



Rhode Island Convention Center Authority
Request for Proposals
8 (Eight) Lycian 1295
or comparable Long Throw Spotlights 3-4K watt

The Rhode Island Convention Center Authority (Authority) is seeking proposals from qualified bidders to purchase 8 (eight) Lycian 1295 or comparable Long Throw Spotlights 3-4k Watt for the Dunkin' Donuts Center; One LaSalle Sq. Providence, RI 02903

Proposals must be submitted by 2:00 pm on August 31, 2015 to Robert Lauro, Director of Operations, Dunkin' Donuts Center, One LaSalle Square, 3rd Floor, Providence, Rhode Island 02903.

Overview

The Rhode Island Convention Center Authority (Authority) is a public corporation created by the Rhode Island General Assembly to facilitate the construction and development of a convention center, parking garages, and related facilities such as the Dunkin' Donuts Center. The Authority contracts a management group or groups to manage the daily operations of the facilities as stated.

Required

1. Respondents will provide at least three references similar to that being proposed. References will include the following:
 - * Client Description
 - * Description of product
 - * Length of relationship
2. Copy of Contractor License and OSHA Card.
3. Certificate of Liability insurance

Description

The Dunkin' Donuts Center is seeking proposals from qualified firms, hereinafter referred to as the Contractor, to purchase 8 (eight) Lycian 1295 Long Throw Spotlights 3-4k Watt for the Dunkin' Donuts Center, located at One LaSalle Square Providence, RI 02903, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

PART I - INTRODUCTION/INFORMATION

1. PURPOSE

The Dunkin' Donuts Center is seeking proposals from qualified firms, hereinafter referred to as the Contractor, to purchase 8 (eight) Lycian Mod. #1295 or comparable Long Throw Spotlights 3-4k Watt located at One LaSalle Square Providence, RI 02903, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

2. ELIGIBILITY

To be eligible to respond to this RFP, proposing firm must include with their proposal a satisfactory work history (no less than 3 references) of providing similar services for other accounts.

PART II - RFP SCHEDULE

Release RFP	8/18/2015
Last Date for Receipt of Questions	8/28/2015
PROPOSAL DUE (Prior to 2:00 PM)	8/31/2015

PART III – INSTRUCTIONS TO PROPOSERS

1. Proposer must propose to execute all phases of the proposal in a single bid. The proposal must be signed by an officer of your firm with the authority to commit the firm.
2. It is the intent of the Dunkin' Donuts Center to purchase items that are operable within the system outlined in this RFP; therefore, the Proposer is required to deliver a complete, working product. Should it be discovered that the Proposer failed to identify equipment required for fully operational systems, the Proposer shall supply those items at no charge to the Dunkin' Donuts Center. This includes ALL cabling and hardware.
3. All prices shall be **FOB Dunkin' Donuts Center**, One LaSalle Square, Providence, Rhode Island 02903.
4. A physical inventory list of the ordered equipment shall be provided to the Dunkin' Donuts Center upon delivery. Brand, model, and serial numbers shall be included.
5. Detailed Schematic/Technical Drawings shall be provided to the Dunkin' Donuts Center upon delivery. Brand, model, and serial numbers shall be included.
6. The successful Proposer must maintain a local service department within a 25 mile radius of the Dunkin' Donuts Center and stock sufficient replacement parts and equipment components to provide the specified warranty service. The contractor must be able to provide prompt, on-site service not to exceed a 24 hours response time, Monday through Friday.
7. Delivery (including inside delivery to site) must be included in proposal.
8. Proposals received by the Dunkin' Donuts Center after the submission deadline will be considered void and unacceptable.
9. The contract awarded as a result of this RFP will be a firm one-time contract.

PART IV – SCOPE OF PROJECT

The Dunkin' Donuts Center is accepting proposals to purchase 8 (eight) Lycian 1295 or comparable Long Throw Spotlights 3-4k Watt for the Dunkin' Donuts Center; One LaSalle Sq. Providence, RI 02903. **Contractor must ensure delivery of product no later than September 30, 2015 or mutually agreeable date.**

Warranty: Contractor shall warrant that all items or service shall conform and perform to the proposed specifications and all warranties as stated, and be free from all defects in material and workmanship for a one (1) year period.

Optional: Proposer is encouraged to submit an estimate to provide extended warranty coverage for a period of five (5) years after initial warranty has expired on product.

RIGHTS RESERVED TO THE AUTHORITY

Whenever the Authority deems it to be in the Authority's best interest, the Authority reserves the right, in its sole discretion, to cancel this RFP, to reject any and all proposals, to waive minor irregularities or informalities in a proposal; to re-advertise; and to proceed in a manner other than awarding a contract under this RFP. The Authority will not waive the requirement that qualifications and proposals be received by the Authority prior to the deadline for submission.

The Authority reserves the right to cancel negotiations with any proposer at any time prior to a contract being fully executed by the proposer and the Authority.

The Authority reserves the right to interview any or all proposers.

In addition to any other cause for rejection of a submittal stated in this RFP, a proposal may also be rejected if there is evidence of collusion among proposers, if the proposer submitting it is in default or arrears under any prior or existing contract with the Authority or any other State of Rhode Island department or agency, or there is an unresolved claim between the proposer and the Authority or any other State of Rhode Island department or agency.

Any direct contacts made or attempted to be made by any proposer with any Authority Board member prior to the selection of qualified proposers will automatically disqualify a proposer from any further consideration.

Proposals are considered to be irrevocable for a period of not less than sixty (60) days following the opening date, and may not be withdrawn except with the express written approval of the Authority's Executive Director.

Proposers are advised that the Authority is a quasi-public agency of the State of Rhode Island and its records, including statements submitted in response to RFP's are public records unless otherwise exempted under state law.

THE RHODE ISLAND CONVENTION CENTER AUTHORITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.