; i.e. winning numbers, financial information, VIP Club Membership database, Second Chance Drawing data, etc. to the new website.

6. **Security**

   A. The RIL website must utilize industry standard best practices in all areas of the site. Bidders must provide a detailed outline of a proposed plan on how the RIL website integrity will be proactively maintained and monitored.

   B. Selected vendor(s) must perform quarterly security scans/assessments on the RIL website and all associated components. Scan must be scheduled at least seven (7) days in advance and approved in writing by the RIL prior to the scan being performed.

   C. Selected vendor(s) must provide a methodology for protection of the user’s privacy that details the amount and type of data that can be collected to achieve the business goals of the RIL. Vendor(s) must ensure privacy protections will be in place, including secure method of maintaining and transmitting data, requiring state-of-the-art encryption/decryption protocols for the transmission of the data. Vendor(s) must maintain the current security measures already in place and provide the ability for designated RIL IT Staff to run security log reports to detail who is logging into the RIL’s VIP Club, and who is logging into the RIL’s website server(s) via secure VPN.

**SECTION H – Maintenance and Support**

1. **Campaigns and Promotions**

   A. Selected vendor(s) will work with the RIL, other vendors, and IGT on an ongoing basis to implement new online campaigns and promotions that meet the RIL’s marketing and advertising goals.

   B. The RIL is requesting that the vendor provide an hourly rate for non-maintenance related changes such as website enhancements that may come up on a project-by-project basis.
2. **Maintenance**

A. Selected vendor(s) must have the capability to upgrade the site in order to keep up with emerging/new technology over the course of the contract.

B. Twenty-four (24) hour support is required; however, this can be broken out via a service level agreement, which would dictate the types of issues that will be addressed after business hours. For example, a site outage would require immediate service, but a question about how to use a feature in the CMS could be limited to business hours.

C. During periods where the jackpot amounts are high, the selected vendor(s) will need to be on call to handle content updates that may be required during or around the drawing time.

D. In the event the RIL determines a vulnerability within the website or any of its components, the vendor(s) must address and fix the vulnerability to the satisfaction of the RIL within a timeframe determined by the RIL.

E. Selected vendor(s) must maintain a staging and development environment for the RIL website and provide the following:

   - Log Files-The RIL must have the ability to review log files at its own discretion.
   - Secure VPN-The selected vendor(s) must have the capability of providing a secure VPN with the ability for encryption to transfer files associated with, for example, the Second Chance Drawing information.
   - ADA Compliance-The website must meet the requirements of the Americans with Disabilities Act.

F. Selected vendor(s) must respond to technical issues experienced by players and set RIL Staff up to assist players having trouble joining the VIP Club, logging in, or entering Second Chance Drawings.

G. Selected vendor(s) will be required to purge the email database of bounced and inactive emails based on predetermined guidelines.
SECTION I - RESPONSES

1. **PERFORMANCE BONDS**
   
   A. The selected vendor(s) will be required to submit, at the time of the contract execution, a performance bond in the amount of one hundred thousand dollars ($100,000). The bond must be issued by a company authorized to do business in the State of Rhode Island and must meet the approval of the RIL. The bond shall be maintained in full force during the term of the contract.

2. **PREPARATION COSTS**
   
   A. The RIL will not be responsible for any costs incurred by a bidder in the preparation and/or submittal of bidder’s response.

3. **REQUIREMENTS**
   
   A. Responses not conforming to the requirements of the RFP will not be considered.
   
   B. All responses must be valid for one hundred twenty (120) days.

4. **REJECTION RIGHTS**
   
   A. The RIL reserves the right to reject any or all proposals.
   
   B. Any proposal not containing sufficient information to permit a thorough analysis may be rejected, as will any response that fails to meet the minimum requirements detailed in the RFP.

SECTION J – RESTRICTIONS

1. **RESTRICTIONS ON COMMUNICATIONS**
   
   A. Contact with RIL personnel is limited to written questions sent to the attention of the Evaluation Committee either by email (tkiernan@rilot.ri.gov) or faxed to 401-463-5669 by the date stipulated herein.
   
   B. Contact with any RIL personnel or officials elected or appointed in the State of Rhode Island in an effort to influence the awarding of this contract shall be grounds for rejection of bidder.
C. Prior to the approval of a contract, bidders shall not represent themselves to RIL Staff or Retailers as having the endorsement of the RIL.

D. Extraordinary requests for exceptions to these restrictions may be directed, in writing, to the RIL Director.

E. Any bidders causing, or attempting to cause, a violation or circumvention of this ethical standard may, in the sole discretion of the RIL, be disqualified from further consideration.

SECTION K – SCHEDULE

1. **Schedule of Events**

   A. The RIL reserves the right to change the dates listed below. If changes are made, all applicants known to have received the original RFP will be contacted.

      - RFP Release Monday, April 11, 2016
      - Written Questions Due Thursday, April 21, 2016
      - Responses to Questions Monday, April 25, 2016
      - Proposals Due Monday, May 16, 2016
      - Bid Opening Tuesday, May 17, 2016

SECTION L – SUBMITTAL DATE AND FORMAT

1. **Instructions for Response Submittal**

   A. The original and five (5) copies of the bidder’s proposal, including all attachments, in the same order as the specific sections of the RFP, as well as the original and five (5) copies of the bidder pricing sheets, must be received by the RIL no later than 4:00 p.m., Eastern Daylight Time, on Monday, May 16, 2016. Public opening of the technical proposals (not pricing) will be held on Tuesday, May 17, 2016, at 9:00 a.m.

   B. Any proposals received after 4:00 p.m. Eastern Daylight Time on Monday, May 16, 2016, will not be accepted.

   C. Proposals and pricing sheets must be submitted in separate envelopes addressed to:
D. Each envelope should be clearly marked to indicate its contents as follows:

“Sealed Bid – Website Proposal”
“Sealed Bid – Website Pricing”

April 2016